



**AD VALOREM TAX  
HEARING AND  
BOARD OF TRUSTEES  
MEETING**

**August 30, 2021**

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES  
PUBLIC HEARING AGENDA**

**Monday, August 30, 2021**  
**5:30 p.m.**    <https://zoom.us/j/93566746195>

<b>PUBLIC HEARING ON AD VALOREM TAX RATE</b>
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		<b>Action</b>	<b>Discussion</b>	<b>Information</b>
1.	CALL TO ORDER			
2.	NOTICE OF PUBLIC HEARING			X
3.	PUBLIC COMMENTS		X	
4.	APPROVAL OF TAX RATE	4 Votes		
5.	ADJOURN HEARING	Simple Majority		

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 30, 2021**

**HEARING AGENDA ITEM 1: CALL TO ORDER**

The Public Hearing on the Ad Valorem Tax Rate will be called to order by Board President Ann Hartley.

8/30/2021

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

Hearing Section 1, Page 1

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 30, 2021**

**HEARING AGENDA ITEM 2: NOTICE OF PUBLIC HEARING**

Attached is the Notice of Public Hearing showing the proposed operating levy and debt service levy.

Attachment

8/30/2021

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Hearing Section 2, Page 1

## NOTICE OF PUBLIC HEARING

In accordance with Missouri Law 67.110, notice is hereby given to the residents of the Junior College District of East Central Missouri that a public hearing on the 2021 ad valorem tax rates will be held at 5:30 p.m. on Monday, August 30, 2021. Due to the COVID-19 pandemic, the hearing will take place via videoconference, which is available to the public, at which citizens may be heard on the property tax rates proposed to be set by East Central College. The hearing will be accessible via Zoom:

**<https://zoom.us/j/93566746195>**

The tax rate is set to produce revenues of at least \$7,295,475 which the operating budget for the fiscal year beginning July 1, 2021, shows to be required from the property tax. The debt service levy is set to produce revenues of at least \$1,608,325 which is required to meet the debt service of East Central College for the calendar year beginning January 1, 2022. The valuation of the taxable property within said District for the current and prior tax years are as follows:

	<b><u>Current Tax Year</u></b>	<b><u>Prior Tax Year</u></b>
Real Estate	\$1,634,012,598	\$1,502,379,241
Personal Property	\$420,466,999	\$388,770,134
<b>Totals</b>	<b>\$2,054,479,597</b>	<b>\$1,891,149,375</b>

The proposed operating tax levy for 2021 shall be .3551 per one hundred dollars assessed valuation on the above current valuation.

The proposed debt service levy for 2021 shall be .0990 per one hundred dollars assessed valuation on the above current valuation.

The tax rates are subject to change based upon actions by county boards of equalization, the State Tax Commission, subsequent information, applicable law, and certification by the State Auditor.

Board of Trustees of East Central College

By Ann Hartley, President of the Board

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 30, 2021**

**HEARING AGENDA ITEM 3: PUBLIC COMMENTS**

Public comments will be taken from the audience.

8/30/2021

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Hearing Section 3, Page 1

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 30, 2021**

**HEARING AGENDA ITEM 4: APPROVAL OF TAX RATE**

**Recommendation:** To **approve** a resolution to set the 2021-2022 Junior College District of East Central Missouri Property Tax Rate for Operating Tax Levy at \$0.3551 and the Debt Service Levy at \$0.0990 per \$100 of assessed valuation subject to certification by the state auditor.

8/30/2021

Hearing Section 4, Page 1

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**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 30, 2021**

**HEARING AGENDA ITEM 5: ADJOURN PUBLIC HEARING**

**Recommendation:** To **adjourn** the August 30, 2021, Ad Valorem Tax Hearing.

8/30/2021

Hearing Section 5, Page 1

**East Central College**

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING AGENDA  
Monday, August 30, 2021  
5:30 p.m. <https://zoom.us/j/93566746195>  
(Immediately following public tax hearing)**

		Action <sup>1</sup>	Discussion	Information
1.	CALL TO ORDER			
2.	PUBLIC COMMENT			
3.	APPROVAL OF AGENDA (Consent Agenda: Agenda items of a routine nature will be marked with an asterisk [*] located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.)	4 Votes		
4.	*APPROVAL OF MINUTES	4 Votes		
5.	TREASURER'S REPORT AND FINANCIAL REPORT	Simple Majority		
6.	ACCEPTANCE OF BIDS	4 Votes		
7.	CONFLICT OF INTEREST & PERSONAL FINANCIAL DISCLOSURE STATEMENTS POLICIES	4 Votes		
8.	PEDESTRIAN BRIDGE	4 Votes		
9.	STRATEGIC PLAN UPDATE			X
10.	*PERSONNEL A. Appointment B. Retirement C. Adjunct Faculty – Fall 2021	4 Votes		
11.	BOARD PRESIDENT'S REPORT			X
12.	REPORTS A. Faculty Association B. ECC-NEA C. Professional Staff Association D. Classified Staff Association			X
13.	PRESIDENT'S REPORT			X
14.	ADJOURNMENT OF PUBLIC MEETING / EXECUTIVE SESSION – RSMO2004, SECTION 610.21(2) REAL ESTATE	Simple Majority		

<sup>1</sup>RSMo Section 178.830 states, in part: "...A majority of the Board constitutes a quorum for the transaction of business, but no contract shall be let, teacher employed or dismissed, or bill approved unless a majority of the whole Board votes therefor."

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 1: CALL TO ORDER**

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

8/30/2021

Section 1, Page 1

**East Central College**

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 2: PUBLIC COMMENT**

The Board will hear comments from members of the public in attendance at the meeting who wish to speak.

8/30/2021

Section 2, Page 1

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 3: APPROVAL OF AGENDA**

**Recommendation:** To **approve** the agenda for the August 30, 2021, Board of Trustees meeting.

8/30/2021

Section 3, Page 1

**East Central College**

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### **Agenda Item 3: Approval of Agenda**

#### Consent Agenda Items for August 30, 2021:

Approval of Minutes  
Personnel

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (\*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 4: \*APPROVAL OF MINUTES**

**Recommendation:** To **approve** the minutes of the July 15, 2021, meeting of the Board of Trustees.

Attachment

8/30/2021

**East Central College**

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Section 4, Page 1

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
Thursday, July 15, 2021**

**CALL TO ORDER:** The regular meeting of the Board of Trustees was called to order at 12:02 p.m. by Board President Ann Hartley. Other Board members present for all or part of the meeting were Joseph Stroetker, Prudence Fink Johnson, Cookie Hays, Eric Park (*via Zoom*), and Audrey Freitag. Also present were College President Jon Bauer; Administrators – Vice President of Academic Affairs Robyn Walter, Vice President of External Relations Joel Doepker, and Vice President of Student Development Sarah Leassner; Faculty – Biology Department Chairperson Parvatha Govindaswamy; Other Staff – Executive Director of Institutional Effectiveness Michelle Smith, Director of the Rolla Campus Christina Ayres, Communications & Marketing Director Gregg Jones, Director of Institutional Research Bethany Lohden, Foundation Executive Director Bridgette Kelch, Purchasing Manager Melissa Popp, Campus Life and Leadership Coordinator Carson Mowery, Instructional Design Specialist Karen Klos, Director of Online Learning & Educational Technology Chad Baldwin, Facilities Administrative Assistant Julie Apperson, Classified Staff Association President Hannah Domino-Masek, Professional Staff Association President Jenny Kuchem, and Executive Assistant to the President Bonnie Gardner.

**RECOGNITION OF GUESTS:** Reid Glenn of *The Missourian* and Brad Dunagan from Cochran Engineering were also in attendance.

*The meeting was held with Board members and limited staff in BH238 and others attending via Zoom due to the COVID-19 pandemic and social distancing recommendations. The Zoom link was included on the published agenda.*

**PUBLIC COMMENT:** There were no public comments.

**APPROVAL OF AGENDA:** Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

**Motion:** To **approve** the agenda for the July 15, 2021, meeting of the Board of Trustees.  
*Motion by Prudence Johnson; Seconded by Audrey Freitag; Carried Unanimously*

**\*APPROVAL OF MINUTES:** The Board approved the minutes of the June 14, 2021, regular meeting of the Board of Trustees.

**PEDESTRIAN BRIDGE:** Dr. Bauer noted that concrete has fallen from the underside of the deck on the pedestrian bridge over the past year. Cochran Engineering assessed the bridge and prepared a feasibility study. This information is being shared with the Board to provide an understanding of the bridge condition and options going forward. ECC has been awarded \$1.5M in state maintenance and repair funding that can be applied to this project with no need for matching funds. Brad Dunagan from Cochran Engineering explained that the epoxy overlay on the bridge is ripped and deterioration in the concrete slab can be seen. The concrete underneath is coming apart and getting ready to fall. This damage was caused by deicing chemicals applied to the bridge over the years and the only solution is to remove and replace the concrete. The deck was poured together with the beams and caps over the supporting columns. If part of the deck were to be replaced without removing the entire deck, it would cost as much or more than replacing the entire structure.

Projected costs for replacing the structure with the same structure or a steel truss bridge were shared. Mr. Dunagan indicated that covering the bridge would extend the longevity so options for partial and full enclosure were developed. Another option of constructing a series of ramps, sidewalks, and steps was also presented. Costs ranged from \$1.2M to \$1.95M depending on the option. In answer to a question from the Board, Mr. Dunagan explained that the mobilization costs in the study are the contractor's set up costs such as moving equipment to and removing it from the site, necessary permits, and overhead costs. It was questioned whether an elevator could be installed in Buescher Hall to move people from the lower level of the library to a walkway between the two buildings. Given the elevations involved, this option does not appear feasible.

Dr. Bauer noted that the \$1.5M appropriated to the college would not require matching funds but must be spent by June 30, 2022. In response to a question about other facility needs that could be funded with this money, Dr. Bauer noted that roof replacement over the next five years could total about \$500,000. The other critical need has been HVAC systems, and the college has been able to address this issue with Higher Education Emergency Relief Funds. Dr. Bauer indicated he will follow up with Cochran Engineering to further discuss options.

**ACCEPTANCE OF BIDS:** The baseball scoreboard will be funded entirely through the ECC Foundation and the fundraising campaign done for baseball. However, it will become the property of the college so requires Board approval.

**Motion:** To **approve** the purchase of a baseball scoreboard from Daktronics, Inc. at a cost of \$23,920 and the installation of the scoreboard from Ziglin Signs at a cost of \$11,500, with the total \$35,420 cost to be funded through the ECC Foundation.

*Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously*

Security services for the Rolla sites are paid through security fees. There is no change in rates from the current contract. In response to a question from the Board, it was clarified that the premium rate would only be charged for services provided on holidays or as overtime. There has not been a situation that required premium rates since the initial contract was issued in 2010.

**Motion:** To **accept** the bid of Securitas for the continuation of unarmed security services at Rolla North and Rolla Main for FY22 at no change in cost from the FY21 contract.

*Motion by Joseph Stroetker; Seconded by Audrey Freitag; Carried Unanimously*

**ARCHITECTURAL/ENGINEERING SERVICES:** Dr. Bauer reported that the college was awarded \$871,761 in federal funds that were made available to the state and redistributed on a grant application basis to colleges and universities. This grant will cover 100% of the cost for the renovation of HH270, the former HVAC instructional lab. HH270 has been used for storage since the HVAC program was moved to the Business & Industry Center. The renovated space will house the Adult Education & Literacy (AEL) program and support for other short-term training programs. Staff costs will also be funded going into the first year. The work would bid in late fall and occur during the spring semester. Several firms responded to the Request for Qualifications and Washington Engineering was selected as the most qualified firm.

**Motion:** To **approve** a contract with Washington Engineering & Architecture for the professional design services required for the renovation of the former HVAC lab (HH270) at a cost of 7% of the construction costs plus hourly service rates as specified in the contract.

*Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously*

**PRE-AUTHORIZATION OF GRANT FUNDED PURCHASES:** Dr. Bauer indicated that pre-authorization for grant purchases is requested annually since there are often purchases that need to be completed between Board meetings to ensure equipment is in place before the start of the academic year. All purchases will go through the normal purchasing process and be reported back to the Board. Concern was expressed that this approval would provide carte blanche for purchasing or projects with no dollar limit. The motion was amended to include a purchasing limit of \$50,000.

**Motion:** To **authorize** in advance items costing \$50,000 or less to be purchased with state vocational enhancement grant funds, state maintenance and repair funds, U.S.D.A. Rural Business Development grant funds, Higher Education Emergency Relief Funds, and other state or federal grant funds to facilitate purchases that need to be made prior to the October Board meeting.

*Motion by Cookie Hays; Seconded by Joseph Stroetker; Motion as amended carried unanimously*

**PERSONNEL:** The Board **approved** the retirement of Patsy Watts, English instructor at the Rolla location, effective May 15, 2021.

**UPDATES:** Dr. Bauer shared the following information with the Board:

- Incentive programs are being developed to increase COVID student/employee vaccination rates. These programs will be marketed in the next few weeks and will be shared with the Board when finalized. The fall semester will open with no mask requirement for those who are fully vaccinated, including students in classrooms. Local conditions will continue to be monitored, and positive cases in 2% of employees/students would trigger an immediate review of protocols.
- The Department of Higher Education and Workforce Development has indicated the college will have one year after receipt of census data to complete the redistricting process. The upcoming April election will not be affected. A committee will be appointed over the winter. Board members were reminded to submit names for potential committee members from each existing subdistrict.
- The Graphic Design program will be moving to HH249 to be closer to the art studios. A bid for the renovation of that room will likely be presented for approval at the August meeting.
- Brandon Rains, head baseball coach, has taken a full-time position at another institution. Jonathan Mills, who was going to be a volunteer assistant for the program, was interviewed and has been appointed as the head coach for this year. This is a part-time position.
- Enrollment for fall looks encouraging; staff are working hard to keep the numbers up.

**ADJOURNMENT:**

**Motion:** To **adjourn** the July 15, 2021, public meeting of the Board of Trustees at 1:11 p.m.

*Motion by Joseph Stroetker; Seconded by Prudence Johnson, Carried Unanimously*

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President, Board of Trustees

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Secretary, Board of Trustees

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 5: TREASURER'S REPORT AND FINANCIAL REPORT**

**Recommendation:** To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

8/30/2021

Section 5, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

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**East Central College**  
**Statement of Net Assets for all Funds**  
**As of June 30, 2021 (preliminary) and June 30, 2020**

<b>ASSETS</b>	<u>6/30/21</u>	<u>6/30/20</u>
Current		
Cash	9,833,246	7,854,070
Investments	802,527	876,464
Receivables, net		
Student	3,421,555	2,194,237
Federal & State agencies	782,279	954,571
Other	84,699	90,900
Inventories	187,842	156,006
Prepaid expenses	508,935	344,058
<b>Total Current Assets</b>	<u><b>15,621,083</b></u>	<u><b>12,470,306</b></u>
Non-Current Assets		
Other Assets	0	233,037
Capital Assets (net)	40,663,389	41,735,202
<b>Total Non-Current Assets</b>	<u><b>40,663,389</b></u>	<u><b>41,968,239</b></u>
<b>Total Assets</b>	<u><b>56,284,472</b></u>	<u><b>54,438,545</b></u>
<b>DEFERRED OUTFLOW OF RESOURCES</b>		
Deferred pension outflows	<u><b>5,391,728</b></u>	<u><b>5,391,728</b></u>
<b>Total Assets and Deferred Outflow of Resources</b>	<u><u><b>61,676,200</b></u></u>	<u><u><b>59,830,273</b></u></u>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable	215,093	229,482
Accrued Wages & Benefits	835,507	757,053
Unearned Revenue	3,311,196	2,530,453
Due to Agency Groups	447	101,668
Accrued Interest	113,348	212,589
<b>Total Current Liabilities</b>	<u><b>4,475,591</b></u>	<u><b>3,831,245</b></u>
Non-Current Liabilities		
USDA Loan	541,667	641,667
Bonds Payable	8,080,000	9,355,000
Premium on Sale of Bonds	439,376	541,773
Net Pension Liability	14,113,215	14,113,215
Compensated Absences	781,193	704,381
Post Employment Benefit Plan Payable	1,159,868	1,159,868
Johnson Control Performance Contract	1,060,377	1,118,933
United Bank of Union	1,775,000	1,875,000
<b>Total Non-Current Liabilities</b>	<u><b>27,950,696</b></u>	<u><b>29,509,837</b></u>
<b>Total Liabilities</b>	<u><b>32,426,287</b></u>	<u><b>33,341,082</b></u>
<b>DEFERRED INFLOW OF RESOURCES</b>		
Deferred pension inflows	<u><b>3,723,756</b></u>	<u><b>3,723,756</b></u>
<b>NET ASSETS</b>		
Investment in Capital Assets, net	37,333,689	34,458,297
Restricted for Debt Service	-147,513	-94,327
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	7,191,416	4,752,121
All other Funds	-20,611,435	-18,110,656
<b>Total Net Assets</b>	<u><b>25,526,157</b></u>	<u><b>22,765,435</b></u>
<b>Total Liabilities, Deferred Inflow of Resources and Net Assets</b>	<u><u><b>61,676,200</b></u></u>	<u><u><b>59,830,273</b></u></u>

**East Central College**  
**Statement of Activities**  
**General Fund**

**As of June 30, 2021(Preliminary) and June 30, 2020**

	For the Fiscal Year Ending June 30, 2021 (Preliminary)			For the Fiscal Year Ended June 30, 2020			
	Current FY Budget	Jun 30, 2021 Month end	Current FY Year-To-Date	Prior FY Budget	Jun 30, 2020 Month end	Prior FY Year-To-Date	Prior Year FYE
<b>Revenues:</b>							
Local Revenue	6,977,522	57,727	7,139,627	6,700,000	42,477	6,846,432	6,846,432
State Revenue	4,382,100	460,239	5,088,178	5,257,661	31,959	4,414,059	4,414,059
Federal Revenue		-	-	-		425	425
Tuition and Fees	5,888,328	259,310	6,475,414	6,501,424	-3,169	6,195,071	6,195,071
Interest Income	50,000	2,488	63,416	55,078	11,925	88,550	88,550
Gifts and Grants	50,000	14,293	127,126	387,925	22,534	426,943	426,943
Miscellaneous Revenue	50,000	3,156	41,042	75,000	1,691	51,587	51,587
Transfers-Interfund & Indire	-	(254,760)	10,033	-	301,137	308,400	308,400
Transfer Federal Programs	-	-	1,146,461	-	-	-	-
<b>Total Revenues</b>	<b>17,397,950</b>	<b>542,453</b>	<b>20,091,297</b>	<b>18,977,088</b>	<b>408,554</b>	<b>18,331,467</b>	<b>18,331,467</b>
<b>Expenses:</b>							
Salaries	9,804,182	1,235,494	10,126,512	10,359,668	1,175,289	9,985,559	9,985,559
Benefits	3,362,560	418,887	3,522,028	3,475,779	1,606,912	4,631,870	4,631,870
Contractual Services	930,000	47,099	891,024	691,367	44,157	898,626	898,626
Current Expenses	800,000	103,481	968,595	1,343,505	137,626	835,153	835,153
Travel	175,000	10,513	71,438	253,123	3,700	161,135	161,135
Property & Casualty Insuran	202,000	1,110	206,974	202,000	-	198,771	198,771
Vehicle Expense	15,000	593	4,005	16,640	863	6,772	6,772
Utilities	628,507	50,009	484,148	571,370	81,708	497,075	497,075
Tele/Communications	225,855	14,016	200,183	225,855	19,812	212,933	212,933
Miscellaneous	400,000	-31,458	285,147	588,678	-28,472	320,466	320,466
Foundation Paid Expense	2,000	166	16,707	-	100	2,547	2,547
Clearing Account	1,000	(87)	-	-	-	-	-
Scholarship Expense	75,000	3,556	126,515	11,200	20,797	91,961	91,961
Faculty Development	10,000	24,898	-27,650	25,000	15,757	26,650	26,650
Instit. Match for Grants	75,000	-	35,853	74,100		32,662	32,662
Commitment to ABE	20,000	-	-	20,000	23,432	23,432	23,432
Instit. Commit.to Fine Arts	6,175	6,175	6,175	6,175	6,175	6,175	6,175
Instit. Commit.to Word & M	3,040	-	-	3,040	-	-	-
Capital	50,000	4,382	191,840	15,527	(48,595)	36,262	36,262
Interfund Transfers	18,400	-	-	18,400	-	-	-
Debt Princ & Interest	300,000	16,654	268,437	272,657	7,865	272,188	272,188
<b>Total Expenses</b>	<b>17,103,719</b>	<b>1,905,488</b>	<b>17,377,931</b>	<b>18,174,084</b>	<b>3,067,126</b>	<b>18,240,237</b>	<b>18,240,237</b>
<b>Revenue over Expenses</b>	<b>294,231</b>	<b>-1,363,035</b>	<b>2,713,366</b>	<b>803,004</b>	<b>-2,658,572</b>	<b>91,230</b>	<b>91,230</b>

**East Central College**  
**Statement of Revenue, Expenses & Changes in Net Assets**  
**(All Funds)**  
**As of June 30, 2021(Preliminary) and June 30, 2020**

	For the Fiscal Year Ending June 30, 2021		For the Fiscal Year Ended June 30, 2020	
	Jun 30, 2021	FY 2021 Year-To-Date	Jun 30, 2020	FY 2020 Year End
<b>Operating Revenues:</b>				
Student Tuition & Fees	260,551	7,581,661	-5,165	7,363,488
Federal Grants & Contracts	1,505,290	9,075,790	1,369,635	7,028,854
State Grants & Contracts	132,171	696,379	80,665 #	1,193,144
Auxiliary Services Revenue	68,273	1,116,024	94,415	1,255,779
Other Operating Revenue	39,070	316,129	66,688	567,757
<b>Total Operating Revenue</b>	<b>2,005,355</b>	<b>18,785,983</b>	<b>1,606,238</b>	<b>17,409,022</b>
<b>Operating Expenses:</b>				
Salaries	1,350,770	11,281,139	1,249,648	11,078,892
Benefits	452,757	3,847,164	1,630,439	4,927,854
Purchased Services	175,018	1,684,751	140,052	1,693,499
Supplies & Current Expenses	194,236	2,696,314	242,026	2,390,165
Travel	11,427	85,714	3,571	180,835
Insurance	1,110	225,477	-	215,539
Utilities	75,239	832,198	111,392	817,287
Other	-35,636	51,804	-31,218	82,063
Depreciation	86,970	2,011,763	70,395	1,967,379
Financial Aid & Scholarship	1,082,896	6,727,028	758,565	6,570,397
Foundation Paid Expense	2,094	22,764	21,150	27,932
<b>Total Operating Expenses</b>	<b>3,396,881</b>	<b>29,466,116</b>	<b>4,196,020</b>	<b>29,951,842</b>
<b>Operating (Loss)/Gain</b>	<b>-1,391,526</b>	<b>-10,680,133</b>	<b>-2,589,782</b>	<b>-12,542,820</b>
<b>Non-Operating Revenues (Expenses):</b>				
State Appropriations	460,239	5,088,178	31,959	4,414,059
Tax Revenue	71,269	8,814,354	52,440	8,452,367
Interest Income	2,495	75,753	13,253	100,229
Gain/Loss on asset disposal	-	-	(2,707)	(2,707)
Principal & Interest on Debt	-113,348	-536,160	-203,331	-629,832
<b>Total Non-Operating Revenue (Expense)</b>	<b>420,655</b>	<b>13,442,125</b>	<b>-108,386</b>	<b>12,334,116</b>
<b>Increase in Net Assets</b>	<b>-970,871</b>	<b>2,761,992</b>	<b>-2,698,168</b>	<b>-208,704</b>

**East Central College  
Investments  
As of June 30, 2021**

<u>CD Number</u> <u>United Bank of Union</u>	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>	<u>Total</u>
1024019649	6/15/2021	6/15/2022	12 Months	0.60%	\$ 402,883.44
1024019487	5/15/2021	5/15/2022	12 Months	0.60%	\$ 400,423.38
<b>ECC Total Investments</b>					<b>\$ 803,306.82</b>

**2021**

Total Cash Accounts	\$ 9,833,246.00
Certificates of Deposit	\$ 803,306.82
	<u>\$ 10,636,552.82</u>

**2020 (December)**

Total Cash Accounts	\$ 6,249,931.00
Certificates of Deposit	\$ 797,311.48
	<u>\$ 7,047,242.48</u>

**East Central College  
Pledged Securities  
As of June 30, 2021**

**United Bank of Union**

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
<b>TOTAL</b>			<b><u>\$ 250,000.00</u></b>

**United Bank of Union**

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
Federal Home Loan Mortgage Corp	03/01/32	3128P7ST1	\$ 975,914.23
Federal Home Loan Mortgage Corp	01/01/33	3128P7XX6	\$ 1,059,244.67
FHR 4672 QD	08/15/45	3137BXLH3	\$ 911,322.48
Federal National Mortgage Association	07/01/32	31418AGQ5	\$ 897,444.50
Federal Home Loan Mortgage Corp	07/01/34	3128P76D0	\$ 392,154.40
Federal National Mortgage Association	10/01/34	3138EN6G9	\$ 845,074.27
<b>TOTAL</b>			<b><u>\$ 5,081,154.55</u></b>

\* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

\*\* ALL PLEDGED SECURITIES ARE IN COMPLIANCE WITH SECTION 1823 (E) OF THE FDIC REGULATIONS AND HAVE BEEN APPROVED BY THE BANK'S LOAN COMMITTEE. THE APPROVAL IS REFLECTED WITHIN THE MINUTES OF THE COMMITTEE.

**East Central College  
Warrant Check Register  
As of June 30, 2021**

The Board of Trustees, including the Treasurer, has access to records necessary to confirm check payments have been issued in accordance with the policies and procedures of the Junior College District of East Central Missouri (East Central College), in compliance with the appropriation granted by the Board of Trustees as defined in the FY21 budgets.

Total amount of checks dispersed from May 1, 2021 through June 30, 2021, is reported at \$2,814,499.46

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 6: ACCEPTANCE OF BIDS**

**Recommendation:** To **approve** the purchase of ten Machine Vision Technology Kits from DEPCO Enterprises at a total cost of \$34,100 to be funded 75% with Missouri Vocational Enhancement Grant monies.

**Recommendation:** To **approve** the purchase of one PowerEdge R940 server from the state-negotiated Dell purchasing contract at a cost of \$28,460 to be funded with Higher Education Emergency Relief funds.

**Recommendation:** To **approve** the purchase of 15 Aruba Access Points from the state-negotiated cooperative contract with Provision at a cost of \$143,909 to be funded with Higher Education Emergency Relief funds.

**Recommendation:** To **approve** the purchase of an unrestricted user license for the Colleague system at a cost of \$42,500 plus an annual maintenance fee of \$8,500 to be funded with technology fees.

Attachments



**MEMORANDUM**

To: Dr. Jon Bauer

Fr: Joel Doepker

Date: 8.18.21

Re: Equipment Purchase – Industrial Engineering Technology program

It is my recommendation to approve the quote from DEPCO Enterprises to purchase 10 Machine Vision Technology kits with Cognex. The equipment is a sole source item.

The equipment will be used by students in the Industrial Engineering Technology program. The Machine Vision equipment excels at quantitative measurement of a structured scene because of its speed, accuracy, and repeatability. For example, on a production line, a machine vision system can inspect hundreds, or even thousands, of parts per minute. A machine vision system built around the right camera resolution and optics can easily inspect object details too small to be seen by the human eye.

In removing physical contact between a test system and the parts being tested, machine vision prevents part damage and eliminates the maintenance time and costs associated with wear and tear on mechanical components. Machine vision brings additional safety and operational benefits by reducing human involvement in a manufacturing process. Moreover, it prevents human contamination of clean rooms and protects human workers from hazardous environments.

75% of the equipment expense will be covered by the state of Missouri’s Vocational Enhancement grant. 25% of the equipment cost will be covered by the college operations budget.

<b>Equipment</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Total Price <i>(inc. \$100 shipping)</i></b>	<b>Expected DESE Reimbursement</b>	<b>Vendor</b>
Cognex Kit for Machine Vision and Quality Control with lab	\$3,400	10	\$34,100	\$25,500	DEPCO Enterprises



**Interoffice Memorandum**

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To: Dr. Jon Bauer  
From: Doug Houston  
Subject: Purchase of New Dell Server  
Date: 20Aug21

It is my recommendation that the Board of Trustees accepts and approves equipment purchase from the state negotiated Dell purchasing contract in the amount of \$28,460.00 for one PowerEdge R940 server. The equipment cost would be spent out of the Covid Grant (50-71080-7025-00).

This equipment will be used to supplement and provide redundancy to our current Production server. This redundancy will provide more reliable remote services to our staff and students.

The installation of the new equipment will be accomplished by East Central College IT staff.

<b>Item</b>		<b>College Outlay</b>
Dell Poweredge R940	\$28,460.00	
<b>Total</b>		<b>\$28,460.00</b>



**Interoffice Memorandum**

---

To: Dr. Jon Bauer  
From: Doug Houston  
Subject: Purchase of Aruba Access Points (WiFi)  
Date: 13Aug21

It is my recommendation that the Board of Trustees accepts and approves equipment purchase from the state negotiated cooperative contract with Provision in the amount of \$143,909.00 to replace our current aging Wi-Fi infrastructure to Aruba AP's. The equipment cost would be spent out of the Covid Grant (50-71080-7025-00).

This equipment will be used to update and improve campus Wi-Fi infrastructure for improved distance learning capabilities.

The installation of the new equipment will be accomplished by East Central College IT staff with assistance from Provision.

<b>Item</b>		<b>College Outlay</b>
15 Aruba Access Points/1 yr SW subscription	\$143,909.00	
<b>Total</b>		<b>\$143,909.00</b>



## Memo

To: Dr. Jon Bauer, President

From: Sarah Leassner, VP Student Development  
 Doug Houston, Director, Information Technology

Date: August 25, 2021

RE: Unrestricted Ellucian Colleague Licenses

It is our recommendation to shift from the current 68 user Unidata licenses to an unrestricted user license for Colleague, the administrative information system. This upgrade would provide unrestricted access to functions that allow student enrollment, student access to course schedules, student financial aid payment enrollment, and self-service functions for both students and staff.

The initial cost for this project is \$42,500. A yearly maintenance fee of \$8,500 will be charged.

The project will be funded with student technology fees and will be reviewed to determine whether it qualifies for reimbursement through Higher Education Emergency Relief Fund (HEERF) monies due to the impact it will have on student access to the system.

Ellucian Software			License List	1st Yr Maintenance
Unrestricted Colleague Users Upgrade (current Unidata client)			\$42,500	\$8,500
		<b>Ellucian Software Subtotal</b>	<b>\$42,500</b>	<b>\$8,500</b>

*Ellucian Proprietary and Confidential Information  
 Prices quoted in US Dollars. Quote valid for 30 days from Wednesday, August 25, 2021*

235705

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 7: CONFLICT OF INTEREST & PERSONAL FINANCIAL  
DISCLOSURE STATEMENTS POLICIES**

**Recommendation:** To **reaffirm** the Board Member Conflict of Interest policy (BP1.28) and the Personal Financial Disclosure Statements Policy (BP1.29) as attached to fulfill the requirements of the Missouri Ethics Commission.

Attachments

8/30/2021

Section 7, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

**1.28 Board Member Conflict of Interest** *(Adopted 11-12-2007; Reaffirmed 8-28-2017, 8-26-2019)*

All trustees of the College shall adhere to the laws regarding conflict of interest and take steps to avoid situations where their decisions or actions in their capacity as Board members conflict with the mission of the College.

As used in this policy, "businesses owned by Board members" includes sole proprietorships, partnerships, joint ventures, or corporations where the Board member is the sole proprietor, a partner having more than a ten (10) percent partnership interest, or a co-participant or owner of more than ten (10) percent of the outstanding shares of any class of stock.

**Procedures**

**1.28.1 Sale, Rental, Lease or Provision of Personal Property**

Board members or businesses they own shall not sell, rent, lease or provide personal property to the College District.

**1.28.2 Sale, Rental or Lease of Real Property (Real Estate)**

Board members and businesses they own may sell, rent, or lease real estate to the College. Public notice of the transaction must be given prior to execution if the payment to the Board member or business exceeds \$500 per transaction or \$5,000 per year.

**1.28.3 Employment**

The College shall not employ Board members for compensation even on a part-time basis. While a Board member remains on the Board of Trustees, the College will not accept an application of employment from a Board member, consider a Board member for employment, or decide to employ a Board member. Board members may provide services on a volunteer basis.

**1.28.4 Independent Contractor**

Board members may provide services to the College as independent contractors through businesses they own. If payment for the service exceeds \$500 per transaction or \$5,000 per year, the College must give public notice and competitively bid the service, and the bid or offer of the Board member's business must be the lowest received. Businesses owned by Board members may provide services on a volunteer basis.

**1.28.5 Businesses That Employ Board Members**

Board members may participate in discussions and vote on motions for the College to do business with entities that employ the Board member as long as the business is not owned by the Board member and the Board member will not receive any financial benefit from the transaction. The Board member may need to submit a statement of interest as described below.

### **1.28.6 Statement of Interest**

If a Board member has a substantial personal or private interest in a decision before the Board, before voting the Board member shall provide a written report of the nature of the interest to the Board secretary. The written statement will be recorded in the minutes. A Board member will have complied with this requirement if the Board member has disclosed the interest in a personal financial disclosure statement that was filed or amended prior to the vote.

A "substantial interest" exists when the Board member, his or her spouse or dependent children, either singularly or collectively, directly or indirectly:

1. Own(s) ten (10) percent or more of any business entity; or
2. Own(s) an interest having a value of \$10,000 or more in any business entity; or
3. Receive(s) a salary, gratuity, or other compensation or remuneration of \$5,000 or more from any individual, partnership, organization, or association within any calendar year.

### **1.28.7 Self-Dealing**

A Board member shall not favorably act on any matter that is specifically designed to provide a special monetary benefit to the Board member, his or her spouse, or dependent children.

A "special monetary benefit" means being materially affected in a substantially different manner or degree than the manner or degree in which the public in general will be affected or, if the matter affects only a special class of persons, then affected in a substantially different manner or degree than the manner or degree in which such class will be affected.

A Board member will not directly or indirectly influence or vote on a decision when the Board member knows the result of the decision may be the acceptance by the College of a service or the sale, rental, or lease of property to the College and the Board member, his or her spouse, dependent children in his or her custody, or any business with which he or she is associated will benefit financially.

"Business with which a person is associated" means:

1. A sole proprietorship owned by the Board member, his or her spouse, or any dependent children in the person's custody.
2. A partnership or joint venture in which the Board member or spouse is a partner, other than as a limited partner of a limited partnership, and any corporation or limited partnership in which the Board member is an officer or director or of which the Board member, spouse or dependent children in the Board member's custody, whether singularly or collectively, own more

than ten (10) percent of the outstanding shares of any class of stock or partnership units.

3. Any trust in which the Board member is the settlor or trustee, or in which the Board member, spouse or dependent children, singularly or collectively, are beneficiaries or holders of a reversionary interest of ten (10) percent or more of the corpus of the trust.

#### **1.28.8 Use of Confidential Information**

A Board member shall not use confidential information obtained in the course of his or her official capacity in any manner with the intent to result in financial gain for himself or herself, any other person, or any business.

#### **1.28.9 Nepotism**

A Board member shall not vote to employ or appoint any person who is related within the fourth degree to such Board member by consanguinity or affinity. In the event that an individual is recommended for employment or appointment and the individual is related within the fourth degree to a Board member, the related Board member shall abstain from voting and shall leave the room during consideration of the question and the vote.

"Fourth degree of consanguinity or affinity" means parents, grandparents, great-grandparents, great-great-grandparents, spouse, children, siblings, grandchildren, great-grandchildren, great-great-grandchildren, nieces or nephews, grand-nieces or grand-nephews, aunts or uncles, great-aunts or great-uncles, and first cousins by virtue of a blood relationship or marriage.

**1.29 Personal Financial Disclosure Statements** *(Adopted 11-12-2007; Reaffirmed 8-28-17, 8-26-2019)*

The Board of Trustees hereby adopts a policy establishing and making public its own method of disclosing financial interests of Board members, candidates and specified administrators, in accordance with law. Personal financial disclosure statements as described below shall be filed with the Missouri Ethics Commission and the East Central College Board of Trustees, on or before May 1 for the preceding calendar year, unless the person filing is a Board candidate. Candidates who are required to file reports (i.e., those who have engaged in reportable transactions in the previous calendar year) must file their reports within 14 days after the last day to file for office. The reports will be made available for public inspection and copying during normal business hours.

This portion of the policy dealing with the financial interest statement will be adopted in an open meeting every other year by September 15. A certified copy of this policy/resolution shall be sent to the Missouri Ethics Commission within ten (10) days of adoption.

**1.29.1 Board Member Disclosure**

All trustees and candidates for trustee will disclose in writing the following transactions if they occurred during the calendar year:

1. Each transaction in excess of \$500 per year between the College and the individual, or any person related within the first degree by consanguinity or affinity to the individual. The statement does not need to include compensation received as an employee or payment of any tax, fee, or penalty due the College. The statement shall include the dates and identities of the parties in the transaction.

"First degree of consanguinity or affinity" includes parents, spouse, or children by virtue of a blood relationship or marriage.

2. Each transaction in excess of \$500 between the College and any business entity in which the individual has a substantial interest. The statement does not need to include any payment of tax, fee, or penalty due the College District or payment for providing utility service to the College District. The statement shall include the dates and identities of the parties in the transactions.

"Substantial interest" is ownership by the individual, his or her spouse or dependent children, either singularly or collectively, directly or indirectly, of ten (10) percent or more of any business entity, or of an interest having a value of \$10,000 or more, or the receipt of a salary, gratuity or other compensation of \$5,000 or more from any individual, partnership, organization or association within any calendar year.

### **1.29.2 College President and Chief Purchasing Officer Disclosure**

The College President and the Chief Purchasing Officer (i.e., the Vice President of Finance and Administration) will disclose in writing the information required in 1) and 2) above. In addition, these employees will disclose the following information for themselves, their spouses, and dependent children:

1. The name and address of each employer from whom income of \$1,000 or more was received during the year covered by the statement.
2. The name and address of each sole proprietorship the individual owned.
3. The name, address, and general nature of business conducted by each general partnership or joint venture in which he or she was a partner or participant.
4. The name and address of each partner or co-participant in the partnership or joint venture unless the information is already filed with the secretary of state.
5. The name, address, and general nature of business of any closely held corporation or limited partnership in which the individual owned ten (10) percent or more of any class of the outstanding stock or limited partners' units.
6. The name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the individual owned two (2) percent or more of any class of outstanding stock, limited partnership units or other equity interests.
7. The names and addresses of each corporation for which the individual served in the capacity of director, officer, or receiver.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 8: PEDESTRIAN BRIDGE**

**Recommendation:** To **authorize** the development of plans to replace the existing pedestrian bridge connecting George Buescher Hall and the Donald Shook Student Center with a steel truss, partially enclosed bridge.

Attachment

8/30/2021

Section 8, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

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**BOARD MEMORANDUM**

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**TO:** BOARD OF TRUSTEES

**FROM:** JON BAUER, PH.D.

**SUBJECT:** PEDESTRIAN BRIDGE

**DATE:** AUGUST 24, 2021

**CC:**

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This memorandum serves as a recommendation regarding the pedestrian bridge that connects George Buescher Hall and the Donald Shook Student Center. I recommend that the board authorize the development of plans to replace the existing structure with a steel truss, partially enclosed bridge.

This project will be funded through the one-time appropriation of \$1.5 million for maintenance and repairs in FY22, as well as our matching appropriations for FY22 and FY23.

A study conducted by Cochran Engineering summarized the condition of the existing bridge and outlined options for replacing the structure. That study was presented to the board in July, with a significant amount of discussion on the part of the board.

In light of that conversation, and after further discussion with the administrative team, I recommend that the partially enclosed, steel truss plan be pursued.

There are several reasons for this recommendation.

1. While a fully enclosed structure presents numerous advantages, the estimated cost of approximately \$2 million is more than the funds readily available.
2. While an uncovered structure—concrete or steel truss—is less expensive, the exposure to the elements will mean the bridge will deteriorate more quickly over time. Additional discussions with Cochran have reinforced this fact, and the firm strongly encourages a covering of some fashion. Moreover, a partially enclosed cover provides a better and safer route for students and employees.
3. A bridge is preferable to a series of sidewalks or switchbacks for those using wheelchairs or otherwise needing an accessible route between the two buildings. The hillside nature of the campus poses challenges for those maneuvering in a wheelchair. A direct path on a level surface enables the individual to move between buildings, then use elevators to access the desired floor.
4. The steel truss style can be designed to complement existing architectural elements on campus, such as the design of the Health Science Building, metal panels on Buescher Hall, and design elements of Hansen Hall. Aesthetically, this will provide a contrast to the precast concrete construction of many of the buildings.

Something will need to be done with the existing structure, if not now then in the near future. We have already secured the bottom of the structure with netting to prevent any pieces from falling and injuring someone or damaging the Shook Center. The bridge is not structurally unsafe, but the deterioration will only continue over time. Cochran has advised that a repair of the structure is not feasible. Any subsequent replacement project will only be more expensive, and the timing of that project may not occur when funds are readily available.

The estimated cost of the partially enclosed, steel truss bridge is \$1.675 million. Our FY22 special appropriation of \$1.5 million, in addition to our regular appropriations of Maintenance & Repair funds, will be sufficient for this project.

With the board's approval, we will issue a Request for Qualifications to select the architectural and engineering firm for the project. Given the timeliness of spending the funds this fiscal year, we will likely ask the board to meet in a special session via Zoom to approve that contract in September.

I look forward to our discussion Monday evening. This is a significant project for the institution, but one which I strongly believe is in the best interests of our students, employees, and other stakeholders.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 9: STRATEGIC PLANNING UPDATE**

Dr. Michelle Smith will provide an update on progress toward meeting the goals outlined in the College's strategic plan, SOAR to 2024.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 10: \*PERSONNEL**

**A. APPOINTMENT**

**Recommendation:** To **approve** the appointment of Catherine Holtmeyer as Instructor, English effective August 16, 2021, with an annual salary of \$40,358.

**B. RETIREMENT**

**Recommendation:** To **accept** the retirement request of Barb Kuelker, Financial Aid Advisor, effective September 17, 2021.

**C. ADJUNCT FACULTY - FALL 2020 SEMESTER**

**Recommendation:** To **approve** adjunct faculty for fall semester 2021 as shown on the attached memorandum.

Attachments

8/30/2021

Section 10, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 583-5195, Ext. 2201  
FAX (636) 583-6602



## HUMAN RESOURCES

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TO: Dr. Jon Bauer, College President  
DATE: July 29, 2021  
FROM: Wendy Hartmann, Human Resources Director  
RE: Recommendation to Hire: Instructor, English

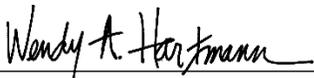
Please accept the Search Committee's recommendation to hire Ms. Catherine Holtmeyer as the full-time Instructor, English effective August 16, 2021 with an annual salary of \$40,358. Ann Boehmer, Dean of Arts and Sciences served as the Search Committee Chair. Robyn Walter, Vice President of Academic Affairs, approved the recommendation to hire.

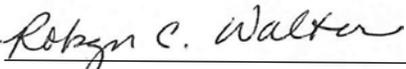
Ms. Catherine Holtmeyer's experience includes, but is not limited to the following:

- Student Teacher/Substitute – Macon County R-1 High School 2020 – current
- Graduate Teacher/Research Assistant – Truman State University 2018 – 2020
- English/Linguistics Assistant – Truman State University – 2016 – 2018

Ms. Catherine Holtmeyer received her Bachelor of Arts in English, Master of Arts in Education, and Master of Arts in English from Truman State University.

Recommendation signatures:

  
\_\_\_\_\_  
Wendy Hartmann  
Director of Human Resources

  
\_\_\_\_\_  
Robyn Walter, PhD, RN  
Vice President, Academic Affairs



## HUMAN RESOURCES

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TO: Dr. Jon Bauer  
DATE: August 19, 2021  
FROM: Wendy Hartmann, Director  
RE: Request for release from FY22 contract and retirement – Barbara Kuelker

Barb Kuelker submitted notification of her request to be released from her FY22 contract so she can retire from the College effective September 17, 2021. Her request is within the 30-day notice as required by the board policy.

Ms. Kuelker has worked at the College since 2012. She was a Financial Aid Specialist from 2012 – 2020 and a Financial Aid Advisor from 2020 to current. Her retirement letter is on file in Human Resources.

A handwritten signature in black ink that reads "Wendy A. Hartmann". The signature is written in a cursive style with a horizontal line underneath it.

Wendy Hartmann,  
Human Resources Director

A handwritten signature in black ink that reads "Sarah Leassner". The signature is written in a cursive style with a horizontal line underneath it.

Sarah Leassner  
Vice President, Student Development



## Interoffice Memo

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TO: Dr. Bauer  
DATE: August 24, 2021  
FROM: Office of Academic Affairs  
RE: Adjunct Approval

Please approve the following adjuncts for the Fall 2021 semester.

### **Career & Technical Education**

Michael Askins, CIS	Sandra Love, Business	Jerry Stone, HVAC
Gary Durham, Prec. Mach	Steffani McCrary, Bus/Fal Sem	Amy Veit, HIM
Bonnie Eversmeyer, HVAC	Deborah Schultze, HIM	Brian Watson, Welding
Richard Hudanick, Bus/Fal Sem		

### **Health Sciences**

Rechell Alcorn, EMT	Courtney Landers, MDA	Junette Owen, Nursing
Elisha Chaney, Nursing	Stephanie Levine, MDA	Heather Sluis, Nursing
Tristen Donner, Nursing	Barbara McNamara, Nursing	Nancy Tappe, Nursing
Jill Harrison, Nursing	Jeannie Miles, Nursing	Elizabeth Tittle, Nursing
Lisa Korn, EMT	Nancy Mitchell, Nursing	

### **English & Humanities**

Shana Collier, Communications	Paul Lampe, English	Melissa Powers, English
Madison Emerick, English	Jacob Little, English	Elizabeth Rosebrough, English
Shawna Flanigan, Communications	Micah Miller, English/Religion	Gregory Stratman, English
James Fulcher, English	Carson Mowery, Reading	Michelle Trantham, English
Lisa Haag, Reading, Falcon Sem	Sarah Muir, Reading	Aurelia VonTress, English
Susan LaFayette, Read/English		

### **Fine & Performing Arts**

Melissa Albright, Art	S. Patrick Charles, Music	Margret Noud, Music
Kelly Austermann, Music	Krista Frohling, Art/Fal Sem	Gary Powers, Art
Jeremy Bates, Music	William Hopkins, Music	Linnea Ryshke, Art
Lisa Blackmore, Music	Amy Jackson, Art	Benjamin Sachs, Music
Justin Branum, Music	Connor Joyce, Music	Hannah Serafino, Music
Tamara Campbell, Music	Sierra Moore, Art	

### **Mathematics & Education**

Ann Boehmer, Math/Fal Sem	Susan Giesing, Education	Susan Reisner, Mathematics
Martin Clayes, Physical Ed	Mary Beth Huxel, Education	Shawn Riley, Education
Nancy Cook, Education	Connie Lutz, Mathematics	Dennis Smith, Mathematics
Suzanne Emmons, Education	Lisa Mathes-Peters, Phys Ed	Margaret Vogel, Education
Linda Follis, Mathematics	Kirby Moreland, Mathematics	Vanessa Whittle, Education

### Science & Engineering

Tiffanie Atherton, Biology  
Lucy Crain, Health Science  
Amanda Duerden, Chemistry  
Nancy Hayes, Biology  
Dan Jacobson, Agriculture  
Jeffrey Jacquess, Geology

Jonathon Langenbacher, Biology  
Travis McDowell, Chemistry  
Danny McMurphy, Geology  
Robert Montgomery, Biology  
Fatemeh Nichols, Chemistry

Abduffaouf Okok, Phy Sci  
Mark Palmier, Biology  
Larry Pierce, Geology  
James Small, Physics  
Christopher Storer, Bio/Hlth Sci

### Social Sciences

Kristen Adams, Psychology  
Janet Berry, Economics  
Taylor Bodenschatz, Psychology  
Steven Campbell, Poli. Science  
Ted Coburn, Soc/Crim Just/Fal Sem  
Miranda Green, Psy/Soc/Fal Sem  
Thomas Haas, Sociology

Robin Hanson, Anthropology/Civ  
Melissa Hildebrandt, Psychology  
Tseggai Issac, Poli Science  
Rachel Johnson, History  
Christopher Karr, Crim Justice  
Jennifer Kuchem, Sociology

Ray Mowery, Economics  
Jeffrey Parsons, History  
Lesley Peters, Psy/Fal Sem  
Robert Spangrud, History  
Vanessa Whittle, History  
Sarah Wildt, Sociology

### Falcon Seminar

Erin Anglin, ECC PSA  
Linda Arrington, ECC, PSA  
Christina Ayres, ECC, PSA  
Hannah Domino, ECC, CSA  
Philip Giacomelli, ECC PSA  
Stephanie Hebert, ECC PSA  
Jessica Horn, ECC, CSA

Rachael Karr, ECC, PSA  
Sarah Leassner, ECC, Admin  
Melissa Richards, ECC, PSA  
Lindsay Riegel, ECC, PSA  
Jessica Robart, ECC, ADJ  
Melissa Schall-Willmore, ECC, PSA

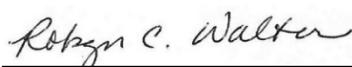
Sylvia Sellers, ECC PSA  
Michelle Smith, ECC, PSA  
Morgan Spangler, ECC, PSA  
Robyn Walter, ECC Admin  
Terri Warmack, ECC PSA  
Jennifer Willis, ECC PSA

### Dual Credit

Curtis Beers, CIS, WHS  
Emily Brasher, English, SFBRHS  
Dan Brinkmann, Auto Technology, FRC  
Terry Brookshire, Auto Technology, RTI  
Tim Bruckerhoff, Welding, FRCC  
Sarah Buchheit, Comm/Theatre, UHS  
Tim Buchheit, Communications, SFBRHS  
Nathan Caldwell, History, SFBRHS  
Jaelyn Campos, Mathematics, CHS  
Christopher Case, English, CHS  
Carmel Dare, Culinary Arts, RTI  
Donald Dement, Theatre, SCHS  
Ruth Diaz, Education, RTI  
Sarah Dierker, Business, SCHS  
Jackie Drury, Mathematics, UHS  
Karen Fixsal, Culinary Arts, WHS  
Colin Flynn, English, WHS  
Kerri Flynn, English, WHS  
Patrick Fogarty, Mathematics, WHS  
Jeff Frankenberg, Building Construction, FRCC  
Alex Garber, History, CHS  
Ron Giesler, Science, CHS  
Nicole Griffin, Mathematics, UHS  
Star Hargis, English, RHS  
Cathy Jinkerson, Business (CAPS), WHS

Dan Kemper, Welding, FRCC  
Ben Martin, Science, SCHS  
Melissa Mauchenheimer, Mathematics, WHS  
Gary Maune, Auto Technology, FRCC  
Glenn Mechem, History, UHS  
Kimberly Minnich-Contarini, Bus/CIS, WHS  
Amber Moore, Culinary Arts, NCC  
Danika, Novak, English, UHS  
Sharlet Peterson, Mathematics, LHS  
Blake Poertner, Precision Machining, FRCC  
Robert Prichard, History, SCHS  
Janet Rademacher, Science, OHS  
Mitchel Rightnowar, Auto Technology, RTI  
Robert Robinson, Building Construction, RTI  
Olivia Santhuff, History, SHS  
Robert Schulze, Collision Repair, FRCC  
Kathy Speichinger, Accounting, BHS  
Ed Stahl, History, WHS  
Deborah Starkey, English, VHS  
Daniel Strohmeier, Religion, SFBRHS  
AJ Tinker, Building Construction, SHS  
Ken Willardson, Mathematics, VHS  
Kelly Wood, Communications, WHS  
Robert York, Building Construction, FRCC

Signatures:



Dr. Robyn Walter, Vice President, Academic Affairs



Wendy Hartmann, Director, Human Resources

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 11: BOARD PRESIDENT'S REPORT**

Board President Ann Hartley will share information with the Board.

8/30/2021

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**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 583-5195, Ext. 2201  
FAX (636) 583-6602

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 12: REPORTS**

Reports may be presented by:

- A. Faculty Association President, Reginald Brigham
- B. ECC-NEA President, Aaron Bounds
- C. Professional Staff President, Jenny Kuchem
- D. Classified Staff Association Vice President, Jenna Dulworth

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 13: PRESIDENT’S REPORT**

Projected meeting dates for 2021 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

**2021 Projected Meeting Dates**

**Alternate Meeting Dates**

No September Meeting  
October 4  
November 1  
December 6

October 11  
November 8  
December 13

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 30, 2021**

**AGENDA ITEM 14: ADJOURNMENT/EXECUTIVE SESSION**

**Recommendation:** To **adjourn** the August 30, 2021, public meeting of the Board of Trustees and **enter** into executive session per RSMo 2004, Section 610.21(2) Real Estate.

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**East Central College**

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