

# East Central College FERPA Privacy Waiver

Information must be printed or typed in black or blue ink. (Penciled forms will not be accepted.)

East Central College complies with the Family Educational Rights and Privacy Act of 1974 (FERPA)\*, a federal law that protects the privacy of student education records. All information other than directory information is restricted and will not be released

- Student name
- City of Residence
- Program of Study
- Individual and group photographs
- Participation in officially recognized activities and sports
- Degrees, Certificates, Recognitions, and Awards Received
- Academic Classification (Freshman/Sophomore, Full-Time/Part-Time)
- Dates of Attendance, including matriculation and withdrawal Dates

I request the release of the following records:

- academic
- financial
- other - please specify: \_\_\_\_\_

to the person(s) listed below for the purpose of discussing my

- academic progress
- financial status
- other - please specify: \_\_\_\_\_

Please Note: This FERPA Waiver remains on student's account until it is removed by the student.

Release to: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Student Name (Printed): \_\_\_\_\_ Student ID: \_\_\_\_\_

**Authorized College Official must sign and date as a Witness:**

\_\_\_\_\_  
Authorized Official Signature

\_\_\_\_\_  
Authorized Official Printed Name

\_\_\_\_\_  
Date

**If faxed or mailed to ECC, this release must be signed in the presence of a Notary Public.**

**Notary Seal**

Signature of Notary: \_\_\_\_\_ Date: \_\_\_\_\_

\*FERPA contains provisions for the release of personally identifiable information without student consent to financial aid organizations, health agencies in emergencies, court officials, third parties with valid subpoenas and others as defined in the provisions of the Family Educational Rights and Privacy Act. Please consult the East Central College Registrar if you have questions regarding FERPA.