

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
Monday, May 3, 2021**

**CALL TO ORDER:** The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present for all or part of the meeting were Joseph Stroetker, Prudence Fink Johnson, Cookie Hays, Eric Park, and Audrey Freitag. Also present were College President Jon Bauer; Administrators – Vice President of Academic Affairs Robyn Walter, Vice President of External Relations Joel Doepker, Vice President of Administration and Finance DeAnna Cassat, and Interim Vice President of Student Development Paul Lampe; Faculty – Faculty Association President Reg Brigham, NEA Vice President Susan Henderson, Philosophy/Religion Instructor Matthew Gifford; Other Staff – Dean of Career & Technical Education Richard Hudanick, Executive Director of Institutional Effectiveness Michelle Smith, Foundation Executive Director Bridgette Kelch, Director of the Rolla Campus Christina Ayres, Communications & Marketing Director Gregg Jones, Human Resources Director Wendy Hartmann, Director of Information Technology Doug Houston, Coordinator of Apprenticeships & Business Training Melissa Richards, Allied Health Program Assistant Julie Beck, Professional Staff Association President Jenny Kuchem, Classified Staff Association President Hannah Masek, and Executive Assistant to the President Bonnie Gardner; Students – Student Government Association Chief Recording Officer Malaina Mastin and President Jenna Meintz.

**RECOGNITION OF GUESTS:** Elena Cruz of *The Missourian* was in attendance.

*The meeting was held via Zoom due to the current COVID-19 pandemic and social distancing recommendations. The Zoom link was included on the published agenda.*

**PUBLIC COMMENT:** There were no public comments.

**APPROVAL OF AGENDA:** Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

**Motion:** To **approve** the agenda for the May 3, 2021, meeting of the Board of Trustees.

*Motion by Prudence Johnson; Seconded by Cookie Hays; Carried Unanimously*

**\*APPROVAL OF MINUTES:** The Board approved the minutes of the April 5, 2021, regular meeting of the Board of Trustees.

**TREASURER’S REPORT AND FINANCIAL REPORT:** Dr. Bauer presented the financial statements and noted that lost state aid is a reimbursable expense under the federal COVID relief fund and will come to the college as unrestricted revenue. Losses in rental income and bookstore income are also eligible for reimbursement. The largest area of lost revenue will be tuition. There is no clear guidance regarding how to calculate this loss and the college is still waiting to draw down those funds. When notification of the dollar amount awarded in round three of the relief funds is received, the clock will reset on all federal relief funds and the college will have one year from that date to claim reimbursement from unspent funds in all three rounds.

**Motion:** To **approve** the treasurer’s report, the financial report, and the payment of bills subject to the annual audit.

*Motion by Eric Park; Seconded by Prudence Johnson; Carried Unanimously*

**ACCEPTANCE OF BIDS:** Dr. Bauer noted that the recommended classroom furniture will replace furniture in Hansen Hall, Health Science, the Business & Industry Center, and the training center. The furniture will allow classrooms to more easily be configured for social distancing. The surfaces are also more easily cleaned and disinfected. The purchase will be made from a cooperative contract that was competitively bid.

**Motion:** To **approve** the purchase of classroom furniture from KI at a total cost of \$155,735.50 to be funded with federal Higher Education Emergency Relief Fund monies.

*Motion by Prudence Johnson; Seconded by Joseph Stroetker; Carried Unanimously*

**AAS DEGREE/CERTIFICATES IN APPLIED TECHNOLOGY:** The proposed program will allow students and employers to customize certificate and degree options to best support their needs. The classes are already on the schedule and taught by current faculty who are credentialed so there is no additional cost for the degree offering. The certificates will stack into a degree option. Students can choose from several courses in different career fields to round out their program. This will also be a great option for high school students who are exploring careers and will help to expand apprenticeships.

**Motion:** To **approve** the Applied Technology Program, including a certificate of specialization, a certificate of achievement, and an associate degree effective Fall 2021.

*Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously*

**FACILITIES LEASES:** Dr. Bauer noted that the College will have additional square footage at Rolla Technical Center for the Radiologic Technology program but not all of that space will be charged this first year. There is no change in the Rolla North lease.

**Motion:** To **approve** the renewal of off-campus leases for fiscal year 2022 as follows:

Rolla Technical Center 50 Forum Drive, Rolla	\$149,314.50 ( <i>increase of \$3,784.50</i> )
Rolla North 2303 North Bishop, Rolla	\$115,523.40 ( <i>no increase</i> )

*Motion by Joseph Stroetker; Seconded by Prudence Johnson; Carried Unanimously.*

**MEMORANDUM OF UNDERSTANDING – CENTRAL METHODIST UNIVERSITY:** This is a renewal of a longstanding agreement with an inflationary increase based on CPI. Dr. Bauer noted that CMU has been a great partner and that many ECC students and employees take classes. Ms. Hays asked that the Board be provided with information on enrollment of ECC students/staff.

**Motion:** To **approve** a Memorandum of Understanding for Continuing Facilities Usage with Central Methodist University for FY22 at a flat rental fee of \$26,500.

*Motion by Eric Park; Seconded by Cookie Hays; Carried Unanimously.*

**CONSORTIUM AGREEMENT – SCHOOL DISTRICT OF WASHINGTON:** Dr. Bauer indicated the agreement presented for approval is a renewal for the coming year. Joint programs with Washington include automotive technology, building construction, and welding. He noted that the school district will have new leadership for the coming academic year and the agreement will be reviewed once the new superintendent is in place.

**Motion:** To **approve** a consortium agreement for FY22 with the School District of Washington for joint programming at the Four Rivers Career Center.

*Motion by Prudence Johnson; Seconded by Eric Park; Carried Unanimously.*

**BANK RESOLUTION:** The resolution will authorize changes in signers on the ECC bank accounts to add Vice President Cassat to the accounts.

**Motion:** To **approve** the following Board member and East Central College employees as authorized signers on United Bank of Union accounts as outlined in the authorization resolution attached:

Carl J. Bauer, ECC President

DeAnna Cassat, ECC Vice President of Finance & Administration

Annette Moore, ECC Director of Financial Services

Donald Eric Park, ECC Board Treasurer

*Motion by Cookie Hays; Seconded by Prudence Johnson; Carried 5-0 with Eric Park abstaining.*

**BOARD POLICIES AND PROCEDURES: Chapter Two Revisions** - Vice President Robyn Walter reviewed recommended changes to chapter two of Board Policies and Procedures. These changes were recommended by a review committee consisting of faculty and staff members and were approved by the Shared Governance Council. Substantive changes include the addition of a policy on credit-bearing certificate programs, an updated definition of dual credit and dual enrollment, removal of dual technical credit because the term is obsolete, the addition of a policy on verifying student identity in online courses, the addition of a policy on final exams to formalize the practice for end-of-term assessments, moving the policies related to the archives and children on campus to chapter four, and moving the policy related to service animals to chapter three. Other minor language changes were made for clarification. These policies were presented for the first reading and will come back to the Board for approval at the June meeting.

Acceptable Use of Information Technology Policy – This recommended policy formalizes some of the procedures in place regarding the use of technology resources. It makes explicit the prohibited uses, clarifies that the website and social media accounts are official publications of the College, and makes clear that the use of college resources does not guarantee any right to privacy. Dr. Bauer noted that the policy clarifies expectations for employees. It has been reviewed by legal counsel and gone through the shared governance process. Action on the policy will be requested in June.

**BUDGET DEVELOPMENT UPDATE:** The House has approved a \$3 million increase in state aid for community colleges; the Senate has approved a \$10 million increase. A conference committee will meet to resolve the differences by May 7. Both chambers agreed to additional funding for maintenance and repair at \$18 million. The governor has until the end of June to sign the bills. This would provide \$1.5 million in maintenance and repair funds to ECC.

Enrollment indicators for fall are positive and local revenue is expected to be strong. There will likely be a rollback for the operating levy due to reassessment.

Compensation is the top priority for new decision items in the budget. Once bargaining has concluded, the budget can be finalized. The budget and staffing plan will be on the June 7 Board agenda for adoption and will be provided to Board members for review in advance of the meeting.

**ROLLA COMPREHENSIVE PLAN PRESENTATION:** Dr. Bauer reminded the Board that the Rolla location is a key strategy in the 2024 strategic plan. Christina Ayres provided an update on the development of the Rolla comprehensive plan. She noted that the Rolla Future Summit was postponed due to the pandemic and later became a virtual event where data was shared and participants broke into small groups for discussion and feedback. The online community survey received 154 responses. Information gathered from these two sources was used to develop the plan. Community input included suggestions that the college increase its campus presence, broadcast its successes, provide more tutoring services and degree options, provide summer programs, provide dual credit, and add arts and media classes.

Five objectives were developed with co-leads assigned to each objective:

- Facilities – Remote technical support and enhanced spaces for instruction/support are priorities. Moving all services into one facility is also important. Research is underway to identify needs and space estimates as well as funding sources for a comprehensive Rolla facility. The Board would be involved in any decision to be made regarding a facility.
- Business & Industry Partnerships – The Applied Technology degree will be very impactful in working with business partners. Businesses and industries are being surveyed to assess their needs. Grant funding is being sought to support a coordinator to help establish a pre-apprenticeship program and consortium with manufacturing partners.
- Increasing Credit Hours – The student onboarding process is being improved and a multi-year staffing plan is being developed. Student retention data is being analyzed. IET courses will be offered that will apply to an industrial maintenance certificate. Staff will seek to expand articulation agreements and implement an early college academy in addition to growing the Campus Connections program with Missouri S&T. A two-year course schedule will be designed to allow for increases in credit hours.
- Community Outreach – A summer learning academy will provide eight offerings for youth this year. The public relations liaison visits biweekly to gather information for press releases and a marketing campaign has been developed. An external advisory group will be established. In the future, an annual spring service event will be developed and educational opportunities in the area will be assessed biannually. A part-time public relations position is suggested.
- Student Experience – Student onboarding has been improved and the Rolla website has been re-designed. Tutoring services are being expanded and a stipend for Rolla student government officers has been implemented to help grow student opportunities. Plans will be developed to increase student organizations, expand academic department-sponsored events, and increase opportunities for prospective students.

**COVID-19 UPDATE:** Staff are focusing on capturing lost revenue figures to draw down federal funds and identifying projects that are allowable under these funds. Projects will likely include critical HVAC infrastructure, additional technology, and furniture. The federal dollars can also be used to remove barriers for students. Consideration is being given to waiving past-due student balances that prevent enrollment; these amounts can be reimbursed from federal funds and waiving the balances will remove a barrier to re-enrollment. Over \$800,000 in student grants are being distributed currently and an additional \$3 million is expected to be provided in round three. Students can use the grants to pay tuition/fees as well as other expenses.

The academic year will finish with the same safety protocols in place – masks indoors and social distancing. Some restrictions on events have been loosened but social distancing is still required. Seating is now provided in family pods with an appropriate distance between groups. The college will continue to be cautious and follow guidelines as released by the CDC.

**PERSONNEL:** The Board **approved** the reappointment of professional staff as outlined in the attached memorandum. The Board **accepted** the resignations of Jessica Robart, Student Success Coordinator-Rolla, effective May 13, 2021, and Laura Cain, Early College and Admissions Advisor, effective April 30, 2021. The Board **approved** the following appointments: Laura Ditmeyer, Radiologic Technology Instructor and Clinical Coordinator, effective August 16, 2021, with a nine-month salary of \$42,687 plus an additional month's pay of \$4,743 for a total salary of \$47,430; Philip Giacomelli, Early College & Admissions Advisor, effective July 6, 2021, with an annual salary of \$41,700; Morgan Spangler, Emerging Technologies Librarian, effective May 10, 2021, with an annual salary of \$45,000; and Clarissa Brown, Biology Instructor, effective August 16, 2021, with an annual salary of \$44,500. The Board also **approved** the appointment of adjunct faculty for the Summer 2021 semester as listed in the attached memorandum.

**BOARD PRESIDENT'S REPORT:** Board President Ann Hartley reported that awards and sessions for the upcoming leadership conference were approved at the recent MCCA quarterly meeting. She also welcomed DeAnna Cassat and complimented those involved in planning the recent Assessment Academy.

**REPORTS:**

- A. FACULTY ASSOCIATION REPORT:** Faculty Association President Reg Brigham stated the Association had no report.
- B. ECC-NEA:** ECC-NEA Vice President Sue Henderson reported that bargaining should finish soon.
- C. PROFESSIONAL STAFF ASSOCIATION REPORT:** Professional Staff Association President Jenny Kuchem reported that staff participated in the recent Assessment Showcase on campus.
- D. CLASSIFIED STAFF ASSOCIATION REPORT:** Classified Staff Association President Hannah Masek reported the Denim Days raised \$145 for Franklin County Honor Flight and \$205 plus food donations for the ECC food pantry. The spring fundraiser garnered \$457 which was divided equally between the general fund and the scholarship fund. Ray Maurice has published his second book of poetry.
- E. STUDENT GOVERNMENT ASSOCIATION:** Student Government President Jenna Meintz reported a trivia night is being planned for May 7. There is an international trivia question posted on campus and those who answer will be entered in a gift card drawing. Students are nominating faculty for the outstanding instructor award. The SGA will provide breakfast for faculty during Faculty Appreciation Week, and there will be a drawing for two gift cards.

**PRESIDENT'S REPORT:** Vice President Robyn Walter provided a brief update on the recent Higher Learning Commission multi-site visit. The reviewer visited Four Rivers Career Center and the Business & Industry Center. The purpose of the visit was to confirm the continuing effective oversight by the institution including academic programs and student support services. The HLC wants to ensure students have the same level of instruction and that practices are consistent across

all locations. The reviewer was impressed with the facilities, staff, and students and did not express any concerns. A final report should be submitted in just over a month.

Dr. Bauer noted that the end of the academic year has been reached and celebrations of student success are occurring. Graduation ceremonies will be held May 15 and 16 with each student permitted to bring six guests. AEL graduation will occur on May 13. The softball team secured the number one seed in the region for post-season play, and women's soccer is underway.

About 100 employees participated in the Assessment Showcase. The college was closed to the public to allow participation. Other activities have included a streamed theatre production of "Almost Maine," streamed concerts with a limited number of family members in attendance, the student art exhibit in the gallery through May 6, and a modified version of the Restaurant at Prairie Dell where culinary students served each other meals rather than opening to the public.

Dr. Bauer advised the Board that there are many time-sensitive facilities projects underway and a special meeting via Zoom may be needed to approve expenditures that cannot wait until the June meeting date.

**ADJOURNMENT:**

**Motion:** To **adjourn** the May 3, 2021, public meeting of the Board of Trustees and enter into executive session per RSMo 2004, Section 610.21(3) Personnel at 7:13 p.m.

*Motion by Joseph Stroetker; Seconded by Eric Park*

The following roll call vote was taken, and the motion carried.

<u>Yes</u> A. Hartley	<u>Yes</u> P. Johnson	<u>Yes</u> E. Park
<u>Yes</u> J. Stroetker	<u>Yes</u> C. Hays	<u>Yes</u> A. Freitag

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President, Board of Trustees

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Secretary, Board of Trustees

# Corporate Authorization Resolution

UNITED BANK OF UNION

By: JUNIOR COLLEGE DISTRICT  
OF EAST CENTRAL MISSOURI  
ACCT:  
1964 PRAIRIE DELL RD  
UNION MO 63084-4344

PO BOX 500  
UNION MO 63084

*Referred to in this document as "Financial Institution"*

*Referred to in this document as "Corporation"*

I, Ina Hays, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Missouri, Federal Employer I.D. Number 43-0910391, engaged in business under the trade name of JUNIOR COLLEGE DISTRICT, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on 04/28/2021 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

**Agents.** Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature <i>(if used)</i>
A. <u>Carl John Bauer, President</u>	X _____	X _____
B. <u>Annette Moore, DOF</u>	X _____	X _____
C. <u>Donald Eric Park, Treasurer</u>	X _____	X _____
D. <u>DeAnna Cassat, VP of Finance</u>	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

**Powers Granted.** (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
ABCD _____	(2) Open any deposit or share account(s) in the name of the Corporation.	1
ABCD _____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	1
_____	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
ABCD _____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	1
_____	(7) Other:	_____

**Limitations on Powers.** The following are the Corporation's express limitations on the powers granted under this resolution.

**Resolutions**

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

**Effect on Previous Resolutions.** This resolution supersedes resolution dated 07/14/2020 . If not completed, all resolutions remain in effect.

**Certification of Authority**

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on  
(date).

\_\_\_\_\_  
Secretary  
INA HAYS

\_\_\_\_\_  
Attest by One Other Officer  
JOHN BAUER

<b>For Financial Institution Use Only</b>	
Acknowledged and received on _____	(date) by _____ (initials)
<input type="checkbox"/> This resolution is superseded by resolution dated _____	
<b>Comments:</b>   	



## President's Office Interoffice Memo

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**TO:** Board of Trustees  
**FROM:** Dr. Jon Bauer, College President  
**DATE:** April 26, 2021  
**RE:** Reappointment of Professional Staff FY22

The following Professional Staff employees are being recommended to the Board of Trustees for reappointment for fiscal year 2022:

### **President's Office**

Christina Ayres, Director, Rolla Campus  
Jennifer Crosby, Assistant Director, ECC Rolla  
Ehren Curnutte, Systems and Network Manager  
Miguel DeAgüero, Coordinator, Technical Support  
Bonnie Gardner, Executive Assistant to the President  
Wendy Hartmann, Director, Human Resources  
Joseph Houston, Director, Information Technology  
Rachael Karr, Enrollment Services Coordinator ECC Rolla  
Bridgette Kelch, Institutional Development/Foundation Executive Director  
Anne Lause, Enterprise System Administrator  
Bethany Lohden, Director, Institutional Research  
Susan Miller-Warden, Foundation Event & Program Coordinator  
Dana Riegel, Research Analyst  
Dr. Michelle Smith, Executive Director, Institutional Effectiveness

### **Vice President of Finance and Administration**

Doug Agee, Bookstore and Imaging Services Manager  
Lark Hoffman, Associate Director, Financial Services  
Annette Moore, Director, Financial Services/Comptroller  
Melissa Popp, Purchasing Manager  
Tot Pratt, Director, Facilities & Grounds  
Thomas Schickler, Custodial Supervisor  
Debra Simily, Food Service Manager

### **Vice President of External Relations**

Cynthia Brinker, Coordinator, Grants and Program Administration  
Mary Eagan, AEL Instruction Coordinator (Grant Funded)  
Gregg Jones, Director, Communications & Marketing  
Andrew Kolb, Coordinator, Web Services/Programming  
Melissa Richards, Coordinator, Apprenticeships & Business Training Program  
Pamela Ruwe-Kaiser, Coordinator, CWD Programming  
Dr. Edward Shelton, Executive Director, Workforce Development  
Terri Warmack, Coordinator, Health Careers Workforce  
Alice Whalen, Director, Adult & Education Literacy

**Vice President of Academic Affairs**

Erin Anglin, Executive Director Learning Center & Academic Support  
Linda Arrington, Academic Advisor - Instructional  
Robert Baldwin, Director of Online Learning & Educational Technology  
Ann Boehmer, Dean of Instruction  
Lisa Farrell, Director, Library Services  
Dr. Richard Hudanick, Dean of Career and Technical Education  
Karen Klos, Instructional Design Specialist  
Kristin Milligan, Associate Director, Learning Center  
Nancy Mitchell, Dean of Health Sciences  
Sylvia Sellers, Performing Arts Center Manager  
Windy Souders, Coordinator, Testing Services  
Tracie Welsh, Coordinator, Academic Services

**Vice President of Student Development**

Lorrie Baird, Financial Aid Advisor  
Eric Clapper, Academic Advisor  
Martin Clays, Head Soccer Coach – Men’s & Women’s  
Laura Deason, Associate Registrar  
Jonathan Gruett, Director, Financial Aid  
Stephanie Hebert, Business Analyst, Enrollment Services  
Rebecca Heimann, Academic Advisor  
Heather Kleekamp, Associate Director, Financial Aid  
Jennifer Kuchem, Counselor  
Barbara Kuelker, Financial Aid Advisor  
Paul Lampe, Director, Advising and Counseling  
Jay Mehrhoff, Athletic Director  
Steffani McCrary, Academic Advisor - Career Services  
Carson Mowery, Coordinator Campus Life and Leadership  
Lesley Peters, Academic Advisor - Access Services  
Melissa Schall Willmore Advisor – Student Success (RootEd Grant)  
Sarah Scroggins, Registrar  
Megen Strubberg, Director, Early College & Admissions

*All grant funded positions are contingent upon continued funding and may be restructured or terminated if funding is not received.*

**Approval Signature:**

A handwritten signature in black ink, appearing to read "Jon Bauer", is written over a solid horizontal line.

Dr. Jon Bauer, College President

**Interoffice Memo**

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TO: Dr. Jon Bauer  
DATE: April 27, 2021  
FROM: Office of Academic Affairs  
RE: Adjuncts for Summer Semester 2021

Please approve the following adjuncts for the 2021 Summer semester.

**Health Sciences**

Rechell Alcorn, EMT  
Courtney Baxter, MDA  
Julie Chirban, Nursing  
Tom Fitts, EMT

Jenifer Goodson, EMT  
Lisa Korn, EMT  
Adisa Velic, MDA

**Career and Technical Education**

Bobby Bland, Welding  
Jason Durbin, CIS  
Duane Clonts, IET  
Lisa Hanneken, Business

Mike Palazzola, Culinary  
Anna Schwein, CIS  
Jerry Stone, HVAC

**Mathematics and Education**

Reginald Brigham, Mathematics  
Sarah Davenport, Mathematics  
Ann Estes, Mathematics  
Mary Beth Huxel, Education

Jay Mehrhoff, Physical Education  
Shaun Roberson, Mathematics  
Gregory Stotler, Education

**English & Humanities**

Shana Collier, Communications  
Madison Emerick, English  
Matthew Gifford, Philosophy  
Lisa Haag, English  
Robin Hanson, Civilization

Shanee Haynes, Communications  
Susan LaFayette, English  
Gregory Stratman, English  
Kaitlyn Willy, English

**Social Sciences**

Janet Berry, Economics  
Coreen Derifield, History  
Tim Derifield, Sociology  
Rachel Howard, Psych/Soc

Rachel Johnson, History  
Wendy Pecka, Psychology  
Dennis Pohlman, Political Science  
Vanessa Whittle, History

**Science & Engineering**

Mohammad Aftab Chaudhry, Biology  
Lucy Crain, Health Science  
Kevin Dixon, Biology  
Elizabeth Flotte, Biology

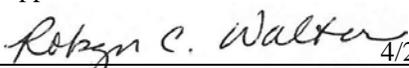
Parvadhya Govindaswamy, Biology  
Tracy Mowery, Biology  
Keith Pulles, Biology  
Elizabeth Winters-Rozema, Biology

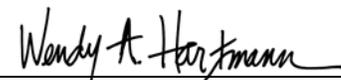
**Fine & Performing Arts**

Aaron Bounds, Music  
Krista Frohling, Art  
Elizabeth Moynihan, Theater

Gary Powers, Art  
Timothy Sexton, Music

Approval:

  
Robyn C. Walter 4/27/21  
Vice President, Academic Affairs Date

  
Wendy A. Hartmann 4/27/21  
Director, Human Resources Date

May 3, 2021