

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING**

Thursday, July 18, 2019

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:28 p.m. by Board President Ann Hartley. Other Board members present for all or parts of the meeting were Joseph Stroetker, Prudence Johnson, Cookie Hays and Audrey Freitag. Also present were President of the College Jon Bauer; Administrators - Interim Vice President of Academic Affairs Robyn Walter, Vice President of External Relations Joel Doepker, and Vice President of Student Affairs Heath Martin; Other Staff – Executive Director of Institutional Effectiveness Michelle Smith, Human Resources Director Wendy Hartmann, Human Resources Specialist Diane Burnett, Campus Police Officer Tommie Lowe, NEA President Tom Fitts, Professional Staff President Jenny Kuchem, Director of Admissions JC Crane, and Executive Assistant to the President Bonnie Gardner.

RECOGNITION OF GUESTS: Vice President Doepker introduced Amanda Postma from the *Missourian*.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

Motion: To **approve** the agenda for the July 18, 2019 meeting of the Board of Trustees.

Motion by Joseph Stroetker; Seconded by Prudence Johnson; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the June 10, 2019 regular meeting of the Board of Trustees and the June 25, 2019 Board Workshop.

ACCEPTANCE OF BIDS: Dr. Bauer noted that having a periodic review of financial aid processes is good business practice and recommended approval of the consultant contract. He further stated that the greenhouse will be a nice complement to the Culinary Arts program and will be funded through state vocational enhancement monies and a rural development grant from the U.S.D.A.

Motion: To **approve** Evans Consulting to provide a review of Title IV programs and assist in preparation for a potential future review by the United States Department of Education at a cost of \$17,800.

Motion by Cookie Hays; seconded by Prudence Johnson; Carried Unanimously

Motion: To **approve** the construction of a greenhouse for the Culinary Arts program by Jasper Builders of Union, Missouri at a cost of \$124,950 to be funded with monies from the Department of Elementary and Secondary Education Vocational Enhancement Grant and the USDA Rural Development Grant program.

Motion by Prudence Johnson; seconded by Joseph Stroetker; Carried Unanimously

COLLECTIVE BARGAINING AGREEMENT: Dr. Bauer noted that the agreement is the result of several months of collaboration between the NEA team and the administrative team. It was ratified by the NEA faculty members with 95% support. The agreement does not call for a salary increase, but it was agreed that if fall census enrollment shows an increase, the group will reconvene to determine if a raise would be feasible. This would also apply to staff. The agreement is not drastically different from last year and includes the establishment of work groups to tackle a few issues that still need work. There is interest in moving to a multi-year agreement in the future when feasible.

Motion: To **approve** the negotiated Collective Bargaining Agreement with the ECC-NEA regarding salary, benefits and working conditions for the 2019-2020 fiscal year.

Motion by Prudence Johnson; Seconded by Cookie Hays; Carried Unanimously

BOARD POLICY REVISIONS: Dr. Bauer requested the Board waive the second reading for the policies presented. These changes will ensure the policies are in sync with financial aid policies and practices. In addition, they will provide for intervention with students on probation and suspension by providing more focused advising and counseling.

Motion: To **waive** the second reading and **approve** the attached revisions to Board Policy 3.11 Academic Standards of Progress, and Board Policy and Procedures 3.12 Academic Probation and Suspension as recommended by the Shared Governance Council.

Motion by Cookie Hays; Seconded by Joseph Stroetker; Carried Unanimously

***PERSONNEL:** The Board **approved** the following appointments to be effective on August 12, 2019: Vu Ong, Math Instructor, nine-month salary of \$42,687; Tim Derifield, Psychology/Sociology Instructor, nine-month salary of \$33,648; Joannie Blakey, Nursing Instructor - Rolla, nine-month salary of \$46,956; Tim Gartin, Accounting Instructor, nine-month salary of \$44,285.

The Board also **accepted** the resignation of Oliver Kassenbrock, Performing Arts Center Manager, effective July 30, 2019.

ADJOURNMENT:

Motion: To **adjourn** the July 18, 2019 public Board of Trustees meeting at 5:38 p.m.

Motion by Joseph Stroetker; Seconded by Eric Park; Carried Unanimously.

President, Board of Trustees

Secretary, Board of Trustees

3.11 Academic Standards of Progress Policy (Adopted 12-3-1968; Revised 8-27-2007; **xxx 2019**)

Upon enrollment at East Central College, students are expected to make progress toward graduation. The College defines minimal academic progress based on the following grade point averages **and course completion rates**:

Completion of at least 12 semester credit hours of coursework: 1.80 **cumulative grade point average and a course completion rate of 67%**

Completion of at least 24 semester credit hours of coursework: 2.00 **cumulative grade point average and a course completion rate of 67%**

3.12 Academic Probation and Suspension Policy (Adopted 12-3-1968; Revised 8-27-2007; **xxx2019**)

Any student with a grade point average **or course completion rate** that falls below minimal academic standards of progress will be placed on academic probation. **Students will have a full semester to remedy academic probation.**

~~Students in academic probation status are notified by the Chief Student Affairs Officer and are required to participate in academic counseling. Students have a full semester to remedy academic probation.~~

If at the end of the academic probation semester the probation status is not remedied, the student is automatically suspended. Students have the right to appeal any academic suspension.

Procedures:

3.12.1 **Students on academic probation are notified by the Chief Student Affairs Officer and a registration hold is placed on the student account. The hold is removed once the student has met with an academic advisor and completed an academic improvement plan.**

3.12.2 A student appeal of an academic suspension requires a written petition to the Chief Student Affairs Officer for reinstatement as an active student. The petition should include two components: a statement of the circumstances which led to the current academic status and a statement detailing a remedy of the current academic circumstances.

3.12.3 Upon completion of the semester of suspension, a student must apply for readmission to the College. Students must **meet with an academic advisor and develop an academic improvement plan.** ~~submit a written petition to the Chief Student Affairs Officer at least two weeks prior to the start of the semester of readmission. Any petition submitted must contain the elements listed above.~~

3.12.3 Specific academic programs and eligibility criteria established for various financial aid and benefit programs may include additional academic requirements for enrollment, program continuation or graduation.