

INACTIVE STATUS OR DISSOLUTION FORM

The Inactive Status or Dissolution Form can only be filed by the advisor of the club. Advisors may choose to file for inactive status for up to three consecutive semesters. For sustained inactivity, please resubmit a new form each semester. After three semesters of inactivity the club must either reactivate or disband. Reasons to file for inactive status include low membership, difficult leadership transitions, the advisor is going on an extended leave and cannot find a replacement, among other challenging circumstances determined by the advisor. Filing for inactivity will communicate to SGA and the Student Activities Coordinator that the club is not currently active, but may reactivate in the near future. Filing inactive forms also protects the club's account funds from being returned back to the SGA club fund.

The advisor may also choose to dissolve the organization for any number of reasons. If there are still students wanting to participate, but the advisor is unable to continue as the club's advisor, please refrain from filing for dissolution and contact the Student Activities Coordinator to request the recruitment of a new advisor. Dissolution will cause any leftover balance in the club account to return to the SGA club fund, remove advisor and club information from student involvement marketing and brochures, and remove the club's information from the East Central website.

If there is no club activity, no communication from an advisor, and no paperwork filed on behalf of a club for two consecutive semesters, SGA has the authority to formally dissolve the club.

CLUB NAME: _____

ADVISOR NAME: _____

SEMESTER & YEAR: _____

FILING FOR: Inactive Status Dissolution

If filing for inactive status, this is my _____ semester filing for inactivity.

- a. First
- b. Second
- c. Third

Brief explanation for decision:

Club Advisor Signature

Student Activities Coordinator Signature

Student Government President Signature