

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, October 2, 2017**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 6:57 p.m. by Board President Ann Hartley. Other Board members present for the meeting were Joseph Stroetker, Prudence Fink Johnson, Don Kappelmann, Cookie Hays and Eric Park. Also present were President of the College Jon Bauer; Administrators – Vice President of Academic Affairs Tia Robinson, Vice President of Finance and Administration Phil Pena, Vice President of Student Development Shelli Allen, and Vice President of External Relations Joel Doepker; Other Staff – Director of Human Resources Wendy Hartmann, Director of Financial Services Annette Moore, Director of Dual Credit and College Readiness Russell Henderson, Director of Public Relations Jay Scherder, Director of Facilities and Grounds Tot Pratt, Faculty Association President Tom Fitts, NEA President Sue Henderson, Professional Staff Association President Karen Klos, Classified Staff Association President Stacy Langan, Student Government Association President Melissa Yetkin and Executive Assistant to the President Bonnie Gardner.

RECOGNITION OF GUESTS: Mr. Scherder introduced Kavahn Mansouri from the *Missourian*.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

Motion: To **approve** the agenda for the October 2, 2017 meeting of the Board of Trustees as revised to remove the executive session.

Motion by Prudence Fink Johnson; Seconded by Joseph Stroetker; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the August 28, 2017 ad valorem tax hearing and regular meeting of the Board of Trustees.

TREASURER’S REPORT AND FINANCIAL REPORT: Vice President Pena reviewed the year-to-date financials.

Motion: To **approve** the treasurer’s report, the financial report and the payment of bills subject to the annual audit.

Motion by Prudence Fink Johnson; Seconded by Don Kappelmann; Carried Unanimously

BOARD POLICY & PROCEDURES REVISION – POLICY 3.5 INSTITUTIONAL SCHOLARSHIPS: Vice President Shelli Allen informed the Board that a task force of faculty and staff members reviewed the current scholarship policy with the goal of optimizing ECC’s aid package for students. The group focused on raising the full award limit, establishing an emergency fund, covering all fees and books, allowing scholarships for summer session and making scholarships available for part-time students.

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Vice President Allen stated that A+ funds expire when a student reaches 105% of the hours needed for a degree. If a student is required to take developmental classes, the funds run out before a degree can be completed. It was noted that about 65% of A+ students take developmental courses.

After looking at best practices and how other colleges administer their scholarships, the following policy changes were recommended for the Board of Trustees Scholarship: add a GPA requirement of 3.75; add a HiSET score and a home school eligibility criterion to eliminate the separate scholarships; add eligibility criteria for transfer students and currently enrolled students; and eliminate the criterion that requires graduation from high school in the last calendar year. Further recommendations include the creation of a President's Scholarship for part-time students with the same criteria as the Board scholarship; add a College Completion Scholarship for students within 12 hours of completing a degree/certificate; add an Operation: Graduation! Scholarship for students meeting the 15 to Finish timeline; change the full award from \$1,000 to the actual cost of 15 credit hours of coursework, plus general fees, at the Tier 1 rate; add a criterion to require recipients to enroll in 15 credit hours per semester; provide summer session awards and cease eligibility at 66 credit hours.

Currently there are 65 students who would meet the new criteria and 80 who would have met the Operation: Graduation! Scholarship criteria. The maximum cost of these changes is estimated at \$105,000. However, that number does not account for those receiving A+ benefits or part-time students. The proposed changes would not include covering all fees and books due to costs; adding those two aspects would potentially double the projected cost of the policy change.

Dr. Bauer noted that some of the current scholarship criterion are outdated (i.e. not all schools have a valedictorian). These changes will help meet enrollment goals and keep ECC competitive. The policy will be brought back in November for action and would be in place for the next academic year if approved.

In response to a concern about controlling textbook costs. Dr. Bauer noted that textbook rentals are available in some cases, and Dr. Robinson is currently exploring the use of open source materials in lieu of texts.

Dr. Park noted that he has read about developmental courses being integrated into credit courses. Dr. Bauer indicated ECC has been working on this issue through co-requisites and concurrent enrollment in courses. These strategies, along with the 15 to Finish model, are part of the completion agenda.

DUAL CREDIT UPDATE: Vice President Robinson and Dr. Russell Henderson shared information regarding the dual credit initiative. The priorities are to remove barriers to dual credit/dual enrollment, enhance partnerships and relationships with the high schools, provide quality service to students, increase enrollment in dual credit/dual enrollment courses, provide multiple pathways to college credit and become the college of choice for area students.

Area high schools have requested a streamlined registration process and improvements in testing/placement. Research shows that using just one indicator is not always the most accurate measure of student success. Assessment for placement in courses has moved to multiple measures this year – staff are looking at GPA, ACT scores and departmentalized tests in English and math. In the past, Accuplacer scores and ACT scores were the only indicators used. In addition, the dual credit registration process has been revamped.

Dual credit enrollment has increased by 36.5% in headcount and 39.6% in headcount over last year; it has increased by 16% in headcount and 11.6% in credit hours over a five-year period.

Meetings were held with the high schools to determine their needs. This resulted in the development of customized dual credit plans for each of the College's partners. Work has also begun to provide a structure for completing the associates degree while in high school; processes are being revamped to remove barriers

Pathways to college credit include dual credit (taught in the high school by certified high school teachers) with a goal of getting into every high school in the district; dual enrollment (students taking courses at the ECC campus) with four schools prepared to bus students to ECC in the spring for general education classes; Project Lead the Way (PLTW) where ECC is offering credit for six courses and building curriculum to offer the entire suite of 12 courses, and Center for Advanced Professional Studies (CAPS) with 12 credit hours being offered in a couple high schools in an entrepreneurship program.

A committee of faculty, advising staff, the registrar, admissions staff, deans, division chairs and program coordinators is developing an Early College Program in response to requests from high schools. The goal is to allow students to earn a degree or certificate from ECC while completing high school. The target is juniors and seniors who will be able to earn an AA, an AS in engineering or a certificate in HVAC or Industrial Engineering Technology. The first cohort of students will begin in fall 2018.

Providing these opportunities will not only grow enrollment but will grow ECC's reputation. The Board expressed appreciation for the work and indicated this initiative is very exciting. In response to a question regarding how tuition is paid, Dr. Robinson noted that conversations are being held with the school districts. At this point the students are paying tuition at half the in-district rate and there is no scholarship or A+ funding. In addition, the schools are very receptive to the program and how to make it fit into the high school schedule. Much work has been done on transfer and articulation to four-year schools over the years and many institutions will accept this work in transfer.

***PERSONNEL:** The Board **approved** changes to the roster of adjunct faculty for the Fall 2017 semester as listed in the attached memorandum.

REPORTS:

- A. FACULTY ASSOCIATION REPORT:** Faculty Association President Tom Fitts reported that Dr. Russ Henderson is on the board of the Missouri Council for History Education and cohosted the state conference in St. Louis where he presented a workshop. Stephanie Buchholz has passed the Registered Health Information Administrator national exam. The faculty are engaged in committee work and preparing for the upcoming HLC visit.
- B. ECC-NEA:** ECC-NEA President Sue Henderson reported the NEA participated in Falcon Fest, held a fundraiser for victims of hurricanes Harvey and Irma through the national NEA, and sponsored a hole at the ECC golf tournament.
- C. PROFESSIONAL STAFF ASSOCIATION REPORT:** Professional Staff Association President Karen Klos reported the AEL department will be providing civics and citizenship classes in

Rolla and Union. The library recently hosted a book sale and co-sponsored the Big Machines event on September 23 with Scenic Regional. The afterhours game night was well attended and will be repeated in October. Karen also shared an update from financial aid noting the cohort default rate has decreased and FAFSA nights are scheduled over the next several weeks. The Veterans Lounge is now open and staffed 20 hours per week by a veteran student.

D. CLASSIFIED STAFF ASSOCIATION REPORT: Classified Staff Association President Stacy Langan reported that Denim Days will continue and employees are selecting charities for this year. The classified staff will be hosting a fall lunch on November 14 to raise funds. A donation is being made to the ECC Foundation to support the emergency fund. Nominations are now being accepted for the Spotlight Award.

E. STUDENT GOVERNMENT ASSOCIATION: SGA President Melissa Yetkin reported on the new officers and noted the SGA is collecting items for animal shelters impacted by the recent hurricanes. There was a great turnout for Falcon Fest and the group is now working on a lock in and costume contest for October 27. On November 7 they will be hosting an art auction to raise funds to support the art students traveling to London.

PRESIDENT'S REPORT: Dr. Bauer reported enrollment at census date was down 2.3% in headcount and 2.2% in credit hours. While this is good news since the budget projected a 5% decline, there is still work to be done to grow enrollment.

The cohort default rate (based on the number of students since 2014 who have entered repayment of student loans) has decreased to 19% from 20.9%. Nationally, default rates have declined; Missouri community college rates range from 10.9% to 23.7%. Of those who defaulted, 92% were non-completers.

The Higher Learning Commission reaccreditation visit will occur October 16 and 17. As the schedule is finalized, the Board will be informed if and when they are needed to meet with the team.

Dr. Bauer indicated he is very pleased that the College has been able to dedicate a room for use by veteran students. He would like to set up a time for the Board to visit the new Veteran's Lounge at the next meeting.

The recent ECC Golf Tournament was very successful with 33 teams participating.

ADJOURNMENT:

Motion: To adjourn the October 2, 2017 public Board of Trustees meeting at 8:05 p.m.

Motion by Don Kappelmann; Seconded by Joseph Stroetker; carried unanimously.

President, Board of Trustees

Secretary, Board of Trustees

EAST CENTRAL COLLEGE

Interoffice Memo

TO: Dr. Bauer
DATE: August 16, 2017
FROM: Office of Academic Affairs
RE: Adjuncts for Fall Semester 2017

Please approve the following adjunct addendum for the fall semester 2017.

Additions

Nursing and Allied Health

Wayne Prince, EMS

Deletions

Career and Technical Education

Craig Ratliff, Culinary Arts

Math/Engineering/Science

Sharon Newberry, biology

Humanities and Fine and Performing Arts

Wayne Gargrave, Music

Foundation Seminar

Tia Robinson

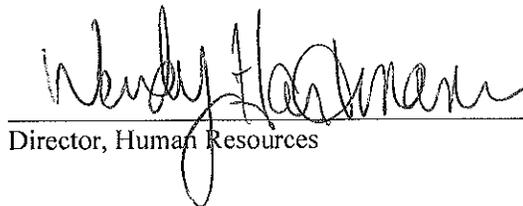
Dual Credit

Peter Madsen, English, Linn
Sarah Serbus, Theatre, Union
Dennis Smith, Math, Union

Approval:



Vice President, Academic Affairs



Director, Human Resources