



**BOARD OF TRUSTEES  
MEETING**

**April 13, 2022**

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING AGENDA**

Wednesday, April 13, 2022

5:30 p.m. BH138 or <https://zoom.us/j/98673940753>

		Action <sup>1</sup>	Discussion	Information
1.	CALL TO ORDER			
2.	RECOGNITION OF GUESTS			X
3.	PUBLIC COMMENT			X
4.	APPROVAL OF AGENDA (Consent Agenda: Agenda items of a routine nature will be marked with an asterisk [*] located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.)	4 Votes		
5.	*APPROVAL OF MINUTES	4 Votes		
6.	CANVASS ELECTION RESULTS / OATH OF OFFICE	4 Votes		
7.	ELECTION OF BOARD OFFICERS			
8.	TREASURER'S REPORT AND FINANCIAL REPORT	Simple Majority		
9.	PEDESTRIAN BRIDGE UPDATE			X
10.	BIDS	4 Votes		
11.	FACULTY PROMOTION IN RANK	4 Votes		
12.	NAMING	4 Votes		
13.	USDA GRANT RESOLUTION	4 Votes		
14.	HIGHER LEARNING COMMISSION ACCREDITATION UPDATE			X
15.	*PERSONNEL A. Intention to Re-employ Administrators B. Intention to Re-employ Full-Time Faculty C. Appointment	4 Votes		
16.	BOARD PRESIDENT'S REPORT			X
17.	REPORTS A. Faculty Association B. ECC-NEA C. Professional Staff Association D. Classified Staff Association E. Student Government Association			X
18.	PRESIDENT'S REPORT			X
19.	ADJOURNMENT	Simple Majority		

<sup>1</sup>RSMo Section 178.830 states, in part: "...A majority of the Board constitutes a quorum for the transaction of business, but no contract shall be let, teacher employed or dismissed, or bill approved unless a majority of the whole Board votes therefor."

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 1: CALL TO ORDER**

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

4/13/2022

Section 1, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 2: RECOGNITION OF GUESTS**

Guests will be recognized by Mr. Gregg Jones.

4/13/2022

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Section 2, Page 1

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 3: PUBLIC COMMENT**

The Board will hear comments from members of the public in attendance at the meeting who wish to speak.

4/13/2022

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Section 3, Page 1

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 4: APPROVAL OF AGENDA**

**Recommendation:** To **approve** the agenda for the April 13, 2022, Board of Trustees meeting.

4/13/2022

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Section 4, Page 1

### **Agenda Item 3: Approval of Agenda**

#### Consent Agenda Items for April 13, 2022:

Approval of Minutes  
Personnel

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (\*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 5: \*APPROVAL OF MINUTES**

**Recommendation:** To **approve** the minutes of the March 7, 2022, regular meeting of the Board of Trustees.

Attachment

4/13/2022

**East Central College**

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Section 5, Page 1

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI  
BOARD OF TRUSTEES MEETING  
Monday, March 7, 2022**

**CALL TO ORDER:** The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present were Joseph Stroetker, Cookie Hays, Prudence Johnson, and Audrey Freitag. Eric Park was absent. Also present for all or portions of the meeting were President of the College Jon Bauer; Administrators – Vice President of Academic Affairs Robyn Walter, Vice President of External Relations Joel Doepker, Vice President of Finance and Administration DeAnna Cassat, and Vice President of Student Development Sarah Leassner; Faculty – Instructor of Accounting Tanner French, Faculty Association President Reginald Brigham, and NEA Vice President Parvatha Govindaswamy; Other Staff – Dean of Health Science Nancy Mitchell, Executive Director of Institutional Effectiveness Michelle Smith, Foundation Executive Director Bridgette Kelch, Director of Human Resources Wendy Hartmann, Communications & Marketing Director Gregg Jones, Coordinator of Campus Life & Leadership Carson Mowery, Executive Assistant to the President Bonnie Gardner, Professional Staff Association President Jenny Kuchem, and Classified Staff Association President Hannah Masek; Students – Student Government Association President Brooklyn Hyatt.

Guests included Brad Dunagan of Cochran Engineering, Reid Glenn of the *Missourian*, and Lloyd Klinedinst and Patricia Bowers of the Franklin County Community Remembrance Project Coalition.

*The meeting was held via Zoom due to the current COVID-19 pandemic and social distancing recommendations. The Zoom link was included on the published agenda.*

**PUBLIC COMMENT:** There were no public comments.

**APPROVAL OF AGENDA:** Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

**Motion:** To **approve** the agenda for the March 7, 2022, meeting of the Board of Trustees.

*Motion by Cookie Hays; Seconded by Prudence Johnson; Carried Unanimously*

**\*APPROVAL OF MINUTES:** The Board approved the minutes of the February 7, 2022, regular meeting of the Board of Trustees.

**TREASURER’S REPORT AND FINANCIAL REPORT:** Vice President DeAnna Cassat presented the financial statements, noting that the decrease in current expenditures from last year this time is a result of accounting for COVID expenses in Fund 10 last year. The increase in financial aid and scholarships is due to COVID grants provided to students with federal funds.

**Motion:** To **approve** the treasurer’s report, the financial report, and the payment of bills subject to the annual audit.

*Motion by Joseph Stroetker; Seconded by Prudence Johnson; Carried Unanimously*

**PEDESTRIAN BRIDGE UPDATE:** Brad Dunagan from Cochran Engineering provided an update on the design of the pedestrian bridge between the Shook Student Center (DSSC) and Buescher Hall (BH) and shared the site plan. He reminded the Board that the bridge abutment next to BH will remain and

the bridge canopy on either end will extend to within a few inches of each building. Lighting will be controlled with an astronomical clock which will allow the times for lights to come on and turn off to be manually set or to be set based on the calendar. The proposed schedule calls for plans to be complete within the week and sent to the city for a building permit. Bids requests will go out at the end of March with advertisement for four weeks. A pre-bid meeting will be held in mid-April and bids will be opened at the end of April. The bid would be awarded at the May 9 Board meeting with construction to begin the third week of May. If this schedule holds, the bridge would be complete before the end of the calendar year. Demolition of the existing bridge would begin after commencement.

**HISTORICAL MARKER – ERASTUS BROWN:** Dr. Bauer reminded the Board that last year a request to place a historical marker on campus was discussed. As a result of that discussion, it was agreed to develop a Board Policy regarding memorials and monuments, which has now been adopted. The Franklin County Community Remembrance Project Coalition has now made a formal request which request meets the parameters of Board Policy and is consistent with the educational purposes of the college. The location proposed is the area near the campus drive where tennis courts once existed. This would provide close parking and easy access for the public. The Coalition would be responsible for funding and oversight of the installation. Lloyd Klinedinst provided background information regarding the proposal and noted that the memorial includes soil collected from the site, a marker, and a steel beam. The Black Archives of Mid-America in Kansas City has provided space for soil collected from each of 60 lynching sites in Missouri. There is also a display at the Historical Society Museum in Washington, MO. Dr. Bauer indicated the lynching site is along the Bourbeuse River and is not accessible. ECC Phi Theta Kappa students have been working with the Coalition to develop a memorial garden.

**Motion:** To **approve** the request of the Franklin County Community Remembrance Project Coalition to place a historical marker on the campus in acknowledgment of the lynching of Erastus Brown.

*Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously*

**CONSORTIUM AGREEMENT – RESPIRATORY THERAPY:** Vice President Walter informed the Board that ECC participates in the Missouri Health Professions Consortium with four other rural community colleges to offer Occupational Therapy Assistant and Medical Lab Technician programs. The degree awarded in these programs comes from ECC, but the instruction is shared, and the consortium holds the program accreditation.

The accrediting body for respiratory care no longer approves new programs at the associate degree level, only at the baccalaureate level. This opened the door for community colleges to pursue providing a bachelor's degree in respiratory care, a much-needed program, in partnership with a four-year college. Central Methodist University (CMU) enthusiastically agreed to partner with the community colleges. A new consortium has been formed with respiratory therapy being the initial endeavor for the group. Students will complete an Associate of Arts degree in Health Science at ECC with two classes taken at CMU and accepted back as reverse transfer credit. The Bachelor's Degree will be granted by CMU.

CMU will cover faculty costs and lab expenses; ECC's expenses will be for marketing the program. The community colleges will co-brand with CMU. Students will take their CMU classes via Zoom with clinicals offered locally. There will be a joint lab experience over a weekend in Columbia two to three times per semester. Space in the ECC occupational therapy lab will be utilized for on-campus tutoring to allow students to practice with the equipment.

The AA in Health Science is not a new degree, but the consortium agreement needs Board approval. As other program opportunities arise, they will be brought to the Board for information.

**Motion:** To **approve** a Memorandum of Understanding to offer a Respiratory Therapy Bachelor of Science degree through the Consortium for the Advancement of Health Professions in Missouri in collaboration with Moberly Area Community College, North Central Missouri College, State Fair Community College, Three Rivers College, and Central Missouri State.

*Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously*

**ACADEMIC AGREEMENT – JEFFERSON COLLEGE/MINERAL AREA COLLEGE:** Vice President Walter reported that the chief academic officers and the chief student affairs officers from ECC, Jefferson College, and Mineral Area College have developed an agreement to provide new opportunities for students at all three colleges. The agreement would allow in-district students at each college to enroll in specific degree/certificate programs at any of the three colleges while paying the in-district tuition rate of their home college. New programs can be added, or current programs deleted as agreed upon by the colleges. This would increase enrollment in current programs and provide a mechanism to gauge interest in potential new programs. Students will complete a request from ECC to the other college and their in-district status would be verified.

Dr. Bauer noted that rural institutions are often challenged to garner sufficient enrollment for programs of study where there is some interest but not enough students to have a viable program. Working collaboratively with peer institutions opens pathways for students and helps build enrollment. The real beneficiaries are the students in the three college districts who will have broader and more affordable choices. Ms. Hays requested feedback in the future on the success of this initiative.

**Motion:** To **approve** a Memorandum of Understanding with Jefferson College and Mineral Area College to provide affordable access to educational programs unique to each campus by allowing students to seek a certificate or degree at the in-district tuition rate of their home college for programs specified in the agreement effective with the Fall 2022 semester.

*Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously*

**BOARD POLICIES: Communicable Diseases** – Dr. Bauer noted that the College has had employee and student policies for dealing with communicable diseases for a very long time. Each policy is written in a way that anticipates a single case of a disease and outlines the actions the institution would take. The pandemic revealed the need for the ability to enact processes on a broad scale rather than on a case-by-case basis. This authority was provided to the president by the Board on an emergency basis throughout the pandemic. There were no changes to the policy draft from last month.

**Motion:** To **approve** Board Policy and Procedures 3.27 Communicable Diseases as attached to the agenda.

*Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously*

**Board Code of Ethics** – Ms. Hartley reiterated development of this policy is not in response to any situation. Dr. Bauer noted that policies already exist related to conflict of interest and other issues that might fall under a code. However, it is considered a best practice for high functioning boards to have a code of ethics. Information from several national organizations as well as the College's general counsel was used to develop the policy. The code sets out expectations and clarifies the role and

responsibilities of trustees. Ms. Hays suggested that Board candidates be provided this information when they file for candidacy and that current members be asked to sign a copy of the document to indicate they understand and will abide by the code.

Dr. Bauer clarified that the recommendation for renumbering the policies resulted from the desire to place this policy next to similar policies in Chapter 1.

**Motion:** To **approve** Board Policy and Procedures 1.8 Board Member Code of Ethics as attached to the agenda and to renumber policies in Chapter One of the Policy manual as outlined in the attachment to the agenda.

*Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously*

**COURSE COMPLETION REPORT:** Vice President Sarah Leassner reviewed the course completion report noting that Fall 2020 was the second semester during the COVID pandemic. The overall success rate for Fall 2021 showed a 2.3% increase. These numbers indicate the flexibility of faculty in pivoting to remote instruction and the adaptability of students to remain successful in the classroom. Course success has increased in several of the minority populations and decreased in a few others. Staff are engaged in discussions regarding ways to better serve diverse populations. Increased use of the Canvas platform and the ability to import information from Canvas to Aviso allowed for automated messages to be sent to students regarding their course performance. Success coaches were able to reach out to connect students to appropriate resources. An application is being developed for a Lumina Foundation grant related to supporting adult learners. In addition, first semester, entry-level course success data is being reviewed to determine how to better support students in those classes and provide appropriate placement into first semester courses.

**HIGHER LEARNING COMMISSION (HLC) ACCREDITATION UPDATE:** The Assurance Argument will be finalized this week and submitted by the deadline. A five-member team will visit the campus on April 11 and 12 to review the work done by the College.

Vice President Robyn Walter is the institution's accreditation liaison officer. She and Dr. Bauer have talked with the site visit team chair regarding the schedule. Most of the meetings on campus will occur on April 11. There will be an open meeting with faculty and staff for each criterion. There are monitoring reports embedded in the Argument and there will be a focused meeting with the Institutional Assessment Committee regarding assessment as well as a focused meeting on strategic planning with the tri-chairs for the process (and possibly others). The visitors will also meet with a few Board members and with the administrative team. At this point, there are no plans to visit the Rolla site. There have been informational meetings and information tables for employees and students over the last few months to prepare everyone for the visit. The student survey provided very good comments about ECC.

Ms. Hartley indicated the preparation process has been very open and the Board has been educated and kept informed throughout. She expressed the Board's appreciation to all involved.

**\*PERSONNEL:** The Board **approved** the appointments of Hannah Masek as Foundation Event & Program Coordinator effective March 21, 2022, with an annual salary of \$45,800; Michelle Chick as Instructor/Program Coordinator, Practical Nursing effective August 15, 2022, with an annual salary of \$77,523; Jessica Fisher as Instructor/Clinical Coordinator, Practical Nursing effective August 15, 2022, with an annual salary of \$65,654; Jennifer Wall as Instructor/Program Director, Surgical Technology effective August 15, 2022, with an annual salary of \$77,523; Megan VanBibber as Instructor/Clinical Coordinator, Surgical Technology effective August 15, 2022, with an annual

salary of \$54,260; and Melissa Schall-Willmore as Project Coordinator - SkillUp Grant, effective March 8, 2022, with an annual salary of \$50,960.

The Board also **approved** changes to the roster of adjunct faculty for the 2022 spring semester as listed on the attached memorandum.

**BOARD PRESIDENT'S REPORT:** Board President Ann Hartley noted that the first baseball game was held on March 4 and was very enjoyable. She also expressed appreciation for the wonderful faculty music recital held that same evening.

**REPORTS:**

- A. FACULTY ASSOCIATION REPORT:** Faculty Association President Reg Brigham reported the committee that developed the upward feedback process is designing a questionnaire to assess the process. The faculty have been supporting the efforts of PTK to collect snacks for the troops. Officers for the association will be elected on March 11.
- B. ECC-NEA:** ECC-NEA Vice President Parvatha Govindaswamy reported the association will elect officers for the coming year soon.
- C. PROFESSIONAL STAFF ASSOCIATION REPORT:** Professional Staff Association President Jenny Kuchem reported the AEL program has enrolled 30 new English students at WEG Transformers. These students are from India, Afghanistan, Rwanda, and the Democratic Republic of the Congo.
- D. CLASSIFIED STAFF ASSOCIATION REPORT:** Classified Staff Association President Hannah Masek reported that Denim Day raised \$165 for Franklin County Honor Flight. She also congratulated association member Bethany Herron on being selected for a NISOD Excellence Award. Bethany will be attending the NISOD Conference in May.
- E. STUDENT GOVERNMENT ASSOCIATION REPORT:** SGA President Brooklyn Hyatt reported that she and the public relations officer recently attended the Governor's Student Leadership Program, and they are excited to share information with their fellow students.

**PRESIDENT'S REPORT:** COVID protocols have changed, and effective March 7 masks are not required on campus. In situations where there is close contact over an extended period, masks can be required with administrative approval. The changes are based on the low community transmission rates and the change in CDC guidelines. In-person meetings are again allowed, and water fountains have been returned to operation.

Census enrollment is up 5.1% in credit hours and 2.2% in headcount. Full-time student credit hours are up 9.3%; part-time student credit hours are down 1.9%. At census date, there were 2,278 students generating 21,972 credit hours. This is contrary to the general trend at community colleges across the nation. To celebrate the work that has been done across the campus, jeans are being permitted on Fridays throughout March.

Spring sports are underway with both softball and baseball home openers last week. Other recent activities on campus include the Career and Transfer Fair, the Humanities Festival, and the Faculty Music Recital.

Phi Theta Kappa chapter students and advisors received several state and regional awards over the past weekend.

Staff have been working with the City of Union to provide space on campus for the farmer's market. The market will be held on selected Friday afternoons beginning this spring.

The next Board meeting will be on April 13, a Wednesday. Election results will be certified, and the Board will elect officers. It was the consensus of the Board to return to in-person meetings in April with a Zoom option for those who are more comfortable using that format.

**ADJOURNMENT:**

**Motion:** To **adjourn** the March 7, 2022, public meeting of the Board of Trustees at 7:11 p.m.

*Motion by Joseph Stroetker; Seconded by Audrey Freitag; Carried Unanimously*

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President, Board of Trustees

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Secretary, Board of Trustees

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 6: CANVASS ELECTION RESULTS / OATH OF OFFICE**

**Recommendation:** To **accept** the results of the April 5, 2022, Board of Trustees election as certified by the county clerks to declare Cookie Hartbauer Hays and Eric Park the elected representatives from Subdistrict #3.

*(Note: certified numbers from the county clerks will be provided at the meeting)*

**OATH OF OFFICE**

The following oath of office will be administered to the newly re-elected representatives of Subdistrict 3 by Board Recording Secretary Bonnie Gardner:

***I do solemnly swear that I will support and defend the Constitution of the United States and the State of Missouri, and that I will faithfully demean myself in the office of Trustee of the Junior College District of East Central Missouri.***

President of the Board Ann Hartley shall thereupon recognize the newly re-elected members as members of the Board of Trustees, and they shall thenceforth be entitled and qualified to perform the duties of the office of members of the Board of Trustees

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 7: ELECTION OF BOARD OFFICERS**

Officers for the positions of president, vice president, secretary, and treasurer of the Board will be elected for a term of two years and the Board recording secretary will be appointed.

Board Policy 1.6, Officers and Staff of the Board of Trustees is attached for reference.

Attachment

**1.6 Officers and Staff of the Board of Trustees** *(Adopted 12-3-1968; Reaffirmed 12-2-1991; Revised 2-4-2002, 3-8-2021)*

The Board of Trustees shall select members and other personnel to serve as officers and staff. The Board officers shall serve in their positions until the first meeting of the Board following an election held by the College District unless replaced by a majority vote of the whole Board.

**Procedures** *(Revised 3-8-2021)*

**1.6.1 Officers**

The officers of the Board of Trustees shall be a president, a vice president, a secretary, and a treasurer who shall be members of the Board, and a recording secretary, who need not be a member of the Board.

**1.6.2 Officers – When Elected**

Officers shall be elected at the first meeting of the Board following elections held by the College District in each even numbered year. In the case of a vacancy in any office, such vacancy shall be filled as soon as practicable by electing a successor to the unexpired term of office.

**1.6.3 Election – How Conducted**

The election of all officers may be by secret ballot and shall be held at a regular meeting or at a special meeting of the Board held for that purpose.

**1.6.4 Term of Office**

Each officer of the Board shall be elected for a term of two (2) years, shall assume office immediately upon election, and shall hold office until their successor shall be elected and qualified by a majority vote of the whole Board.

**1.6.5 Duties of the Officers and Staff**

**President**

The duties of the President shall be, specifically:

1. To preside at all meetings of the Board of Trustees.
2. To appoint or provide for the election of all committees.
3. To call special meetings as required.
4. To perform such other duties as may be prescribed by law for action of the Board of Trustees.
5. To sign checks and conduct financial transactions in the absence of the treasurer.

**Vice President**

The duties of the Vice President shall be, specifically:

1. In the case of the resignation, absence or other disability of the President, to perform all of the duties of the President.
2. To perform such other and further duties as shall from time to time be assigned to him/her by the President of the Board of Trustees.

**Secretary**

The duties of the Secretary shall be, specifically:

1. To sign documents, contracts, and other instruments on which the signature of the secretary is required or appropriate.

**Treasurer**

The duties of the Treasurer shall be, specifically:

1. To keep or cause to be kept complete records of the financial transactions of the College District, to sign or cause to be signed all checks, and to report or cause to be reported the financial status of the College District.
2. Such other duties as are imposed on the Treasurer under the Laws of Missouri.

**Recording Secretary**

1. May be appointed by the Board of Trustees and may or may not be a member of the Board. Any compensation for serving as Recording Secretary shall be fixed by the Board of Trustees.
2. The duties of the Recording Secretary shall be, specifically:
  - to be the custodian of the official seal of the College,
  - to prepare and post Board of Trustees meeting agendas,
  - to post notices of Board of Trustees meetings,
  - to attend meetings of the Board of Trustees and to prepare a transcript of the proceedings,
  - to be the official custodian of Board proceedings and records,
  - and at the direction of the Board of Trustees to sign all legal documents in the absence of the Secretary of the Board of Trustees.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 8: TREASURER'S REPORT AND FINANCIAL REPORT**

**Recommendation:** To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

4/13/2022

Section 8, Page 1

**East Central College**

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**East Central College**  
**Statement of Net Assets for all Funds**  
**As of February 28, 2022 and February 28, 2021**

<b>ASSETS</b>	<u>2/28/22</u>	<u>2/28/21</u>
Current		
Cash	11,700,717	9,287,546
Investments	1,604,536	801,329
Receivables, net		
Student	542,574	589,886
Federal & State agencies	1,434,161	2,843,226
Other	357,828	198,756
Inventories	187,842	156,006
Prepaid expenses	434,980	222,920
<b>Total Current Assets</b>	<b>16,262,638</b>	<b>14,099,669</b>
Non-Current Assets		
Other Assets	-	233,037
Capital Assets (net)	39,279,035	40,568,811
<b>Total Non-Current Assets</b>	<b>39,279,035</b>	<b>40,801,848</b>
<b>Total Assets</b>	<b>55,541,673</b>	<b>54,901,517</b>
<b>DEFERRED OUTFLOW OF RESOURCES</b>		
Deferred pension outflows	5,848,833	5,391,728
Deferred OPBE outflows	320,504	-
<b>Total Assets and Deferred</b>	<b>6,169,337</b>	<b>5,391,728</b>
<b>Outflow of Resources</b>	<b>61,711,010</b>	<b>60,293,245</b>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable	114,217	33,556
Accrued Wages & Benefits	267,775	244,161
Unearned Revenue	140,595	91,505
Due to Agency Groups	-	447
Accrued Interest	-	-
<b>Total Current Liabilities</b>	<b>522,587</b>	<b>369,669</b>
Non-Current Liabilities		
USDA Loan	475,000	575,000
Bonds Payable	6,725,000	8,313,037
Premium on Sale of Bonds	439,376	541,773
Net Pension Liability	16,890,031	14,113,215
Compensated Absences	781,193	704,381
Post Employment Benefit Plan Payable	1,530,198	1,159,868
Johnson Control Performance Contract	1,011,395	1,075,902
United Bank of Union	1,690,000	1,800,000
<b>Total Non-Current Liabilities</b>	<b>29,542,193</b>	<b>28,283,176</b>
<b>Total Liabilities</b>	<b>30,064,780</b>	<b>28,652,845</b>
<b>DEFERRED INFLOW OF RESOURCES</b>		
Deferred pension inflows	2,223,993	3,723,756
Deferred OPBE Inflows	258,274	-
	2,482,267	3,723,756
<b>NET ASSETS</b>		
Investment in Capital Assets, net	37,629,279	37,239,423
Restricted for Debt Service	(44,894)	(44,894)
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	10,967,811	10,170,055
All other Funds	(21,148,233)	(21,207,940)
<b>Total Net Assets</b>	<b>29,163,963</b>	<b>27,916,644</b>
<b>Total Liabilities, Deferred Inflow</b>	<b>61,711,010</b>	<b>60,293,245</b>
<b>of Resources and Net Assets</b>		

**East Central College**  
**Statement of Activities**  
**General Fund**

**As of January 31, 2022 and January 31, 2021**

	For the Fiscal Year Ending June 30, 2022			For the Fiscal Year Ended June 30, 2021			
	Current FY Budget	Jan 31, 2021 Month end	Current FY Year-To-Date	Prior FY Budget	Jan 31, 2020 Month end	Prior FY Year-To-Date	Prior Year FYE
<b>Revenues:</b>							
Local Revenue	7,511,756	179,392	7,262,238	6,977,522	218,336	6,670,864	7,139,627
State Revenue	5,236,024	435,966	3,487,728	4,382,100	460,235	3,247,234	5,088,178
Federal Revenue	-	-	-	-	-	-	-
Tuition and Fees	6,334,616	52,025	6,660,638	5,888,328	35,003	6,078,464	6,479,131
Interest Income	75,000	2,585	34,138	50,000	3,881	40,963	63,416
Gifts and Grants	100,000	-	38,476	50,000	-	102,273	127,126
Miscellaneous Revenue	556,478	2,457	24,151	50,000	2,494	23,300	41,042
Transfers-Interfund & Indire	-	-	-	-	-	588,283	1,156,370
Transfer Federal Programs	-	(501)	(4,194)	-	4,721	-	7,910
<b>Total Revenues</b>	<b>19,813,874</b>	<b>671,924</b>	<b>17,503,175</b>	<b>17,397,950</b>	<b>724,670</b>	<b>16,751,381</b>	<b>20,102,800</b>
<b>Expenses:</b>							
Salaries	11,623,301	872,455	7,097,938	9,804,182	773,545	6,473,572	10,126,512
Benefits	4,106,848	337,870	2,514,404	3,362,560	305,241	2,266,044	4,653,398
Contractual Services	960,752	90,693	816,655	930,000	21,507	732,400	891,024
Current Expenses	744,089	31,187	395,124	800,000	23,746	743,151	968,595
Travel	202,487	6,077	100,767	175,000	4,233	43,642	71,438
Property & Casualty Insuran	210,658	2,851	211,557	202,000	-	203,274	206,974
Vehicle Expense	14,200	1,457	4,945	15,000	828	2,176	4,005
Utilities	543,950	19,484	365,857	628,507	39,443	313,948	484,148
Tele/Communications	230,665	12,706	106,135	225,855	17,210	147,104	200,183
Miscellaneous	378,843	19,100	219,738	400,000	17,448	209,991	285,147
Foundation Paid Expense	100	2,703	18,270	2,000	1,016	12,759	16,707
Clearing Account	-	93	9	1,000	-	80	-
Scholarship Expense	257,761	99,086	193,273	75,000	47,784	107,660	126,515
Faculty Development	25,000	-	5,670	10,000	-	1,102	(27,650)
Instit. Match for Grants	163,000	-	-	75,000	-	35,853	35,853
Commitment to ABE	40,000	-	-	20,000	-	-	-
Instit. Commit.to Fine Arts	-	-	-	6,175	-	-	6,175
Instit. Commit.to Word & M	-	-	-	3,040	-	-	-
Capital	32,200	-	12,413	50,000	2,657	183,760	191,840
Interfund Transfers	-	-	-	18,400	-	-	-
Debt Princ & Interest	280,020	54,458	192,518	300,000	50,443	184,909	268,437
<b>Total Expenses</b>	<b>19,813,874</b>	<b>1,550,220</b>	<b>12,255,273</b>	<b>17,103,719</b>	<b>1,305,101</b>	<b>11,661,425</b>	<b>18,509,301</b>
<b>Revenue over Expenses</b>	<b>-</b>	<b>(878,296)</b>	<b>5,247,903</b>	<b>294,231</b>	<b>(580,431)</b>	<b>5,089,956</b>	<b>1,593,499</b>

**East Central College**  
**Statement of Revenue, Expenses & Changes in Net Assets**  
**(All Funds)**  
**As of February 28, 2021 and February 28, 2020**

	For the Fiscal Year Ending June 30, 2022		For the Fiscal Year Ended June 30, 2021	
	FY 2022		FY 2021	
	Feb 28, 2022	Year-To-Date	Feb 28, 2021	Year-To-Date
<b>Operating Revenues:</b>				
Student Tuition & Fees	55,849	7,787,232	34,021	7,151,566
Federal Grants & Contracts	2,352,511	9,534,380	204,199	4,356,913
State Grants & Contracts	65,855	260,768	(143,246)	169,080
Auxiliary Services Revenue	102,686	1,078,722	34,599	933,988
Other Operating Revenue	45,989	412,636	45,821	238,789
<b>Total Operating Revenue</b>	<b>2,622,890</b>	<b>19,073,738</b>	<b>175,394</b>	<b>12,850,336</b>
<b>Operating Expenses:</b>				
Salaries	978,376	7,964,198	858,720	7,234,045
Benefits	370,861	2,760,100	330,764	2,477,474
Purchased Services	235,475	1,660,656	100,107	1,185,500
Supplies & Current Expenses	117,666	1,967,021	77,189	2,065,088
Travel	14,587	113,326	8,121	43,101
Insurance	2,850	228,969	-	221,777
Utilities	46,960	637,430	64,876	523,891
Other	9,975	75,676	6,233	65,470
Depreciation	175,634	1,409,406	196,378	1,391,498
Financial Aid & Scholarship	2,157,478	6,655,877	112,730	3,405,224
Foundation Paid Expense	2,803	20,480	1,339	16,278
<b>Total Operating Expenses</b>	<b>4,112,665</b>	<b>23,493,139</b>	<b>1,756,457</b>	<b>18,629,346</b>
<b>Operating (Loss)/Gain</b>	<b>(1,489,775)</b>	<b>(4,419,401)</b>	<b>(1,581,063)</b>	<b>(5,779,010)</b>
<b>Non-Operating Revenues (Expenses):</b>				
State Appropriations	435,966	3,487,728	460,235	3,247,234
Tax Revenue	221,472	8,966,486	269,550	8,235,635
Interest Income	2,986	40,375	4,594	49,229
Gain/Loss on asset disposal	-	12,617	-	-
Principal & Interest on Debt	(18,448)	(230,727)	(171,390)	(398,640)
<b>Total Non-Operating Revenue (Expense)</b>	<b>641,976</b>	<b>12,276,479</b>	<b>562,989</b>	<b>11,133,458</b>
<b>Increase in Net Assets</b>	<b>(847,799)</b>	<b>7,857,078</b>	<b>(1,018,074)</b>	<b>5,354,448</b>

**East Central College  
Investments  
As of February 28, 2022**

<u>CD Number</u>	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>	<u>Total</u>
<b>United Bank of Union</b>					
1024019649	6/15/2021	6/15/2022	12 Months	0.60%	\$ 402,883.44
1024019487	5/15/2021	5/15/2022	12 Months	0.60%	\$ 400,423.38
1024019999	12/2/2021	12/2/2022	12 Months	0.60%	\$ 800,000.00
<b>ECC Total Investments</b>					<b>\$ 1,603,306.82</b>

**2022**

Total Cash Accounts	\$ 11,700,716.80
Certificates of Deposit	<u>\$ 1,603,306.82</u>
	<b>\$ 13,304,023.62</b>

**2021 (December)**

Total Cash Accounts	\$ 5,515,138.00
Certificates of Deposit	<u>\$ 1,603,306.82</u>
	<b>\$ 7,118,444.82</b>

**East Central College  
Pledged Securities  
As of February 28, 2022**

**United Bank of Union**

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
<b>TOTAL</b>			<b><u>\$ 250,000.00</u></b>

**Phelps County Bank**

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
<b>TOTAL</b>			<b><u>\$ 250,000.00</u></b>

**United Bank of Union**

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FHR 4672 QD	08/15/45	3137BXLH3	\$ 74,082.97
FRESB 2019-SB61 A10H	01/25/39	30309LAN8	\$ 1,351,089.69
Federal National Mortgage Association	10/01/34	3138EN6G9	\$ 401,166.45
FHLMC POOL #RB5108	04/01/41	3133KYU98	\$ 1,814,973.46
GNR 2021-22 AD	10/16/62	3830RTZ3	\$ 1,914,839.56
FHR 5081 AG	3/25/1951	3137FXXS2	\$ 1,533,341.26
FHLB LETTER OF CREDIT	10/28/2021		\$ 7,300,000.00
<b>TOTAL</b>			<b><u>\$ 14,389,493.39</u></b>

\* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

\*\* ALL PLEDGED SECURITIES ARE IN COMPLIANCE WITH SECTION 1823 (E) OF THE FDIC REGULATIONS AND HAVE BEEN APPROVED BY THE BANK'S LOAN COMMITTEE. THE APPROVAL IS REFLECTED WITHIN THE MINUTES OF THE COMMITTEE.

**East Central College  
Warrant Check Register  
As of February 28, 2022**

The Board of Trustees, including the Treasurer, has access to records necessary to confirm check payments have been issued in accordance with the policies and procedures of the Junior College District of East Central Missouri (East Central College), in compliance with the appropriation granted by the Board of Trustees as defined in the FY22 budgets.

Total amount of checks dispersed from February 1, 2022 through February 28, 2022, is reported at \$1,921,996.31

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 9: PEDESTRIAN BRIDGE UPDATE**

Brad Dunagan from Cochran Engineering will provide an update on the design work for the pedestrian bridge between Buescher Hall and Shook Student Center.

4/13/2022

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

Section 9, Page 1

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 10: BIDS**

**Recommendation:** To **approve** the purchase of 40 Dell laptops for the LPN and Surgical Technology programs at a cost of \$47,480 from the state negotiated Dell purchasing contract.

**Recommendation:** To **approve** Clearview Clean, LLC to power wash all buildings on the Union campus and clean all windows at an estimated cost of \$109,700 spanning three years with the cost of the project to increase no more than 15% for years two and three. Funding will be from state Maintenance and Repairs funds and facilities fees.

Attachments



**Interoffice Memorandum**

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To: Dr. Jon Bauer  
From: Doug Houston  
Subject: Purchase of Dell Latitude laptops  
Date: March 28, 2022

It is my recommendation that the Board of Trustees accepts and approves equipment purchase from the state negotiated Dell purchasing contract in the amount of \$47,480.00 for 40 Dell laptops for the LPN and Surg Tech programs in Rolla. The equipment cost would be spent out of the Tech Fees budget (25-46041-7025-00).

This equipment will be used in the LPN and Surg Tech classrooms for learning and testing.

The imaging and installation of the new equipment will be accomplished by East Central College IT staff before the Fall 2022 semester.

<b>Item</b>		<b>College Outlay</b>
40 Dell Latitude 5420 Laptops	\$47,480.00	
<b>Total</b>		<b>\$47,480.00</b>



**EAST CENTRAL COLLEGE**  
**Interoffice Memorandum**

To: Dr. Jon Bauer, President

From: DeAnna Cassat, VP Finance & Administration

RE: Building Power Washing

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The college went out to bid for the power washing of all the main buildings at the Union Campus (BH, HS, HH, DSSC, ECTC & BIC) on February 16, 2022. We received one response from Clearview Clean, LLC, Washington, MO.

- Clearview Clean, LLC: \$94,710

During negotiations, the college asked Clearview to provide an additional estimate for the cleaning of exterior windows. The estimate came in at \$14,990, bringing the entire project to \$109,700.

It is my recommendation that the college award the power washing bid to Clearview Clean, LLC for \$94,710, as well as approve the window washing at \$14,990 for a grand total of \$109,700. The outside of the buildings have not been cleaned in over 15 years, which is beginning to show. The project will be funded with state maintenance and repair funds along with facilities fees for the Donald Shook Student Center. The project is set to be done over the span of three years. After year one, Clearview has the option to increase the price no more than 15% per year for the additional two, one-year periods. Our goal is to keep this on a maintenance schedule to help provide upkeep of the college campus and to be more appealing to the public. The board will approve each additional year with the yearly professional services in June.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 11: FACULTY PROMOTION IN RANK**

**Recommendation:** To **approve** the promotion of Ellen Aramburu, Nathan Esbeck, Lisa Hanneken, and Rachel Howard from Instructor to Assistant Professor and the promotion of Leigh Kolb from Assistant Professor to Associate Professor effective for the 2022-2023 academic year.

Attachment



OFFICE OF THE VICE-PRESIDENT OF ACADEMIC AFFAIRS

TO: Dr. Jon Bauer, College President  
DATE: April 8, 2022  
FROM: Robyn Walter, Vice President of Academic Affairs  
RE: Faculty Rank and Promotion

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On behalf of the Rank and Promotion Committee, I would like to recommend for your consideration the following faculty members for Rank and Promotion effective academic year 2022-2023:

Faculty	Current Rank	Proposed Rank
Ellen Aramburu	Instructor	Assistant Professor
Nathan Esbeck	Instructor	Assistant Professor
Lisa Hanneken	Instructor	Assistant Professor
Rachel Howard	Instructor	Assistant Professor
Leigh Kolb	Assistant Professor	Associate Professor

Approval:

A handwritten signature in black ink that reads "Robyn C. Walter".

Robyn Walter, Vice President of Academic Affairs

3/29/2022

Date

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 12: NAMING**

**Recommendation:** To **approve** the naming of the home dugout at the baseball field in honor of Thomas “Tom” Dill, the first baseball coach at East Central College.

Attachment

4/13/2022

Section 12, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

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**BOARD OF TRUSTEES MEMORANDUM**

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**TO:** BOARD OF TRUSTEES

**FROM:** JON BAUER, PH.D.

**SUBJECT:** NAMING OF BASEBALL DUGOUT

**DATE:** APRIL 8, 2022

**CC:**

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This memorandum serves as a recommendation to name the home dugout at the baseball field in honor of Thomas “Tom” Dill, the first baseball coach at East Central College.

Tom was on the faculty at ECC from 1973-2000 and served as Head Baseball Coach from 1974-1989. Under his tutelage, numerous players received MCCAC All-Conference, NJCAA Region 16 and NJCAA All-American honors. Several players were drafted into professional baseball. One--Tom Henke--reached the pinnacle of his professional career by winning the World Series with the Toronto Blue Jays in 1991, being named an All-Star twice, and playing for the Rangers, Blue Jays, and Cardinals over the course of his career.

While on the faculty at East Central, Tom taught a wide range of physical education classes and served as athletic director. Among other things, he was instrumental in developing a cross-disciplinary course that took students along the Katy Trail and incorporated physical education, history, and science into the curriculum.

Upon retirement, he later served two terms on the Board of Trustees, 2004-16.

In 2011 he was inducted into the East Central College Athletics Hall of Fame. Following his retirement from the Board of Trustees he was named Faculty Emeritus in 2017.

Policy 4.27 authorizes the Board of Trustees to name facilities to recognize those who have had “significant, lasting, and measurable impact on the College.” Tom Dill certainly meets those criteria.

Naming the home dugout in his honor will ensure student-athletes from this time forward will understand and appreciate the significant impact Thomas Dill has had on East Central College.

I enthusiastically recommend naming the home baseball dugout in honor of Tom and his lifelong commitment to East Central College.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 13: U.S.D.A. GRANT RESOLUTION**

**Recommendation:** To **approve** a resolution concerning acceptance and compliance with requirements to obtain financial assistance from the United States Department of Agriculture for the purchase of a C-arm and a full-body X-ray phantom machine for the Radiologic Technology and Surgical Technology programs.

Attachments

4/13/2022

Section 13, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 583-5195, Ext. 2201  
FAX (636) 583-6602



# EAST CENTRAL COLLEGE

## MEMORANDUM

To: Dr. Jon Bauer

Fr: Joel Doepker

Date: 3.24.22

Re: Submission: USDA Rural Business Development Grant

For your review, an ECC Board of Trustees resolution concerning the compliance with various requirements to obtain financial assistance from the United States Department of Agriculture (CP Guide 36-Borrower Certification Form).

The required document is needed to complete the application to the USDA Rural Business Development grant program for the purchase of two pieces of equipment, a C-arm and a full body X-ray phantom machine, to enhance the Radiologic Technology and Surgical Technology programs.

The application amount submitted is \$110,000.

Award notification from the USDA has not been received; however, to continue the application process, the College must submit the document in reference.

Thank you for your attention to this request.



Joel Doepker

Vice President of External Relations

A RESOLUTION/ORDINANCE OF THE Board of Trustees OF  
Junior College District of East Central CONCERNING ACCEPTANCE AND COMPLIANCE  
WITH VARIOUS REQUIREMENTS TO OBTAIN FINANCIAL ASSISTANCE FROM UNITED STATES OF AMERICA, ACTING  
THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.

BE IT RESOLVED BY THE Board of Trustees OF Junior College District of  
East Central  
MISSOURI, AS FOLLOWS:

Section 1. Definitions.

- Junior College District of East Central
- A. \_\_\_\_\_ will also be referenced as "applicant", "recipient", "participant", and "grantee" throughout this document.
  - B. United States of America, acting through United States Department of Agriculture, Rural Development, will also be referenced as USDA Rural Development and "RD" throughout this document.

Section 2. Certifications.

The following listed forms with instructions are attached hereto and fully incorporated as if set forth herein:

- A. Standard Form 424-B, Assurances – Non Construction Programs.  
Standard Form 424-D, Assurances – Construction Programs.
- B. Form RD 400-1, Equal Opportunity Agreement.
- C. Form RD 400-4, Assurance Agreement.
- D. Form AD-1047, Certification Regarding Debarment, Suspension and Other Responsibility Matters – Primary Covered Transactions.
- E. Form AD-1049, Certification Regarding Drug Free Workplace Requirements (Grants) Alternative I – For Grantees Other Than Individuals. **This form is applicable only when a USDA grant is being made.**
- F. Form RD 1910-11, Applicant Certification Federal Collection Policies for Consumer or Commercial Debts. **This form is applicable only when a USDA loan is being made.**
- G. FmHA Instruction 1940-Q, Exhibit A-1 (8-21-91), Certification for Contracts, Grants and Loans.
- H. Form AD-3030, Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants. **This form is applicable to Non Profits Only.**
- I. Form AD-3031, Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants. **This form is applicable to Non Profits Only.**

Section 3. Miscellaneous Provisions.

- A. If any section, subsection or part of this resolution/ordinance, whether large or small, and whether set forth or incorporated herein by reference, is for any reason held invalid, the validity thereof shall not affect the validity of any of the other provisions of this resolution, whether large or small, and whether set forth or incorporated herein by reference.
- B. If any section, subsection or other part of this resolution/ordinance is found to be in conflict with an actual form set forth or referred to herein, the version of the form which is in effect on the date of this instrument will be applicable.
- C. The signature of the \_\_\_\_\_ President \_\_\_\_\_ and the attestation by the \_\_\_\_\_ Secretary \_\_\_\_\_ to this resolution/ordinance shall act as the signature and attestation to each and every one of the requirements and forms set for and incorporated by reference in the sections and subsections of this resolution/ordinance as fully as if signed and attested to on individual documents or forms for each.

Section 4. Notice to Applicant.

- A. The applicant is given notice and hereby acknowledges the following:  
Applicants are required to identify any known relationship or association with a Rural Development employee. This would include family members, known close relatives, business associates or known close personal associates. IN these cases, arrangements will be made for special handling of processing and servicing actions as required by CFR Part 1900 Subpart D. It will not affect your account status.

This Resolution/Ordinance shall be in full force and effect from and after its passage and approval.

PASSED on: \_\_\_\_\_.

The vote was: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

(OFFICIAL SEAL)

\_\_\_\_\_  
Signature  
President  
\_\_\_\_\_  
Title

Attested by:

\_\_\_\_\_  
Signature  
Secretary  
\_\_\_\_\_  
Title

**CERTIFICATE**

I, the undersigned, as Secretary of Junior College District of East Central

Do hereby certify that the Board of Trustees is composed of

Members, of whom \_\_\_\_\_, constituting a quorum, were present at a meeting thereof duly called and held on the date passed; that the foregoing Resolution/Ordinance was adopted at such meeting by the vote shown above; that the passage of the foregoing Resolution/Ordinance is reflected in the official minutes of the said meeting; and that the Resolution/Ordinance has not been rescinded or amended in any way.

Dated: \_\_\_\_\_.

\_\_\_\_\_  
Signature

Secretary  
\_\_\_\_\_

Title

**CONFLICT OF INTEREST**

To assure the high standards of honesty, integrity and impartiality maintained by Federal employees, we ask you to identify any relative or close associate of yours who is also a Rural Development employee.

Your response will not affect your application status, but would allow us to make special provisions for processing.

If there are no conflicts, this form may be left blank, as it is not applicable.

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Junior College District of East  
Central

Name of Organization

President

Official

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 14: HIGHER LEARNING COMMISSION ACCREDITATION UPDATE**

An update will be provided on the April 11-12, 2022, accreditation site visit by the Higher Learning Commission.

4/13/2022

Section 14, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 583-5195, Ext. 2201  
FAX (636) 583-6602

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 15: \*PERSONNEL**

**A. Intention to Re-employ Administrators**

**Recommendation:** To **approve** the re-appointment of the following administrators for the 2022-2023 fiscal year:

DeAnna Cassat, Vice President, Finance and Administration  
Joel Doepker, Vice President, External Relations  
Sarah Leassner, Vice President, Student Development  
Dr. Robyn Walter, Vice President, Academic Affairs

**B. Intention to Re-employ Full-Time Faculty**

**Recommendation:** To **approve** the re-appointment of full-time faculty for the 2022-2023 academic year as listed on the attached memorandum.

**C. Appointment**

**Recommendation:** To **approve** the appointment of Jeannie Miles as Nursing Instructor effective August 15, 2022, with an annual base salary of \$61,301.

Attachments



**Interoffice Memo  
President's Office**

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TO: Board of Trustees  
DATE: April 6, 2022  
FROM: Dr. Jon Bauer, College President  
RE: Reappointment of Administrators FY23

The following administrators are being recommended to the Board of Trustees for reappointment for fiscal year 2023.

DeAnna Cassat, Vice President, Finance and Administration  
Joel Doepker, Vice President, External Relations  
Sarah Leassner, Vice President, Student Development  
Robyn Walter, Vice President, Academic Affairs

Approval Signature:



Jon Bauer, College President



OFFICE OF THE VICE-PRESIDENT OF ACADEMIC AFFAIRS

TO: Dr. Jon Bauer
DATE: April 8, 2022
FROM: Robyn Walter, Vice President of Academic Affairs
RE: Reappointment of Full-time Faculty

Recommendations by the Vice President of Academic Affairs for reappointment/non-reappointment for AY2023:

Reappointment - Annual Contract

Blakely, Joannie; Bland, Bobby; Brown, Clarissa; Chirban, Julie; Clonts, Duane; Derifield, Timothy; Ditmeyer, Laura; Elias, Jon; Firle, Luke; French, Tanner; Grindel, Brandi; Holtmeyer, Katie; Moynihan, Elizabeth; Ong, Vu; Velic, Adisa; Yoakum, Brittany

Reappointment from Annual Contract to Continuous Contract

Davenport, Sarah; Hovland, Joe; Wissbaum, Connie

According to board policy, a faculty member is eligible for continuous contract in August 2022 based on hire date.

Reappointment - Continuous Contract

Aramburu, Ellen; Austin, Grace; Barro, Linda; Barton, Sean; Bieker, Judy; Bounds, Aaron; Brigham, Reginald; Cunningham, William; DeArmond, David; Derifield, Coreen; Dixon, Kevin; Durbin, Jason; Elliott, Curtis; Esbeck, Nathan; Estes, Anne; Flotte, Elizabeth; Gifford, Matthew; Goodson, Jenifer; Govindaswamy, Parvi; Hanneken, Lisa; Hardecke, John; Haynes, Shane; Henderson, Russ; Higerd, Jennifer; Howard, Rachel; Judd, Jennifer; Kellogg, Isaiah; Kolb, Leigh; Mahon, Robert; Monzyk, Matthew; Mowery, Tracy; Palazzola, Michael; Pecka, Wendy; Pohlman, Dennis; Pulles, Keith; Roberson, Shaun; Roselli Insall, Laura; Sayles, Nanette; Sexton, Timothy; Stotler, Gregory; Stroup, Joshua; Van Leer, Jessica; Winters-Rozema, Beth

Approval:

Robyn C. Walter
Robyn Walter, Vice President of Academic Affairs

3/29/2022
Date



**HUMAN RESOURCES**

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TO: Dr. Jon Bauer, College President  
DATE: April 6, 2022  
FROM: Wendy Hartmann, Human Resources Director  
RE: Recommendation to Hire: Instructor Nursing – Rolla

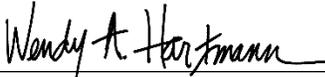
Please accept the Search Committee’s recommendation to hire Ms. Jeannie Miles as the full-time Nursing Instructor effective August 15, 2022, with an annual base salary of \$61,301. Nancy Mitchell, Dean of Health Science served as the search committee chair. Robyn Walter, Vice President of Academic Affairs, approved the recommendation to hire.

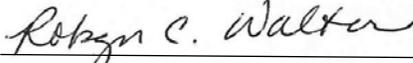
Ms. Jeannie Miles’ experience includes, but is not limited to the following:

- Adjunct Instructor – East Central College – 2021 – present
- Academic Coach – Lincoln University 2021 – present
- Shift Manager Pediatrics – Phelps Health 2016 – 2021
- Contract Nurse – Summit Health – 2013 – 2016
- Case Manager – Senior Bridge – 2015 – 2016
- Nurse Coordinator – Federal Occupation Health – 2005 – 2012
- Registered Nurse – Medical Business Consultants 2003 – 2005

Ms. Jeannie Miles received her Bachelor of Science in Nursing from University of Missouri – Columbia and her Master of Science in Nursing from Western Governors University.

Recommendation signatures:

  
\_\_\_\_\_  
Wendy Hartmann  
Director of Human Resources

  
\_\_\_\_\_  
Robyn Walter, PhD, RN  
Vice President, Academic Affairs

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 16: BOARD PRESIDENT'S REPORT**

Board President Ann Hartley will share information with the Board.

4/13/2022

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**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 583-5195, Ext. 2201  
FAX (636) 583-6602

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 17: REPORTS**

Reports may be presented by:

- A. Faculty Association President, Reginald Brigham
- B. ECC-NEA Vice President, Parvadha Govindaswamy
- C. Professional Staff President, Jenny Kuchem
- D. Classified Staff Association Secretary, Julie Beck
- E. Student Government Association Vice President, Alexis Johnson

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 18: PRESIDENT'S REPORT**

Projected meeting dates for 2022 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

**2022 Projected Meeting Dates**

May 9  
June 13  
July 14 (*Thursday noon business meeting*)  
August 29  
No September meeting  
October 3  
November 7  
December 5

**Alternate Meeting Dates**

May 16  
June 16  
  
October 10  
November 14  
December 12

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
April 13, 2022**

**AGENDA ITEM 19: ADJOURNMENT**

**Recommendation:** To **adjourn** the April 13, 2022, public meeting of the Board of Trustees.

4/13/2022

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**East Central College**

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