



**BOARD OF TRUSTEES
MEETING**

February 7, 2022

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING AGENDA**

Monday, February 7, 2022

5:30 p.m. <https://zoom.us/j/97260718505>

		Action¹	Discussion	Information
1.	CALL TO ORDER			
2.	PUBLIC COMMENT			
3.	APPROVAL OF AGENDA (Consent Agenda: Agenda items of a routine nature will be marked with an asterisk [*] located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.)	4 Votes		
4.	*APPROVAL OF MINUTES	4 Votes		
5.	TREASURER'S REPORT AND FINANCIAL REPORT	Simple Majority		
6.	PEDESTRIAN BRIDGE UPDATE			X
7.	RE-DISTRICTING	4 Votes		
8.	APPROVAL OF BIDS (LOCKER ROOM/HH270 FURNITURE)	4 Votes		
9.	TUITION & FEES	4 Votes		
10.	COURSE FEES	4 Votes		
11.	LAW ENFORCEMENT ACADEMY	4 Votes		
12.	BUDGET DEVELOPMENT UPDATE			X
13.	BOARD POLICY A. Monuments & Memorials B. Leave & Accommodations for Victims of Domestic Violence & Sexual Assault C. Communicable Diseases D. Board Code of Ethics	4 Votes 4 Votes	X X	
14.	*PERSONNEL A. Appointments B. Retirement C. Resignation D. Spring 2022 Adjunct Faculty	4 Votes		
15.	BOARD PRESIDENT'S REPORT			X
16.	REPORTS A. Faculty Association B. ECC-NEA C. Professional Staff Association D. Classified Staff Association E. Student Government Association			X
17.	PRESIDENT'S REPORT			X
18.	ADJOURNMENT	Simple Majority		

¹RSMo Section 178.830 states, in part: "...A majority of the Board constitutes a quorum for the transaction of business, but no contract shall be let, teacher employed or dismissed, or bill approved unless a majority of the whole Board votes therefor."

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 1: CALL TO ORDER

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

2/7/2022

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

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Section 1, Page 1

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 2: PUBLIC COMMENT

The Board will hear comments from members of the public in attendance at the meeting who wish to speak.

2/7/2022

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Section 2, Page 1

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 3: APPROVAL OF AGENDA

Recommendation: To **approve** the agenda for the February 7, 2022, Board of Trustees meeting.

2/7/2022

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Section 3, Page 1

Agenda Item 3: Approval of Agenda

Consent Agenda Items for February 7, 2022:

Approval of Minutes
Personnel

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 4: *APPROVAL OF MINUTES

Recommendation: To **approve** the minutes of the December 6, 2021, regular meeting of the Board of Trustees.

Attachment

2/7/2022

East Central College

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Section 4, Page 1

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, December 6, 2021**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present were Joseph Stroetker, Cookie Hays, Eric Park, and Audrey Freitag. Prudence Fink Johnson was absent. Also present were President of the College Jon Bauer; Administrators – Vice President of External Relations Joel Doepker, Vice President of Finance and Administration DeAnna Cassat, and Vice President of Student Development Sarah Leassner; Faculty – Faculty Association President Reginald Brigham and NEA Vice President Parvatha Govindaswamy; Other Staff – Executive Director of Institutional Effectiveness Michelle Smith, Foundation Executive Director Bridgette Kelch, Director of Human Resources Wendy Hartmann, Director of the Rolla Campus Christina Ayres, Communications & Marketing Director Gregg Jones, Coordinator of Campus Life & Leadership Carson Mowery, Professional Staff Association President Jenny Kuchem, Executive Assistant to the President Bonnie Gardner, and Classified Staff Association Treasurer Bethany Herron; Students – Student Government Association President Brooklyn Hyatt and Lyndsey McGilvray.

Also present were Reid Glenn of the *Missourian*, Matt Wallace of KPM, and Dennis Hartmann.

The meeting was held via Zoom due to the current COVID-19 pandemic and social distancing recommendations. The Zoom link was included on the published agenda.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for the December 6, 2021, meeting of the Board of Trustees.

Motion by Audrey Freitag; Seconded by Eric Park; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the November 8, 2021, regular meeting of the Board of Trustees.

TREASURER’S REPORT AND FINANCIAL REPORT: Vice President DeAnna Cassat presented the financial statements. She noted that \$800,000 was transferred into a CD on December 2, and that transaction will be reflected in the financial statements for the month of December. A correcting journal entry was made in the tuition/fees account as mentioned last month.

Motion: To **approve** the treasurer’s report, the financial report, and the payment of bills subject to the annual audit.

Motion by Eric Park; Seconded by Cookie Hays; Carried Unanimously

AUDITOR’S REPORT: Matt Wallace from KPM reviewed the audit report and noted the college once again received an unmodified opinion, meaning the financial statements are free from material misstatements. The audit now contains information for both the college and the ECC Foundation. The statement of net position and other financial statements are for both entities combined. Total college assets have increased over last year, and the Foundation cash/investments are up significantly due to the \$5 million donation. Total liabilities have also increased with the net effect of the pension

and post-employment benefits liability totaling about \$14.7 million. The college's total net position has increased.

There were three significant deficiencies, which are low-level findings. 1) Enrollment Reporting – There were three instances of students changing enrollment status where the effective dates did not match the reporting date. 2) Return of Title IV Funds – There were two instances where students withdrew and the funds, although calculated correctly, were returned beyond the reporting window. 3) Education Stabilization Fund – There are specific items that must be reported on the college website concerning the use of Higher Education Emergency Relief Funds. Specific quarterly information was reported but was not included on the website. This has already been corrected.

Recommendations from the auditors include evaluating the college's cybersecurity risk and taking necessary steps to reduce the risk of threats to information systems, reviewing and complying with all attendance taking requirements, and ensuring all bank accounts using the tax ID utilize the general ledger and follow the accounting procedures of the college. Per GASB87, all operating leases will be added to the balance sheet for next year. Per GASB96, any subscription-based information technology arrangements will be listed on the balance sheet; this includes Colleague licensing.

A new aspect of the audit is the review of agreed-upon procedures. Six specific procedures related to the customized training program were reviewed. There were two findings: 1) The program-related administrative expenses for the Center for Workforce Development are aggregated into all administrative expenses in the general ledger rather than separated. In response, the college will implement an annual time and effort report to reflect the time spent administering customized-training programs. 2) Payment reimbursement requests from companies contain the company signature but no college signature exists. A signature line will be added for FY22 to ensure those signatures.

Motion: To **accept** the audit report for the fiscal year ending June 30, 2021.

Motion by Eric Park; Seconded by Joseph Stroetker; Carried Unanimously

REDISTRICTING COMMITTEE: Following publication of the decennial census data, ECC is required to review its subdistricts and make any recommendations for necessary boundary changes to ensure the subdistrict are substantially equal in population. State law provides the process that starts with a committee appointed by the ECC Board and the Coordinating Board for Higher Education (CBHE). The committee will meet in January to review population data and determine if changes are needed. The committee recommendation will be submitted to the ECC Board and CBHE. Any changes will not affect the upcoming April election but would go into effect next year. The 2024 Board election would be the first impacted. Voting precincts will be kept intact when making changes to the subdistricts.

Amended Motion: To **approve** the appointment of Richard Purschke, Union; Charles Betz, Sullivan; and Susan Eckelkamp, Washington to the East Central College Redistricting Committee.

Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously

CONSORTIUM AGREEMENT WITH THE SCHOOL DISTRICT OF WASHINGTON: Dr. Bauer noted that this is a renewal of the longstanding agreement for shared programming at the Four Rivers Career Center for the fiscal year beginning in July 2022. The school district will present this same agreement to their Board later in December.

Motion: To **approve** a consortium agreement with the School District of Washington for the delivery of shared programming in academic year 2022-2023.

Motion by Joseph Stroetker; Seconded by Audrey Freitag; Carried Unanimously

REVISIONS TO CHAPTER 3 BOARD POLICY & PROCEDURES: Dr. Bauer indicated there were no changes from the first reading and reminded the Board that these revisions are the result of the regular policy review process.

Motion: To **approve** revisions to Chapter 3 of Board Policies and Procedures as outlined in the attached document.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

PROPOSED NEW BOARD POLICY: Following a request by the Franklin County Remembrance Project Coalition to establish a memorial on campus, it was questioned whether approval would create a precedent. Dr. Bauer consulted with legal counsel and found there is a significant amount of case law dealing with monuments and memorials and how they are considered in light of the right to expressive activity on campus. A monument becomes government speech within the eyes of the law and approval is strictly in the purview of the Board. Approval does not mean that additional requests must be approved or accepted. The Board was asked to look at the draft policy and consider it for action in February. Shared Governance Council has reviewed the policy and recommends it for approval.

A question was raised about editorial control over material associated with a monument. Dr. Bauer responded that the College has the right to approve any material published in print or online about the memorial. It would not be prudent to approve a memorial and not have any oversight going forward for anything used to promote, explain, or describe the memorial. Comments on social media may not be controllable but if there is a sponsoring organization, the college could have control through that organization.

***PERSONNEL:** The Board approved the appointment of adjunct faculty for the Winter 2022 and Spring 2022 semesters as listed in the attached memoranda.

BOARD PRESIDENT'S REPORT: Board President Ann Hartley noted that the Missouri Community College Association convention in November was well attended by ECC employees, and several made outstanding presentations. She reviewed the list of ECC presenters and expressed her pride in their work. Four of the six trustees attended the conference in person.

REPORTS:

- A. FACULTY ASSOCIATION REPORT:** Faculty Association President Reg Brigham stated that the Association had no update.
- B. ECC-NEA:** ECC-NEA Vice President Parvadhya Govindaswamy indicated the NEA also had no update.
- C. PROFESSIONAL STAFF ASSOCIATION REPORT:** Professional Staff Association President Jenny Kuchem noted the Professional Staff Association had no update.
- D. CLASSIFIED STAFF ASSOCIATION REPORT:** Classified Staff Association Treasurer Bethany Herron reported the 2021 Denim Days raised \$1,650 for local charities, and the 2022 charities that will be supported have now been identified. The Christmas Outreach Committee organized a gift drive for two families for the holidays and has initiated a coat drive that will run through January 31. The coats will be provided to students and their families with any remaining coats donated to a community organization.

E. STUDENT GOVERNMENT ASSOCIATION REPORT: SGA President Brooklyn Hyatt reported that SGA is working with Campus Life to host a Polar Express-theme coffee and cocoa station for staff and students.

PRESIDENT’S REPORT: Dr. Bauer introduced Dr. Parvatha Govindaswamy, United Way campaign co-chair, who reported that College employees contributed \$14,597.40 to this year’s United Way campaign. This is an increase of \$4,000 over last year and about \$1,700 more than in pre-COVID years. Dr. Bauer noted that ECC has been affiliated with the United Way for over 20 years and has always had a strong campaign. Melissa Willmore co-chaired the campaign with Dr. Govindaswamy.

Recipients of the recent MCCA awards were Tom Fitts, Governor’s Award for Excellence in Teaching; Judy Bieker, Senior Service Award; Lisa Blackmore, Outstanding Adjunct Award; and Scott Breckenkamp, Outstanding Alumni Award.

The MCCA legislative agenda will have core funding for institutions as a top priority. There have been some gains in recent years, but more is needed. Additional areas of focus will be A+ funding and federal funds for higher education institutions. The recent allocation of ARPA funds will be awarded at the state’s discretion and MCCA is working to ensure that higher education benefits from the federal allocation. There is also concern about bills being introduced that would reduce or eliminate property taxes in the state. The local tax base is a key component of the college’s revenue base. MCCA will be advocating for these community colleges and pointing out the negative effects of the elimination of property taxes.

Grant funds from all sources are being pursued whenever possible. The conversion of HH270 to the Falcon Career Center is a grant-funded project awarded through the state. The use of grant funds is consistent with the strategic plan, and Dr. Bauer acknowledged the work being done by numerous employees to develop grant proposals.

The Music Department has received a donation of a Steinway piano through the ECC Foundation. PTK prepared and donated supplies for the homeless in the area; these were presented to the Sheriff’s Department for distribution. The baseball team spearheaded a project to deliver Thanksgiving meals to those in need in the area.

Federal COVID fund grants were provided to 1,464 students. The grants were tiered based on enrollment status and financial need and ranged from \$400 to \$2,025 per individual. The total amount distributed was \$1,559,900. These were federal funds provided to ECC for distribution to students to assist those impacted by the COVID pandemic.

Dr. Bauer expressed condolences to the family of Tom Fitts, a longtime faculty member who passed away after a very difficult year. Tom was very devoted to the institution and his students as well as the EMS community. ECC is grateful for his service, and he will be greatly missed.

ADJOURNMENT:

Motion: To **adjourn** the December 6, 2021, public meeting of the Board of Trustees at 7:04 p.m.

Motion by Joseph Stroetker; Seconded by Prudence Johnson; Carried Unanimously

President, Board of Trustees

Secretary, Board of Trustees

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 5: TREASURER'S REPORT AND FINANCIAL REPORT

Recommendation: To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

2/7/2022

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

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Section 5, Page 1

East Central College
Statement of Net Assets for all Funds
As of December 31, 2021 and December 31, 2020

ASSETS	<u>12/31/21</u>	<u>12/31/20</u>
Current		
Cash	5,515,138	6,249,931
Investments	1,604,535	801,329
Receivables, net		
Student	2,809,051	2,728,990
Federal & State agencies	1,890,207	1,193,245
Other	80,147	3,308
Inventories	187,842	156,006
Prepaid expenses	403,366	58,702
Total Current Assets	<u>12,490,286</u>	<u>11,191,511</u>
Non-Current Assets		
Other Assets	-	233,037
Capital Assets (net)	39,638,683	40,610,843
Total Non-Current Assets	<u>39,638,683</u>	<u>40,843,880</u>
Total Assets	<u>52,128,969</u>	<u>52,035,391</u>
DEFERRED OUTFLOW OF RESOURCES		
Deferred pension outflows	5,848,833	5,391,728
Deferred OPBE outflows	320,504	-
Total Assets and Deferred	<u>6,169,337</u>	<u>5,391,728</u>
Outflow of Resources	<u>58,298,306</u>	<u>57,427,119</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	1,887	1,616
Accrued Wages & Benefits	384,503	404,449
Unearned Revenue	98,533	58,832
Due to Agency Groups	0	447
Accrued Interest	-	288,647
Total Current Liabilities	<u>484,923</u>	<u>753,991</u>
Non-Current Liabilities		
USDA Loan	491,667	591,667
Bonds Payable	8,080,000	9,355,000
Premium on Sale of Bonds	439,376	541,773
Net Pension Liability	16,890,031	14,113,215
Compensated Absences	781,193	704,381
Post Employment Benefit Plan Payable	1,530,198	1,159,868
Johnson Control Performance Contract	1,022,470	1,086,194
United Bank of Union	1,720,000	1,825,000
Total Non-Current Liabilities	<u>30,954,935</u>	<u>29,377,098</u>
Total Liabilities	<u>31,439,858</u>	<u>30,131,089</u>
DEFERRED INFLOW OF RESOURCES		
Deferred pension inflows	2,223,993	3,723,756
Deferred OPBE Inflows	258,274	-
Total	<u>2,482,267</u>	<u>3,723,756</u>
NET ASSETS		
Investment in Capital Assets, net	36,470,098	36,187,535
Restricted for Debt Service	-44,894	-333,541
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	6,919,929	7,075,575
All other Funds	-20,728,952	-21,117,295
Total Net Assets	<u>24,376,181</u>	<u>23,572,274</u>
Total Liabilities, Deferred Inflow	<u>58,298,306</u>	<u>57,427,119</u>
of Resources and Net Assets	<u>58,298,306</u>	<u>57,427,119</u>

East Central College
Statement of Activities
General Fund

As of December 31, 2021 and December 31, 2020

	For the Fiscal Year Ending June 30, 2022			For the Fiscal Year Ended June 30, 2021			
	Current FY Budget	Dec 31, 2021 Month end	Current FY Year-To-Date	Prior FY Budget	Dec 31, 2020 Month end	Prior FY Year-To-Date	Prior Year FYE
Revenues:							
Local Revenue	7,511,756	1,206,445	1,350,632	6,977,522	1,670,265	1,805,877	7,139,627
State Revenue	5,236,024	435,966	2,615,796	4,382,100	405,904	2,326,764	5,088,178
Federal Revenue	-	-	-	-	-	-	-
Tuition and Fees	6,334,616	345,098	6,277,897	5,888,328	425,617	5,705,309	6,479,131
Interest Income	75,000	2,245	24,667	50,000	6,766	31,289	63,416
Gifts and Grants	100,000	29,646	36,361	50,000	30,359	102,273	127,126
Miscellaneous Revenue	556,478	7,408	18,737	50,000	2,041	18,638	41,042
Transfers-Interfund & Indire	-	-	-	-	-	581,692	1,156,370
Transfer Federal Programs	-	(1,036)	(3,351)	-	217,791	-	7,910
Total Revenues	19,813,874	2,025,772	10,320,739	17,397,950	2,758,743	10,571,842	20,102,800
Expenses:							
Salaries	11,623,301	1,336,466	5,470,103	9,804,182	1,358,595	5,031,628	10,126,512
Benefits	4,106,848	388,491	1,873,639	3,362,560	354,672	1,666,735	4,653,398
Contractual Services	960,752	16,332	688,592	930,000	16,072	687,432	891,024
Current Expenses	744,089	38,969	304,175	800,000	-66,212	655,532	968,595
Travel	202,487	4,151	84,558	175,000	7,162	36,455	71,438
Property & Casualty Insuran	210,658	99,789	208,706	202,000	-	106,494	206,974
Vehicle Expense	14,200	202	3,300	15,000	-	1,348	4,005
Utilities	543,950	32,208	297,986	628,507	33,567	232,299	484,148
Tele/Communications	230,665	14,689	80,754	225,855	6,270	113,745	200,183
Miscellaneous	378,843	15,926	114,284	400,000	14,940	103,059	285,147
Foundation Paid Expense	100	2,681	12,634	2,000	284	9,929	16,707
Clearing Account	-	-	0	1,000	(1,403)	(1,323)	-
Scholarship Expense	257,761	1,155	91,378	75,000	258	59,387	126,515
Faculty Development	25,000	-	5,670	10,000	-	1,102	-27,650
Instit. Match for Grants	163,000	-	0	75,000	-	35,853	35,853
Commitment to ABE	40,000	-	0	20,000	-	-	-
Instit. Commit.to Fine Arts	-	-	0	6,175	-	-	6,175
Instit. Commit.to Word & M	-	-	0	3,040	-	-	-
Capital	32,200	-	12,413	50,000	-18,194	177,402	191,840
Interfund Transfers	-	-	0	18,400	-	-	-
Debt Princ & Interest	280,020	8,333	129,727	300,000	8,334	126,134	268,437
Total Expenses	19,813,874	1,959,392	9,377,919	17,103,719	1,714,345	9,043,211	18,509,301
Revenue over Expenses	0	66,379	942,820	294,231	1,044,398	1,528,631	1,593,499

East Central College
Statement of Revenue, Expenses & Changes in Net Assets
(All Funds)
As of December 31, 2021 and December 31, 2020

	For the Fiscal Year Ending December 31, 2021		For the Fiscal Year Ended December 31, 2021	
	Dec 31, 2021	FY 2022 Year-To-Date	Dec 31, 2020	FY 2021 Year-To-Date
Operating Revenues:				
Student Tuition & Fees	404,689	7,366,900	497,813	6,741,611
Federal Grants & Contracts	715,523	6,989,648	549,174	4,045,377
State Grants & Contracts	105,661	178,184	53,394	260,976
Auxiliary Services Revenue	87,012	718,851	65,416	638,389
Other Operating Revenue	138,603	359,425	37,402	187,272
Total Operating Revenue	1,451,488	15,613,008	1,203,199	11,873,625
Operating Expenses:				
Salaries	1,485,587	6,134,069	1,566,964	5,628,509
Benefits	423,449	2,055,306	396,196	1,827,383
Purchased Services	88,438	1,251,990	84,653	1,027,183
Supplies & Current Expenses	221,209	1,586,297	188,633	1,638,731
Travel	5,750	85,991	9,582	31,024
Insurance	99,789	226,118	-	124,997
Utilities	67,783	514,600	53,233	389,990
Other	8,379	56,030	5,951	43,673
Depreciation	178,857	1,061,893	168,594	1,026,526
Financial Aid & Scholarship	12,671	4,495,157	95,365	3,287,492
Foundation Paid Expense	2,683	13,850	284	13,125
Total Operating Expenses	2,594,595	17,481,301	2,569,455	15,038,633
Operating (Loss)/Gain	-1,143,107	-1,868,293	-1,366,256	-3,165,008
Non-Operating Revenues (Expenses):				
State Appropriations	435,966	2,615,796	405,904	2,326,764
Tax Revenue	1,489,438	1,668,207	2,062,055	2,229,477
Interest Income	2,659	29,069	7,414	37,221
Gain/Loss on asset disposal	-	12,617	-	-
Principal & Interest on Debt	-2,335	-73,130	-291,126	-280,392
Total Non-Operating Revenue (Expense)	1,925,728	4,252,559	2,184,247	4,313,070
Increase in Net Assets	782,621	2,384,266	817,991	1,148,062

**East Central College
Investments
As of December 31, 2021**

<u>CD Number</u>	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>	<u>Total</u>
United Bank of Union					
1024019649	6/15/2021	6/15/2022	12 Months	0.60%	\$ 402,883.44
1024019487	5/15/2021	5/15/2022	12 Months	0.60%	\$ 400,423.38
1024019999	12/2/2021	12/2/2022	12 Months	0.60%	\$ 800,000.00
ECC Total Investments					\$ 1,603,306.82

2021

Total Cash Accounts	\$ 5,515,138.00
Certificates of Deposit	\$ 1,603,306.82
	<u>\$ 7,118,444.82</u>

2020 (December)

Total Cash Accounts	\$ 6,249,931.00
Certificates of Deposit	\$ 797,311.48
	<u>\$ 7,047,242.48</u>

**East Central College
Pledged Securities
As of December 31, 2021**

United Bank of Union

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
TOTAL			<u>\$ 250,000.00</u>

Phelps County Bank

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
TOTAL			<u>\$ 250,000.00</u>

United Bank of Union

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FHR 4672 QD	08/15/45	3137BXLH3	\$ 89,361.60
FRESB 2019-SB61 A10H	01/25/39	30309LAN8	\$ 1,354,082.74
Federal National Mortgage Association	10/01/34	3138EN6G9	\$ 422,986.98
FHLMC POOL #RB5108	04/01/41	3133KYU98	\$ 1,859,346.74
GNR 2021-22 AD	10/16/62	3830RTZ3	\$ 1,940,263.31
FHR 5081 AG	3/25/1951	3137FXXS2	\$ 1,610,534.34
FHLB LETTER OF CREDIT	10/28/2021		\$ 500,000.00
TOTAL			<u>\$ 7,776,575.71</u>

* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

** ALL PLEDGED SECURITIES ARE IN COMPLIANCE WITH SECTION 1823 (E) OF THE FDIC REGULATIONS AND HAVE BEEN APPROVED BY THE BANK'S LOAN COMMITTEE. THE APPROVAL IS REFLECTED WITHIN THE MINUTES OF THE COMMITTEE.

**East Central College
Warrant Check Register
As of December 31, 2021**

The Board of Trustees, including the Treasurer, has access to records necessary to confirm check payments have been issued in accordance with the policies and procedures of the Junior College District of East Central Missouri (East Central College), in compliance with the appropriation granted by the Board of Trustees as defined in the FY22 budgets.

Total amount of checks dispersed from November 1, 2021 through December 31, 2021, is reported at \$4,320,478.11

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 6: PEDESTRIAN BRIDGE UPDATE

Brad Dunagan from Cochran Engineering will provide an update on the design work for the pedestrian bridge between Buescher Hall and Shook Student Center.

2/7/2022

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

Section 6, Page 1

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 7: RE-DISTRICTING

Recommendation: To **adopt** the redistricting plan as proposed by the Redistricting Committee.

Attachments

2/7/2022

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

Section 7, Page 1

BOARD MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: JON BAUER, PH.D.

SUBJECT: REDISTRICTING

DATE: FEBRUARY 2, 2022

CC:

This memorandum serves as a recommendation to adopt the redistricting plan as presented below. The Redistricting Committee appointed by the Board of Trustees and Coordinating Board for Higher Education recommends adoption of the plan. Following approval by the Board of Trustees, the plan will be presented to the CBHE for final approval. Once adopted, the plan will take effect with the 2024 board election.

The enclosed Powerpoint presentation summarizes the redistricting process and the U.S. Census data for the Junior College District of East Central Missouri. As you can see, the estimated populations for the existing subdistricts are as follows:

Subdistrict 1—24,047-25,701

Subdistrict 2—35,907-37,561

Subdistrict 3—31,818-33,472

Ranges are provided because existing subdistricts exclude portions of voting precincts located with a particular school district, as described in the presentation. Population data are available for school districts and voting precincts, but not when a portion of a precinct is split. These ranges show, however, that Subdistrict 1 has a population that is too low to be considered substantially equal to the other two, and Subdistrict 2 is too large.

Three options were considered, with the following proposal recommended for approval:

Subdistrict 1—School districts of St. Clair, Lonedell, Sullivan, and Bourbon (Crawford County R-1).

Subdistrict 2—School districts of Union, New Haven, Franklin County R-2, Strain-Japan, and Spring Bluff.

Subdistrict 3—School district of Washington.

The Missouri Department of Higher Education and Workforce Development provided guidance that each of three subdistricts should fall between 30-36% of the total population. This proposal meets that criteria:

Subdistrict 1—33,048, 34.7%

Subdistrict 2—28,559, 30%

Subdistrict 3—33,472, 35.2%

Moreover, the plan keeps entire school districts intact. This clarifies both the population of each subdistrict (with no precincts being split), and the residency of potential candidates for the board. The subdistricts proposed are also compact and contiguous.

Given the trend of population rates growing more rapidly in the Union area, this plan may see Subdistrict 2 grow even closer to the other two subdistricts over the next 10 years.

The information included herein will be presented Monday night. The board has the option of accepting the plan and recommending approval by the CBHE, or remanding the project back to the Redistricting Committee for further analysis and a revised recommendation. You will see in the minutes that the committee unanimously agreed on the proposed plan.

I want to extend my thanks for Dr. Michelle Smith, ECC Executive Director of Institutional Effectiveness, for the analysis of the population data, and to the members of the Redistricting Committee for serving in this important role.

2022 Redistricting Plan

Junior College District of East Central Missouri

Pursuant to the Revised Statutes of Missouri, 178.820, and based upon data from the 2020 United States Census, the following redistricting plan is proposed for the Junior College District of East Central Missouri (the District):

Subdistrict 1—Consisting of the school districts of St. Clair R-13, Lonedell R-14, Sullivan C-2, and Crawford County R-1 (Bourbon)

Subdistrict 2—Consisting of the school districts of Union R-11, New Haven, Franklin County R-2, Spring Bluff R-15, Strain-Japan R-16.

Subdistrict 3—Consisting of the School District of Washington.

The population of the District is 95,080. The populations of each subdistrict are as follows:

Subdistrict 1—33,049 (34.7% of district total)

Subdistrict 2—28,559 (30%)

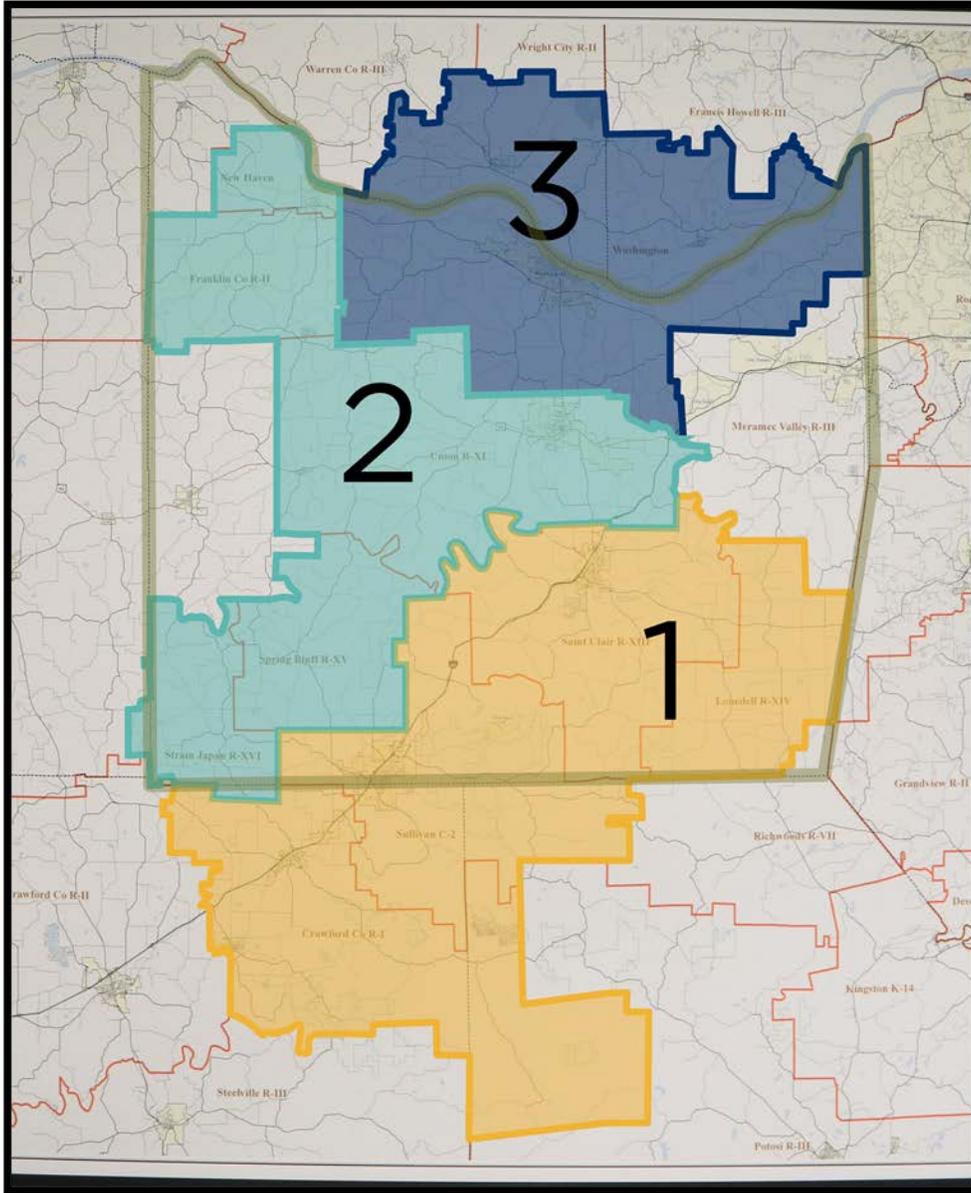
Subdistrict 3—33,472 (35.2%)

The subdistricts are compact and contiguous, as illustrated below, and utilize fully intact school district boundaries. The plan is unanimously recommended by the Redistricting Committee, which met January 27, 2022, minutes of which are attached.

These subdistricts would go into effect for the April 2024 regular election of the East Central College Board of Trustees, or any special election held following adoption of the plan by the Missouri Coordinating Board for Higher Education. Candidates for the Board of Trustees must reside within the subdistrict for which he or she has filed, meet all eligibility requirements of RSMo 178.820(5), and are elected at large by voters of the District.

Junior College District of East Central Missouri

2022 Subdistrict Plan





Redistricting Committee Meeting

January 27, 2022

2:00 pm

Mission

Empowering students and enriching communities through education.

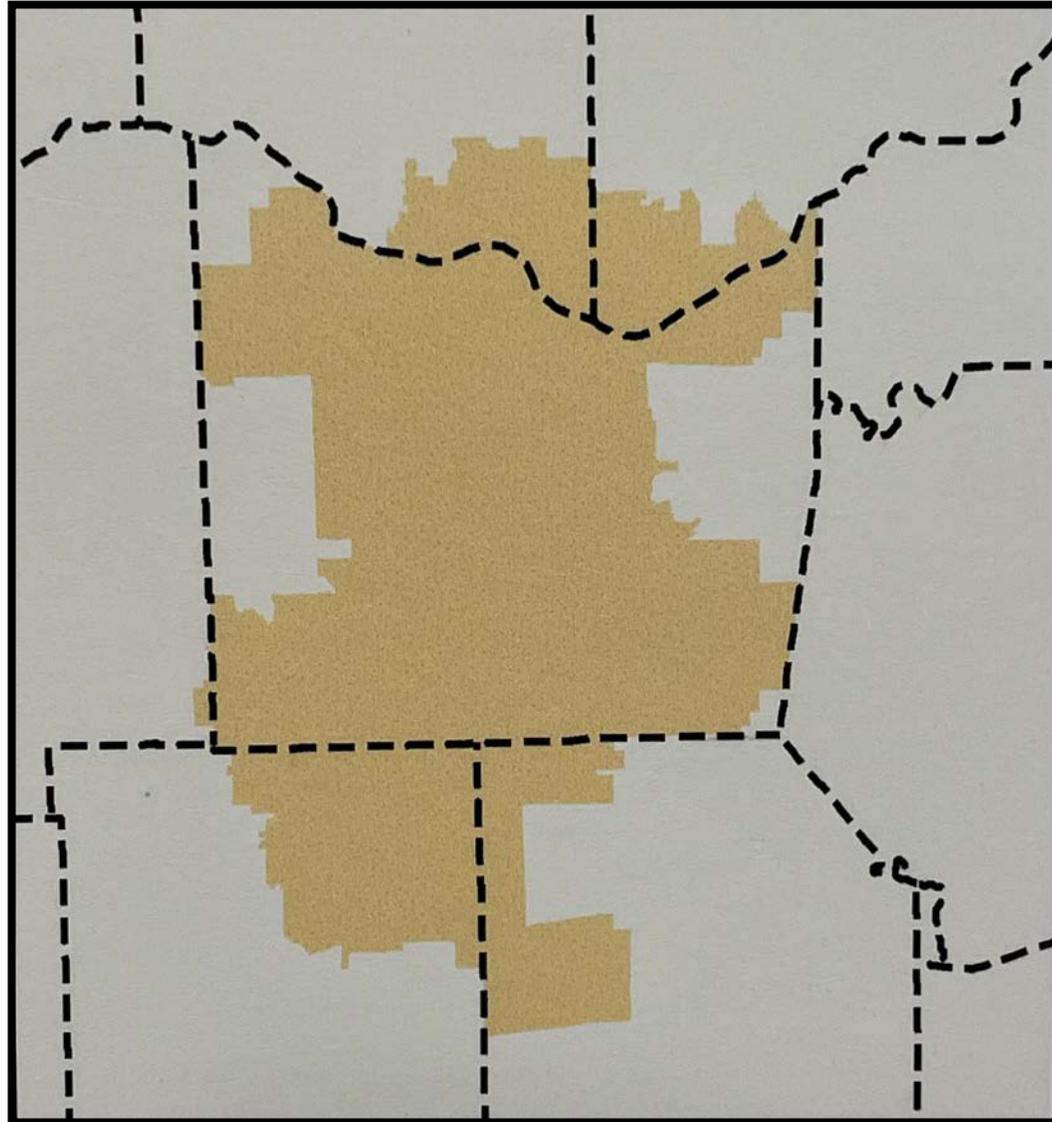
Committee Purpose

- (T)he redistricting committee shall meet, organize itself with a chairman and secretary, and proceed with the adoption of a redistricting plan specifying at least two but not more than six subdistricts which are to the extent possible so apportioned on the basis of population that the population of any such subdistrict divided by the number of trustees to be selected therefrom **substantially equals** the population of any other subdistrict divided by the number of trustees to be selected therefrom.
 - Missouri Statue

Redistricting Checklist

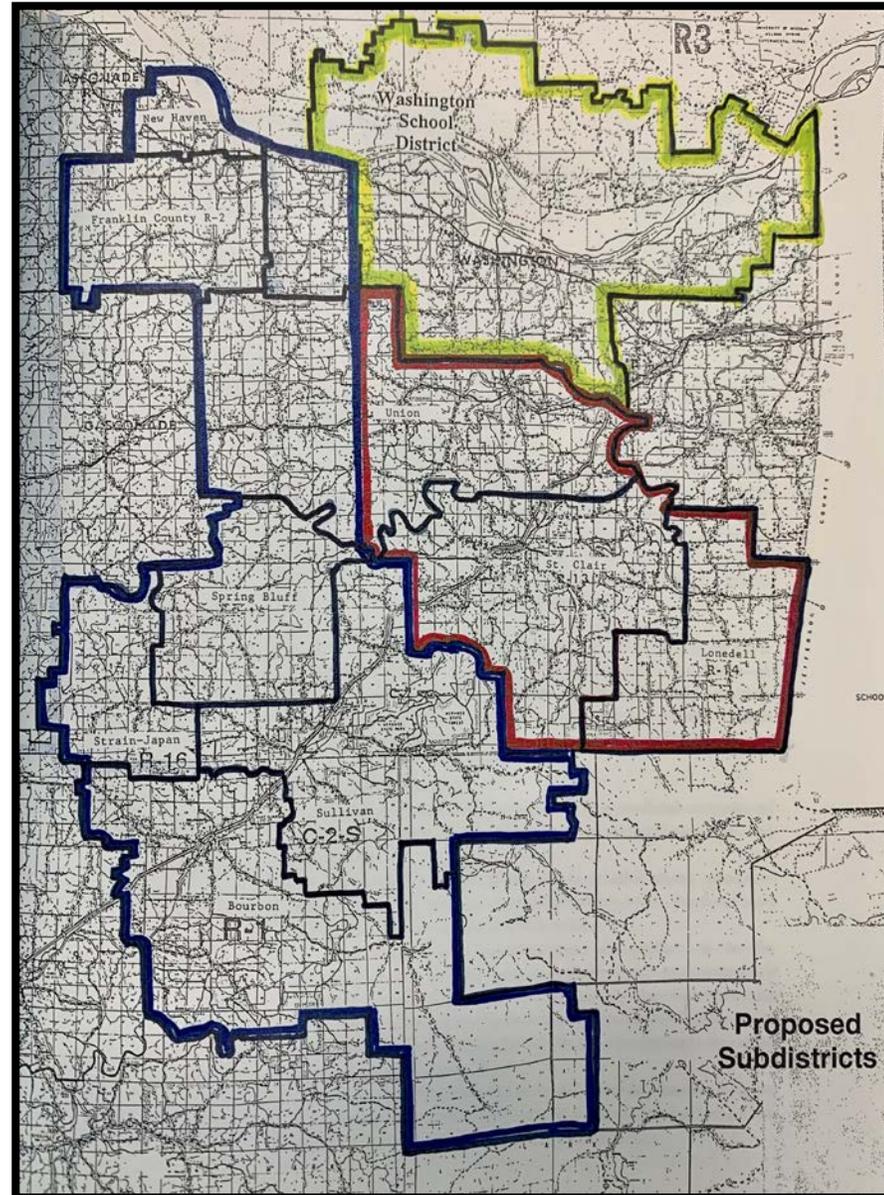
- US Census Bureau publishes decennial redistricting census date.
- Institution board of trustees votes to create a redistricting committee (w/in 90 days of release of census data).
- Institution board of trustees appoints 3 individuals to the redistricting committee.
- Institution board of trustees submits five (5) candidates to the CBHE for consideration.
- CBHE reviews qualifications and selects three (3) of five (5) candidates for the redistricting committee.
- Institution prepares a redistricting plan (alone or with a consultant).
- Redistricting committee approves plan with a majority vote.
- Institution submits redistricting plan to CBHE.
- CBHE approves the plan.

Taxing District



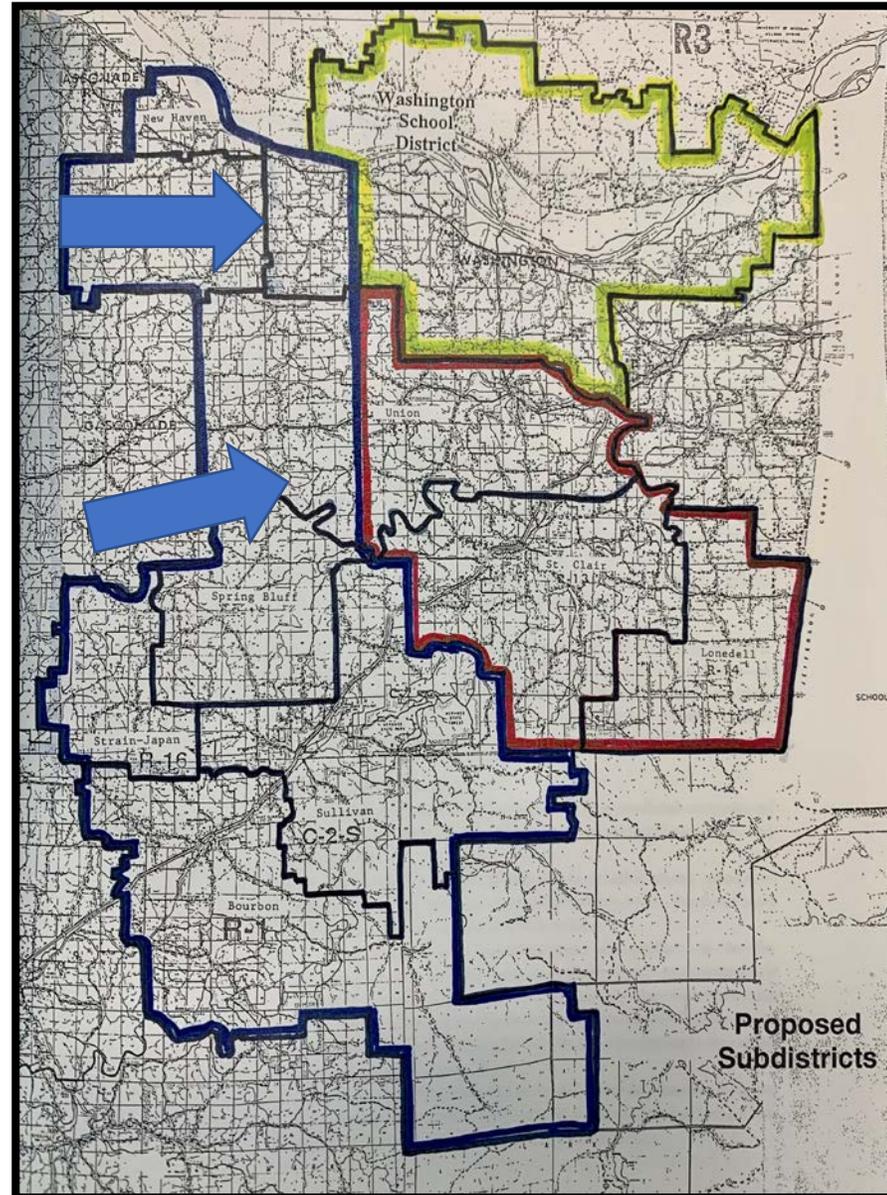
Existing Subdistricts

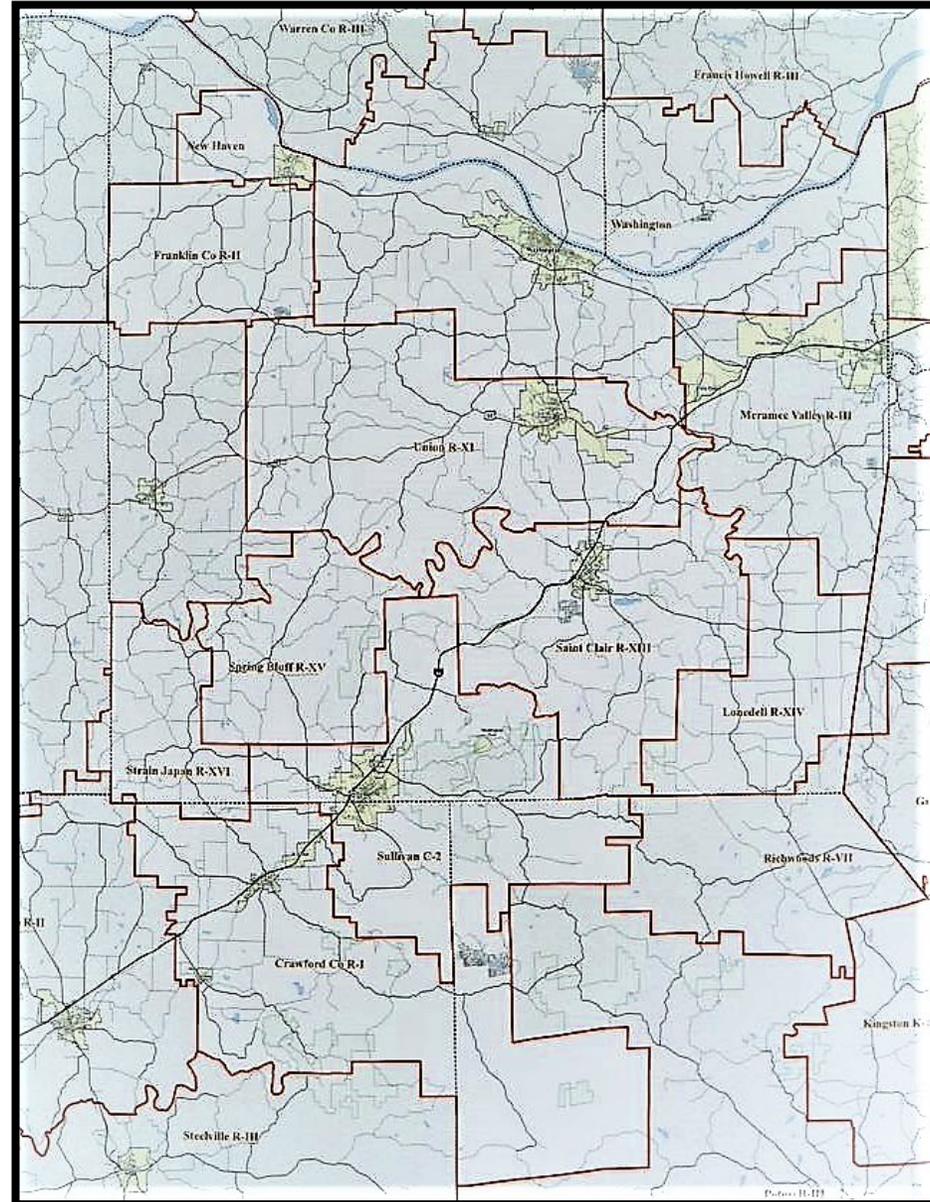
- Washington & Union School Districts Split

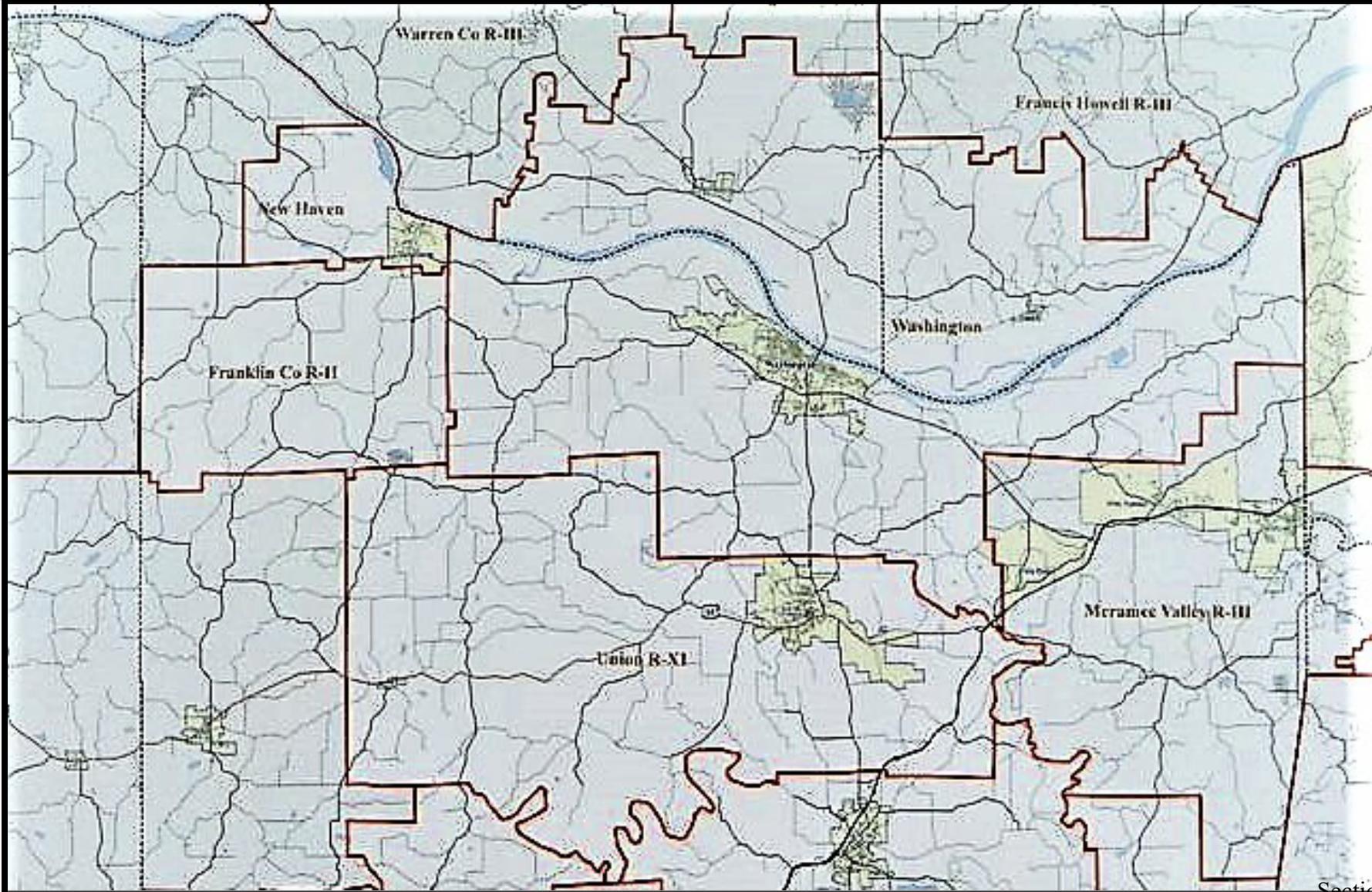


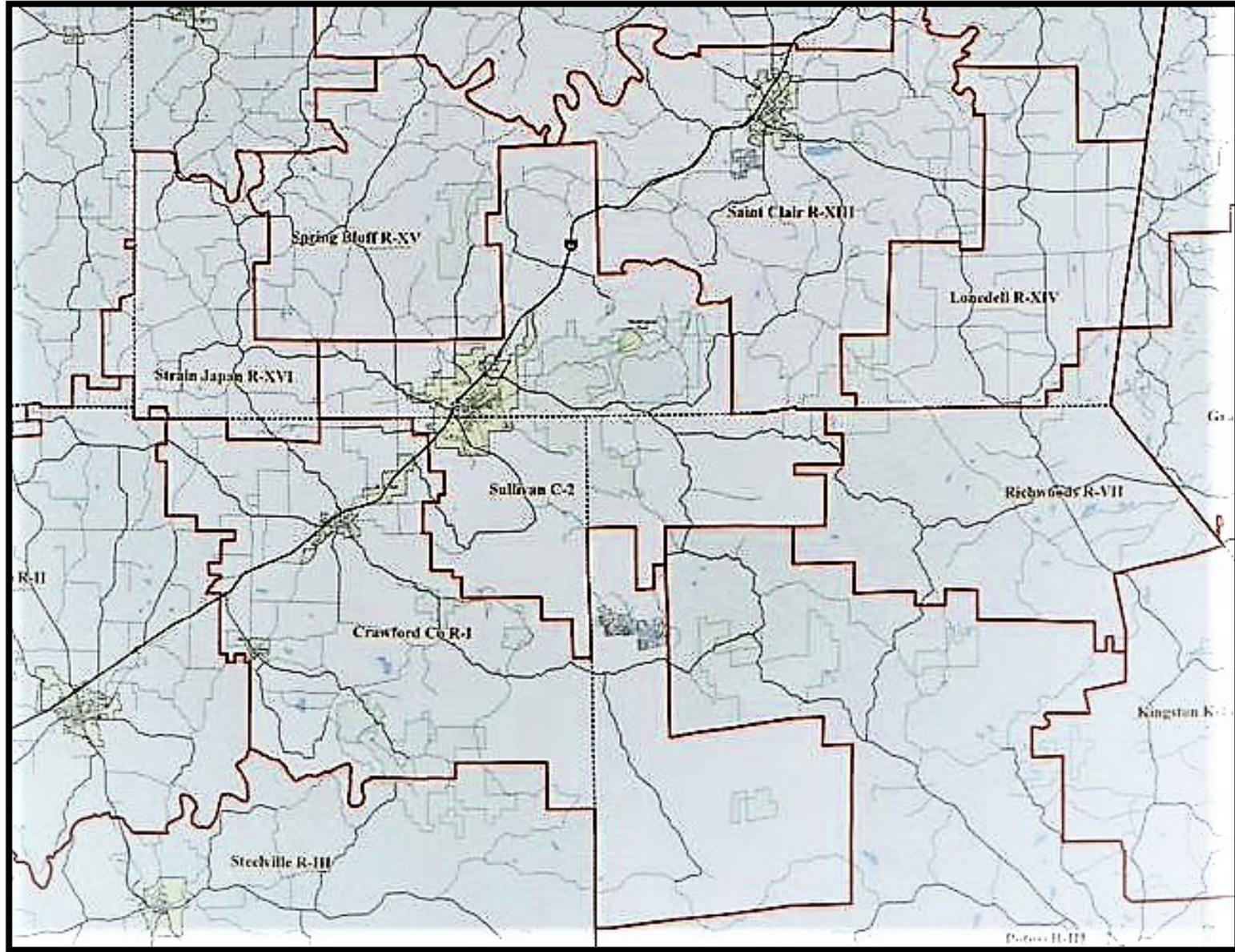
Existing Subdistricts

- Washington & Union School Districts Split









Total Population of Taxing District: 95,080 (1/3 = 31,693)

1.

Sub-district one includes the school districts of Crawford County R-1 (Bourbon), Sullivan C-2, Strain-Japan R-16, Spring Bluff R-15, Franklin County R-2, New Haven, the portions of Lyon and Boone Townships as well as the Beaufort-Union precinct in the Union R-11 School District. Also included in sub-district one are the portions of the Boeuf and Lyon Townships in the Washington School District.

24,047 to 25,701



February 7, 2022

2.

Sub-district two includes the school districts of Lonedell R-14, St. Clair R-13, and Union R-11 excluding the Lyon and Boone Township portion of Union R-11 and that portion located in the Beaufort-Union precinct.

35,907 to 37,561



3.

Sub-district three includes all of the Washington School district, excluding that portion located in Boeuf and Lyon Townships.

31,818 to 33,472

Current School District Populations

Washington	33,472
Union R-XI	21,903
St. Clair R-XIII	12,464
Londell R-XiV	3,194
Sullivan C-2	11,419
Crawford County R-I	5,972
Spring Bluff R-XV	1,681
Strain-Japan R-XVI	802
New Haven	2,844
Franklin Co. R-II	1,329

Target for 3 Subdistricts:
31,693 each

Considerations for Committee

Should K-8 districts align with their closest high school districts?

Should school districts be split?

How closely should populations align?

Should subdistricts be compact & contiguous?

Proposal 1

Subdistrict Three

Washington District

(33,472)

35.2%

Subdistrict Two

Union

New Haven

Franklin Co. R-2=

26,076

plus St. Clair out of Town

(4,166)=

30,242

31.8%

Subdistrict One

St. Clair (less 4,166)

Lonedell

Sullivan

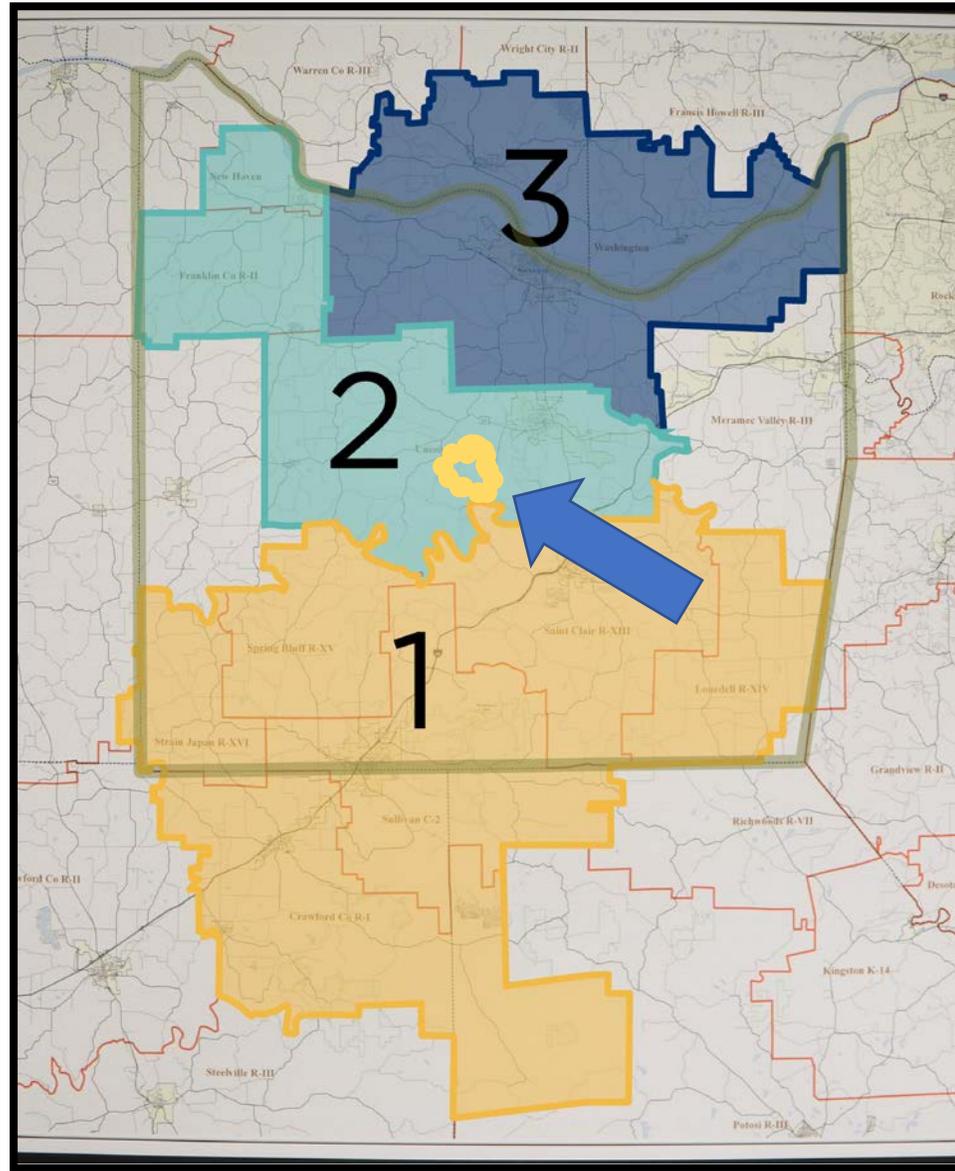
Strain-Japan

Spring Bluff

Bourbon

31,366

33%

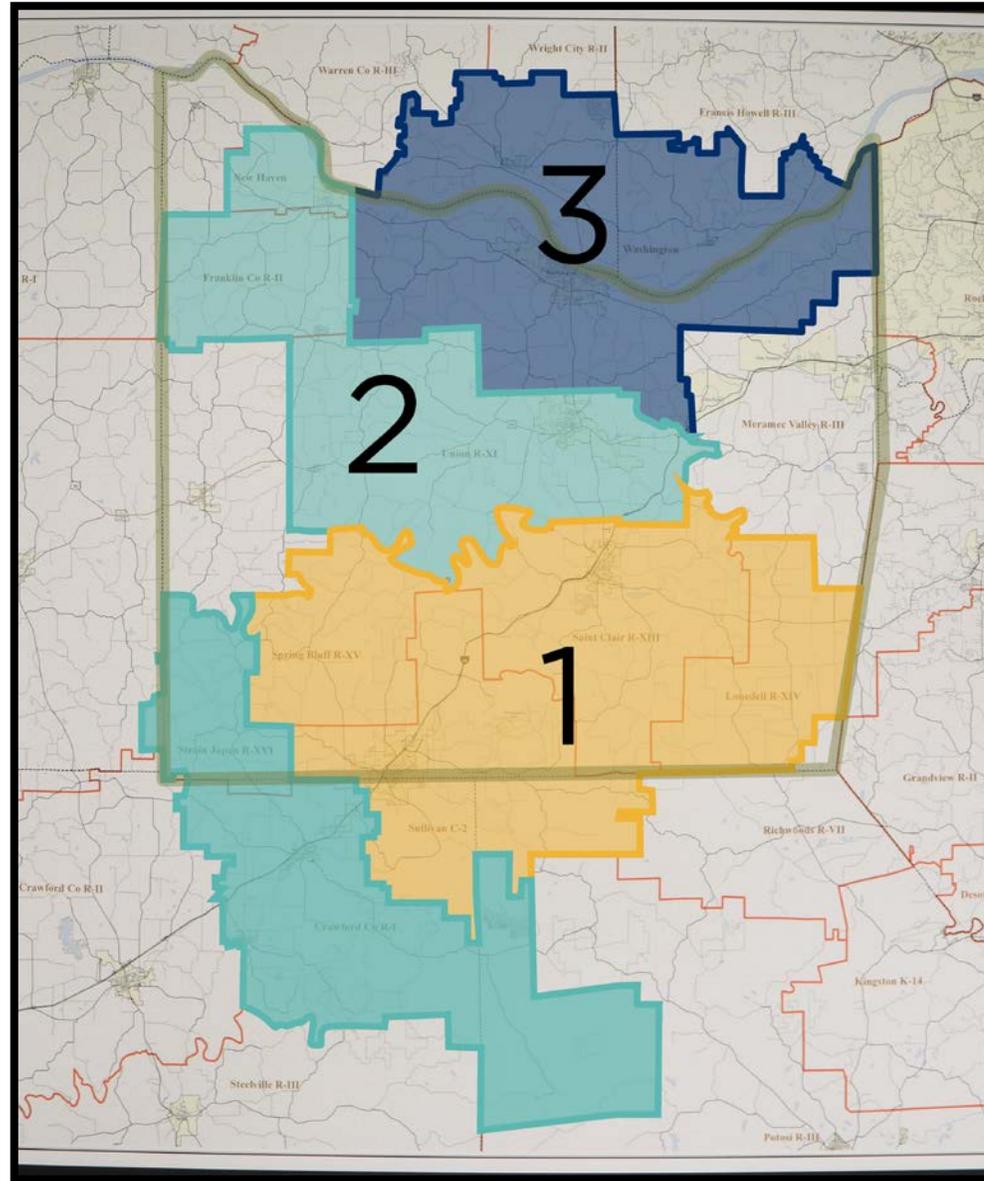


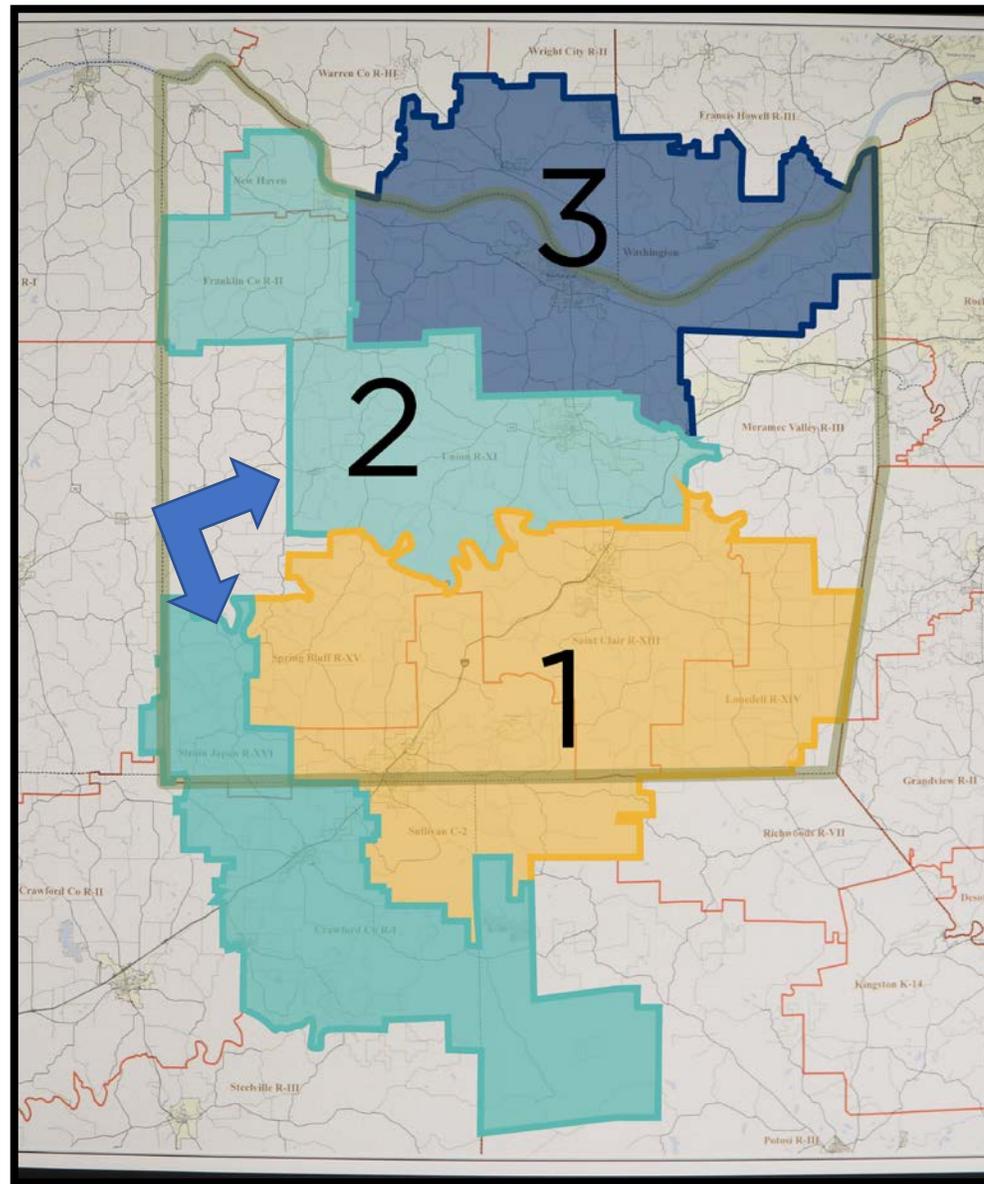
Proposal 2

Subdistrict Three
Washington District
(33,472)
35.2%

Subdistrict Two
Union
New Haven
Fr Co R-2
Strain-Japan
Bourbon
32,850
34.6%

Subdistrict One
St. Clair
Lonedell
Sullivan
Spring Bluff
28,758
30.2%



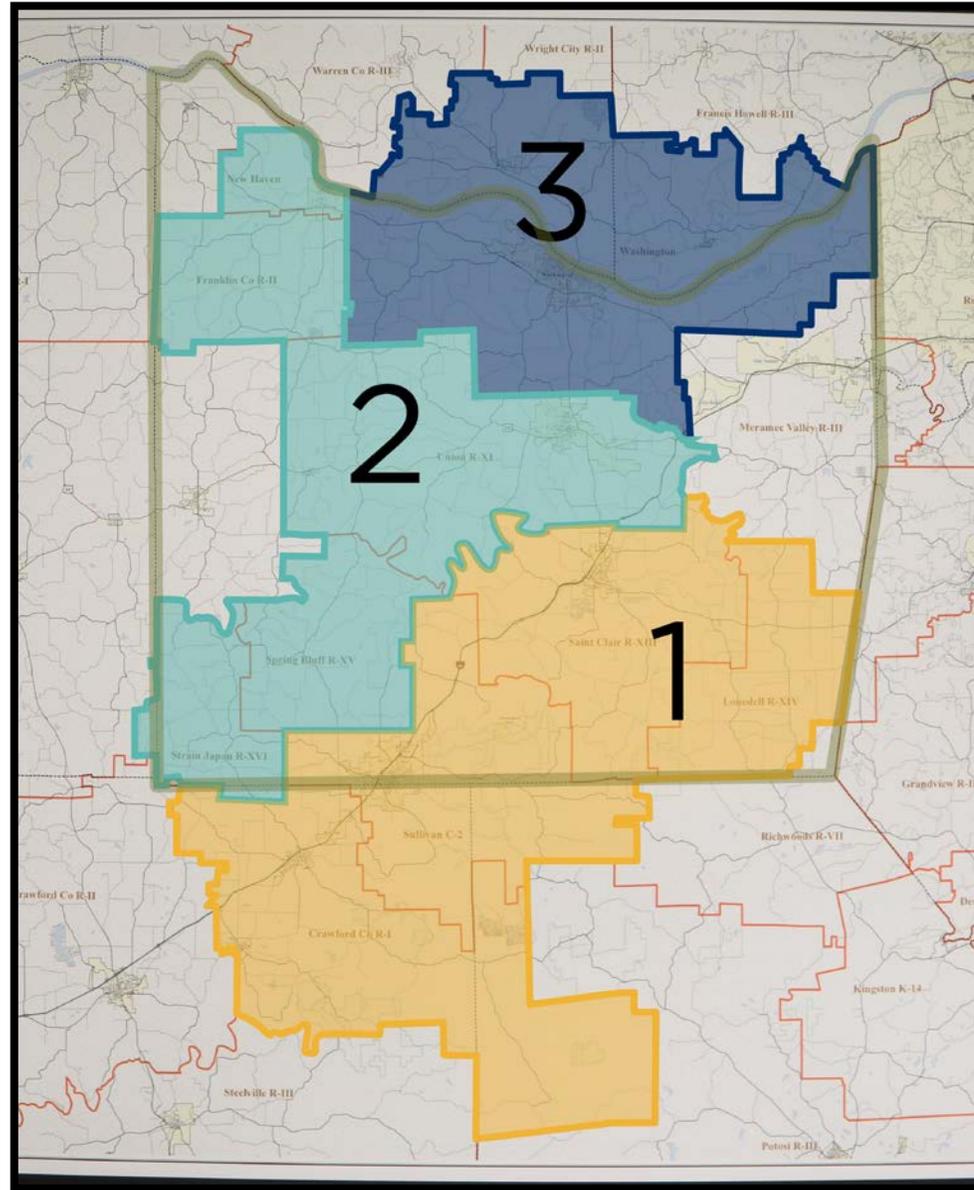


Proposal 3

Subdistrict Three
Washington District
(33,472)
35.2%

Subdistrict Two
Union
New Haven
Fr Co R-2
Strain-Japan
Spring Bluff
28,559
30%

Subdistrict One
St. Clair
Lonedell
Sullivan
Bourbon
33,049
34.7%



ECC Redistricting Committee
January 27, 2022
2 p.m. via Zoom

Attendees: Jon Bauer, Charles Betz, DeAnna Cassat, Susan Eckelkamp, Richard Purschke, Dorothy Schowe, Michelle Smith, and Kurt Voss. Ann Schroeder was present for portions of the meeting but was unable to fully participate due to technical issues.

Dr. Bauer reminded the group that state statute requires a chairperson and secretary to be elected for the group. Members then introduced themselves, and Dr. Bauer reviewed the College mission and purpose of the committee. He noted that following each census, data is to be reviewed and adjustments made, if necessary, to ensure the populations in each of the College's subdistricts are substantially equal. The Department of Higher Education has indicated a range of 30% to 36% per district is acceptable.

Kurt Voss nominated Susan Eckelkamp as chairperson, Dorothy Schowe seconded, and Susan was elected. Kurt Voss then nominated Charles Betz as secretary, Dorothy Schowe seconded, and Charles was elected.

The chair asked Dr. Bauer to proceed with the College's presentation of the data and options for consideration.

Dr. Bauer provided an overview of the current subdistricts and noted that the current census data puts one subdistrict out of balance. The ECC taxing district is a combination of ten school districts but does not encompass all of Franklin County. Subdistrict 3 encompasses most but not all of the Washington School District. Subdistrict 2 includes most but not all of the Union School District along with all of the St. Clair and Lonedell School Districts. Subdistrict 1 includes the school districts of New Haven, R-2, Spring Bluff, Strain Japan, Sullivan, Bourbon, and parts of Washington and Union. Subdistrict 2 has seen more growth in population than the other two subdistricts. The total population of the ECC taxing district is 95,080; one-third of that number would be 31,690.

Dr. Bauer then presented three options for realigning the population of the subdistricts and asked the group to consider each option keeping in mind whether K-8 districts should be aligned with their receiving high schools, whether school districts should be split, how closely the population of the three subdistricts should align, and whether the subdistricts should be contiguous.

Option 1 results in the Washington School District being the entirety of Subdistrict 3 with a population of 33,472 (35.2% of the total population), Subdistrict 2 would consist of the Union, New Haven, and R-2 School Districts as well as the St. Clair out-of-town voting precinct for a total population of 30,242 (31.8% of the total population). Subdistrict 1 would consist of the Lonedell, Sullivan, Strain Japan, Spring Bluff, and Bourbon School Districts along with the St. Clair School District less the St. Clair Out-of-Town precinct for a total population of 32,366 (33% of the total population). Candidates who filed would need to know if they were in the St. Clair Out-of-Town precinct to determine their subdistrict.

Option 2 keeps the Washington School District as Subdistrict 3 (35.2% of the total population). Subdistrict 2 would include the school districts of Union, New Haven, R-2, Strain Japan, and

Bourbon (32,850 population/34.6%). Subdistrict 1 would include the school districts of St. Clair, Lonedell, Sullivan, and Spring Bluff (28,758 population/30.2%). In this option, Subdistrict 2 is not contiguous and would have two distinct geographic areas.

In response to a question regarding how this option would impact current trustees, Dr. Bauer noted that if Union and New Haven are combined, the two incumbents would still be from subdistrict 2 and could run for re-election in the next election.

Option 3 also keeps Subdistrict 3 as exclusively the Washington School District (35.2% of the total population). Subdistrict 2 would encompass the school districts of Union, New Haven, R-2, Strain Japan, and Spring Bluff with a population of 28,559 (30% of the total). Subdistrict 1 would include the school districts of St. Clair, Lonedell, Sullivan, and Bourbon with a population of 33,049 (34.7% of the total). This option does not split school districts and provides a contiguous area for each subdistrict. While this option seems the most logical, it does mean some elementary districts are included with school districts where there is no affinity to the high school.

It was clarified that all Board positions run "at large," but the subdistricts determine where the candidate must reside. The chair called for a motion. Kurt Voss moved that the committee adopt Option 3 as presented by the ECC administration. Charles Betz seconded the motion, and it was supported unanimously.

Dr. Bauer noted that it is also within the purview of the committee to renumber the districts if desired. Currently, they are numbered south to north, and perhaps numbering north to south would make more sense. Members noted that this could cause unintended consequences with confusion about subdistrict locations.

Dorothy Schowe moved to retain the numbering as depicted in the Option 3 map; Charles Betz seconded. The motion carried unanimously.

The recommendation will be written and submitted to the ECC Board of Trustees for approval. Following that approval, the recommendation will be submitted to the Coordinating Board of Higher Education for acceptance. It is hoped this process will be concluded by June.

Dr. Bauer informed the group that those who are members of the redistricting committee are not eligible to run for a Board seat for six years per state statute.

The chair called for a motion to adjourn. Charles Betz moved to adjourn the meeting, and Kurt Voss seconded. The meeting adjourned at 3:08 p.m.

Respectfully Submitted,

DocuSigned by:



Charles Betz, Secretary

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 8: APPROVAL OF BIDS

Recommendation: To **approve** the purchase of furniture for the Falcon Career Center (HH270) from Modern Business Interiors at a total cost not to exceed \$89,440.84 to be funded with GEER Excels grant funds.

Bids for renovation of athletic locker room facilities are currently under review and there may be a recommendation for this work presented at the February 7 meeting.

Attachment

2/7/2022

Section 8, Page 1

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602



Memo

To: Dr. Jon Bauer, President

From: DeAnna Cassat, VP Finance & Administration

Date: February 1, 2022

RE: Falcon Career Center Furniture

The college sought proposals from two vendors, Modern Business Interiors (MBI) and Krueger International (KI) for the furniture to be placed in the Falcon Career Center (HH 270). Both vendors are part of a competitive bid contract the college utilizes.

Vendor	Bid Amount
Modern Business Interiors	\$77,774.64
Krueger International	\$83,807.58

It is recommended the college award the furniture bid to Modern Business Interiors. Due to time sensitivity within the furniture industry and fluctuations in pricing, I ask the board to approve the estimated total listed above with the caveat not to exceed 15%. The pricing is from the Cooperative Purchasing Network (TCPN) competitive bid contract.

The furniture will be funded with the GEER Excels grant as part of the Falcon Career Center project.

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 9: TUITION & FEES

Recommendation: To **approve** tuition rates and general fees for the 2022-2023 academic year as follows:

Tuition

In-District Tier One	\$115 per credit hour
In-District Tier Two	\$139 per credit hour
In-District Tier Three	\$200 per credit hour
Out-of-District Tier One	\$161 per credit hour
Out-of-District Tier Two	\$195 per credit hour
Out-of-District Tier Three	\$300 per credit hour
Out-of-State Tier One	\$235 per credit hour
Out-of-State Tier Two	\$286 per credit hour
International Tier One	\$241 per credit hour
International Tier Two	\$306 per credit hour
Dual Credit/Dual Enrollment	\$58 per credit hour

General Fees

Student Activities	\$9.00 per credit hour
Support Services	\$1.00 per credit hour
Technology	\$3.00 per credit hour
Facilities	\$8.00 per credit hour
Security	\$9.00 per credit hour

Attachment

2/7/2022

Section 9, Page 1

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 584-6501
FAX (636) 583-6602



Interoffice Memorandum

To: Dr. Jon Bauer, President

From: Tuition Sub-Committee

Re: 2022-2023 Tuition and General Fee Rates

The Tuition Sub-Committee of the Budget Advisory Committee is recommending a tuition increase of \$5 per credit hour beginning with the Fall 2022 semester. This increase will affect all tuition tiers one and two, including dual credit/enrollment. The group is forecasting a 2% growth in credit hours in AY23. If this holds true, the \$5 increase will generate approximately \$363,268 in tuition revenue.

- The committee recommends this increase for long term planning purposes. While enrollment growth is forecasted for AY23, both state and national data represents a decline of the high school population in the years to come. The committee recommends gradual proactive increases over time rather than large, sporadic increases.
- The College's in-district rate ranks 9 out of 14 when comparing to the other Missouri community colleges. If the other community colleges do not raise their tuition for the upcoming academic year, the proposed \$5 increase will result in a new rank for the College of 8 out of 14 (see attachments).
- The Governor proposed a core increase to community college's operating revenues. For East Central College, this would amount to an additional \$66,000. Through the internal equity model, community colleges who now receive lower state funding per FTE would get larger increases. This work is to ensure community colleges are more equitably funded on a per-student basis. East Central College is now at the higher end of the spectrum for the per FTE funding, so our adjustment is minimal.
- As a result of this core increase, the Governor has requested community colleges to keep their tuition increases to a minimum. The group understands this and feels the \$5 per credit hour increase meets this request. A \$5 increase results in an approximately 4.5% increase which is still below the inflation rate of approximately 7%.
- Currently, the Federal Pell Grant is \$6,495. Tuition and general fees for a full-time student (in or out of district) will remain below the Pell Grant threshold. The US Department of Education has requested increased funding which would bring the maximum award to \$8,370, but this has not yet been approved by Congress.
- Also, at this time, the Missouri A+ maximum is \$189 per credit hour (\$5,670 annual). Tuition and general fees for a full-time student will remain below this A+ maximum threshold.

The recommended tuition rates for 2022-2023 academic year are as follows:

- In-District
 - Tier One \$115 per credit hour
 - Tier Two \$139 per credit hour
 - Tier Three \$200 per credit hour



- Out-of-District
 - Tier One \$161 per credit hour
 - Tier Two \$195 per credit hour
 - Tier Three \$300 per credit hour

- Out-of-State
 - Tier One \$235 per credit hour
 - Tier Two \$286 per credit hour

- International
 - Tier One \$241 per credit hour
 - Tier Two \$306 per credit hour

- Dual Credit/Enrollment
 - \$58 per credit hour

The committee also recommends an overall increase of general fees by \$3.00 per credit hour. The rates will be adjusted as follows:

- Student Activities \$9.00 per credit hour (increase of \$0.50)
- Support Services \$1.00 per credit hour (remains unchanged)
- Technology \$3.00 per credit hour (remains unchanged)
- Facilities \$8.00 per credit hour (increase of \$1.00)
- Security \$9.00 per credit hour (increase of \$1.50)
- Total \$30.00 per credit hour (increase of \$3.00)

Assuming the AY23 credit hours will increase by 2%, an increase of \$3.00 per credit hour in general fees will generate approximately \$108,863 increase in general fee revenue. Overall, an increase in tuition revenue of \$363,268 and an increase in general fee revenue of \$108,863 will result in a total overall revenue increase of approximately \$472,131. The increase in this overall revenue will allow for the College to continue to invest in initiatives identified in our Strategic Plan.



Signatures:

DocuSigned by:
DeAnna Cassat
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DeAnna Cassat, VP Finance & Administration

Committee Co-Chair
DocuSigned by:
Becki Heimann
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Becki Heimann,

Committee Member
DocuSigned by:
Christina Ayres
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Christina Ayres,

Committee Member
DocuSigned by:
Jason Durbin
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Jason Durbin,

Committee Member
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Megen Strubberg
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Megen Strubberg,

Committee Member
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Paul Lampe
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Paul Lampe,

Committee Member
DocuSigned by:
Richard Hudanick
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Richard Hudanick,

Committee Member

DocuSigned by:
Sarah A Leassner
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Sarah Leassner, VP Student Development

Committee Co-Chair
DocuSigned by:
Bethany Lohden
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Bethany Lohden,

Committee Member
DocuSigned by:
Dana Riegel
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Dana Riegel,

Committee Member
DocuSigned by:
Jon Gruett
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Jon Gruett,

Committee Member
DocuSigned by:
Melissa D. Popp
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Melissa Popp,

Committee Member
DocuSigned by:
Raphael Maurice
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Raphael Maurice,

Committee Member

Missouri Community College's In-District Tuition Rates FY2022

	A	B	C	D	E	F	G	H
1	Community College	In-District Tuition PCH	General Fees PCH	Combined Tuition and General Fees PCH	General Fees Per Semester	Total Cost per Semester (15 hours)	Total Cost per Year (30 hours)	Rank
2	State Technical College of Missouri	\$ 189.00	\$ 36.00	\$ 225.00		\$ 3,375.00	\$ 6,750.00	1
3	Three Rivers Community College	\$ 101.00	\$ 75.00	\$ 176.00		\$ 2,640.00	\$ 5,280.00	2
4	Ozarks Technical Community College	\$ 117.00	\$ 37.00	\$ 154.00	\$ 100.00	\$ 2,410.00	\$ 4,820.00	3
5	Missouri State University - West Plains	\$ 136.00	\$ 24.00	\$ 160.00		\$ 2,400.00	\$ 4,800.00	4
6	Crowder College	\$ 97.00	\$ 52.00	\$ 149.00		\$ 2,235.00	\$ 4,470.00	5
7	State Fair Community College	\$ 117.00	\$ 30.00	\$ 147.00		\$ 2,205.00	\$ 4,410.00	6
8	St. Louis Community College	\$ 122.00	\$ 23.00	\$ 145.00		\$ 2,175.00	\$ 4,350.00	7
9	Jefferson College	\$ 114.00	\$ 30.00	\$ 144.00		\$ 2,160.00	\$ 4,320.00	8
10	East Central College	\$ 110.00	\$ 27.00	\$ 137.00		\$ 2,055.00	\$ 4,110.00	9
11	North Central Missouri College	\$ 92.00	\$ 44.00	\$ 136.00		\$ 2,040.00	\$ 4,080.00	10
12	Moberly Area Community College	\$ 92.00	\$ 36.00	\$ 128.00		\$ 1,920.00	\$ 3,840.00	11
13	Metropolitan Community College	\$ 116.00	\$ 10.00	\$ 126.00		\$ 1,890.00	\$ 3,780.00	12
14	Mineral Area College	\$ 116.00	\$ 4.00	\$ 120.00	\$ 25.00	\$ 1,825.00	\$ 3,650.00	13
15	St. Charles Community College	\$ 106.00	\$ 14.00	\$ 120.00		\$ 1,800.00	\$ 3,600.00	14

Missouri Community College's In-District Tuition Rates FY2023

	A	B	C	D	E	F	G	H
1	Community College	In-District Tuition PCH	General Fees PCH	Combined Tuition and General Fees PCH	General Fees Per Semester	Total Cost per Semester (15 hours)	Total Cost per Year (30 hours)	Rank
2	State Technical College of Missouri	\$ 189.00	\$ 36.00	\$ 225.00		\$ 3,375.00	\$ 6,750.00	1
3	Three Rivers Community College	\$ 101.00	\$ 75.00	\$ 176.00		\$ 2,640.00	\$ 5,280.00	2
4	Ozarks Technical Community College	\$ 117.00	\$ 37.00	\$ 154.00	\$ 100.00	\$ 2,410.00	\$ 4,820.00	3
5	Missouri State University - West Plains	\$ 136.00	\$ 24.00	\$ 160.00		\$ 2,400.00	\$ 4,800.00	4
6	Crowder College	\$ 97.00	\$ 52.00	\$ 149.00		\$ 2,235.00	\$ 4,470.00	5
7	State Fair Community College	\$ 117.00	\$ 30.00	\$ 147.00		\$ 2,205.00	\$ 4,410.00	6
8	St. Louis Community College	\$ 122.00	\$ 23.00	\$ 145.00		\$ 2,175.00	\$ 4,350.00	7
9	East Central College	\$ 115.00	\$ 30.00	\$ 145.00		\$ 2,175.00	\$ 4,350.00	8
10	Jefferson College	\$ 114.00	\$ 30.00	\$ 144.00		\$ 2,160.00	\$ 4,320.00	9
11	North Central Missouri College	\$ 92.00	\$ 44.00	\$ 136.00		\$ 2,040.00	\$ 4,080.00	10
12	Moberly Area Community College	\$ 92.00	\$ 36.00	\$ 128.00		\$ 1,920.00	\$ 3,840.00	11
13	Metropolitan Community College	\$ 116.00	\$ 10.00	\$ 126.00		\$ 1,890.00	\$ 3,780.00	12
14	Mineral Area College	\$ 116.00	\$ 4.00	\$ 120.00	\$ 25.00	\$ 1,825.00	\$ 3,650.00	13
15	St. Charles Community College	\$ 106.00	\$ 14.00	\$ 120.00		\$ 1,800.00	\$ 3,600.00	14

Missouri Community College's Out-of-District Tuition Rates FY2022

	A	B	C	D	E	F	G	H
1	Community College	Out-Of-District Tuition PCH	General Fees PCH	Combined Tuition and General Fees PCH	General Fees Per Semester	Total Cost per Semester (15 hours)	Total Cost per Year (30 hours)	Rank
2	Metropolitan Community College	\$ 228.00	\$ 10.00	\$ 238.00		\$ 3,570.00	\$ 7,140.00	1
3	State Technical College of Missouri	\$ 181.00	\$ 36.00	\$ 217.00		\$ 3,255.00	\$ 6,510.00	2
4	Three Rivers Community College	\$ 142.00	\$ 75.00	\$ 217.00		\$ 3,255.00	\$ 6,510.00	3
5	Crowder College	\$ 160.00	\$ 52.00	\$ 212.00		\$ 3,180.00	\$ 6,360.00	4
6	Ozarks Technical Community College (Tier I)	\$ 164.00	\$ 37.00	\$ 201.00	\$ 100.00	\$ 3,115.00	\$ 6,230.00	5
7	State Fair Community College	\$ 175.00	\$ 30.00	\$ 205.00		\$ 3,075.00	\$ 6,150.00	6
8	Moberly Area Community College	\$ 169.00	\$ 36.00	\$ 205.00		\$ 3,075.00	\$ 6,150.00	7
9	Jefferson College	\$ 171.00	\$ 30.00	\$ 201.00		\$ 3,015.00	\$ 6,030.00	8
10	North Central Missouri College	\$ 153.00	\$ 44.00	\$ 197.00		\$ 2,955.00	\$ 5,910.00	9
11	St. Louis Community College	\$ 171.00	\$ 23.00	\$ 194.00		\$ 2,910.00	\$ 5,820.00	10
12	East Central College	\$ 156.00	\$ 27.00	\$ 183.00		\$ 2,745.00	\$ 5,490.00	11
13	St. Charles Community College	\$ 159.00	\$ 14.00	\$ 173.00		\$ 2,595.00	\$ 5,190.00	12
14	Mineral Area College	\$ 161.00	\$ 4.00	\$ 165.00	\$ 25.00	\$ 2,500.00	\$ 5,000.00	13
15	Missouri State University - West Plains	\$ 136.00	\$ 24.00	\$ 160.00		\$ 2,400.00	\$ 4,800.00	14

Missouri Community College's Out-of-District Tuition Rates FY2023

	A	B	C	D	E	F	G	H
1	Community College	Out-Of-District Tuition PCH	General Fees PCH	Combined Tuition and General Fees PCH	General Fees Per Semester	Total Cost per Semester (15 hours)	Total Cost per Year (30 hours)	Rank
2	Metropolitan Community College	\$ 228.00	\$ 10.00	\$ 238.00		\$ 3,570.00	\$ 7,140.00	1
3	State Technical College of Missouri	\$ 181.00	\$ 36.00	\$ 217.00		\$ 3,255.00	\$ 6,510.00	2
4	Three Rivers Community College	\$ 142.00	\$ 75.00	\$ 217.00		\$ 3,255.00	\$ 6,510.00	3
5	Crowder College	\$ 160.00	\$ 52.00	\$ 212.00		\$ 3,180.00	\$ 6,360.00	4
6	Ozarks Technical Community College (Tier I)	\$ 164.00	\$ 37.00	\$ 201.00	\$ 100.00	\$ 3,115.00	\$ 6,230.00	5
7	State Fair Community College	\$ 175.00	\$ 30.00	\$ 205.00		\$ 3,075.00	\$ 6,150.00	6
8	Moberly Area Community College	\$ 169.00	\$ 36.00	\$ 205.00		\$ 3,075.00	\$ 6,150.00	7
9	Jefferson College	\$ 171.00	\$ 30.00	\$ 201.00		\$ 3,015.00	\$ 6,030.00	8
10	North Central Missouri College	\$ 153.00	\$ 44.00	\$ 197.00		\$ 2,955.00	\$ 5,910.00	9
11	St. Louis Community College	\$ 171.00	\$ 23.00	\$ 194.00		\$ 2,910.00	\$ 5,820.00	10
12	East Central College	\$ 161.00	\$ 30.00	\$ 191.00		\$ 2,865.00	\$ 5,730.00	11
13	St. Charles Community College	\$ 159.00	\$ 14.00	\$ 173.00		\$ 2,595.00	\$ 5,190.00	12
14	Mineral Area College	\$ 161.00	\$ 4.00	\$ 165.00	\$ 25.00	\$ 2,500.00	\$ 5,000.00	13
15	Missouri State University - West Plains	\$ 136.00	\$ 24.00	\$ 160.00		\$ 2,400.00	\$ 4,800.00	14

Missouri Community College's Out-of-State Tuition Rates FY2022

	A	B	C	D	E	F	G	H
1	Community College	Out-Of-State Tuition PCH	General Fees PCH	Combined Tuition and General Fees PCH	General Fees Per Semester	Total Cost per Semester (15 hours)	Total Cost per Year (30 hours)	Rank
2	State Technical College of Missouri	\$ 378.00	\$ 36.00	\$ 414.00		\$ 6,210.00	\$ 12,420.00	1
3	Metropolitan Community College	\$ 307.00	\$ 10.00	\$ 317.00		\$ 4,755.00	\$ 9,510.00	2
4	Missouri State University - West Plains	\$ 272.00	\$ 20.00	\$ 292.00		\$ 4,380.00	\$ 8,760.00	3
5	State Fair Community College	\$ 237.00	\$ 30.00	\$ 267.00		\$ 4,005.00	\$ 8,010.00	4
6	Moberly Area Community College	\$ 226.00	\$ 36.00	\$ 262.00		\$ 3,930.00	\$ 7,860.00	5
7	Jefferson College	\$ 228.00	\$ 30.00	\$ 258.00		\$ 3,870.00	\$ 7,740.00	6
8	East Central College	\$ 230.00	\$ 27.00	\$ 257.00		\$ 3,855.00	\$ 7,710.00	7
9	St. Louis Community College	\$ 233.00	\$ 23.00	\$ 256.00		\$ 3,840.00	\$ 7,680.00	8
10	Ozarks Technical Community College	\$ 210.00	\$ 37.00	\$ 247.00	\$ 100.00	\$ 3,805.00	\$ 7,610.00	9
11	North Central Missouri College	\$ 190.00	\$ 44.00	\$ 234.00		\$ 3,510.00	\$ 7,020.00	10
12	St. Charles Community College	\$ 216.00	\$ 14.00	\$ 230.00		\$ 3,450.00	\$ 6,900.00	11
13	Mineral Area College	\$ 213.00	\$ 4.00	\$ 217.00	\$ 25.00	\$ 3,280.00	\$ 6,560.00	12
14	Three Rivers Community College	\$ 142.00	\$ 75.00	\$ 217.00		\$ 3,255.00	\$ 6,510.00	13
15	Crowder College	\$ 160.00	\$ 52.00	\$ 212.00		\$ 3,180.00	\$ 6,360.00	14

Missouri Community College's Out-of-State Tuition Rates FY2023

	A	B	C	D	E	F	G	H
1	Community College	Out-Of-State Tuition PCH	General Fees PCH	Combined Tuition and General Fees PCH	General Fees Per Semester	Total Cost per Semester (15 hours)	Total Cost per Year (30 hours)	Rank
2	State Technical College of Missouri	\$ 378.00	\$ 36.00	\$ 414.00		\$ 6,210.00	\$ 12,420.00	1
3	Metropolitan Community College	\$ 307.00	\$ 10.00	\$ 317.00		\$ 4,755.00	\$ 9,510.00	2
4	Missouri State University - West Plains	\$ 272.00	\$ 20.00	\$ 292.00		\$ 4,380.00	\$ 8,760.00	3
5	State Fair Community College	\$ 237.00	\$ 30.00	\$ 267.00		\$ 4,005.00	\$ 8,010.00	4
6	East Central College	\$ 235.00	\$ 30.00	\$ 265.00		\$ 3,975.00	\$ 7,950.00	5
7	Moberly Area Community College	\$ 226.00	\$ 36.00	\$ 262.00		\$ 3,930.00	\$ 7,860.00	6
8	Jefferson College	\$ 228.00	\$ 30.00	\$ 258.00		\$ 3,870.00	\$ 7,740.00	7
9	St. Louis Community College	\$ 233.00	\$ 23.00	\$ 256.00		\$ 3,840.00	\$ 7,680.00	8
10	Ozarks Technical Community College	\$ 210.00	\$ 37.00	\$ 247.00	\$ 100.00	\$ 3,805.00	\$ 7,610.00	9
11	North Central Missouri College	\$ 190.00	\$ 44.00	\$ 234.00		\$ 3,510.00	\$ 7,020.00	10
12	St. Charles Community College	\$ 216.00	\$ 14.00	\$ 230.00		\$ 3,450.00	\$ 6,900.00	11
13	Mineral Area College	\$ 213.00	\$ 4.00	\$ 217.00	\$ 25.00	\$ 3,280.00	\$ 6,560.00	12
14	Three Rivers Community College	\$ 142.00	\$ 75.00	\$ 217.00		\$ 3,255.00	\$ 6,510.00	13
15	Crowder College	\$ 160.00	\$ 52.00	\$ 212.00		\$ 3,180.00	\$ 6,360.00	14

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 10: COURSE FEES

Recommendation: To **approve** course fees for 2022-2023 as outlined in the attached memorandum.

Attachment

2/7/2022

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

Section 10, Page 1



BOARD MEMORANDUM

TO: Dr. Jon Bauer
 DATE: January 28, 2022
 FROM: Office of Academic Affairs
 RE: Course Fee Schedule for AY 2022/2023

This memorandum serves as a recommendation for the Board of Trustees to adopt the course fee schedule listed below for the 2022/2023 academic year.

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Art	ART*245	Watercolor II	\$10	course supplies	\$10.00	
A&S: FPARTS	Art	ART*248	Advanced Ceramics	\$30	plaster, glaze, tools	\$30.00	
A&S: FPARTS	Art	ART*118	Photography I	\$40	Supplies & Chemicals	\$40.00	
A&S: FPARTS	Art	ART*119	Photography II	\$40	Supplies & Chemicals	\$40.00	
A&S: FPARTS	Art	ART*121	Digital Design	\$15	course supplies	\$15.00	
A&S: FPARTS	Art	ART*125	Two Dimensional Design	\$10	matboard for project	\$10.00	
A&S: FPARTS	Art	Art*126	Design II: Color Theory	\$10	Course supplies	\$10.00	
A&S: FPARTS	Art	ART*128	Drawing I	\$10	paper cost	\$10.00	
A&S: FPARTS	Art	ART*129	Drawing II	\$10	paper cost	\$10.00	
A&S: FPARTS	Art	ART*131	Figure Drawing I	\$30	paper cost	\$30.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Art	ART*132	Figure Drawing II	\$30	paper cost	\$30.00	
A&S: FPARTS	Art	ART*135	Illustration I	\$10	paper cost	\$10.00	
A&S: FPARTS	Art	ART*136	Illustration II	\$10	course supplies	\$0.00	nothing is supplied to students in this course
A&S: FPARTS	Art	ART*137	Graphic Design I	\$0	Printing Supplies	\$10.00	
A&S: FPARTS	Art	ART*141	Painting I	\$10	supplies for demo	\$10.00	
A&S: FPARTS	Art	ART*142	Painting II	\$10	supplies for demo	\$10.00	
A&S: FPARTS	Art	ART*145	Watercolor I	\$10	supplies for demo	\$10.00	
A&S: FPARTS	Art	ART*146	Watercolor II	\$10	supplies for demo	\$10.00	
A&S: FPARTS	Art	ART*148	CeramicsI:Handbldg& Surfaces	\$30	plaster, glaze, tools	\$30.00	
A&S: FPARTS	Art	ART*149	Ceramics II:Throwing & Glaze	\$30	plaster, glaze, tools	\$30.00	
A&S: FPARTS	Art	ART*151	Sculpture I	\$60	course supplies	\$60.00	
A&S: FPARTS	Art	ART*152	Sculpture II	\$60	course supplies	\$60.00	
A&S: FPARTS	Art	ART*170	Typography	\$15	course supplies	\$15.00	
A&S: FPARTS	Art	ART*171	Digital Photography	\$25	course supplies	\$25.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Art	ART*215	Printmaking-Relief	\$40	Chemicals & Supplies	\$40.00	
A&S: FPARTS	Art	ART*216	Printmaking-Intaglio	\$40	Chemicals & Supplies		
A&S: FPARTS	Art	ART*216	Printmaking-Intaglio	\$40	Chemicals & Supplies	\$40.00	
A&S: FPARTS	Art	ART*217	Advanced Printmaking	\$60	Chemicals & Supplies	\$40.00	updated list to better align with other printmaking courses
A&S: FPARTS	Art	ART*217	Advanced Printmaking	\$60	Chemicals & Supplies	\$40.00	updated list to better align with other printmaking courses
A&S: FPARTS	Art	ART*218	Advanced Photography	\$40	Chemicals & Supplies		
A&S: FPARTS	Art	ART*218	Advanced Photography	\$40	Chemicals & Supplies	\$40.00	
A&S: FPARTS	Art	ART*221	Digital Illustrator II-Adv Illustration	\$15	Chemicals & Supplies		
A&S: FPARTS	Art	ART*221	Digital Illustrator II-Adv Illustration	\$15	Paper supplies	\$15.00	
A&S: FPARTS	Art	ART*228	Drawing III	\$10	paper cost	\$10.00	
A&S: FPARTS	Art	ART*229	Advanced Drawing	\$10	paper cost	\$10.00	
A&S: FPARTS	Art	ART*231	Figure Drawing III	\$30	Figure drawing paper	\$30.00	
A&S: FPARTS	Art	ART*231	Figure Drawing III	\$30	paper cost	\$30.00	
A&S: FPARTS	Art	ART*232	Adv. Figure Drawing	\$30	Figure drawing paper	\$30.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Art	ART*232	Adv. Figure Drawing	\$30	paper cost	\$30.00	
A&S: FPARTS	Art	ART*241	Advanced Painting	\$10	paper cost	\$10.00	
A&S: FPARTS	Art	ART*245	Watercolor III	\$10	Paper supplies	\$10.00	
A&S: FPARTS	Art	ART*248	Advanced Ceramics	\$30	plaster, glaze, tools	\$30.00	
A&S: FPARTS	Art	ART*251	Design III: Three Dimen Dsgn	\$10	paper cost	\$10.00	
A&S: FPARTS	Art	ART*254	Advanced Sculpture	\$60	course supplies	\$60.00	
A&S: FPARTS	Art	ART*255	Professional Practices	\$15	course supplies	\$0.00	no disposable materials required
A&S: FPARTS	Art	ART*260	Gallery Applications	\$60	course supplies	\$60.00	
A&S: FPARTS	Art	ART*261	Package Design	\$15	supplies for demo	\$15.00	
A&S: FPARTS	Art	ART*262	Page Design & Layout	\$15	supplies for demo	\$15.00	
A&S: FPARTS	Art	ART*268	Multimedia Productions	\$15	supplies for demo	\$15.00	
A&S: FPARTS	Art	ART*269	3-D Modeling	\$60	course supplies	\$60.00	
A&S: FPARTS	Music	MUA*101	Applied Voice I	\$60	accompanist fee	\$68.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*101	Applied Voice I	\$225	lesson fee	\$225.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUA*102	Applied Voice II	\$60	accompanist fee	\$68.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*102	Applied Voice II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*103	Applied Voice III	\$60	accompanist fee	\$68.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*103	Applied Voice III	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*115	Applied Woodwind I	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*115	Applied Woodwind I	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*116	Applied Woodwind II	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*116	Applied Woodwind II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*117	Applied Woodwind III	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*117	Applied Woodwind III	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*121	Applied Low Brass I	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*121	Applied Low Brass I	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*122	Applied Low Brass II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*122	Applied Low Brass II	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUA*123	Applied Low Brass III	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*123	Applied Low Brass III	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*125	Applied High Brass I	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*125	Applied High Brass I	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*126	Applied High Brass II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*126	Applied High Brass II	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*127	Applied High Brass III	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*127	Applied High Brass III	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*131	Applied Piano I	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*132	Applied Piano II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*133	Applied Piano III	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*135	Applied String I	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*136	Applied String II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*137	Applied String II	\$225	lesson fee	\$225.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUA*141	Applied Guitar I	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*142	Applied Guitar II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*143	Applied Guitar III	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*145	Applied Percussion I	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*146	Applied Percussion II	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*147	Applied Percussion III	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*201	Applied Voice IV	\$60	accompanist fee	\$68.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*201	Applied Voice IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*202	Applied Voice Advanced Skills	\$60	accompanist fee	\$68.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*202	Applied Voice Advanced Skills	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*215	Applied Woodwind IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*215	Applied Woodwind IV	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*216	Applied Woodwind Advanced	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*216	Applied Woodwind Advanced	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUA*221	Applied Low Brass IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*221	Applied Low Brass IV	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*222	Applied Low Brass Advanced Skills	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*222	Applied Low Brass Advanced Skills	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*225	Applied High Brass IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*225	Applied High Brass IV	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*226	Applied High Brass Advanced	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*226	Applied High Brass Advanced	\$30	accompanist fee	\$34.00	increased cost to pay the accompanist
A&S: FPARTS	Music	MUA*231	Applied Piano IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*232	Applied Piano Advanced Skills	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*235	Applied String IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*236	Applied String Advanced	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*241	Applied Guitar IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*242	Applied Guitar Advanced Skills	\$225	lesson fee	\$225.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUA*245	Applied Percussion IV	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUA*246	Applied Percussion Advanced	\$225	lesson fee	\$225.00	
A&S: FPARTS	Music	MUC*102	Mus Theo I(Aural)	\$25	student attendance to concert series	\$25.00	
A&S: FPARTS	Music	MUC*104	Mus Theo II(Written)	\$25	student attendance to concert series	\$25.00	
A&S: FPARTS	Music	MUC*202	Mus Theo III(Aural)	\$25	student attendance to concert series	\$25.00	
A&S: FPARTS	Music	MUC*204	Mus Theo IV(Written)	\$25	student attendance to concert series	\$25.00	
A&S: FPARTS	Music	MUE*105	College Choir I	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*106	College Choir II	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*107	College Choir III	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*111	Vocal Jazz Ensemble I	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*112	Vocal Jazz Ensemble II	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*113	Vocal Jazz Ensemble III	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*115	College Band I	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*116	College Band II	\$10	dress/tux cost & Instrument repair	\$10.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUE*117	College Band III	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*121	Jazz Band I	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*122	Jazz Band II	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*123	Jazz Band III	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*125	Jazz Combo I	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*126	Jazz Combo II	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*127	Jazz Combo III	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*135	String Ensemble I	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*136	String Ensemble II	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*137	String Ensemble III	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*145	Percussion Ensemble I	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*146	Percussion Ensemble II	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*147	Percussion Ensemble III	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*205	College Choir IV	\$10	dress/tux cost & Instrument repair	\$10.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUE*206	College Choir Advanced Skills	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*211	Vocal Jazz Ensemble IV	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*215	College Band IV	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*216	College Band Advanced Skills	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*221	Jazz Band IV	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*222	Jazz Band Advanced Skills	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*225	Jazz Combo IV	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*226	Jazz Combo Advanced Skills	\$10	dress/tux cost & Instrument repair	\$10.00	
A&S: FPARTS	Music	MUE*235	String Ensemble IV	\$0	dress/tux cost & Instrument repair	\$10.00	approved last year, change was not made
A&S: FPARTS	Music	MUE*236	String Ensemble Advanced Skills	\$0	dress/tux cost & Instrument repair	\$10.00	approved last year, change was not made
A&S: FPARTS	Music	MUE*245	Percussion Ensemble IV	\$0	dress/tux cost & Instrument repair	\$10.00	approved last year, change was not made
A&S: FPARTS	Music	MUE*246	Percussion Ensemble Advanced Skills	\$0	dress/tux cost & Instrument repair	\$10.00	approved last year, change was not made
A&S: FPARTS	Music	MUS*101	Music Appreciation	\$10	student attendance to matinee concert	\$10.00	
A&S: FPARTS	Music	MUS*151	World Music	\$10	student attendance to matinee concert	\$10.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: FPARTS	Music	MUS*152	Music Appreciation: Age of Rock & Roll	\$30	student attendance to matinee concert	\$10.00	to be in alignment with other music appreciation courses
A&S: FPARTS	Music	MUS*171	Music History From 1800	\$10	Matinee Concert	\$10.00	
A&S: FPARTS	Music	MUS*172	Music History to 1800	\$10	Matinee Concert	\$10.00	
A&S: FPARTS	Theatre	THE*101	Theatre Appreciation	\$40	Field Trip	\$40.00	
A&S: FPARTS	Theatre	THE*110	Stagecraft	\$40	building supplies	\$40.00	
A&S: MTHEDU	Education	EDU*115	Child Hlth,Nutri&Safety	\$60	Infant & Toddler CPR Certification	\$60.00	
A&S: MTHEDU	Education	EDU*128	Technology for Early Childhood	\$100	Foliotek - Portfolio fee	\$60.00	reduced price of Foliotek
A&S: MTHEDU	Education	EDU*203	Educational Technology	\$60	Foliotek Software	\$60.00	
A&S: MTHEDU	Education	EDU*212	Teaching Prof/Field Experience	\$10	SMSTA Liability Insurance	\$10.00	
A&S: MTHEDU	Education	EDU*290	Program Capstone-Teaching	\$59	MoGEA Testing Fee	\$59.00	
A&S: MTHEDU	Physical Ed	PED*000	Fitness Center Orientation	\$15	Equipment maintenance	\$15.00	
A&S: SCIENG	Agriculture	AGR*102	Introduction to Animal Science	\$40	Field Trip	\$40.00	
A&S: SCIENG	Agriculture	AGR*210	Plant Science Lecture and Lab	\$0	Lab materials	\$50.00	should be current fee
A&S: SCIENG	Agriculture	AGR*220	Fundamentals of Soil Science	\$0	Lab kits, materials and small equipment	\$50.00	new Course. Already approved through Academic Council

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A&S: SCIENG	Biology	BIO*110	General Ecology	\$10	Specimens & Supplies	\$10.00	
A&S: SCIENG	Biology	BIO*111	Gen Biology Lec & Lab	\$50	Specimens & Supplies	\$50.00	
A&S: SCIENG	Biology	BIO*121	Prin of Biology I Lec & Lab	\$20	Specimens & Supplies	\$20.00	
A&S: SCIENG	Biology	BIO*122	Prin of Biology II Lec & Lab	\$50	Specimens & Supplies	\$50.00	
A&S: SCIENG	Biology	BIO*151	Intro Hum Anat&Phys Lec&Lab	\$50	preserved specimens	\$50.00	
A&S: SCIENG	Biology	BIO*205	Microbiology for Allied Health	\$50	Cultured Plates & Other supplies	\$50.00	
A&S: SCIENG	Biology	BIO*206	Hum Anat&Phys I Lec & Lab	\$50	preserved specimens	\$50.00	
A&S: SCIENG	Biology	BIO*207	Hum Anat&Phys II Lec&Lab	\$50	Consumables	\$50.00	
A&S: SCIENG	Biology	BIO*208	General Microbiology Lec & Lab	\$50	Lab materials	\$50.00	
A&S: SCIENG	Biology	BIT*101	Intro to Biotechnology Lec/Lab	\$75	Lab materials	\$75.00	
A&S: SCIENG	Chemistry	CHM*104	Chemistry of Food Lab	\$50	Lab Materials	\$50.00	
A&S: SCIENG	Chemistry	CHM*105	Intro Chemistry Lec & Lab	\$0	Lab Materials	\$30.00	fee approved by board and was not changed
A&S: SCIENG	Chemistry	CHM*106	Chemistry of Health Science Lec & Lab	\$0	Lab Materials	\$30.00	fee approved by board and was not changed
A&S: SCIENG	Chemistry	CHM*111	Gen Chemistry I Lec & Lab	\$30	lab materials	\$30.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
A&S: SCIENG	Chemistry	CHM*112	Gen Chemistry II Lec & Lab	\$50	Chemicals & Supplies	\$50.00	
A&S: SCIENG	Chemistry	CHM*205	Organic Chemistry I Lec&Lab	\$50	Chemicals & Supplies	\$50.00	
A&S: SCIENG	Chemistry	CHM*206	Organic Chemistry II Lec& Lab	\$50	Chemicals & Supplies	\$50.00	
A&S: SCIENG	Engineering	EGR*103	Intro to Engineering Design	\$25	Lab materials	\$30.00	EGR*0001 is an old course number. Fee was approved last year
A&S: SCIENG	Geology	GEO*102	Intro Phys Geo Lab	\$40	Field Trip	\$40.00	
A&S: SCIENG	Physics	PHY*104	Intro to Physics Lect&Lab	\$20	building supplies & consumables	\$20.00	
A&S: SCIENG	Physics	PHY*110	Survey of Phys Sci Lec & Lab	\$25	building supplies & consumables	\$25.00	
A&S: SCIENG	Physics	PHY*112	College Physics I Lab	\$50	lab materials	\$50.00	
A&S: SCIENG	Physics	PHY*122	College Physics II Lab	\$50	lab materials	\$50.00	
A&S: SCIENG	Physics	PHY*212	Gen Physics I Lab	\$10	disposable supplies	\$25.00	approved last year, change was not made
A&S: SCIENG	Physics	PHY*222	General Physics II Lab	\$50	Lab materials	\$50.00	
CATECH	Auto Tech	AUT*101	*Intro Auto Tech	\$125	Lab supplies	\$125.00	
CATECH	Auto Tech	AUT*102	ASE Brakes	\$125	Lab supplies	\$125.00	
CATECH	Auto Tech	AUT*141	ASE Suspension/Steering	\$125	Lab supplies	\$125.00	

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CATECH	Auto Tech	AUT*142	ASE Manual Drive	\$125	Lab supplies	\$125.00	
CATECH	Auto Tech	AUT*151	Auto Transmission/Transaxle	\$125	Lab supplies	\$125.00	
CATECH	Auto Tech	AUT*221	*ASE Electrical Systems	\$125	Lab supplies	\$125.00	
CATECH	Auto Tech	AUT*222	*ASE Engine Performance	\$125	Lab supplies	\$125.00	
CATECH	Auto Tech	AUT*223	*Heating & Air Conditioning	\$125	Lab supplies	\$125.00	
CATECH	Build Const	BDC*110	*Building Construction I	\$100	Lab supplies	\$100.00	
CATECH	Build Const	BDC*120	Building Construction II	\$100	Lab supplies	\$100.00	
CATECH	Build Const	BDC*130	*Building Construction III	\$100	Lab supplies	\$100.00	
CATECH	Build Const	BDC*140	Building Construction IV	\$100	Lab supplies	\$100.00	
CATECH	Build Const	BDC*270	I.S. Building Construction	\$100	Lab supplies	\$100.00	
CATECH	Build Const	BDC*280	Special Topics-Bldg Const	\$100	lab supplies	\$100.00	
CATECH	Culinary	CUL*101	Kitchen Fundamentals	\$60		\$0.00	lecture course, no fee attached
CATECH	Culinary	CUL*103	Basic Culinary Mthds & Tech	\$60	Food Supplies - course specific ingredients	\$60.00	
CATECH	Culinary	CUL*105	Culinary Competition I	\$60	Competition Related materials and consumables	\$60.00	

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CATECH	Culinary	CUL*106	Culinary Competition II	\$60	Competition Related materials and consumables	\$60.00	
CATECH	Culinary	CUL*107	Culinary Competition III	\$60	Competition Related materials and consumables	\$60.00	
CATECH	Culinary	CUL*111	Fundamentals of Baking	\$60	Food Supplies - course specific ingredients	\$60.00	
CATECH	Culinary	CUL*114	Dining Room Mgt&Table Serv	\$60	Food Supplies - course specific ingredients	\$60.00	
CATECH	Culinary	CUL*115	Intro Table Service & Brkfst	\$60	Food Supplies - course specific ingredients	\$60.00	
CATECH	Culinary	CUL*212	Meat & Fish ID & Fabrication	\$100	Food Supplies - course specific ingredients	\$100.00	
CATECH	Culinary	CUL*214	Garde Manger	\$100	Food Supplies - course specific ingredients	\$100.00	
CATECH	Culinary	CUL*215	Elements of Banquet&Catering	\$60	Food Supplies - course specific ingredients	\$60.00	
CATECH	Culinary	CUL*221	International Cooking	\$60	Food Supplies - course specific ingredients	\$60.00	
CATECH	Culinary	CUL*222	Adv Culinary & Rest Operations	\$60	Food Supplies - course specific ingredients	\$60.00	
CATECH	Culinary	CUL*223	Beverage Management	\$60	Spirits supplies - consumables	\$60.00	
CATECH	Culinary	CUL*224	Adv Baking & Confections	\$60	Food Supplies - consumables	\$60.00	
CATECH	Culinary	CUL*229	Culinary Arts Comprehensive	\$90	ACF Certification/Membership	\$90.00	
CATECH	Culinary	CUL*229	Culinary Arts Comprehensive	\$60	Competition Related materials and consumables	\$60.00	

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CATECH	HIM	HIM*100	Prof Practice Exper (PPE)Prep	\$100	Liability Insurance, background checks	\$100.00	
CATECH	HVAC	HVC*103	Refrig Recov/EPA Cert	\$35	Certified Field Exam	\$35.00	
CATECH	HVAC	HVC*104	Refrigerant A/C Install I	\$25	Program Consumables	\$25.00	
CATECH	HVAC	HVC*105	Forced Air Heating I	\$25	Consumables	\$25.00	
CATECH	HVAC	HVC*106	Heating and Equip Install I	\$25	Program Consumables	\$25.00	
CATECH	HVAC	HVC*126	App Sheet Metal I	\$40	Lab supplies	\$40.00	
CATECH	HVAC	HVC*151	Energy Audit and Green Technolo	\$25	Lab materials	\$25.00	
CATECH	HVAC	HVC*204	Refrigerant A/C Install II	\$25	Lab supplies	\$25.00	
CATECH	HVAC	HVC*205	Forced Air Heating II	\$25	Lab supplies	\$25.00	
CATECH	HVAC	HVC*205	Forced Air Heating II	\$25	Lab supplies	\$25.00	
CATECH	HVAC	HVC*206	Heating & Equip Install II	\$25	Lab supplies	\$25.00	
CATECH	HVAC	HVC*295	Hvac Capstone	\$15	Lab supplies	\$15.00	
CATECH	Indus Engin	IND*112*83	Industrial Power Systems Lab	\$20	Lab supplies	\$20.00	
CATECH	Indus Engin	IND*152	Industrial Electricity Lab	\$10	Lab materials and other related material usage	\$10.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
CATECH	Indus Engin	IND*163	Indus&Control Sys Wiring	\$25	Lab supplies	\$25.00	
CATECH	Indus Engin	IND*173	Process & Control Systems Lab	\$25	Lab materials and other related material usage	\$25.00	
CATECH	Indus Engin	IND*174	Maintenance Welding	\$250	lab materials	\$250.00	
CATECH	Indus Engin	IND*213	Maintenance Practices	\$15	Lab Materials	\$15.00	
CATECH	Indus Engin	IND*215	Motor Controls	\$15	lab materials	\$15.00	
CATECH	Indus Engin	IND*217	Indus Systems Trblshooting	\$20	lab materials	\$20.00	
CATECH	prec Mach	PRS*103	Print Reading and Design	\$35	lab materials	\$35.00	
CATECH	prec Mach	PRS*112	Intro CNC Mill&Lathe Lab	\$25	Consumables	\$25.00	
CATECH	prec Mach	PRS*121	Machine Tool 1 Lec	\$96	NIMS - student fee	\$125.00	increased certification processing fee from NIMS
CATECH	prec Mach	PRS*122	Machine Tool I Lab	\$25	lab supplies	\$25.00	
CATECH	prec Mach	PRS*123	Machine Tool 2 Lec	\$56	NIMS - student fee	\$56.00	increased certification processing fee from NIMS
CATECH	prec Mach	PRS*124	Machine Tool 2 Lab	\$25	Program Consumables	\$25.00	
CATECH	prec Mach	PRS*141	CNC Lathe Lec	\$56	Consumables	\$56.00	
CATECH	prec Mach	PRS*142	CNC Lathe Lab	\$25	Consumables	\$25.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
CATECH	prec Mach	PRS*201	Machine Tool 3 Lec	\$56	NIMS - student fee	\$56.00	
CATECH	prec Mach	PRS*202	Machine Tool 3 Lab	\$25	Program Consumables	\$25.00	
CATECH	prec Mach	PRS*211	CNC 2 Mill Lec	\$56	Consumables	\$56.00	
CATECH	prec Mach	PRS*212	CNC 2 Mill Lab	\$25	Consumables	\$25.00	
CATECH	prec Mach	PRS*218	Solidworks	\$10	Maintenance Fees	\$10.00	
CATECH	prec Mach	PRS*231	Machine Tool 4 Lec	\$28	Program Consumables	\$25.00	to align with other courses in the program
CATECH	prec Mach	PRS*232	Machine Tool 4 Lab	\$25	Program Consumables	\$25.00	
CATECH	prec Mach	PRS*241	Machining Capstone Lec	\$25	Program Consumables	\$25.00	
CATECH	prec Mach	PRS*242*51	Machining Capstone Lab	\$25	Program Consumables	\$25.00	
CATECH	Welding	WLD*102	Welding I Lab(Intro)	\$250	materials, solder, gas and other misc.	\$250.00	
CATECH	Welding	WLD*102	Welding I Lab(Intro)	\$20	Administrative fees	\$20.00	
CATECH	Welding	WLD*112	Wld II Lab(All Position SMAW)	\$250	materials, solder, gas and other misc.	\$250.00	
CATECH	Welding	WLD*112	Wld II Lab(All Position SMAW)	\$20	Administrative fees	\$20.00	
CATECH	Welding	WLD*122	Wldg III Lab-(Adv. SMAW)	\$250	materials, solder, gas and other misc.	\$250.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
CATECH	Welding	WLD*122	Wldg III Lab-(Adv. SMAW)	\$20	Administrative fees	\$20.00	
CATECH	Welding	WLD*132	Welding IV Lab GMAW	\$250	materials, solder, gas and other misc.	\$250.00	
CATECH	Welding	WLD*132	Welding IV Lab GMAW	\$20	Administrative fees	\$20.00	
CATECH	Welding	WLD*202	Welding V Lab GTAW	\$250	materials, solder, gas and other misc.	\$250.00	
CATECH	Welding	WLD*202	Welding V Lab GTAW	\$20	Administrative fees	\$20.00	
CATECH	Welding	WLD*212	Welding VII Lab Pipe Wldg	\$250	materials, solder, gas and other misc.	\$250.00	
CATECH	Welding	WLD*270	I.S. Welding	\$20	Lab materials	\$20.00	
HTHSCI	EMS	EMS*020	EMS CEU Seminar	\$15	supplies	\$15.00	
HTHSCI	EMS	EMS*100	Pediatric First Aid/CPR	\$25	supplies	\$28.00	
HTHSCI	EMS	EMS*101	BLS/Hlthcare Providers	\$25	Supplies	\$27.00	increase in cost from AHA
HTHSCI	EMS	EMS*102	Heartsaver First Aid	\$25	supplies	\$28.00	increase in cost from AHA
HTHSCI	EMS	EMS*103	First Responder	\$15	supplies	\$17.00	increase in cost from AHA
HTHSCI	EMS	EMS*104	ACLS (Adv Cardiac Life Supp)	\$150	Books, Supplies, Instructor	\$152.00	increase cost in cost from AHA
HTHSCI	EMS	EMS*105	Pre-Hospital Trauma Life Supp	\$150	Books, Supplies, Instructor	\$152.00	increase cost in cost from AHA

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HTHSCI	EMS	EMS*109	Emer Medical Tech Clinical	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*109	Emer Medical Tech Clinical	\$0	Drug Screen & Background Check	\$60.00	new fee
HTHSCI	EMS	EMS*110	Emergency Medical Tech Lec	\$70	Supplies and Lab Instructor	\$70.00	
HTHSCI	EMS	EMS*122	Intro Paramedic Tech Clinical	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*122	Intro Paramedic Tech Clinical	\$0	Supplies & Lab Faculty, Drug Screen & Background Checks	\$150.00	increased lab time due to portfolio requirements,
HTHSCI	EMS	EMS*131	Pediatric Adv Life Support	\$150	Books, Supplies, Instructor	\$152.00	increase in cost from AHA
HTHSCI	EMS	EMS*150	Paramedic Refresher Clinical	\$28	supplies	\$28.00	
HTHSCI	EMS	EMS*151	Paramedic 1 Clinical (Lab)	\$90	Supplies & Lab Faculty, Drug Screen & Background Checks	\$150.00	increased lab time due to portfolio requirements
HTHSCI	EMS	EMS*152	Paramedic 1	\$90	Lab Faculty & supplies d/t portfolio requirements	\$90.00	
HTHSCI	EMS	EMS*152	Paramedic 1	\$50	Supplies	\$50.00	
HTHSCI	EMS	EMS*162	Paramedic 1	\$90	Lab Faculty & supplies d/t portfolio requirements	\$90.00	
HTHSCI	EMS	EMS*162	Paramedic 2 Clinical	\$28	Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*202	Paramedic 3 Clinical	\$28	Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*202	Paramedic 3 Clinical	\$90	Lab Faculty & supplies d/t portfolio requirements	\$90.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
HTHSCI	EMS	EMS*211	Paramedic 4 Clinical	\$28	Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*211	Paramedic 4 Clinical	\$90	Lab Faculty & supplies d/t portfolio requirements	\$90.00	
HTHSCI	EMS	EMS*221	Paramedic 5	\$90	Lab Faculty & supplies d/t portfolio requirements	\$90.00	
HTHSCI	EMS	EMS*222	Paramedic 5 Clinical	\$90	Lab Faculty & supplies d/t portfolio requirements	\$90.00	
HTHSCI	EMS	EMS*222	Paramedic 5 Clinical	\$28	Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*270	I.S.-EMT	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*271	I.S.-EMT II	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*272	I.S.-EMT III	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*273	I.S.-EMT IV	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*275	Paramedic Field Intern Continuation	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*280	Special Topics-EMT	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS*290	Paramedic Field Internship	\$28	Professional Liability Insurance	\$28.00	
HTHSCI	EMS	EMS-270	I.S. EMT	\$0	Drug Screen	\$50.00	drug Screen
HTHSCI	LPN	LPN*110	Foundations of Practical Nursing I Lec	\$0	Elsevier Assessment & Remediation	\$375.00	new Program

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
HTHSCI	LPN	LPN*111	Foundations of Practical Nursing I Lab	\$0	Lab supplies, faculty load, liability insurance	\$275.00	new Program
HTHSCI	LPN	LPN*120	Foundations of Practical Nursing II Lec	\$0	Calm training, lamp lighting	\$40.00	new Program
HTHSCI	LPN	LPN*121	Foundations of Practical Nursing II Lab	\$0	Lab supplies, cost factor for faculty load, validity background checks	\$305.00	new Program
HTHSCI	LPN	LPN*151	Nursing Care Across the Lifespan I Lab	\$0	Lab supplies, cost factor for faculty load	\$260.00	new Program
HTHSCI	LPN	LPN*161	Nursing Care Across the Lifespan Lab II	\$0	Cost factor for faculty load	\$60.00	new Program
HTHSCI	LPN	LPN*170	Nursing Care Across the Lifespan III Lec	\$0	NCLEX-PN testing fee, finger printing for licensure	\$250.00	new Program
HTHSCI	LPN	LPN*171	Nursing Care Across the Lifespan III Lab	\$0	Cost factor for faculty load	\$60.00	new Program
HTHSCI	LPN		LPN Application Fee	\$0	Administrative Fees	\$25.00	new Program
HTHSCI	LPN		HESI A2-LPN Entrance Exam Fee	\$0	Entrance testing	\$54.00	new Program
HTHSCI	LPN		LPN Admission Fee	\$0	Cost of clinical site onboarding, criminal background check and drug screen	\$150.00	new Program
HTHSCI	MDA	MDA*101	Administrative Procedures	\$100	Remediation and Assessment	\$125.00	increase cost of HESI Remediation & Assessment
HTHSCI	MDA	MDA*113	Clinical Procedures	\$100	Supplies	\$150.00	increase cost of lab supplies
HTHSCI	MDA	MDA*213	Medical Laboratory Procedures	\$100	Supplies	\$150.00	increase cost of lab supplies
HTHSCI	MDA	MDA*222	Prog Capstone-MDA	\$125	Fee for CMA test	\$125.00	

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HTHSCI	MDA	MDA*222	Prog Capstone-MDA	\$125	CMA Test fee	\$125.00	fee for CMA Test
HTHSCI	MDA	MDA*222	Prog Capstone-MDA	\$30	Assessment/ Remediation	\$59.00	increased cost of HESI remediation & assessment
HTHSCI	MDA	MDA*223	MDA Clinical Externship	\$125	Clinical site on-boarding fees: background and drug test	\$150.00	increased costs
HTHSCI	MLT	MLT	All Courses	\$239	Consortium fee	\$253.00	increase in consortium fees
HTHSCI	MLT	MLT*150	Intro to Lab Science Methods	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*210	Immunology	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*220	Clinical Chem and Urinalysis	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*230	Urinalysis and Body Fluids (w Clinicals)	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*250	Hematology and Coagulation	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*260	Phlebotomy	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*261	Phlebotomy Certification Course	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*270	Immunochemistry	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*280	Clinical Microbiology	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*290	Parasitology, Mycology and Vir	\$69	Course Fee	\$70.00	increase in consortium fees

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
HTHSCI	MLT	MLT*291	Hematology & Coagulation Pract	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*292	Clinical Chemistry Urin Pract	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*293	Clinical Microbiology Practicu	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	MLT	MLT*294	Immunohematology Practicum	\$69	Course Fee	\$70.00	increase in consortium fees
HTHSCI	Nursing	NUR*102	Fund Nursing Lab	\$375	Supplies, Faculty, & Lab expense	\$375.00	
HTHSCI	Nursing	NUR*102	Fund Nursing Lab	\$350	HESI Assessment and Remediation	\$350.00	
HTHSCI	Nursing	NUR*103	Successful Transitions/Nursing	\$150	Supplies & Lab Faculty	\$150.00	
HTHSCI	Nursing	NUR*132	Nrsg of Adults&Chld I Lab	\$375	Supplies, Faculty, & Lab expense	\$375.00	
HTHSCI	Nursing	NUR*202 Bridge	Nursing of Adults & Children II	\$375	Supplies/Faculty/Lab Expense	\$375.00	
HTHSCI	Nursing	NUR*202*11	Nursing Adults & Child II Lab	\$375	Supplies, Faculty, & Lab expense	\$375.00	
HTHSCI	Nursing	NUR*232	Nursing of Adlts&Chld III Lab	\$375	Supplies, Faculty, & Lab expense	\$375.00	
HTHSCI	Nursing	NUR202* Bridge	Nursing of Adults & Children II	\$350	Assessment & Remediation	\$350.00	
HTHSCI	OTA	OTA	All courses	\$195	Consortium fee	\$195.00	
HTHSCI	OTA	OTA*200	Found Occupational Therapy	\$55	Course Fee	\$55.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
HTHSCI	OTA	OTA*205	Med Conditions Occup Therapy	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*210	Analysis of Occupations	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*215	Mental Hlth&psychosocial Pract	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*220	Pediatric & Adolescent Pract	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*250	Functional Kinesiology	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*255	Physical Disabilities Practice	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*259	Professional Skills	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*260	Community Practice	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*265	Ethics, Mgt & Leadership	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*290	Level II Fieldwork A	\$55	Course Fee	\$55.00	
HTHSCI	OTA	OTA*290	Level II Fieldwork B	\$55	Course Fee	\$55.00	
HTHSCI	RAD	RAD*101	Fund of Radiologic Sci & Health Sci	\$60	supplies	\$60.00	
HTHSCI	RAD	RAD*101	Fund of Radiologic Sci & Health Sci	\$250	Radiation monitoring device, class apparel	\$250.00	
HTHSCI	RAD	RAD*102	Radiation Prot, Prod & Characteristics	\$35	ASRT membership with online modules & EBP reviews	\$35.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
HTHSCI	RAD	RAD*104	Patient Care in Radiologic Science	\$40	supplies	\$40.00	
HTHSCI	RAD	RAD*104	Patient Care in Radiologic Science	\$360	Lab supplies, cost factor for faculty load	\$400.00	
HTHSCI	RAD	RAD*105	Radiologic Procedures I	\$15	supplies	\$15.00	
HTHSCI	RAD	RAD*105	Radiologic Procedures I	\$60	supplies	\$60.00	
HTHSCI	RAD	RAD*105	Radiologic Procedures I	\$380	MoSRT membership & conference, cost factor for faculty load,	\$380.00	
HTHSCI	RAD	RAD*106	Radiologic Physics I	\$240	Rad Tech Bootcamp review course	\$240.00	
HTHSCI	RAD	RAD*151	Clinicals I	\$40	digital access fee	\$40.00	
HTHSCI	RAD	RAD*151	Clinicals I	\$60	clinical cost factor	\$60.00	
HTHSCI	RAD	RAD*151	Clinicals I	\$260	Cost factor for faculty load, my clinical exchange, HESI Remediation	\$260.00	
HTHSCI	RAD	RAD*152	Radiologic Procedures II	\$60	Cost factor for faculty load	\$60.00	
HTHSCI	RAD	RAD*154	Digital Image Acq&display II	\$60	Cost factor for faculty load	\$60.00	
HTHSCI	RAD	RAD*155	Clinicals II	\$60	Cost factor for faculty load	\$60.00	
HTHSCI	RAD	RAD*156	Pharmacology & Drug Admin	\$360	Supplies, cost factor for faculty load	\$360.00	
HTHSCI	RAD	RAD*157	Clinicals III	\$60	Cost factor for faculty load	\$60.00	

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
HTHSCI	RAD	RAD*201	Digital Image Acquisition&display III	\$35	Cost factor for faculty load, ASRT membership	\$35.00	
HTHSCI	RAD	RAD*201	Digital Image Acquisition&display III	\$60	Cost factor for faculty load	\$60.00	
HTHSCI	RAD	RAD*202	Advanced Radiographic Procedures I	\$15	Liability Insurance	\$15.00	
HTHSCI	RAD	RAD*202	Advanced Radiographic Procedures I	\$300	lab supplies	\$300.00	
HTHSCI	RAD	RAD*202	Advanced Radiographic Procedures I	\$60	cost factor for faculty load	\$60.00	
HTHSCI	RAD	RAD*204	Clinicals IV	\$40	Cost factor for faculty load, my clinical exchange, HESI Rem, rad monitoring device	\$40.00	
HTHSCI	RAD	RAD*204	Clinicals IV	\$60	clinical cost factor	\$60.00	
HTHSCI	RAD	RAD*204	Clinicals IV	\$100	Radiation monitoring device, class apparel	\$100.00	
HTHSCI	RAD	RAD*204	Clinicals IV	\$230	HESI Remediation	\$260.00	HESI fees increased
HTHSCI	RAD	RAD*252	Adv Rad Procedures II	\$60	Cost factor for faculty load	\$60.00	
HTHSCI	RAD	RAD*252	Adv Rad Procedures II	\$350	Cost factor for faculty load, MoSRT membership & conference	\$350.00	
HTHSCI	RAD	RAD*253	Clinicals V	\$60	Cost factor for faculty load	\$60.00	
HTHSCI	RAD	RAD*290	Curriculum Review V	\$200	digital access fee	\$225.00	review course fee increased
HTHSCI	SRG	SRG*200	Surgical Techniques Lab	\$0	consumables , cost factor for faculty	\$360.00	new Program

Division	Department	Section Number	Section Name	Current Fee	Purpose of Fee	AY23 Proposed Fee	Reason for Change
HTHSCI	SRG	SRG*210	Introduction to Surgical Technology	\$0	uniforms, class apparel	\$300.00	new Program
HTHSCI	SRG	SRG*220	Surgical Procedures I	\$0	Liability insurance, my clinical exchange	\$55.00	new Program
HTHSCI	SRG	SRG*250	Clinical Externship I	\$0	Consumables, cost factor for faculty, validity clinical access	\$300.00	new Program
HTHSCI	SRG	SRG*260	Surgical Procedures II	\$0	AST certification exam, study guide and membership	\$250.00	new Program
HTHSCI	SRG	SRG*265	Professional Practices	\$0	Practice exams, certification review, AST convention fees	\$265.00	new Program
HTHSCI	SRG	SRG*275	Clinical Externship II	\$0	Consumables, cost factor for faculty	\$210.00	new Program
HTHSCI	SRG		Surg Tech Application Fee	\$0	Administrative Costs	\$25.00	new Program
HTHSCI	SRG		TEAS Entrance Exam Fee	\$0	Entrance testing	\$65.00	new Program
HTHSCI	SRG		Surgical Technology Application Fee	\$0	Cost of clinical site onboarding, criminal background check and drug screen	\$150.00	new Program
Total				\$29,761		\$34,307.00	

Fees for LPN (New Program)
Fees for SRG (New Program)

\$1,854.00
\$1,980.00

Grand Total	\$29,761	\$30,473.00
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**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 11: LAW ENFORCEMENT ACADEMY

Recommendation: To **authorize** college administration to pursue the development of a basic law enforcement training center in Rolla, MO in partnership with the Phelps County Sheriff's Department subject to appropriate regulatory and accrediting bodies, and contingent upon approval of the Missouri Department of Public Safety's Peace Officer Standards and Training (POST) Commission Board.

Attachment

2/7/2022

Section 11, Page 1

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

INTEROFFICE MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: JON BAUER, PH.D.

SUBJECT: ECC-PHELPS LAW ENFORCEMENT TRAINING CENTER, ROLLA

DATE: JANUARY 31, 2022

CC: DR. ROBYN WALTER

This memorandum serves as a recommendation for the Board of Trustees to authorize college administration to pursue the development of a basic law enforcement training center in Rolla, MO in partnership with the Phelps County Sheriff's Department (a) subject to appropriate regulatory and accrediting bodies, and (b) contingent upon approval of the Missouri Department of Public Safety's Peace Officer Standards and Training (POST) Commission Board.

Since fall of 2021, we have been in discussions with the Phelps County Sheriff's Department about the need for a basic training center in Rolla, MO. Phelps County Sheriff, Michael Kim, approached the college about the opportunity to address the dire need to fill vacancies with P.O.S.T certified officers and the challenges area departments face in finding training options within reasonable proximity that adequately prepares recruits for open positions. The establishment of a P.O.S.T certified training program in Rolla, MO would provide regional law enforcement agencies the opportunity to develop an essential employment pipeline to address the growing shortage of officers.

The nearest state licensed training centers are more than 60 miles from the Rolla area: Jefferson City (60 miles), Park Hills (80 miles), Springfield (100 miles), Imperial (107 miles), and St. Louis (100+ miles). Local law enforcement agencies such as the Phelps County Sheriff's Department and the Rolla Police Department currently incentivize employees to pursue POST training to fill vacancies within their commissions. However, the cost of sending an employee to a licensed training center 60 miles or more from their current role is significant and limits the departments' ability to maximize financial and personnel resources.

East Central College's strategic partnership with the Phelps County Sheriff's Department will contribute to the program's longevity, quality, and success. This partnership will also maximize resources by utilizing existing Rolla classroom space for lecture courses and Phelps County Sheriff's range space and resources for all tactical training, field work, and lab experiences. The 1-year certificate program will begin in January with program graduation in December annually. Students will have an option to complete an Associate of Applied Science Degree in addition to the Certificate. The college is also well-equipped to holistically support program students by providing access to financial aid, scholarships through the ECC Foundation, and free academic support services including tutoring, success coaching, and counseling resources. This holistic support is important in responding to our community needs and the success of the training center.

The proposed timeline to begin our first student cohort is January 2023. In March 2022, we will submit our application to the Missouri Department of Public Safety's POST Commission Board for consideration at their April meeting. From there, the Commission would grant preliminary approval, schedule a site visit, and then recommend a basic training center license at their fall meeting. Simultaneously, we will pursue additional approval from the Missouri Department of Higher Education and Workforce Development and Higher Learning Commission to award a Certificate and Associate of Applied Science degree for this program.

This development is consistent with our strategic plan, which calls for the expansion of our enrollment, programs, and services in the Rolla area of our service region. A basic training program in law enforcement is complementary to our existing offerings and consistent with our mission of enriching our communities by contributing to the public service workforce. The program mission is to provide safe, competent, and professional peace officers in a diverse and ever-changing public service environment.

A full presentation will be provided Monday evening, and we will be prepared to answer any questions you may have. If the board authorizes this pursuit, we will proceed with submitting our application to the Missouri POST Commission Board. Please contact me if you have questions or need additional information before the board meeting. A more detailed presentation will be offered Monday night.

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 12: BUDGET DEVELOPMENT UPDATE

An update will be provided on budget planning for FY23.

2/7/2022

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

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Section 12, Page 1

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 13: BOARD POLICY

A. Monuments & Memorials

Recommendation: To **adopt** Board Policy 4.50 Monuments and Memorials and associated procedures as attached.

B. Leave & Accommodations for Victims of Domestic Violence & Sexual Assault

Recommendation: To **waive** the first reading and **adopt** Board Policy 5.51 Leave and Accommodations for Victims of Domestic Violence and Sexual Assault and associated procedures as attached.

C. Communicable Diseases

Recommended revisions to Policy 3.27 Communicable Diseases and related procedures will be shared for the first reading. This is the final policy to be revised in Chapter 3 of Board Policy and Procedures. The recommended changes were developed following committee review and review/discussion by the Shared Governance Council. They have also been evaluated by legal counsel. The policy will be returned to the agenda in March for action.

D. Board Code of Ethics

A draft Board Code of Ethics will be presented for the first reading and discussion. The code was developed following the review of other board codes and materials published by ACCT, the Association of Governing Boards, and ACCC. The policy will be returned to the agenda in March for action.

4.50 Monuments and Memorials *(Adopted 2-7-2022)*

The College may erect or display (or cause to be erected or displayed) monuments or memorials on College property. Any monument or memorial shall be approved by the Board of Trustees. Monuments or memorials erected on college property shall serve to educate students and/or the general public, honor an individual(s) for service to the College or community, or give meaning to events that have shaped the College or community. Monuments or memorials shall be relevant to the vision, mission, and/or values of the College or to the history of the region served by the College.

Procedures *(Adopted 2-7-2022)*

- 4.50.1** Requests to establish or erect a monument or memorial shall be presented in writing to the President of the College. The President shall consider the request within the parameters of this Policy and decide whether to recommend approval to the Board of Trustees.
- 4.50.2** The Board of Trustees has final approval authority; a majority of the whole board being required to approve a monument or memorial.
- 4.50.3** Approval by the Board of Trustees shall include designation of the location of the monument or memorial and the party responsible for funding, installing, and/or maintaining the monument or memorial.
- 4.50.4** Monuments or memorials donated to the College shall become the property of the College, with all rights previously possessed by the donor being relinquished.
- 4.50.5** If the Board of Trustees authorizes an external party to erect, construct, install, or otherwise display a permanent monument or memorial, said work shall be performed at the direction of the College President or designee. The College has the right to review and approve any and all specifications (including but not necessarily limited to design, text, materials, weight, size of object, and location) of the monument or memorial. Monuments or memorials shall be safe from hazards such as sharp projecting elements, loose parts, or other public hazards.
- 4.50.6** The College shall retain full editorial control over any and all text displayed on a monument or memorial and/or any associated signs, markers, publications, social media, or advertisements.
- 4.50.7** The Board of Trustees, in its sole discretion, retains authority to remove a monument or memorial at any time.
- 4.50.8** Any monument or memorial displayed in tribute to an individual(s) shall not be approved until the individual(s) has been deceased for a minimum of ten

(10) years. This restriction does not apply to the naming of facilities in accordance with Policy 4.27 Naming of East Central College Facilities.

4.50.9 This Policy shall apply to permanent monuments or memorials located on College property and not the use of College property or facilities for expressive activities as provided in Policy 4.43 Expressive Activities.

5.51 Leave and Accommodations for Victims of Domestic Violence and Sexual Assault
(Adopted 2-7-2022)

The College complies with Missouri Revised Statute Section 285.625 et seq. and provides leave and accommodations for employees who are victims of domestic violence or sexual assault and for employees who have a household member who is a victim of domestic violence or sexual assault.

Procedures: (Adopted 2-7-2022)

5.51.1 Eligibility

Employees eligible for leave or safety accommodations under this Policy must meet the following criteria: (1) the employee is a victim of domestic violence or sexual violence or (2) the employee has a family or household member who is a victim of domestic or sexual violence whose interests are not adverse to the employee as it relates to the domestic or sexual violence.

5.51.2 Definitions

Abuse - Any physical injury, sexual abuse, or emotional abuse inflicted on a child other than by accidental means by those responsible for the child's care, custody, and control. Victims of abuse shall also include any victims of sex trafficking or severe forms of trafficking as those terms are defined in 22 U.S.C. 78 Section 7102(9)-(10).

Domestic Violence - Abuse or stalking committed by a family or household member, as such terms are defined in this policy.

Family or Household Member - A spouse, parent, son, daughter, other person related by blood or by present or prior marriage, other person who shares a relationship through a son or daughter, and persons jointly residing in the same household.

Sexual Violence - Sexual assault (causing or attempting to cause another to engage involuntarily in any sexual act by force, threat of force, duress, or without that person's consent) or trafficking for the purposes of sexual exploitation.

Victim of Domestic or Sexual Violence - An individual who has been subjected to domestic violence, sexual violence, or abuse.

5.51.3 Leave for Victims of Domestic Violence and Sexual Assault

The College will provide up to two weeks of paid leave (in addition to regular paid leave benefits specified in Board Policy) to eligible employees who are:

1. Seeking medical attention for or recovering from physical or psychological injuries caused by domestic violence or sexual violence, as

defined herein, against the employee or the employee's family or household member.

2. Obtaining victim services for the employee or the employee's family or household member.
3. Obtaining psychological or other counseling for the employee or the employee's family or household member.
4. Participating in safety planning, including temporary or permanent relocation, or other actions to increase the employee or the employee's family or household member's safety from future domestic or sexual violence or to ensure economic security.
5. Seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in court proceedings related to the violence.

An employee must provide the College with at least 48 hours' advance notice of the need for leave under this Policy unless such notice is impractical, and in which case, the notice must be given as soon as possible. Leave may be taken intermittently or on a reduced work schedule.

The College may, in its discretion, require documentation showing that the employee is eligible for leave under this Policy (such as a police report or documentation from a victim services organization, medical professional, attorney, member of the clergy, or another professional from whom the employee or the employee's family or household member has sought assistance in addressing domestic or sexual violence and/or the effects of such violence) and/or a sworn statement from the employee.

To provide notice to the College of intention to take leave under this Policy, the employee shall contact the Director of Human Resources at 636-584-6712 or via email at hrecc@eastcentral.edu.

5.51.4 Safety Accommodation Requests

The College will also make reasonable safety accommodations in a timely manner to known limitations resulting from the domestic or sexual violence experiences of an eligible employee or an eligible employee's family or household member, unless such accommodation would result in an undue hardship for the College. Examples of accommodations for eligible employees include:

- Adjustment to a job structure, workplace facility or work requirement
- A transfer or reassignment
- A modified schedule

- Leave from work (as described above)
- A changed telephone number, email address, or seating assignment
- Installation of a lock or implementation of a safety procedure
- Assistance in documenting domestic violence that occurs at the workplace or in work-related settings, in response to actual or threatened domestic violence

If an employee requests a reasonable safety accommodation under this Policy, the College may, in its discretion, require the employee to provide a written statement signed by the employee or an individual acting on the employee's behalf certifying that the employee is eligible for a reasonable safety accommodation under this Policy.

Requests for a reasonable safety accommodation under this Policy the employee should contact the Director of Human Resources at 636-584-6712 or via email at hrecc@eastcentral.edu.

5.51.5 Privacy of Documentation

If documentation is requested by the College under this Policy, such documentation will be maintained by the College in the strictest confidence and will not be disclosed unless consent is provided by the employee or disclosure is otherwise required by applicable federal or state law.

5.51.6 Coordination with Other Policies

Eligible employees who have exhausted all leave allowed under the College's Family and Medical Leave Act Policy, Section 5.44 of the College's Board Policies, shall not be allowed additional unpaid leave under this Policy.

5.51.7 Benefits During Leave

Eligible employees who take leave under this Policy will be entitled to maintain all accrued benefits through the College. Additionally, the eligible employee will continue to be covered by the College's group health insurance policy while taking leave under this Policy at the same level and under the same conditions coverage would have been provided if the eligible employee had continued his or her employment with the College continuously for the duration of such leave, assuming the eligible employee participated in the College's group health insurance coverage prior to taking leave under this Policy.

If an eligible employee fails to return to work after the expiration of leave under this Policy for any reason other than the continuation, recurrence, or onset of domestic violence, sexual violence, abuse, a sexual assault, or human trafficking that entitled the employee to leave under this Policy or for other

circumstances beyond the control of the eligible employee, the College may seek reimbursement for the premiums paid by the College, if any, for maintaining coverage under the College's group health insurance plan for the eligible employee's and/or the eligible employee's family or household member(s), if applicable, during leave under this Policy.

5.51.8 Retaliation Prohibited

The College will not retaliate against eligible employees for taking or requesting leave or a reasonable safety accommodation under this Policy. Any eligible employee who takes leave under this Policy shall be entitled, on return from such leave, to be restored to the position of employment held by the eligible employee when the leave commenced or an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.

5.51.9 Notice to Employees of Availability of Leave and Safety Accommodations

The College will distribute notice to employees of the availability of leave and safety accommodations under this Policy upon adoption of this policy. Employees hired after the adoption of this policy will be notified of the availability of leave and safety accommodations under this policy upon commencement of employment.

3.27 Communicable Diseases Policy *(Revised 5-12-2008; revised 8-25-2014; 2-7-2022)* *(formerly 3.16)*

East Central College endeavors to provide its students with a safe and healthy environment in which learning can occur. This policy is intended to prevent the transmission of communicable diseases from a student to other members of the College community. A student with a communicable disease may present a reasonably foreseeable risk of harm to others. Therefore, The College will take appropriate action in accordance with this policy to minimize the risk of transmission of communicable diseases and to maintain a safe campus and educational environment. Some College departments have additional restrictions and procedures that must be followed due to the nature of the educational environment.

Procedures:

3.27.1 Definitions *(Revised 8-25-2014, 2-7-2022)*

The following definitions apply to this Policy:

~~The term “Communicable Disease” - shall mean~~ An infectious disease that is readily capable of transmission to other individuals through close contact, exposure to routine secretions, and/or physical proximity on a college campus. A communicable disease may be acute (short-term) or chronic (long-term). For purposes of this Policy, this term is not intended to include diseases for which transmission is virtually eliminated as a result of the application of standard universal precautions or other effective measures. -

~~The term “Assessment Team” shall mean~~ - A multi-disciplinary team convened to review and assess the student’s communicable disease and its effect on the College community.

~~The terms “Others” or “Others in the College Community” shall mean~~ - Employees, students, and visitors to the College or any of its satellite facilities or properties.

Epidemic – The occurrence in a community or region of cases of an illness clearly in excess of normal expectancy.

Pandemic – A disease epidemic that has spread across multiple continents or worldwide.

3.27.2 Disclosure *(Revised 8-25-2014, 2-7-2022)*

A student who becomes aware that ~~he/she~~ **they have** has or may have a communicable disease **of public health concern** shall self-report this information to the Chief Student Affairs Officer **or designee**. A College employee who has personal knowledge that a College student has or may have a communicable disease **of public health concern** must also report this fact to the Chief Student Affairs Officer **or designee**.

3.27.3 Assessment *(Revised 8-25-2014, 2-7-2022)*

Upon receipt of a report that a student has or may have a communicable disease, the Chief Student Affairs Officer is authorized to temporarily exclude the student from College property until a multi-disciplinary team (“Assessment Team” or “Team”) is convened to review and assess the student’s condition.

The Assessment Team will be composed of the following: (1) the Chief Student Affairs Officer or ~~his/her~~ designee; (2) a physician or other consultant **with knowledge of the particular disease**, selected by the College, ~~with knowledge of the particular disease~~; (3) the student’s health care provider; and (4) other College representatives, as appropriate. The student and/or ~~his/her~~ **their** representative will be involved in the assessment process, but the decision on how the situation will be handled will be determined by the College.

The Chief Student Affairs Officer must convene the Team within a ~~reasonable prompt period of time~~ **five (5) working days** after receiving a report that a student has or may have a communicable disease. ~~The Team should be convened within five (5) business days of the report, if not sooner.~~ Members of the Team are responsible for arranging their schedules to meet at the time and place designated by the Chief Student Affairs Officer. Because of the importance of addressing the communicable disease ~~in a prompt manner~~ **promptly**, this meeting will not be rescheduled because of the unavailability of one or more members. However, members of the Team may participate ~~by telephone~~ **remotely** upon giving advance notice to the Chief Student Affairs Officer.

The Team will assess, review, and consider the following: (1) the student’s condition; (2) the present and future risk of transmission to others; (3) the existence and practicality of implementing precautions, methods, and strategies to eliminate or reduce the risk of transmission to others; (4) the restrictions, if any, that will be required to prevent the student from creating the risk of transmission to others; (5) whether the student should be excluded (or continue to be excluded) from College premises, and, if so, whether alternative educational arrangements can be made; and (6) if warranted, the date upon which the Team will reconvene to reassess the matter.

The Team will make a determination regarding the student’s exclusion (or continued exclusion) from the College and/or the conditions or restrictions on the student’s return to the College (if any) within three (3) working days after it has convened. The Team’s determination will be documented in writing and the Chief Student Affairs Officer shall provide written notice of the determination to the student and President of the College.

If the student’s condition is chronic or persists for more than a short, definable period, the Team shall reassess its determination as often as the Team deems appropriate.

This assessment process is not intended to limit or otherwise inhibit the right of the College to contact the local health authority or other public health official

for guidance or direction in handling a communicable disease situation. Directives or orders from public health officials shall supersede the assessment process in this **P**olicy.

3.27.4 Consent

To aid in its assessment, the Team may request that the student provide a HIPAA compliant authorization that permits the Team to communicate with the student's health care provider(s) regarding the status and effect of the student's communicable disease. In addition, the Team may require **the student**, at the College's expense and in accordance with law, ~~the student~~ to undergo a physical examination and/or medical tests that are narrowly tailored to assist the Team in determining whether the student still has a communicable disease. A student who refuses to provide consent to enable the Team to communicate with the student's health care provider(s) or to undergo the required examination/tests may be subject to exclusion from College property, as permitted by law, until such time as consent is provided or the Team determines that the student may return in accordance with this Policy.

3.27.5 Return to the College *(Revised 8-25-2014)*

The Team is authorized to decide that the student may return to the College if it determines that one or more of the following is true:

1. The student never had or no longer has the communicable disease; or
2. The communicable disease is not in the infectious or contagious stage; or
3. The communicable disease poses little to no risk of transmission in the College environment upon the application of universal precautions or other effective measures.

3.27.6 Appeal *(Revised 8-25-2014, 2-7-2022)*

The student may appeal the Team's determination to the President of the College in writing within three (3) ~~business~~ **working** days of the receipt of the Team's decision. The student shall set forth in writing the reasons why the Team's decision should be modified or reversed. As part of the appeal process, the President is entitled to review all documentation produced and considered by the Team. Upon conclusion of this review, the President will issue a written decision to the Team and the student. The President's decision shall be final. However, if the student believes that the actions under this **P**olicy were taken in violation of Section 504 of the Rehabilitation Act of 1974 ("Section 504") or the Americans with Disabilities Act ("ADA"), the student is permitted to submit an appeal by proceeding to the final level of the College's grievance **P**olicy on Section 504/ADA complaints. A copy of that **P**olicy may be obtained from the College's Compliance Coordinator for these laws, whose contact information is as follows:

Chief Student Affairs Officer
East Central College
1964 Prairie Dell Road
Union, MO 63084
Phone: 636-584-6565

A student who is unable to resolve a problem or grievance under Section 504 or the ADA has the right to file a complaint with the Office for Civil Rights for the United States Department of Education, ~~Region VII, 8930 Ward Parkway, Suite 2037,~~ **1010 Walnut Street, Suite 320**, Kansas City, MO ~~65114~~ **64106**; phone 816-268-0550.

3.27.7 Confidentiality *(Revised 8-25-2014)*

Students with communicable diseases have a right to privacy and a need for confidentiality of their medical information. Therefore, to preserve this right, the following rules will apply:

- 1 The student's medical condition and related information may be disclosed only to those individuals who ~~have a~~ "need to know" the information ~~in order~~ to implement this Policy, to assure that proper care is provided, and/or to detect/monitor situations in which the potential for transmission of the communicable disease may increase, as well as to those individuals who are otherwise authorized to receive, or who must receive, this information under law.
- 2 The student's medical information shall be retained in a file separate from the student's other records. This separate file shall be maintained by the Chief Student Affairs Officer.
- 3 Willful, negligent, or unauthorized disclosure of information about a student's medical condition will be cause for remedial or disciplinary action, up to and including dismissal.

3.27.8 Epidemics/Pandemics *(Adopted 2-7-2022)*

Should any disease reach an epidemic or pandemic stage, the College will review and monitor the situation and rely on information and guidance from local, state, and federal authorities to provide appropriate information to the College community. The College President may temporarily close the College if such closure serves the best interest of the College community. In addition, the College President may institute quarantine or isolation protocols; restrict travel to high-risk locations; limit access to facilities; institute measures such as social distancing, enhanced cleaning protocols, and suspension of classes; and/or implement other measures to mitigate disease transmission as recommended by local, state, and federal public health officials. The College President will establish a return to campus plan for all students that supersedes the procedures above.

1.XX Board Code of Ethics *(Adopted xxx2022)*

The Board of Trustees, as the sole governing body of the district, will adhere to this Code of Ethics to ensure autonomous governance of the College. In conjunction with policies established concerning the authority, responsibilities, accountability, and operations of the Board, the Code of Ethics establishes standards and expectations for the actions of each Trustee.

Each member of the Board of Trustees of East Central College shall:

1. Hold the educational welfare of the students attending East Central College as the primary concern.
2. Devote time, thought, and study to the duties and responsibilities of a Trustee in order to render effective and creditable service.
3. Work with fellow board members in a spirit of cooperation and collaboration.
4. Recognize and communicate that authority rests only with the whole Board and that a Trustee has no legal authority outside the legally constituted meetings of the board.
5. Refrain from acting on their own or directing college employees or operations.
6. Conduct all College business in open public meetings unless, in the judgment of the Board and only for those purposes permitted by law, it is more appropriate to hold a closed meeting.
7. Hold confidential all discussions occurring in closed meetings of the Board, to the extent allowed by law.
8. Base decisions upon all available facts in each situation; vote their conviction in every case, unswayed by partisan bias of any kind; and abide by and uphold the final majority decision of the board.
9. Speak with one voice as a Trustee once a board decision or policy is made.
10. Make no commitments to constituents on behalf of the board.
11. Uphold, implement, and enforce all laws, rules, regulations, court orders, and standards pertaining to East Central College.
12. Resist every temptation and outside pressure to use the position of Trustee to benefit themselves or any other individual or agency apart from the total interest of the community college.
13. Exemplify ethical behavior and conduct that is above reproach.
14. Endeavor to remain always accountable to the community.

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 14: *PERSONNEL

A. Appointments

Recommendation: To **approve** the appointment of Jenna Dulworth as the Financial Aid Advisor for Scholarships and A+ effective December 13, 2021, with an annual salary of \$35,568.

Recommendation: To **approve** the appointment of Abigail Bishop as the Wellness Navigator for the Falcon Career Center effective January 4, 2022, with an annual salary of \$41,760.

Recommendation: To **approve** the appointment of Sarah Haines as the Occupational Navigator for the Falcon Career Center effective January 4, 2022, with an annual salary of \$39,101.92.

B. Retirement

Recommendation: To **accept** the retirement request of Susan Henderson, Assistant Professor of English, effective January 14, 2022.

C. Resignation

Recommendation: To **accept** the resignation of Susan Miller Warden, Foundation Event and Program Coordinator, effective March 11, 2022.

D. SP22 Adjunct Faculty

Recommendation: To **approve** changes to the roster of adjunct faculty for the 2022 spring semester as listed on the attached memorandum.

2/7/2022

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East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 583-5195, Ext. 2201
FAX (636) 583-6602

EAST CENTRAL COLLEGE

HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: December 13, 2021
FROM: Wendy Hartmann, Human Resources Director
RE: Recommendation to Hire –Financial Aid Advisor, Scholarships & A+

Please accept the Search Committee's recommendation to hire Ms. Jenna Dulworth as the full-time Financial Advisor for Scholarships and A+ effective December 13, 2021 with an annual salary of \$35,568. Jon Gruett, Director of Financial Aid, served as the search committee chair. Sarah Leassner, Vice President of Student Development, has approved the recommendation.

Ms. Jenna Dulworth's experience includes, but is not limited to the following:

- Financial Aid Specialist – East Central College 2020 to current
- Student Services Specialist – East Central College 2019 – 2020
- Admissions Assistant – East Central College 2018 – 2019

Ms. Jenna Dulworth has a Bachelor of Arts in International Business from Southwest Baptist University.

Recommendation signatures:



Wendy Hartmann
Director of Human Resources



Sarah Leassner
Vice President, Student Development

EAST CENTRAL COLLEGE

HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: January 4, 2022
FROM: Wendy Hartmann, Human Resources Director
RE: Recommendation to Hire –Wellness Navigator – Abigail Bishop

Please accept the Search Committee's recommendation to hire Ms. Abigail Bishop as the full-time Wellness Navigator for the Falcon Career Center effective January 4, 2022 with an annual salary of \$41,760. Sarah Leassner, Vice President of Student Development served as the search committee chair and has approved the recommendation.

Ms. Abigail Bishops' experience includes, but is not limited to the following:

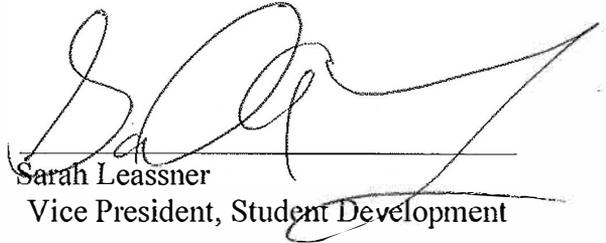
- WIOA Youth Case Manager – MERS Goodwill 2019 to 2021
- Intern – Lutheran Family and Children's Services of Missouri – 2019
- Intern – School District of Washington – 2018

Ms. Abigail Bishop has a Bachelor in Social Work in from Fontbonne University.

Recommendation signatures:



Wendy Hartmann
Director of Human Resources



Sarah Leassner
Vice President, Student Development

EAST CENTRAL COLLEGE

HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: January 4, 2022
FROM: Wendy Hartmann, Human Resources Director
RE: Recommendation to Hire –Occupational Navigator – Sarah Haines

Please accept the Search Committee's recommendation to hire Ms. Sarah Haines as the full-time Occupational Navigator for the Falcon Career Center effective January 4, 2022 with an annual salary of \$39,101.92. Sarah Leassner, Vice President of Student Development served as the search committee chair and has approved the recommendation.

Ms. Sarah Haines' experience includes, but is not limited to the following:

- Program Assistant, Career & Technical Education – East Central College 2017 to current
- Business Division Clerk – East Central College 2015 – 2017

Ms. Sarah Haines has a Bachelor of Science in Psychology from Central Methodist University and is currently enrolled in a Master's program for Clinical Psychology at Bradley University.

Recommendation signatures:



Wendy Hartmann
Director of Human Resources



Sarah Leassner
Vice President, Student Development



HUMAN RESOURCES

TO: Dr. Jon Bauer
DATE: January 11, 2022
FROM: Wendy Hartmann, Director
RE: Request for release from FY22 contract and retirement – Susan Henderson

Susan Henderson submitted notification of her request to be released from her FY22 contract so she can retire from the College effective January 14, 2022.

Ms. Henderson has worked at the College since 1996. She was an English Instructor from 1996 to 2018 and Assistant Professor of English from 2018 to current. Her retirement letter is on file in Human Resources.

A handwritten signature in black ink that reads "Wendy A. Hartmann".

Wendy Hartmann
Human Resources Director

A handwritten signature in black ink that reads "Robyn C. Walter".

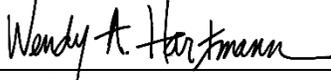
Dr. Robyn Walter
Vice President of Academic Affairs



Interoffice Memo
HUMAN RESOURCES

TO: Dr. Jon Bauer
DATE: January 11, 2022
FROM: Wendy A. Hartmann, Director
RE: Requesting Release from Contract – Susan Miller Warden

Susan Miller Warden, Coordinator, Foundation Event and Program Coordinator, has requested to be released from the remainder of her FY22 employment contract effective March 11, 2022. The official resignation letter is on file in the Human Resources Office.



Wendy Hartmann,
Director, Human Resources

Interoffice Memo

TO: Dr. Bauer
DATE: January 28, 2022
FROM: Office of Academic Affairs
RE: Adjunct Addendum for Spring Semester 2022

Please approve the following adjunct addendum for the spring 2022 semester.

ADDITIONS

Career & Technical Education

Bonnie Aspiazu, HIM
Michael Caruso, HIM
Mark Ehlen, Welding
Breezy Houston, HIM
Jonathan Huxel, Precision Machining
Ann Schlosser, HIM
Bridget Teaters, Welding
Stephen Thornhill, Welding
Brian Watson, Welding

English & Humanities

Madison Emerick, English
Susan LaFayette, English/Reading
Carson Mowery, Reading
Elizabeth Rosebrough, English
Aurelia VonTress, English

Fine & Performing Arts

Krista Frohling, Art
Amy Jackson, Art
Sierra Moore, Art
Zoe Nicholson, Art
Gary Powers, Art

Dual Credit

Jodi Cruz, Spanish, BHS
Star Hargis, English, RHS

Social Sciences

Kristen Adams, Psychology
Janet Berry, Economics
Taylor Bodenschatz, Psychology
Steven Campbell, Political Science
Theodore Coburn, Criminal Justice/Sociology
Miranda Green, Psychology
Robin Hanson, Anthropology
Melissa Hildebrandt, Psychology
Christopher Karr, Criminal Justice/Sociology
Jenny Kuchem, Sociology
Ray Mowery, Economics
Lesley Peters, Sociology
Robert Spangrud, History
Sarah Wildt, Sociology

Mathematics & Education

Philipp Giacomelli, Education
Kirby Moreland, Mathematics

Science & Engineering

Awad Lemnifi

Health Sciences

Stephanie McCulloch, EMT

Falcon Seminar

Rachael Karr

DELETIONS

Career & Technical Education

Gary Durham, Precision Machining
Deborah Schultze, HIM

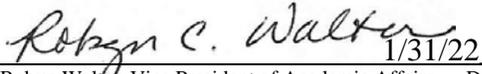
Mathematics & Education

Jennifer Heberlie, Education

Falcon Seminar

Christina Ayres
Jessica Robart

Signatures:


Robyn Walter, Vice President of Academic Affairs Date


Wendy Harjmann, Director of Human Resources Date

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 15: BOARD PRESIDENT'S REPORT

Board President Ann Hartley will share information with the Board.

2/7/2022

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East Central College

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**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 16: REPORTS

Reports may be presented by:

- A. Faculty Association President, Reginald Brigham
- B. ECC-NEA Secretary, Cori Derifield
- C. Professional Staff President, Jenny Kuchem
- D. Classified Staff Association Vice President, Amanda Studdard
- E. Student Government Association President, Brooklyn Hyatt

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**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 17: PRESIDENT’S REPORT

Projected meeting dates for 2022 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

2022 Projected Meeting Dates

March 7
April 13 (*Wednesday*)
May 9
June 13
July 14 (*Thursday noon business meeting*)
August 29
No September meeting
October 3
November 7
December 5

Alternate Meeting Dates

March 14

May 16
June 16

October 10
November 14
December 12

**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
February 7, 2022**

AGENDA ITEM 18: ADJOURNMENT

Recommendation: To **adjourn** the February 7, 2022, public meeting of the Board of Trustees.

2/7/2022

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