

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, April 13, 2020**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:32 p.m. by Board President Ann Hartley. Other Board members present for all or a portion of the meeting were Joseph Stroetker, Prudence Johnson, Cookie Hays, Eric Park and Audrey Freitag. Also present were President of the College Jon Bauer; Administrators – Interim Vice President of Academic Affairs Robyn Walter, and Vice President of External Relations Joel Doepker; Other Staff – Director of Advising and Counseling Paul Lampe, Executive Director of Institutional Effectiveness Michelle Smith, Foundation Executive Director Bridgette Kelch, Director of Early College Programs Megen Strubberg, Director of Communications & Marketing Gregg Jones, Health Information Management Program Director Stephanie Buchholz, Professor of Health Information Management Nanette Sayles and Instructor of Computer Information Systems/Business Jason Durbin, ECC-NEA President Tom Fitts, Professional Staff President Jenny Kuchem, Classified Staff President Stacy Bellville, Executive Assistant to the President Bonnie Gardner, and Student Government Association representative Gwen Minks. Also present was Kristen Dragotto from the *Missourian*

Dr. Bauer noted that the meeting is being held via Zoom due to the current COVID-19 pandemic and social distancing orders. The Zoom link was included on the published agenda.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

Motion: To **approve** the agenda for the April 13, 2020 meeting of the Board of Trustees.
Motion by Eric Park; Seconded by Audrey Freitag; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the March 2, 2020 regular meeting and the March 20, 2020 emergency meeting of the Board of Trustees.

TREASURER’S REPORT AND FINANCIAL REPORT: Dr. Bauer reviewed the financial statements through the end of February. It was noted the documents in the Board packet reflect a point in time quite different from where the College stands today. Future reports will reflect withholdings in state revenue due to state reductions related to the current pandemic. Approximately \$424,000 will be withheld by the state over the next three months.

Motion: To **approve** the treasurer’s report, the financial report and the payment of bills subject to the annual audit.
Motion by Eric Park; Seconded by Audrey Freitag; Carried Unanimously

ACCEPTANCE OF BID: Dr. Bauer noted that no work has been done on the soccer field since 2009. The bid presented is for maintenance work that needs to be completed by the middle of May to make the field ready for the fall season. Although all spring athletics were canceled, the assumption is that fall sports will continue as scheduled. The funding will be provided by the ECC Foundation. It was clarified that this work will ready the field for play beyond the fall season should that season be canceled.

Motion: To **accept** the bid of Advanced Turf Solutions, Fishers, IN to upgrade the soccer field to provide a safe and level playing surface for men's and women's soccer at a cost of \$23,552 to be paid by the ECC Foundation.

Motion by Prudence Johnson; Seconded by Audrey Freitag; Carried unanimously

FACULTY PROMOTION IN RANK: Dr. Bauer stated he was pleased to recommend the promotion of four faculty members to assistant professor and proud of the work they have done.

Motion: To **approve** the promotion of Grace Austin, Jason Durbin, John Hardecke and Gregory Stotler to Assistant Professor effective for the 2020-2021 academic year.

Motion by Audrey Freitag; Seconded by Eric Park; Carried Unanimously

MEDICAL LABORATORY TECHNICIAN PROGRAM: Vice President Robyn Walter informed the Board that the proposed new program would operate through the Missouri Health Professions Consortium and fills a specialized niche. Lab professionals are in high demand; Mercy and Phelps hospitals have expressed a desire for the program. The consortium is fully accredited, and the students will be graduates of East Central College.

Program lecture material is delivered online. Students will spend a Saturday and Sunday in Moberly a few times per semester to complete the lab component. Students spend one year in the pre-professional phase to complete general education requirements, then apply for the training portion. If accepted, they complete the MLT portion in one calendar year. Clinical rotations are done at Mercy and Phelps Health. Current program graduates have had a 100% placement rate with an average salary of \$38,000. An articulation agreement is being developed with the University of Missouri-St. Louis to allow students to earn the bachelor degree as a medical lab specialist.

Motion: To **approve** a new instructional program, Medical Laboratory Technician, effective Fall 2020, through the Missouri Health Professions Consortium.

Motion by Joseph Stroetker; Seconded by Eric Park; Carried Unanimously

AGRICULTURE PATHWAY: Dr. Bauer noted that information was included in the Board's packet about an option for students interested in agriculture. This is not a separate program but is under the Associate of Arts transfer degree. Vice President Walter explained that this option is under the STEM pathway of the AA degree and answers a need expressed by students. It is a great option for A+ students. ECC has established a relationship with the University of Missouri-Columbia and worked jointly with Mizzou to develop course work for transfer and seamless articulation. Promotion of the program will begin soon.

BUDGET UPDATE: As previously stated, the governor has announced a withholding equivalent to one month of state aid; to date, that is the only known withholding for FY20. Dr. Bauer stated that a withholding this late in the year is difficult to absorb. He has met with the leadership team and told them that expenses going forward will be restricted to items essential to providing instruction and student support. Federal relief to be provided is estimated at \$1.6 million, half of which must go to students in the form of emergency financial aid grants. Information on how that money is to be distributed is slowly being released. The student portion will flow through the Missouri Department of Higher Education. Institutional funds will come at a later time, possibly in May.

There is great concern regarding the impact on FY21 state aid. Economic activity is drastically lower and will reduce available state revenue. The House will be revisiting budget recommendations and rather than an increase for higher education, there will probably be a reduction. The plan was to bring the ECC budget to the Board for approval in May; that has been changed to June as revenue projections are being revised. The three revenue sources are state aid, local revenue and enrollment/tuition. Enrollment will be very hard to predict as students and their families react to the pandemic and make decisions about education. Enrollment patterns that begin to emerge as the College reengages with students will be monitored. The Board will be kept informed.

Dr. Bauer also noted that he announced today continued restrictions on access to College buildings through the end of the semester. Many staff will continue to work from home through May 16. Prior to that date, a decision will be made regarding opening the buildings for public and student traffic on Monday, May 18.

***PERSONNEL:** The Board **approved** the appointment of Andy Kolb as Coordinator, Web Services/Programming effective April 7, 2020 with an annual salary of \$50,000. The Board also **approved** the reappointment of full-time faculty for the 2020-2021 academic year as listed on the attached memorandum.

ADJOURNMENT:

Motion: To **adjourn** the April 13, 2020 public Board of Trustees meeting and enter into executive session per RSMo2004, Section 610.021 (3) Personnel and (2) Real Estate at 6:08 p.m.

Motion by Cookie Hays; Seconded by Prudence Johnson; Carried Unanimously.

President, Board of Trustees

Secretary, Board of Trustees



EAST CENTRAL COLLEGE

OFFICE OF THE VICE-PRESIDENT OF ACADEMIC AFFAIRS

TO: Dr. Jon Bauer
DATE: April 6, 2020
FROM: Robyn Walter, Vice President of Academic Affairs
RE: Reappointment of Full-time Faculty

Recommendations by the Vice President of Academic Affairs for reappointment/non-reappointment for FY2021:

Reappointment - Annual Contract

Bonine, Mary	Chirban, Julie	Derifield, Timothy	Howard, Rachel
Blakely, Joannie	Clonts, Duane	Goodson, Jennifer	Ong, Vu
Bland, Bobby	Davenport, Sarah	Hanneken, Lisa	Velic, Adisa
Brandt, Courtney	DeArmond, David	Hovland, Joseph	Wissbaum, Connie

Reappointment from Annual Contract to Continuous Contract

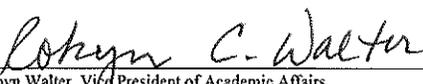
Flotte, Elizabeth	Schwein, Anna
McDonald, Laura	Van Leer, Jessica
Pulles, Keith	

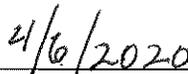
According to board policy, a faculty member is eligible for continuous contract in August 2020 based on hire date.

Reappointment - Continuous Contract

Aramburu, Ellen	Elliott, Curtis	Judd, Jennifer	Roselli Insall, Laura
Austin, Grace	Esbeck, Nathan	Kellogg, Isaiah	Sayles, Nanette
Barro, Linda	Estes, Anne	Kolb, Leigh	Sexton, Timothy
Barton, Sean	Fitts, Thomas	Mahon, Robert	Stotler, Gregory
Bieker, Judy	Gifford, Matthew	Mehrhoff, Jay	Stroup, Joshua
Bounds, Aaron	Govindaswamy,	Mitchell, Nancy	Watkins, Adam
Brigham, Reginald	Parvatha	Monzyk, Matthew	Watts, Patsy
Buchholz, Stephanie	Hardecke, John	Mowery, Tracy	Winters-Rozema,
Cunningham, William	Haynes, Shanee	Palazzola, Michael	Elizabeth
Derifield, Coreen	Henderson, Susan	Pecka, Wendy	
Dixon, Kevin	Henderson, Russ	Pohlman, Dennis	
Durbin, Jason	Higerd, Jennifer	Roberson, Shaun	

Approval:


Robyn Walter, Vice President of Academic Affairs


Date