

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, April 5, 2021**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present for the meeting were Joseph Stroetker, Prudence Fink Johnson, Cookie Hays, Eric Park and Audrey Freitag. Also present were President of the College Jon Bauer; Administrators – Vice President of Academic Affairs Robyn Walter, Vice President of External Relations Joel Doepker, and Interim Vice President of Student Development Paul Lampe; Faculty – Faculty Association President Reg Brigham, NEA Vice President Susan Henderson, Accounting/Business Instructor Tanner French; Other Staff –Executive Director of Institutional Effectiveness Michelle Smith, Foundation Executive Director Bridgette Kelch, Director of the Rolla Campus Christina Ayres, Communications & Marketing Director Gregg Jones, Director of Information Technology Doug Houston, Coordinator of Campus Life & Leadership Carson Mowery, Classified Staff Association Vice President Raphael Maurice, and Executive Assistant to the President Bonnie Gardner; Students – Student Government Association Chief Recording Officer Malaina Mastin and President Jenna Meintz.

The meeting was held via Zoom due to the current COVID-19 pandemic and social distancing recommendations. The Zoom link was included on the published agenda.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for the April 5, 2021 meeting of the Board of Trustees.
Motion by Joseph Stroetker; Seconded by Eric Park; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the March 8, 2021 regular meeting of the Board of Trustees.

TREASURER’S REPORT AND FINANCIAL REPORT: Dr. Bauer presented the financial statements and noted that just under \$600,000 has been drawn down this year from the federal COVID relief packages. He also pointed out that the large change in the gifts and grants line is due to the state tax credit for the Business & Industry Center that was drawn down last year.

Motion: To **approve** the treasurer’s report, the financial report, and the payment of bills subject to the annual audit.
Motion by Eric Park; Seconded by Audrey Freitag; Carried Unanimously

ACCEPTANCE OF BIDS: Dr. Bauer stated the water bottle filling stations have been under consideration for some time. The models being purchased will include a water fountain as well as the filling station and will help reduce the transmission of disease. The purchase will be made from a cooperative contract that was competitively bid. Installation will occur in early summer.

Motion: To **approve** the purchase and installation of 20 ELKAY bottle filling stations from Royal Papers, St. Louis, MO, at a total cost of \$29,450 to be reimbursed through Federal COVID funds.
Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

The recommended infrastructure switches will be purchased from the state contract with Dell and will improve the bandwidth on the main campus and at Rolla North.

Motion: To **approve** the purchase of 25 infrastructure switches from the state-negotiated Dell purchasing contract to improve the bandwidth capabilities of the ECC network at a cost of \$130,510 to be reimbursed through Federal COVID funds.

Motion by Cookie Hays; Seconded by Eric Park; Carried Unanimously

UNDERWRITING PROPOSAL: The Board previously authorized the issuance of a Request for Qualifications (RFQ) for underwriting services. Dr. Bauer stated that the college has more than \$5 million in deferred maintenance and has bonds through FY26. Examining the debt structure makes sense as the retirement of those bonds nears. Four firms responded to the RFQ. Piper Sandler had the lowest underwriter's discount and is well qualified. The firm's initial analysis, presented as part of the proposal process, indicates the college could issue \$24 - \$27 million in debt. Any debt would be subject to voter approval and there has been no decision to proceed with a bond issue at this point. Dr. Bauer clarified that Piper Sandler's fee would be based on the value of the bonds issued. If a bond issue is not pursued, there would be no direct expense.

Motion: To **engage the services** of Piper Sandler & Co. to provide underwriting services related to East Central College's existing general obligation debt and the potential for a future bond issue for capital improvements.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

U.S.D.A. GRANT RESOLUTION: Dr. Bauer noted that the use of resources provided through a U.S.D.A. grant is another example of working to identify revenue outside of the general fund. This grant would be used to purchase a water jet cutter for the Industrial Engineering Technology, Welding, and Precision Machining programs.

Motion: To **approve** a resolution authorizing East Central College to participate in the U.S. Department of Agriculture Rural Economic Development Grant program.

Motion by Audrey Freitag; Seconded by Eric Park; Carried Unanimously.

FACULTY PROMOTION IN RANK: The process for promotion is a rigorous process. Faculty apply and submit extensive materials for review by the Rank and Promotion Committee; a rubric is used to score the materials and a recommendation is made to the CAO then to the president and Board. This is not just an automatic change in rank after a certain number of years. Vice President Walter clarified the rubric is the same regardless of rank. What differs is the years of service and credentials held. The committee looks for continued growth and commitment to the college. Ms. Hartley offered the Board's congratulations to all those recommended for promotion.

Motion: To **approve** the promotion of Reginald Brigham, Elizabeth Cantrell Flotte, and Elizabeth Winters-Rozema from Instructor to Assistant Professor; the promotion of Wendy Pecka from Assistant Professor to Associate Professor; and the promotion of Russell Henderson from Associate Professor to Professor effective for the 2021-2022 academic year.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously.

COVID-19 UPDATE: Dr. Bauer reported that round three of relief funding has been approved. ECC's allocation is projected to be \$6 million which will be split evenly between institutional use and student grants. Official notification on the amount is expected in the next few weeks. Allowable

expenses are similar to those in round two and include direct support of instruction and program delivery, items that will mitigate the spread of COVID or other transmittable diseases, off-contract work, or salaries for those dedicated in whole to COVID mitigation. The college will have one year to expend the funds with the possibility of an extension. There are also some funds going to the state for allocation to higher education.

Commencement is planned to be in person on May 15 at 10 a.m., 1 p.m., and 4 p.m., and May 16 at 1 p.m. and 4 p.m. The schedule will be adjusted as needed based on responses from students. Both 2020 and 2021 graduates are invited. All COVID protocols will remain. Spectators are also now being allowed at sporting and fine arts events with masks and social distancing.

Dr. Bauer expressed appreciation to Dr. Michelle Smith for the coordination of a vaccination clinic on campus on March 30. It was held in conjunction with Sink's Pharmacy and 1,380 vaccines were administered. A follow-up event for the administration of the second dose will be held on April 27.

The numbers of COVID cases on campus remain low. An assessment will be made at the end of the academic year to determine if changes in protocol are feasible.

PERSONNEL: The Board **approved** the re-appointment of Joel Doepker, Vice President, External Relations, and Robyn Walter, Vice President, Academic Affairs for the 2021-2022 fiscal year. The Board also **approved** the re-appointment of full-time faculty for the 2021-2022 academic year as listed on the attached memorandum, and the appointment of Brandi Grindel as the Radiologic Technology Program Director at an annual salary of \$69,268 effective July 1, 2021.

BOARD PRESIDENT'S REPORT: Board President Ann Hartley expressed appreciation to Dr. Smith and all who assisted with the vaccination event. She also congratulated the women's volleyball team on a good season. Board members Hartley and Freitag will attend the quarterly Missouri Community College Association meeting on April 16 and are happy to carry forward any items.

REPORTS:

- A. FACULTY ASSOCIATION REPORT:** Faculty Association President Reg Brigham reported that officers will remain the same for the coming year – Reg Brigham, president; Tracy Mowery, vice president; Shaun Roberson, secretary/treasurer. Currently, trees are planted in recognition of retirees. The group is exploring alternate ways to honor retirees that would require less maintenance.
- B. ECC-NEA:** ECC-NEA Vice President Sue Henderson reported that bargaining continues. The Inspirers of Excellence awards will be presented again this year with certificates being mailed. There are approximately 70 local high school teachers for this year and last year who have been recognized by students. The group hopes to return to an event on campus next year.
- C. PROFESSIONAL STAFF ASSOCIATION REPORT:** Professional Staff Association President Jenny Kuchem was unable to attend so there was no report.
- D. CLASSIFIED STAFF ASSOCIATION REPORT:** Classified Staff Association Vice President Ray Maurice reported the association continues to organize Denim Days. Franklin County Honor Flight receive \$145 from the March Denim Day. The ECC Food Pantry will benefit from the April 7 Denim Day.
- E. Student Government Association:** Student Government President Jenna Meintz reported a trivia night is being planned. There will be a blood drive on April 15, and recruitment for SGA officers will begin soon.

PRESIDENT’S REPORT: A Higher Learning Commission multi-location visit will occur on May 3. This is part of the accreditation process where a periodic visit is made to one or more off-campus instructional sites. The reviewer will visit Four Rivers Career Center and the Business & Industry Center. He will review how ECC approaches off-campus instruction. A written report detailing the history of operations at these sites has been submitted.

The House has recommended a modest core budget increase for community colleges. The Senate will now take up the budget and it is expected they will also recommend an increase. State revenues continue to be strong, and a core increase is expected to be approved.

The volleyball team is the Region 16 champion. They played Kirkwood Community College at districts over the past weekend and lost. Dr. Bauer noted that he is very proud of all the ECC athletes who have had a disrupted season. They kept their focus and are representing the college well. The women’s soccer team lost their inaugural match 1-0; the home opener is April 12. Baseball begins play next year. Fundraising has gone well, and a report will be provided soon.

ADJOURNMENT:

Motion: To **adjourn** the April 5, 2021, public meeting of the Board of Trustees at 6:27 p.m.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously.

President, Board of Trustees

Secretary, Board of Trustees


EAST CENTRAL COLLEGE
OFFICE OF THE VICE-PRESIDENT OF ACADEMIC AFFAIRS

TO: Dr. Jon Bauer
DATE: April 30, 2021
FROM: Robyn Walter, Vice President of Academic Affairs
RE: Reappointment of Full-time Faculty

Recommendations by the Vice President of Academic Affairs for reappointment/non-reappointment for FY2022:

Reappointment - Annual Contract

Blakely, Joannie	Clonts, Duane	Hovland, Joseph	Wissbaum, Connie
Bland, Bobby	Davenport, Sarah	Moynihan, Elizabeth	Brittany Yoakum
Brandt, Courtney	Derifield, Timothy	Ong, Vu	
Chirban, Julie	French, Tanner	Velic, Adisa	

Reappointment from Annual Contract to Continuous Contract

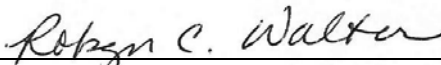
DeArmond, David	Hanneken, Lisa
Goodson, Jenifer	Howard, Rachel

According to board policy, a faculty member is eligible for continuous contract in August 2021 based on hire date.

Reappointment - Continuous Contract

Aramburu, Ellen	Elliott, Curtis	Judd, Jennifer	Roberson, Shaun
Austin, Grace	Esbeck, Nathan	Kellogg, Isaiah	Roselli Insall, Laura
Barro, Linda	Estes, Anne	Kolb, Leigh	Sayles, Nanette
Barton, Sean	Fitts, Thomas	Mahon, Robert	Schwein, Anna
Bieker, Judy	Flotte, Elizabeth	McDonald, Laura	Sexton, Timothy
Bounds, Aaron	Gifford, Matthew	Mehrhoff, Jay	Stotler, Gregory
Brigham, Reginald	Govindaswamy, Parvi	Monzyk, Matthew	Stroup, Joshua
Buchholz, Stephanie	Hardecke, John	Mowery, Tracy	Van Leer, Jessica
Cunningham, William	Haynes, Shane	Palazzola, Michael	Watts, Patsy
Derifield, Coreen	Henderson, Susan	Pecka, Wendy	Winters-Rozema, Beth
Dixon, Kevin	Henderson, Russ	Pohlman, Dennis	
Durbin, Jason	Higerd, Jennifer	Pulles, Keith	

Approval:


Robyn Walter, Vice President of Academic Affairs

3/29/2021
Date