

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, February 5, 2018**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present for the meeting were Joseph Stroetker, Don Kappelmann, Cookie Hays and Eric Park. Also present were President of the College Jon Bauer; Administrators – Vice President of Academic Affairs Tia Robinson and Vice President of Finance and Administration Phil Pena; Other Staff – Director of Human Resources Wendy Hartmann, Director of Financial Services Annette Moore, Director of Public Relations Jay Scherder, Director of the Rolla Campus Christina Ayres, Director of Dual Credit and College Readiness Russ Henderson, Campus Police Officer Todd Schlitt, Faculty Association President Tom Fitts, NEA President Sue Henderson, and Executive Assistant to the President Bonnie Gardner.

RECOGNITION OF GUESTS: Mr. Scherder introduced Kavahn Mansouri from the *Missourian* and Jack Henderson, son of Russ and Sue Henderson.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

Motion: To **approve** the agenda for the February 5, 2018 meeting of the Board of Trustees.

Motion by Don Kappelmann; Seconded by Cookie Hays; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the December 4, 2017 regular meeting and the January 22, 2018 special meeting of the Board of Trustees.

Due to the threat of inclement weather, Board President Ann Hartley announced the agenda would be reversed to provide reports at the beginning of the meeting so those folks would be free to leave the meeting if necessary.

REPORTS:

- A. FACULTY ASSOCIATION REPORT:** Faculty Association President Tom Fitts expressed concern by the faculty that the response to the Higher Learning Commission accreditation report would not be shared before being submitted to the Commission. Ms. Hartley and Dr. Bauer both assured him the report would be shared for input prior to being finalized and submitted.
- B. ECC-NEA:** ECC-NEA President Sue Henderson reported that NEA leadership have been invited to the Missouri NEA leadership academy planning session over the upcoming weekend. She also reported that the Inspirers of Excellence Awards are being planned to coincide with Teacher Appreciation Week in May. Discussions have begun in preparation for training for the spring bargaining session.
- C. PROFESSIONAL STAFF ASSOCIATION REPORT:** Professional Staff Association President Karen Klos was unable to attend; Bonnie Gardner noted that the association had no report.
- D. CLASSIFIED STAFF ASSOCIATION REPORT:** Classified Staff Association President Stacy Bellville was unable to attend so there was no report.

E. STUDENT GOVERNMENT ASSOCIATION: Representatives of Student Government were unable to attend; there was no report.

TREASURER'S REPORT AND FINANCIAL REPORT: Vice President Pena reviewed the year-to-date financials. Dr. Park expressed his ongoing concern that the state retirement system remains at 85% funding and advocated for sending a message to the state asking they address the situation. Dr. Bauer indicated he would bring this to the attention of the statewide presidents and chancellors group for discussion as a sector.

Motion: To **approve** the treasurer's report, the financial report and the payment of bills subject to the annual audit.

Motion by Joseph Stroetker; Seconded by Don Kappelmann; Carried Unanimously

AUDITING SERVICES: Dr. Bauer noted that KPM provided the low bid. The college has been with this firm for a number of years and is satisfied with the service provided.

Motion: To **approve** a contract with KPM to conduct the external audit of East Central College and the East Central College Foundation for fiscal years 2018-2020 at a cost not to exceed \$45,400 for FY18, \$46,300 for FY19, and \$47,200 for FY20, subject to annual approval by the Board of Trustees.

Motion by Eric Park; Seconded by Joseph Stroetker; Carried Unanimously

MARKET ANALYSIS OF COMPENSATION: Dr. Bauer noted that a RFP issued in December resulted in six proposals. Two were received after the deadline and were not considered. Two of the remaining four included additional services which were pulled out to provide a realistic comparison. The recommended firm, MGT, provided a study for the College several years ago. The purpose of this study is to provide data on how ECC's compensation package compares in the St. Louis region as well as across the state. The company will complete the study within two months. Dr. Park asked how this differs from the committee that was to be looking at compensation. It was explained that the internal committee is to be looking at College practices related to initial salary placement.

Motion: To **engage** MGT of America, Tallahassee, FL, to perform a market analysis of compensation at a cost of \$30,580.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

COURSE FEES: Dr. Bauer stated that all fees have been reviewed and the listing presented represents fees that are aligned with the actual course expenses and that will allow the College to continue to provide instruction at a fair cost to the students. Course fees will be brought to the Board for approval annually in the spring regardless of whether adjustments need to be made.

Motion: To **adopt** a schedule of course fees for the 2018-19 academic year as outlined in the attached memorandum.

Motion by Cookie Hays; Seconded by Don Kappelmann; Carried Unanimously

DUAL ENROLLMENT TUITION: Dr. Bauer reminded the Board that a few years ago tuition for dual credit courses was reduced to 50%. In support of the current emphasis on reaching out to high school students, it is recommended that dual enrollment tuition be brought in line with dual credit tuition. This reduction would provide an incentive for home school students to earn college

credit as well as allow students enrolled in dual credit to pick up extra classes that may not be offered at their high school. Dr. Henderson clarified that students will need to be verified as residents of the ECC service region to receive the tuition rate. The college currently is unable to be competitive with other colleges such as Missouri Baptist and Drury that offer students a discounted rate.

Motion: To **establish** tuition for dual enrollment courses at 50% of the in-district per credit hour rate effective with the Spring 2018 semester.

Motion by Eric Park; Seconded by Cookie Hays; Carried Unanimously

UPDATE ON THE HIGHER LEARNING COMMISSION (HLC) COMPREHENSIVE QUALITY REVIEW: Recommendations that the administration plans to adopt and that will serve as a framework for the institution's response to the HLC were reviewed by Dr. Bauer and include the following:

HLC Task Force/Subcommittee Recommendations:

- Establish an Office of Institutional Effectiveness with a new position to oversee institutional research, assessment, planning and accreditation. An organizational structure and job description will be developed for Board approval.
- Establish an Assessment Coalition. This will be deferred pending the hiring of the institutional effectiveness officer so that person can shape the coalition.
- Adopt the definition, goals and process for assessing co-curricular instruction.
- Establish goals of 60% fall to fall persistence and 42.6% graduation and transfer rate.
- Identify at risk populations, implement an early alert system, and ensure retention strategies are data driven.
- Accept the definition and statement related to shared governance which will serve as the basis for a new Board policy.
- The Leadership Council will be transformed into a Shared Governance Council that will include a Board representative. It will make recommendations on policy and matters of institutional concern with broad input. Recommendations will be presented to the college president with policy matters being moved forward to the Board.
- The newly developed process template will be used to document and measure operational processes and a standard operating manual for the College will be developed.
- Work will continue on documentation of higher level, decision making processes.

Administrative Recommendations:

- Faculty evaluations will be completed by February 16, 2018.
- A staff evaluation process and tracking system will be developed.
- A 360-degree evaluation process for administrative positions will be established.
- A regular schedule for reviewing College policies will be developed.
- A plan for effective two-way communication will be developed.
- A plan for team and relationship building will be established.
- A written plan for documented data driven processes for decision making will be developed.
- Planning will be linked with budget development.

The current strategic plan has been reviewed and the focus for the next two years will be:

- Enrollment goals with the expansion of dual credit and dual enrollment
- Recruitment and retention goals
- Increased opportunities in workforce development

- Implementation of strategies to address employee engagement survey results, including the compensation analysis that will be part of an initiative to look at salary and benefits
- Emphasis placed on institutional assessment in terms of professional development

Development of a new, comprehensive five-year strategic plan will begin this spring. A facilitator will be identified to assist with the process. Dr. Bauer indicated he would proceed with establishing the Office of Institutional Effectiveness and will share a governance policy for review in March. The response to the HLC will be finalized prior to March 24.

It was suggested the institutional effectiveness position be included in the compensation study to determine an appropriate salary range. Discussion ensued regarding the need for the institutional effectiveness position. Most institutions have such a position and it would provide a concentrated focus on assessment, planning and the use/analysis of data. Many of these things are being done but not in a coordinated or comprehensive manner. This position will help to consolidate and direct these efforts. Dr. Bauer noted he feels strongly that this is an important position for the institution, even outside the concerns of the HLC.

***PERSONNEL:** The Board **approved** the appointment of Melissa Richards as Business Development & Training Coordinator for the Center for Workforce Development effective February 12, 2018 with an annual salary of \$42,000. The Board also **approved** changes to the roster of adjunct faculty for the Spring 2018 semester as listed in the attached memorandum.

PRESIDENT'S REPORT: Two candidates have filed for the Board, one from each open sub-district. Therefore, no Board election is needed and the terms will begin at the April meeting. Since there is no need to wait for an election, the April meeting has been moved back to the first Monday – April 2.

Regarding the state budget, the Governor announced an eight percent reduction in funding plus ten percent of funding subject to performance funding. The House Budget Committee will take up the budget next week and both chambers have indicated a preference for a budget that is more favorable for higher education. A bill to allow community colleges to offer bachelor's degrees in selected circumstances has passed the House; no Senate hearing is scheduled at this point.

Enrollment is up 2.5% in headcount and down 1.4% in credit hours at this point with dual credit enrollment providing much of the growth.

The Friends of the Foundation dinner was held on February 2 with about 150 people in attendance. Dr. Bauer expressed appreciation to Angie Siebert for coordinating the event.

ADJOURNMENT:

Motion: To adjourn the February 5, 2018 public Board of Trustees meeting at 6:29 p.m.

Motion by Don Kappelmann; Seconded by Joseph Stroetker; carried unanimously.

President, Board of Trustees

Secretary, Board of Trustees

BOARD MEMORANDUM

To: Dr. Jon Bauer
From: Dr. Tia Robinson
Subject: 2018/2019 Academic Year Course Fees
Date: January 30, 2018

This memorandum serves as a recommendation for the Board of Trustees to adopt the course fee schedule listed below for the 2018/2019 Academic Year. In 2017, a cross functional team developed a process by which all course fees would be reviewed and presented to the board on an annual basis. The Deans, along with faculty, compared current course fees with the current costs the fees were meant to offset. The changes recommended will bring fees inline with current practices.

The proposed changes are estimated to result in a \$38,000 reduction in course fees for FY 19. While this is not ideal, it is important that these course fees be aligned with actual costs unique to specific courses. By reviewing the courses fees annually, timely recommendations can be made to change the fees as costs increase or decrease.

Nursing and Allied Health Course Fees					
	Department	Sec Name	Sec Short Title	New Fee	Old Fee
<u>ADDITIONS</u>					
	Certified Medical Assistant	MDA*101	Administrative Procedures	\$100	\$0
<u>CHANGES</u>					
	Nursing	NUR*102	Fund Nursing Lab	\$350	\$90
	Nursing	NUR*132	Nursing of Adults & Child I Lab	\$0	\$85
	Nursing	NUR*202*WSSAR	Nursing Adults & Child II Lab - Bridge Sec	\$350	\$110
	Nursing	NUR*202	Nursing Adults & Child II Lab	\$0	\$148
	Nursing	NR*2055	Nursing of Adults & Child III Lab Bridge Sec	\$0	\$110
	Nursing	NR*2055	Nursing of Adults & Child III Lab	\$0	\$148
	In the past the Nursing Assessment/Remediation fees were collected from several courses over a couple of semesters. In reality many of the costs were incurred in the 1st semester and if students dropped the costs were not recouped.				
<u>NO CHANGES</u>					
	Emergency Med Services	EM*1131	Paramedic 2 Clinical		\$28
		EMS*101	BLS/Hlthcare Providers		\$15
		EMS*102	Heartsaver First Aid		\$15
		EMS*104	ACLS (Adv Cardiac Life Supp)		\$150
		EMS*105	Pre-Hospital Trauma Life Supp		\$150
		EMS*109	Emer Medical Tech Clinical		\$28
		EMS*110	Emergency Medical Tech Lec		\$50
		EMS*110	Emergency Medical Tech Lec		\$20
		EMS*122	Intro Paramedic Tech Clinical		\$28
		EMS*122	Intro Paramedic Tech Clinical		\$20

**Nursing and Allied Health
Course Fees Cont'd**

NO CHANGES	Emergency Med Services	EMS*131	Pediatric Adv Life Support		\$150
		EMS*152	Paramedic 1		\$20
		EMS*152	Paramedic 1		\$75
		EMS*152	Paramedic 1		\$28
		EMS*161*ARR	Paramedic 2 Clinical		\$28
		EMS*161*ARR	Paramedic 2 Clinical		\$75
		EMS*202	Paramedic 3 Clinical		\$75
		EMS*202	Paramedic 3 Clinical		\$28
		EMS*211	Paramedic 4 Clinical		\$75
		EMS*211	Paramedic 4 Clinical		\$28
		EMS*221	Paramedic 5 Clinical		\$75
		EMS*221	Paramedic 5 Clinical		\$28
		EM*1323*AP2	Paramedic 6		\$28
		EMS*270	I.S.-EMT		\$28
		EMS*275	Paramedic Fld Intern Contin		\$28
	Certified Medical Assistant	MDA*100	Medial Asst Externship Prep		\$100
		MDA*113	Clinical Procedures		\$50
		MDA*213	Medical Laboratory Procedures		\$50
		MDA*222	Prog Capstone-Md Assist Review		\$125
	Nursing	NR*2055	Nursing of Adults & Child III Lab		\$265
		NUR*102	Fund Nursing Lab		\$265
		NUR*103	Successful Transitions/Nursing		\$120
		NUR*132	Nrsg of Adults & Child I Lab		\$265
		NUR*202	Nursing Adults & Child II Lab		\$375
		NUR*202*WSSAR	Nursing Adults & Child II Lab		\$375
	Occupational Therapy	OA*205	Med Conditions Occup Therapy		\$50
		OA*205	Med Conditions Occup Therapy		\$174
		OTA*204	Found Occupational Therapy		\$50
		OTA*204	Found Occupational Therapy		\$174
		OTA*204	Pediatric & Adolescent Pract		\$50
		OTA*204	Pediatric & Adolescent Pract		\$174
		OTA*212	Analysis of Occupations		\$50
		OTA*212	Analysis of Occupations		\$174
		OTA*215	Mental Hlth&psychosocial Pract		\$50
		OTA*215	Mental Hlth&psychosocial Pract		\$174
		OTA*252	Functional Kinesiology		\$50
		OTA*252	Functional Kinesiology		\$174
		OTA*254	Physical Disabilities Practice		\$50
		OTA*254	Physical Disabilities Practice		\$174
		OTA*257	Community Practice		\$50
		OTA*257	Community Practice		\$174
		OTA*258	Ethics, Mgt & Leadership		\$50
		OTA*258	Ethics, Mgt & Leadership		\$174
		OTA*259	Professional Skills		\$50
		OTA*259	Professional Skills		\$174
		OTA*290	Level II Fieldwork A		\$50
		OTA*290	Level II Fieldwork A		\$174
		OTA*295	Level II Fieldwork B		\$50
		OTA*295	Level II Fieldwork B		\$174

**Career & Technical Courses
Course Fees**

	Department	Sec Name	Sec Short Title	New Fee	Old Fee
CHANGES					
	Accounting	ACC*115*WEB	Accounting Tech/QuickBooks	\$0	\$25
		ACC*117*WEB	Computer Assisted Accounting	\$0	\$25
	HVAC/R	AI*1101*RT	Theo of A/C&Equip Install Lab	\$25	\$10
		AI*1121*RT	Test Diag&Troublshooting Lab	\$25	\$10
		AI*1311*K1AR	Intro to HVAC Lab	\$25	\$10
		AI*1710*WSAN	Refrig Recov/EPA Cert	\$35	\$70
		AI*1710*WSAN	Refrig Recov/EPA Cert	\$35	\$40
		HVC*181*T	Intro to HVAC Lab	\$25	\$10
		HVC*183*T	Forced-Air Systems Lab	\$25	\$10
		HVC*185*T	Heating Control Systems Lab	\$25	\$10
		HVC*251*A	Commercial Chilled Water Appl	\$25	\$0
		HVC*187*R	Htg Equip Installation Lab	\$10	\$0
	Culinary	CUL*104*AK	Food Safety & Sanitation	\$0	\$60
		CUL*1201*ARR	Culinary Internship	\$0	\$60
		CUL*1201*ARR	Culinary Internship	\$0	\$60
		CUL*165*ARR	Culinary Internship	\$0	\$60
		CUL*216*CF	Fund of Restaurant Oper Mgt	\$0	\$60
		CUL*217*AD	Kitchen Supervisory Dev	\$0	\$60
	Health Info Management	HIM*1003*WEB	Intro Health Info Management	\$0	\$60
		HIM*101*WEB	Intro Health Info Management	\$0	\$60
		HIM*1023*WEB	Healthcare Delivery Systems	\$0	\$60
		HIM*201*WEB	Computers in Healthcare	\$0	\$60
		HIM*2013*WEB	CPT Coding	\$0	\$60
		HIM*203*WEB	ICD Coding	\$0	\$60
		HIM*2033*WEB	Insur Billing&Reimbursement	\$0	\$60
		HIM*211*WEB	Healthcare Quality Management	\$0	\$60
		HIM*212*WEB	Healthcare Mgt Supervision	\$0	\$60
	Industrial Engineering	IE*1103*J	Intro Manufacturing Processes	\$0	\$10
		IE*1103*QS	Intro Manufacturing Processes	\$0	\$10
		IE*1123*CEF	Industrial Comp Applications	\$0	\$10
		IE*1163*DG	Indus&Control Sys Wiring	\$30	\$25
		IE*2123*ARR	Materials and Metallurgy	\$0	\$20
		IE*2123*QS	Materials and Metallurgy	\$0	\$20
		IE*2153*PR	Motor Controls	\$15	\$25
		IND*103*QS	Intro Manufacturing Processes	\$0	\$10
		IND*212*QS	Materials and Metallurgy	\$0	\$20
		IND*174	Maintenance Welding	\$350	
NO CHANGES					
	Computer Info Systems	CIS*151*Q	Network I (Cisco)		\$20
		CIS*151*Q2	Network I (Cisco)		\$20
		CIS*152*28QHY	Network 2 (Cisco)		\$20
		CIS*213*PHYB	Network 3		\$20
		CIS*213*QHYB	Network 3		\$20
		CS*1163*N	Network 2 (Cisco)		\$20
		CS*1163*N2	Network 2 (Cisco)		\$20
		CS*2203*MHYB	Network 4		\$20
	Culinary	CUL*101*AD	Kitchen Fundamentals		\$60
		CUL*103*AJ	Basic Culinary Mthds & Tech		\$60
		CUL*105*ARR	Culinary Competition I		\$60
		CUL*1051*ARR	Culinary Competition I		\$60
		CUL*106*ARR	Culinary Competition II		\$60

Career & Technical Courses
Course Fees Cont'd

NO CHANGES	Culinary	CUL*1061*ARR	Culinary Competition II		\$60
		CUL*107*ARR	Culinary Competition III		\$60
		CUL*1071*ARR	Culinary Competition III		\$60
		CUL*111*AJ	Fundamentals of Baking		\$60
		CUL*1123*CHBJ	Concept Planning & Nutr Menus		\$60
		CUL*1133*CFBG	Interm Culinary Methods&Tech		\$60
		CUL*1142*CEBD	Dining Room Mgt&Table Serv		\$60
		CUL*1151*CHBJ	Survey Rstrt Cuisine & Cooking		\$60
		CUL*212*AJ	Meat & Fish ID & Fabrication		\$60
		CUL*214*AJ	Garde Manger		\$60
		CUL*215*ARR	Elements of Banquet&Catering		\$60
		CUL*2212*CKBL	International Cooking		\$60
		CUL*2224*CKBL	Adv Culinary & Rest Operations		\$60
		CUL*223*AD	Beverage Management		\$60
		CUL*2242*CKBL	Adv Baking & Confections		\$60
		CUL*2291*AKBL	Culinary Arts Comprehensive		\$60
		CUL*2291*AKBL	Culinary Arts Comprehensive		\$35
		CUL*2291*AKBL	Culinary Arts Comprehensive		\$90
	Health Info Management	HIM*1000*ARR	Prof Practice Exper (PPE)Prep		\$100
	HVAC/R	HVC*103*VZ	Refrig Recov/EPA Cert		\$35
		HVC*104*AC	Refrigerant A/C Install I		\$25
		HVC*105*CE	Forced Air Heating I		\$25
		HVC*106*EG	Heating and Equip Install I		\$25
		HVC*151*SU	Energy Audit and Green Tech		\$25
		HVC*189	Htg Equip Serv & Repair		\$10
		HVC*1443*WSAD	Energy Audit and Green Tech		\$25
		HVC*2104*EFDG	Refrigerant A/C Install II		\$25
		HVC*2204*HJ	Forced Air Heating II		\$25
		HVC*2304*ACBD	Heating & Equip Install II		\$25
		AI*1123*RT	App Sheet Metal I		\$40
	Industrial Engineering	IE*1121*SU	Industrial Power Systems Lab		\$10
		IE*1151*W	Industrial Electricity Lab		\$10
		IE*1171*PR	Process & Control Systems Lab		\$25
		IE*2113*PR	Maintenance Practices		\$15
		IE*2173*WCEF	Indus Systems Trblshooting		\$20
		IE*2213*CE	PLC-Program Logic Controllers		\$20
		IE*2313*CE	Advanced PLC		\$20
		IND*152*XY	Industrial Electricity Lab		\$10
		IND*173*PR	Process & Control Systems Lab		\$25
		IND*213*PR	Maintenance Practices		\$15
		IND*221*CE	PLC-Program Logic Controllers		\$20
		IND*231*CE	Advanced PLC		\$20
	Precision Machining	MA*1013*W10	Print Reading and Design		\$35
		MA*1202*CE	Machine Tool 1 Lec		\$96
		MA*1202*W10	Machine Tool 1 Lec		\$96
		MA*1212*GK	Machine Tool I Lab		\$25
		MA*1212*W10	Machine Tool I Lab		\$25
		MA*1221*PR	Machine Tool 2 Lec		\$56
		MA*1221*W50	Machine Tool 2 Lec		\$56
		MA*1223*RT	Machine Tool 2 Lab		\$25
		MA*1421*GJ	CNC Lathe Lec		\$56
		MA*1421*W10	CNC Lathe Lec		\$56
		MA*1422*JLN	CNC Lathe Lab		\$25
		MA*1422*W10	CNC Lathe Lab		\$25
		MA*2163*NQ	Solidworks		\$10
		MA*2163*W50	Solidworks		\$10
		MA*2232*QS	Machine Tool 4 Lec		\$28
		MA*2232*W50	Machine Tool 4 Lec		\$28

**Career & Technical Courses
Course Fees Cont'd**

NO CHANGES	Precision Machining	MA*2242*SU	Machine Tool 4 Lab		\$25
		MA*2242*W50	Machine Tool 4 Lab		\$25
		MA*2421*H	Machining Capstone Lec		\$25
		MA*2421*W50	Machining Capstone Lec		\$25
		MA*2422*HK	Machining Capstone Lab		\$25
		MA*2422*W50	Machining Capstone Lab		\$25
		MA*242*P	Machining Capstone Lab		\$25
		PRS*103*M	Print Reading and Design		\$35
		PRS*112*K	Intro CNC Mill&Lathe Lab		\$25
		PRS*121*Q	Machine Tool 1 Lec		\$96
		PRS*122*S	Machine Tool I Lab		\$25
		PRS*201*P	Machine Tool 3 Lec		\$56
		PRS*202*R	Machine Tool 3 Lab		\$25
		PRS*241*M	Machining Capstone Lec		\$25
		PRS*232*T	Machine Tool 4 Lab		\$25
		PRS*231*R	Machine Tool 4 Lec		\$28
		PRS*211*N	CNC 2 Mill Lec		\$56
		PRS*212*Q	CNC 2 Mill Lab		\$25
		PRS*142*ARR	CNC Lathe Lab		\$25
		PRS*141*N	CNC Lathe Lec		\$56
		PRS*124*U	Machine Tool 2 Lab		\$25
		PRS*123*S	Machine Tool 2 Lec		\$56

**Instruction
Course Fees**

	Department	Sec Name	Sec Short Title	New Fee	Old Fee
CHANGES	ART	AR*1403*PR	Painting I	\$10	\$60
		AR*1413*PR	Painting II	\$10	\$60
		AR*1433*PR	Advanced Painting	\$10	\$60
		AR*1713*H	Art History II	\$0	\$20
		AR*2433*GJ	Design IV:Adv. Problems	\$15	\$60
		ART*101*C	Art Appreciation	\$0	\$20
		ART*115*G	Art History I	\$0	\$20
		ART*118*KM	Photography I	\$40	\$60
		ART*119*KM	Photography II	\$40	\$60
		ART*125*DF	Design I: Two Dimensional Dsgn	\$10	\$60
		ART*126*AC	Design II: Color Theory	\$10	\$60
		ART*128*JL	Drawing I	\$10	\$60
		ART*129*DF	Drawing II	\$10	\$60
		ART*131*KM	Figure Drawing I	\$30	\$60
		ART*132*KM	Figure Drawing II	\$30	\$60
		ART*145*PR	Watercolor I	\$10	\$60
		ART*146*PR	Watercolor II	\$10	\$60
		ART*148*JL	Ceramics I:Handbldg&Surfaces	\$30	\$60
		ART*149*JL	Ceramics II:Throwing & Glaze	\$30	\$60
		ART*218*KM	Advanced Photography	\$40	\$60
		ART*228*DF	Drawing III	\$10	\$60
		ART*229*DF	Advanced Drawing	\$10	\$60
		ART*231*KM	Figure Drawing III	\$30	\$60
		ART*232*KM	Adv. Figure Drawing	\$30	\$60
		ART*245*PR	Watercolor III	\$10	\$60
		ART*248*JL	Advanced Ceramics	\$30	\$60
		ART*251*AC	Design III: Three Dimen Dsgn	\$10	\$60
	Biology	BI*1325*AHK	Prin of Biology I Lec & Lab	\$20	\$50

Instruction
Course Fees Cont'd

CHANGES	Biology	BIO*110*28HYB	General Ecology	\$10	\$50	
		BIO*111*AC	Gen Biology Lec & Lab	\$60	\$50	
		BIO*151*AC	Intro Hum Anat&Phys Lec&Lab	\$40	\$50	
		BIO*151*WEB	Intro Hum Anat&Phys Lec&Lab	\$0	\$50	
		BIO*205*DJ	Microbiology for Allied Health	\$25	\$50	
		BIO*206*18CJ	Hum Anat&Phys I Lec & Lab	\$10	\$50	
		BIO*206*SAHYB	Hum Anat&Phys I Lec & Lab	\$45	\$50	
		BIT*101*AK	Intro to Biotechnology Lec/Lab	\$75	\$50	
	Chemistry	CH*1105*AF	Intro Chemistry Lec & Lab	\$30	\$50	
		CH*1405*JLN	Gen Chemistry II Lec & Lab	\$40	\$50	
		CHM*106*BF	Chem Hlth Sci Lec and Lab	\$15	\$50	
		CHM*111*GM	Gen Chemistry I Lec & Lab	\$30	\$50	
		CHM*201*AM	Organic&BioChem Lec & Lab	\$0	\$50	
		CHM*205*AM	Organic Chemistry I Lec&Lab	\$0	\$50	
	Foundation	COL*101*18B	Foundation Seminar	\$30	\$25	
	Communications	COM*1123*R	Introduction to Film Studies	\$0	\$30	
	Graphic Design	DES*102*PR	Digital Imaging I-Photoshop	\$15	\$60	
		DES*112*SU	Digital Illust I-Illustrator	\$15	\$60	
		DES*113*SU	Digital Illust-Adv Illustra	\$15	\$60	
		DES*1143*AC	Intro to Media & Design	\$15	\$60	
		DES*2023*SU	Multimedia Productions	\$15	\$60	
		DES*2253*JL	Web Design I	\$0	\$60	
		DES*2463*JL	Web Design II	\$0	\$60	
		DES*270*ARR	I.S.-Graphic Design	\$0	\$10	
		DES*2692*AC	Prog Capstone: Graphic Design	\$15	\$60	
		DES*290*W	Prog Capstone: Graphic Design	\$15	\$60	
		EGR*103*VW	Intro to Engineering Design	\$30	\$25	
		GDN*217	Package Design	\$15	\$60	
		GDN*218*KM	Page Design & Layout	\$15	\$60	
		MMD*171*DF	Web Animation-Flash	\$0	\$60	
		MMD*203*JL	Digital Video Tech I	\$0	\$60	
		MMD*222*EG	Digital Photography	\$15	\$60	
		MMD*243*JL	Digital Video Tech II	\$0	\$60	
	Education	EDU*203*P	Technology for Teachers	\$130	\$100	
	Geology	GEO*102*PT	Intro Phys Geo Lab	\$40	\$50	
		GND*219	Typography	\$15	\$60	
	Physics	PH*1104*LNQ	Intro to Physics Lect&Lab	\$20	\$50	
		PHY*110*CG	Survey of Phys Sci Lec & Lab	\$25	\$50	
		PHY*212*BD	Gen Physics I Lab	\$10	\$50	
	ART	ART*215*NQ	Printmaking-Relief		\$60	
NO CHANGES		ART*151*KM	Sculpture I		\$60	
	Biology	BIO*122*GK	Prin of Biology II Lec & Lab		50	
		BI*2115*ABEFG	Hum Anat&Phys II Lec&Lab		50	
	Chemistry	CHM*104*P	Chemistry of Food Lab		50	
	Education	EDU*115*12B	Child Hlth,Nutri&Safety		50	
		EDU*212*	Teaching Profession with Field Experience		32	
		EDU*290*	Program Captstone -Teaching		49	
	Music	All applied music classes are charged \$225 instructor fee, All voice courses are charged an additional \$60 accompanst				
		MU*1103*E	Mus Apprec: Age of Rock&Roll		30	
		MU*1603*D	Music Appreciation		30	
		MU*1603*P	Music Appreciation		30	
		MU*1603*WEB	Music Appreciation		30	
		MU*1603*WEB	Music Appreciation		30	
		MU*1603*WEB1	Music Appreciation		30	

**Instruction
Course Fees Cont'd**

NO CHANGES	Music	MU*1641*ARR	Applied Low Brass III		225
		MU*1642*ARR	Applied Low Brass III		225
		MU*1642*ARR	Applied Low Brass III		225
		MU*1651*ARR	Applied Low Brass IV		225
		MU*1671*ARR	Applied Guitar I		225
		MU*1681*ARR	Applied Guitar II		225
		MU*1691*K	College Choir IV		25
		MU*1703*A	Mus Theo II(Written)		30
		MU*1731*ARR	Applied Guitar III		225
		MU*1741*ARR	Applied Guitar IV		225
		MU*1751*ARR	Applied Low Brass V		225
		MU*1761*ARR	Applied Low Brass VI		225
		MU*1841*ARR	Applied Guitar V		225
		MU*1851*ARR	Applied Guitar VI		225
		MU*1913*J	Music History From 1800		30
		MU*1921*ARR	Applied High Brass III		225
		MU*1931*ARR	Applied High Brass IV		225
		MU*1941*ARR	Applied Woodwind III		225
		MU*2091*K	College Choir V		25
		MU*2171*ARR	Applied Percussion III		225
		MU*2191*K	College Choir VI		25
		MU*2203*E	Mus Theo IV(Written)		30
		MU*2251*ARR1	Applied Piano III		225
		MU*2261*ARR1	Applied Piano IV		225
		MU*2271*ARR1	Applied Piano V		225
		MU*2281*ARR1	Applied Piano VI		225
		MU*2361*ARR	Applied Instrument IV		225
		MU*2471*ARR	Applied Percussion IV		225
		MU*2482*ARR	Applied Percussion V		225
		MU*2492*ARR	Applied Percussion VI		225
		MU*2551*ARR1	Applied Voice III		225
		MU*2551*ARR1	Applied Voice III		60
		MU*2561*ARR1	Applied Voice IV		225
		MU*2561*ARR1	Applied Voice IV		60
		MU*2571*ARR1	Applied Voice V		225
		MU*2571*ARR1	Applied Voice V		60
		MU*2581*ARR1	Applied Voice VI		225
		MU*2581*ARR1	Applied Voice VI		60
		MU*2691*ARR	Applied Percussion V		225
		MU*2711*NQ	ST Topics in Violin Perform		225
		MU*2741*ARR	Applied High Brass V		225
		MU*2751*ARR	Applied High Brass VI		225
		MU*2791*ARR	Applied Percussion VI		225
		MUA*101*ARR	Applied Voice I		225
		MUA*101*ARR	Applied Voice I		60
		MUA*101*ARR2	Applied Voice I		225
		MUA*101*ARR2	Applied Voice I		60
		MUA*102*ARR	Applied Voice II		225
		MUA*102*ARR	Applied Voice II		60
		MUA*103*ARR	Applied Voice III		225
		MUA*103*ARR	Applied Voice III		60
		MUA*111*ARR	Applied Instrument I		225
		MUA*112*ARR	Applied Instrument II		225
		MUA*113*ARR	Applied Instrument III		225
		MUA*115*ARR	Applied Woodwind I		225
		MUA*116*ARR	Applied Woodwind II		225
		MUA*117*ARR2	Applied Woodwind III		225
		MUA*121*ARR	Applied Low Brass I		225

**Instruction
Course Fees Cont'd**

NO CHANGES	Music	MUA*122*ARR	Applied Low Brass II		225
		MUA*123*ARR	Applied Low Brass III		225
		MUA*125*ARR	Applied High Brass I		225
		MUA*126*ARR	Applied High Brass II		225
		MUA*127*ARR	Applied High Brass III		225
		MUA*131*ARR	Applied Piano I		225
		MUA*132*ARR	Applied Piano II		225
		MUA*133*ARR	Applied Piano III		225
		MUA*141*ARR	Applied Guitar I		225
		MUA*142*ARR	Applied Guitar II		225
		MUA*143*ARR	Applied Guitar III		225
		MUA*145*ARR	Applied Percussion I		225
		MUA*146*ARR	Applied Percussion II		225
		MUA*147*ARR	Applied Percussion III		225
		MUA*201*ARR	Applied Voice IV		225
		MUA*201*ARR	Applied Voice IV		60
		MUA*202*ARR	Applied Voice V		225
		MUA*202*ARR	Applied Voice V		60
		MUA*203*ARR	Applied Voice VI		225
		MUA*203*ARR	Applied Voice VI		60
		MUA*211*ARR	Applied Instrument IV		225
		MUA*212*ARR	Applied Instrument V		225
		MUA*213*ARR	Applied Instrument VI		225
		MUA*215*ARR	Applied Woodwind IV		225
		MUA*216*ARR	Applied Woodwind V		225
		MUA*217*ARR	Applied Woodwind VI		225
		MUA*221*ARR	Applied Low Brass IV		225
		MUA*222*ARR	Applied Low Brass V		225
		MUA*223*ARR	Applied Low Brass VI		225
		MUA*225*ARR	Applied High Brass IV		225
		MUA*226*ARR	Applied High Brass V		225
		MUA*227*ARR	Applied High Brass VI		225
		MUA*231*ARR	Applied Piano IV		225
		MUA*232*ARR	Applied Piano V		225
		MUA*233*ARR	Applied Piano VI		225
		MUA*241*ARR	Applied Guitar IV		225
		MUA*242*ARR	Applied Guitar V		225
		MUA*243*ARR	Applied Guitar VI		225
		MUA*245*ARR	Applied Percussion IV		225
		MUA*246*ARR	Applied Percussion V		225
		MUA*247*ARR	Applied Percussion VI		225
		MUC*102*A	Mus Theo I(Written)		30
		MUC*104*A	Mus Theo II(Written)		30
		MUC*202*C	Mus Theo III(Written)		30
		MUC*204*C	Mus Theo IV(Written)		30
		MUE*105*K	College Choir I		25
		MUE*106*K	College Choir II		25
		MUE*107*K	College Choir III		25
		MUE*205*K	College Choir IV		25
		MUE*206*K	College Choir V		25
		MUE*207*K	College Choir VI		25
		MUS*151*F	World Music		30
		MUS*154*E	Mus Apprec: Age of Rock&Roll		30
		MUS*155*D	Jazz Appreciation		25
		MUS*171*E	Music History From 1800		30
		MUS*172*J	Music History to 1800		30

Instruction**Course Fees Cont'd**

<u>NO CHANGES</u>	Physical Education	PED*000*ARR	Fitness Center Orientation		15
	Physics	PHY*222*FJ	Gen Physics II Lab		50
	Theatre	THE*101*G	Theatre Appreciation		40



EAST CENTRAL COLLEGE

Interoffice Memo

TO: Dr. Bauer
DATE: January 29, 2018
FROM: Office of Academic Affairs
RE: Adjunct Addendum for Spring Semester 2018

Please approve the following adjunct addendum for Spring semester 2018.

ADDITIONS

Nursing and Allied Health
Suzanne Weckman, Nursing

Career and Technical Education
Brandon Boies, CIS
Elisha Ford, Accounting
Mark Howell, Manufacturing
Sarah Scroggins, Microcomputer Apps
Brian Watson, HVAC

Humanities and Fine Arts
Jonathan Cornell, Art
Deborah Dicus, Civilization
Damia Smith, Design, Sculpture
Regina Zervos, Communications

Social Sciences
Erin Anglin, Psychology
Marcia Bailey, Psychology
Jennifer Heberlie, Education
Amy Skyles, Education
John Strubberg, Physical Education

Foundation Seminar

Michelle Branton
Jessica Robart

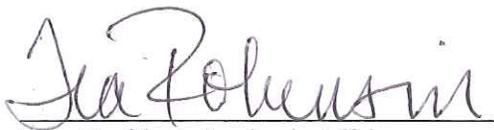
Math/Engineering/Science

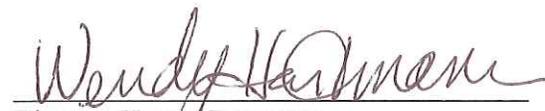
Tiffanie Atherton, Biology
Elizabeth Bowles, Physical Science
Ray Cousins, Chemistry
Teri Haas, Mathematics
Travis McDowell, Chemistry
Larry Pierce, Geology
Priyaah Pratt, Biology/A&P
Dennis Smith, Mathematics
Deborah Westhoff, Mathematics

DELETIONS

Career and Technical Education
Amy Feese, Culinary

Humanities and Fine Arts
Melissa Dereberry, English
Benjamin Kuzemka, English
Terry (James) Shull, English


Vice President, Academic Affairs


Director, Human Resources