

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, September 20, 2021**

CALL TO ORDER: The special meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present for all or part of the meeting were Joseph Stroetker, Cookie Hays, and Eric Park. Prudence Johnson and Audrey Freitag were unable to attend. Also present were President of the College Jon Bauer; Administrators –Vice President of External Relations Joel Doepker, Vice President of Finance and Administration DeAnna Cassat, and Vice President of Student Development Sarah Leassner; Other Staff – Foundation Executive Director Bridgette Kelch, Director of the Rolla Campus Christina Ayres, Communications & Marketing Director Gregg Jones, Professional Staff President Jenny Kuchem, and Executive Assistant to the President Bonnie Gardner. Reid Glenn of the *Missourian* was also in attendance.

The meeting was held via Zoom due to the current COVID-19 pandemic and social distancing recommendations. The Zoom link was included on the published agenda.

ACCEPTANCE OF BID: Vice President Cassat stated that the renovation of HH249 will provide a space for the Graphic Design program and centralize the Art Department in one location. It was clarified that facilities fees are paid by students and reserved for these types of projects.

Motion: To **approve** the bid of Franklin County Construction, LLC to renovate HH249 to accommodate the relocation of the Graphic Design program at a cost of \$38,145 to be funded with facilities fees.

Motion by Eric Park; Seconded by Joseph Stroetker; Carried Unanimously

CHANGE ORDER: The keyless entry project was approved in June. The recommended change order to the contract is a result of a change in the scope of the project. The focus of the project was entrance doors that were always used. Rarely used doors were excluded from the project. With guidance from the campus police officers, it was determined that every door on campus, even those not used regularly, should have keyless access to facilitate remote lockdown should that become necessary.

Motion: To **approve** a change order to the contract with TSI Global Companies for the keyless entry project in the amount of \$31,067 to allow for work on additional external doors to provide ADA touchless entry and access door controls with funding provided through Higher Education Emergency Relief Funds (HEERF).

Motion by Cookie Hays; Seconded by Eric Park; Carried Unanimously

ARCHITECTURAL & ENGINEERING FIRM CONTRACT: Dr. Bauer had noted earlier in the meeting that projects are taking longer than expected at this time. He would like to get a firm under contract as soon as possible so that the pedestrian bridge design phase can move forward. There will likely be a reappropriation process for the funds allocated for this project which will extend the funding for another year past June 2022. It has been verified that this project is an allowable expense under the funds appropriated.

Cochran Engineering conducted the feasibility study to determine whether the bridge could be repaired or needed replacement. Through this study, it became clear that the best option is to replace the bridge. It is fortuitous that the college will be receiving \$1.5M through a special appropriation from the state at the time when the bridge replacement is needed. Two proposals were received in

response to the Request for Qualifications; the second proposal was from Paragon in St. Louis. As the proposals were evaluated, Cochran was selected due to their knowledge of the project and the campus, as well as the quality of prior work.

If approved, the first phase of work will be the development of renderings for both a steel truss and a concrete structure. The Board will be asked to narrow down the choices so the project can be designed and bidding documents can be developed. It is hoped the request for bids can be issued in early 2022. Construction would likely start in the late spring of 2022 and continue through most of the following academic year. In response to a question regarding the meaning of “construction services” in the proposal, Dr. Bauer noted that Cochran would coordinate meetings with contractors, inspect and oversee the construction, and ensure construction is in accordance with the design documents. Vice President Cassat and her team will also be involved. However, they do not have the expertise to ensure the construction is meeting standards. Key decision points will be brought to the Board and regular updates will be provided throughout the project.

Motion: To **approve** a contract with Cochran Engineering, Union, MO, for the design of a pedestrian bridge and the related bidding and construction services for the project in the amount of \$314,860, to be funded with state appropriations for maintenance and repair of campus facilities.

Motion by Joseph Stroetker; Seconded by Eric Park; Carried Unanimously.

ADJOURNMENT:

Motion: To **adjourn** the September 20, 2021, public meeting of the Board of Trustees at 5:50 p.m.

Motion by Cookie Hays; Seconded by Eric Park; Carried Unanimously.

President, Board of Trustees

Secretary, Board of Trustees