



**BOARD OF TRUSTEES  
RETREAT**

**March 4, 2023**

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT AGENDA  
Saturday, March 4, 2023  
9 a.m. BH138**

		Action <sup>1</sup>	Discussion	Information
1.	CALL TO ORDER			
2.	REDISTRICTING		X	
3.	BUDGET PLANNING		X	
4.	DEBT SERVICE LEVY		X	
5.	ROLLA FACILITY		X	
6.	AGB   ONBOARD DEMONSTRATION		X	
7.	BOARD ASSESSMENT		X	
8.	SUCCESSION PLANNING		X	
9.	ADJOURNMENT	Simple Majority		

<sup>1</sup>RSMo Section 178.830 states, in part: "...A majority of the Board constitutes a quorum for the transaction of business, but no contract shall be let, teacher employed or dismissed, or bill approved unless a majority of the whole Board votes therefor."

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 1: CALL TO ORDER**

The Board of Trustees Retreat will be called to order by Board President Ann Hartley.

3/4/2023

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602

Retreat Section 1, Page 1

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 2: REDISTRICTING**

The Board will review the approved subdistrict plan and discuss the impact on future elections.

3/4/2023

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Retreat Section 2, Page 1

**2022 Redistricting Plan**  
**Junior College District of East Central Missouri**  
*(Approved by CBHE June 15, 2022)*

Pursuant to the Revised Statutes of Missouri, 178.820, and based upon data from the 2020 United States Census, the following redistricting plan is proposed for the Junior College District of East Central Missouri (the District):

**Subdistrict 1**—Consisting of the school districts of St. Clair R-13, Lonedell R-14, Sullivan C-2, and Crawford County R-1 (Bourbon)

**Subdistrict 2**—Consisting of the school districts of Union R-11, New Haven, Franklin County R-2, Spring Bluff R-15, Strain-Japan R-16.

**Subdistrict 3**—Consisting of the School District of Washington.

The population of the District is 95,080. The populations of each subdistrict are as follows:

**Subdistrict 1**—33,049 (34.7% of district total)

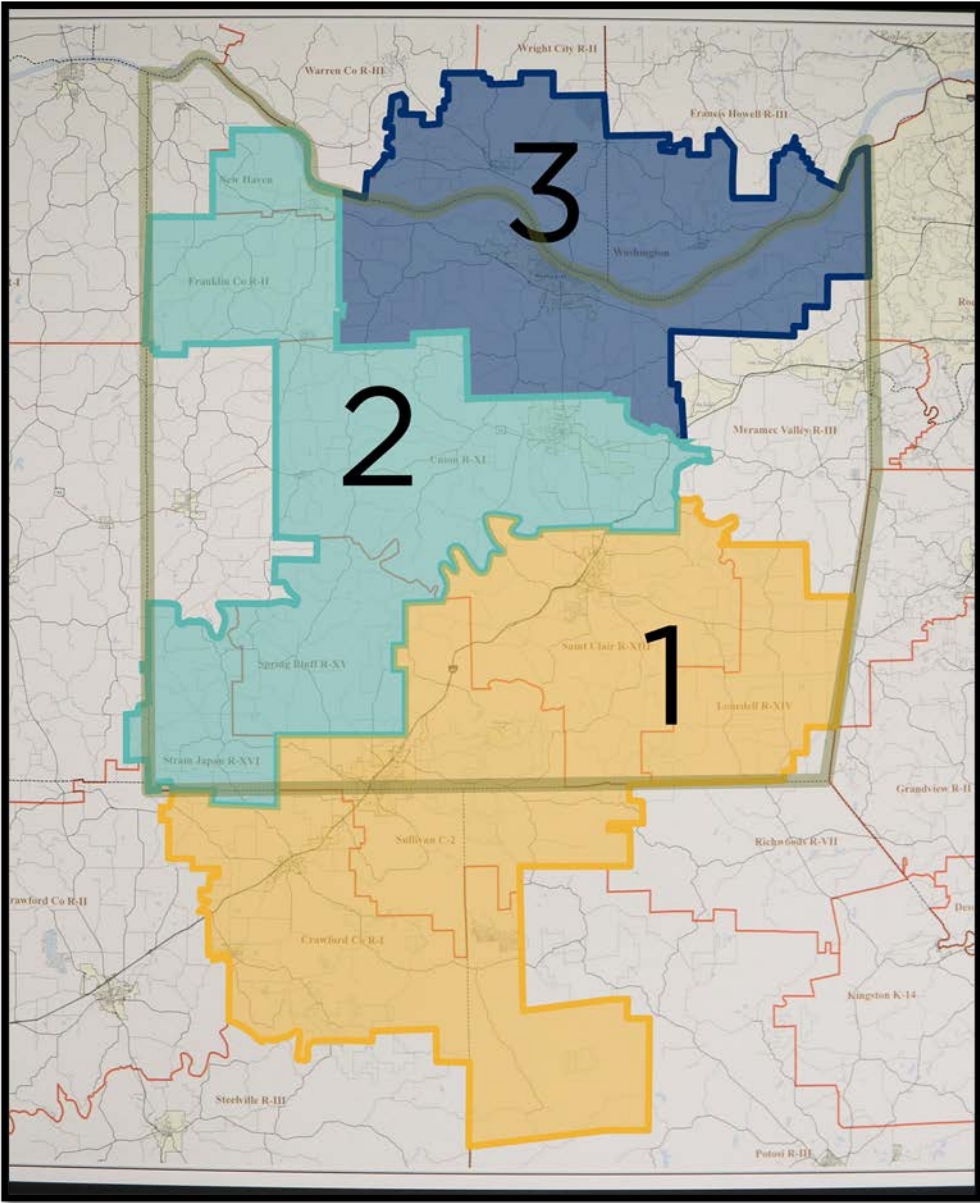
**Subdistrict 2**—28,559 (30%)

**Subdistrict 3**—33,472 (35.2%)

The subdistricts are compact and contiguous, as illustrated below, and utilize fully intact school district boundaries. The plan is unanimously recommended by the Redistricting Committee, which met January 27, 2022, minutes of which are attached.

These subdistricts would go into effect for the April 2024 regular election of the East Central College Board of Trustees, or any special election held following adoption of the plan by the Missouri Coordinating Board for Higher Education. Candidates for the Board of Trustees must reside within the subdistrict for which he or she has filed, meet all eligibility requirements of RSMo 178.820(5), and are elected at large by voters of the District.

**Junior College District of East Central Missouri  
2022 Subdistrict Plan**



**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 3: BUDGET PLANNING**

President Bauer and Vice President Cassat will present information related to the development of the FY24 budget.

3/4/2023

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Retreat Section 3, Page 1

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 4: DEBT SERVICE LEVY**

The Board will hear a presentation by Chris Collier from Piper Sandler regarding the current debt structure and options related to the debt service levy.

Attachments

3/4/2023

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Retreat Section 4, Page 1



## **EAST CENTRAL COLLEGE DEBT SERVICE LEVY & OPERATING LEVY FAQs**

### ► **WHAT IS A DEBT SERVICE LEVY?**

The debt service levy is the amount charged to property owners living within the Junior College District of East Central Missouri to retire the college's outstanding bonds. The levy is approved by voters. The current levy is 9.9 cents per \$100 of assessed valuation.

#### **How can it be used?**

The debt service levy produces revenue that can only be used to pay down the outstanding bonds issued by the college. Money produced by the debt service levy cannot be used for any other purpose.

### ► **WHAT IS AN OPERATING LEVY?**

The operating levy is the amount charged to district property owners to support the operations of the college. The current levy is 35.51 cents per \$100 of assessed valuation. The amount of the levy fluctuates from year to year, based primarily on the growth of the local tax base.

#### **How can it be used?**

The operating levy can be used for any expense of the college. It is one of the college's three primary sources of revenue, along with state aid and tuition/fees. Operating revenue can be used for salaries, benefits, utilities, supplies, capital projects, or any other expense of the college. The Board of Trustees approves expenses in excess of \$20,000.

### ► **CAN THE DEBT SERVICE LEVY BE USED FOR OPERATIONS?**

The debt service levy cannot fund the operations of the college. It can only be used to retire bonds that voters approved in an election.

### ► **CAN OPERATING REVENUE BE USED FOR CAPITAL PROJECTS?**

The operating levy can be used to support capital projects. It can also be used to retire outstanding bonds. In short, operating revenue can be used to retire debt, but debt service revenue cannot be used to fund operations.

### ► **HOW CAN THE LEVY BE CHANGED OR EXTENDED?**

In general, the levy can only be increased or extended with the approval of voters. But there are caveats to that. The operating levy can be reduced below the maximum authorized amount by a vote of the Board of Trustees. The board sets the levy each August. The board cannot increase the operating levy beyond the maximum authorized amount without approval of voters.

The board also sets the debt service levy each August. The levy can be raised or lowered by the board in order to meet the upcoming debt obligations. General Obligation Bonds are backed by the "full faith and credit" of the college. If, for example, assessed valuation drops, the board is authorized to levy whatever amount is necessary to service the existing debt. Voters provide this authorization when they approve the G.O. bonds.

► **HOW MANY VOTES ARE NECESSARY TO AUTHORIZE A CHANGE IN THE LEVY?**

An increase in the operating levy requires a simple majority of district voters. In other words, 50% plus one vote of the ballots cast in an election.

New general obligation bonds require a super majority of voters. In most cases, that is 4/7 (57%) of the votes cast in a general election. The general election dates are April of every year, and August or November of even-numbered years. If a special election is called by the college, new bonds require 2/3 (67%) approval of voters.

► **WHAT ARE GENERAL OBLIGATION (G.O.) BONDS?**

General obligation bonds are instruments used by the college to borrow money. Bonds are sold to investors, then repaid with interest. They are backed by the full faith and credit of the college and are considered municipal securities in the market. They are generally considered safe investments for purchasers, and therefore have an attractive interest rate for the college (the borrower). East Central has generally issued bonds that are retired over 20 years, but with different maturities (and interest rates) within that time.

**How are G.O. bonds approved?**

As described above, because the bonds are backed by the full faith and credit of the district they require voter approval.

► **WHAT ARE CERTIFICATES OF PARTICIPATION (COPs)?**

Certificates of Participation are also instruments used to borrow money. As opposed to general obligation bonds, COPs are backed by property which is used as collateral.

**How are COPs different from G.O. bonds?**

COPs do not need voter approval but must be funded out of operational revenue. If a public entity wants to fund COPs out of operating revenue and doing so requires an increase in the operating levy, then the new levy requires a simple majority instead of 4/7.

► **CAN THE DEBT SERVICE LEVY BE TRANSFERRED TO THE OPERATING LEVY?**

Yes, with voter approval. In order to transfer the debt service levy to the operating levy, voters must be asked to approve the change. This requires a simple majority for approval.

► **HAVE WE USED G.O. BONDS FOR CONSTRUCTION?**

Yes, many times. The most recent was construction of the Health Science Building. Voters approved Prop RN in 2006, and we opened the building in 2009. Prior to that, voters approved a bond issue to fund construction of the theater, music rooms, art gallery, and classrooms. That bond issue was approved in 1996.

► **HAVE WE FUNDED CAPITAL IMPROVEMENTS PROJECTS WITHOUT A BOND ISSUE?**

Yes. The most recent example was the renovation of Buescher Hall. That project was funded out of institutional reserves, without a new bond issue. We completed the renovation in 2010.

# Junior College District of East Central, Missouri

## Schedule of Bond and Interest Requirements

\$7,495,000 Bond Issue – Series 2015 (unaudited)

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<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 825,000	\$ 140,000	\$ 965,000
2024	850,000	107,000	957,000
2025	900,000	73,000	973,000
2026	925,000	37,000	962,000
	<u>\$ 3,500,000</u>	<u>\$ 357,000</u>	<u>\$ 3,857,000</u>

Junior College District of East Central, Missouri

Schedule of Bond and Interest Requirements

\$3,805,000 Bond Issue – Series 2016 (unaudited)

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<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 675,000	\$ 93,000	\$ 768,000
2024	750,000	72,750	822,750
2025	850,000	54,000	904,000
2026	950,000	28,500	978,500
	<u>\$ 3,225,000</u>	<u>\$ 248,250</u>	<u>\$ 3,473,250</u>



## Summary of College's Bond and Tax Levy Options

**Chris Collier**

MANAGING DIRECTOR

314-726-7535

[chris.collier@psc.com](mailto:chris.collier@psc.com)

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## Funding Option 1: General Obligation Bonds

- The College has previously issued General Obligation (or “GO”) Bonds to fund capital needs.
- Bonds are backed by the full faith and credit of the College.
- Annual Debt Service Payments are paid directly from tax levy with the levy set to match each payment.

### Pro's

- ✓ Taxes Directly Pay Debt Service
- ✓ Safest form of Debt
- ✓ Results in Lowest Interest Cost
- ✓ Tax Increase goes away once bonds are paid off
- ✓ College and Board are very familiar with approach

### Con's

- ✓ Need Super Majority Voter Approval
- ✓ Limited ability to Refund / Restructure in Future
- ✓ Increased Tax Revenue is only used to pay debt service
- ✓ Any additional bonds must be voted on by public
- ✓ Subject to College's Debt Limit
- ✓ Limited to 20 Year final amortization

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## Funding Option 2: Lease Purchase (Certificates of Participation)

- Many Missouri municipalities issue Certificates of Participation (or “COPs”) to fund projects.
- Way to fund capital projects without voter approval to issue debt.
- Property to pledged as collateral and lease payments are paid to investors as debt service payments.

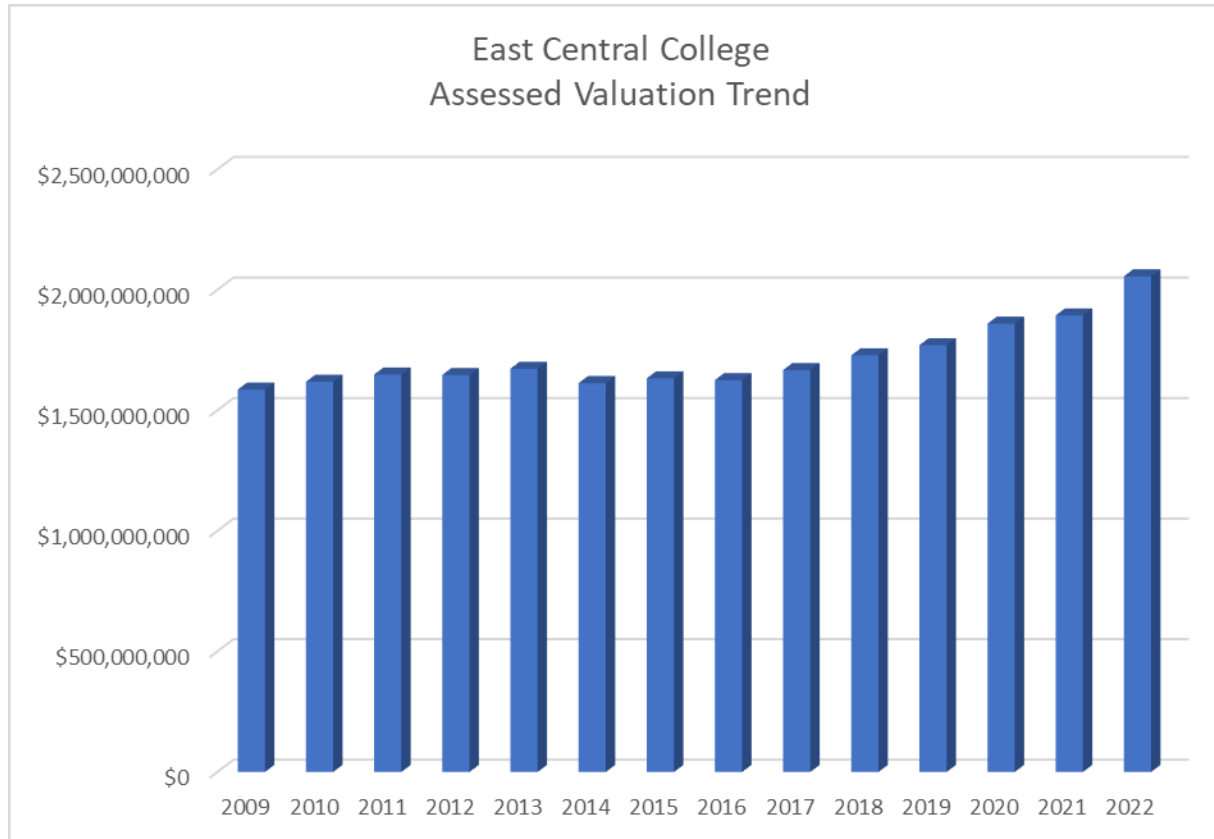
### Pro's

- ✓ Does Not Require Voter Approval to Issue
- ✓ Any tax increase, only needs simple majority to pass
- ✓ Can issue debt anytime - as needed
- ✓ Any Increased Tax can be used for Operations or Debt Service
- ✓ Offers Extended Amortization (up to 30 years)
- ✓ Flexible Refunding / Restructuring Options in Future
- ✓ Not subject to Debt Limit
- ✓ Very Common Approach in Missouri

### Con's

- ✓ Subject to Annual Appropriation
- ✓ Requires Pledged Collateral
- ✓ Appropriation Risk results in slightly lower credit rating
- ✓ Results in higher interest cost
- ✓ Unfamiliar to College and Board

# East Central College's Assessed Valuation Analysis



Percentage Growth	
3-Yr	5.15%
5-Yr	4.31%
7-Yr	3.38%
10-Yr	2.29%
13-Yr	2.05%



# East Central College's Outstanding General Obligation Bonds

Original Par
Issue
Purpose
Dated
Due
First Call

<b>\$7,495,000</b>
Series 2015 Refunding Bonds August 18,
2015 15-Feb
Non-Callable

<b>\$3,805,000</b>
Series 2016 Refunding Bonds April 7, 2016
15-Feb
February 15, 2022

Original Par
Issue
Purpose
Dated
Due
First Call

Bond Year
2023
2024
2025
2026
Outstanding

	Principal	Coupon
GX4	825,000	4.000% NC
GY2	850,000	4.000% NC
GZ9	900,000	4.000% NC
HA3	925,000	4.000% NC
	3,500,000	

CUSIP	Principal	Coupon
271486		
HC9	675,000	3.000% NC
HD7	750,000	2.500% NC
HE5	850,000	3.000% NC
HF2	950,000	3.000% C
	3,225,000	

Bond Year
2023
2024
2025
2026
Outstanding

C = Callable

NC = Non-Callable T = Term Bond

# Updated Financial Cash Flow – Current Status

Year Ending 31-Dec	Assessed Valuation	AV Growth	Tax Levy	Revenues		Debt Service			Annual Excess	Fund Balance
				Taxes Collected (1)	Total Revenues	Series 2015 Debt Service	Series 2016 Debt Service	Total Debt Service		
2022	2,055,979,253	8.56%	0.0990	1,994,711	1,994,711	926,625	681,700	1,608,325	386,386	386,386
2023	2,055,979,253	0.00%	0.0990	1,994,711	1,994,711	948,500	757,875	1,706,375	288,336	674,722
2024	2,055,979,253	0.00%	0.0990	1,994,711	1,994,711	940,000	813,375	1,753,375	241,336	916,058
2025	2,055,979,253	0.00%	0.0990	1,994,711	1,994,711	955,000	891,250	1,846,250	148,461	1,064,519
2026	2,055,979,253	0.00%	0.0990	1,994,711	1,994,711	943,500	964,250	1,907,750	86,961	1,151,480
<b>Totals</b>				\$13,070,487	\$13,070,487	\$6,596,375	\$4,329,250	\$11,915,625		

## Assumptions

(1) Tax Collection Rate **98.00%**

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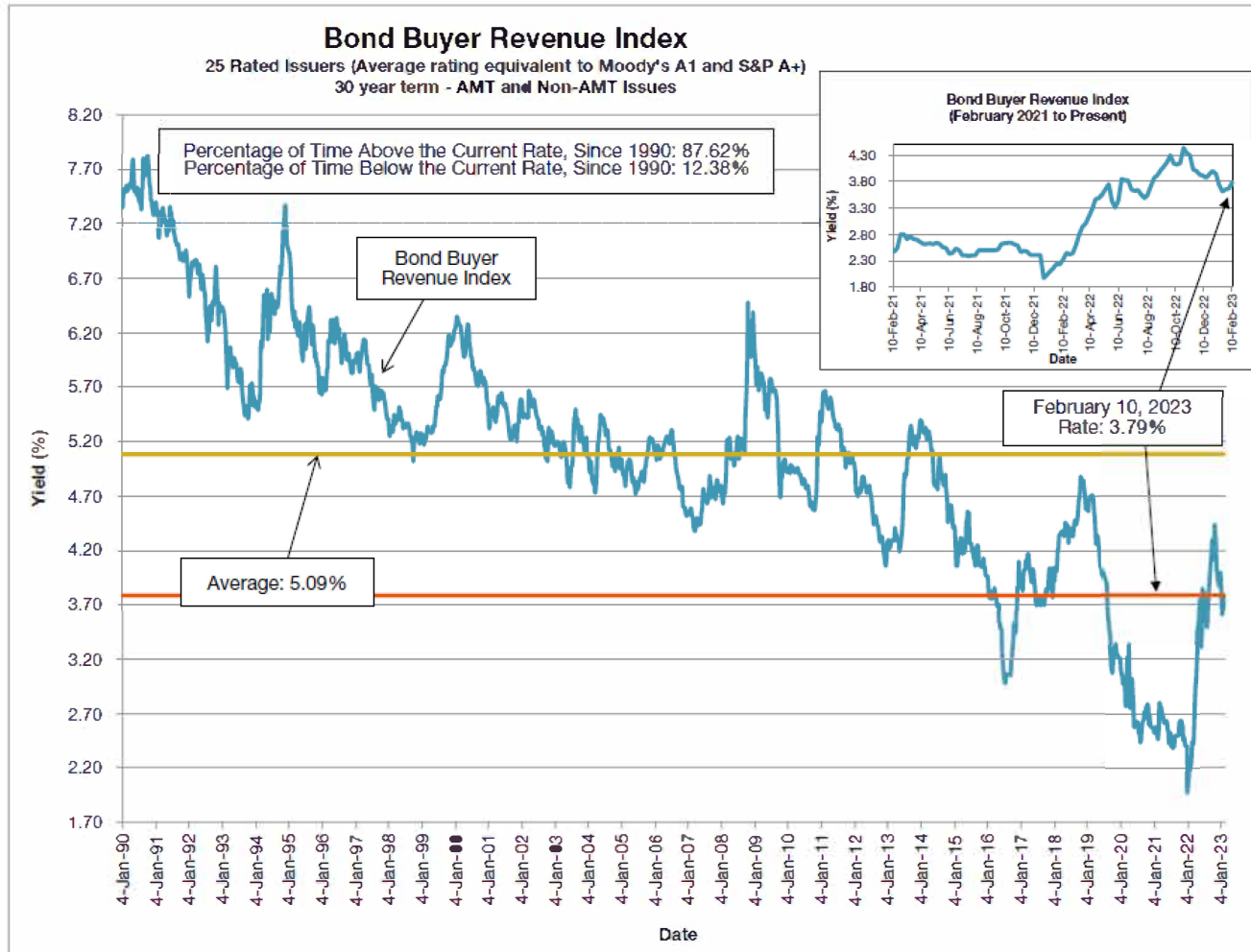
## Calculated Revenue from Additional Tax Levy

- With the current Assessed Valuation, we project the College will receive \$201,486 of revenue for each \$0.01 increase in Tax Levy
- “No Tax Increase” of \$0.099 will result in \$1,994,711 of additional revenue, without any future growth.
- As an operational tax-levy, the additional revenue will grow as the College’s Assessed Valuation grows.

Additional Tax Levy*			
Year	0% Growth	2% Growth	5% Growth
2024	\$241,336	\$321,922	\$445,794
2025	\$148,461	\$270,533	\$462,877
2026	\$86,961	\$251,389	\$516,834
2027	\$1,994,711	\$2,202,322	\$2,545,813
2028	\$1,994,711	\$2,246,368	\$2,673,104

\* Additional Revenue available after paying outstanding Debt Service

# Current Market Overview



Source: The Bond Buyer  
 Prepared by: Piper Sandler

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## Disclaimer

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 5: ROLLA FACILITY**

The Board will hear a presentation about planning for the proposed Rolla facility and resource development to fund construction.

3/4/2023

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Retreat Section 5, Page 1

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 6: AGB | ONBOARD DEMONSTRATION**

Becca Meshberger, from AGB | OnBoard, will provide a demonstration of the online Board portal.

3/4/2023

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Retreat Section 6, Page 1

The logo for AGB | OnBoard. It features the text "AGB" in a purple serif font, followed by a vertical line, and "OnBoard" in a dark blue sans-serif font. Above the "OnBoard" text is a graphic consisting of a blue circle, a purple semi-circle, and an orange triangle pointing right.

# AGB | OnBoard





WHERE BOARDS THRIVE



## What's OnBoard?

OnBoard's the first board intelligence platform, a deliberate evolution of what board management software can offer. Join us and drive visionary leadership with elegant technology that frees boards and leadership teams to make better decisions and pursue bold action.

## Setting the Standard for Board Management

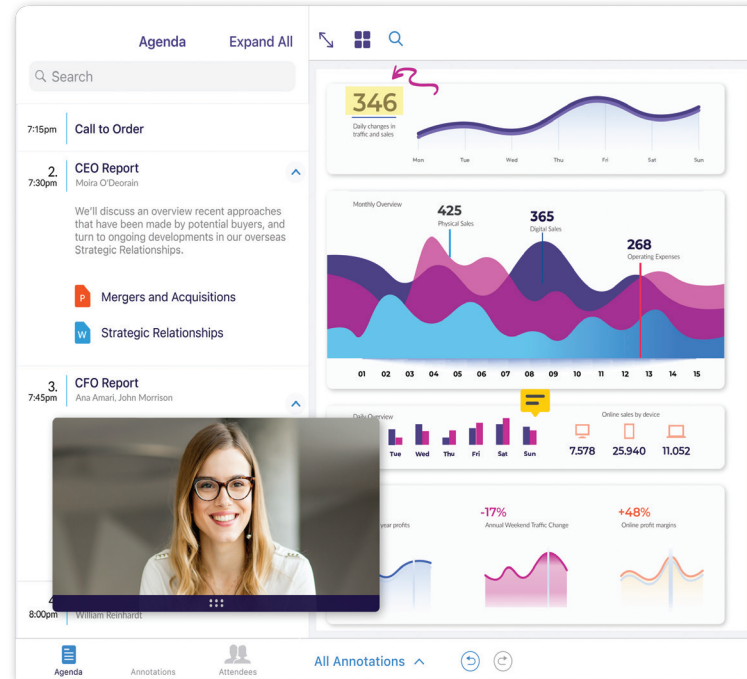
Our platform is designed to work the way you do, addressing real-world needs and reducing complexity so boards and leadership teams can work smarter, move faster, and achieve more for the organizations they govern.

## We're Invested in Your Success.

Investment in Customer Success reflects our values and priorities. We're a company that believes in forging enduring customer partnerships, one that guarantees our customers experience the maximum return from their investment.

## Seamless Collaboration

Make better, faster, more informed decisions and improve operational efficiencies based on intuitive data and analytics. OnBoard helps you surface actionable insights and coordinate board and leadership activities more easily, providing richer intelligence so you can act with confidence.

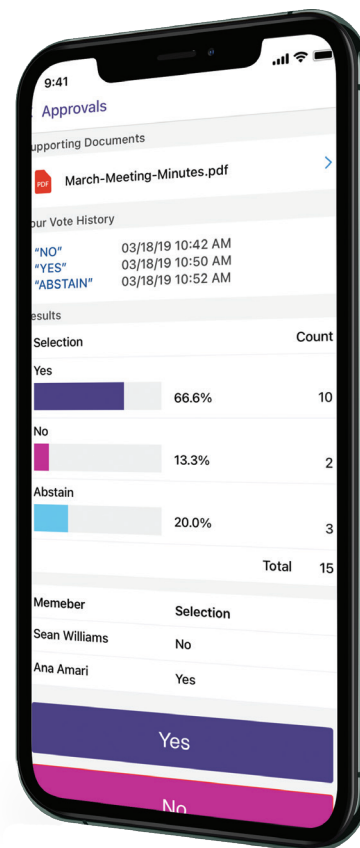


## Simplify the Tough Stuff

Cut down on complex, burdensome tasks and promote clarity and efficiency. Our intuitive software is designed to empower everyone from administrators and leadership teams to board directors to accomplish more and get the most out of interaction.

## Get Peace of Mind

Keep your information safe with the most secure board software ever created. Combining industry-leading security, compliance, privacy and data protection that's certified and accredited by top global security standards bodies, OnBoard ensures you have full control over who can access and utilize board information.



“On all the boards I’m involved with that use OnBoard, the directors are much more engaged. It gets you information that’s absolutely accurate and up to the second.”



**Gary Lehman**

Trustee,  
Purdue University

“A simple automated solution to prepare and archive corporate matters. OnBoard has reduced prep time and improved accuracy. Features like search, annotations, and archiving make it extremely easy to use. It has helped improve meeting preparation and helps everyone stay on the same page.”

**Justin Olson**

Chief Information Officer,  
Utah Community Credit Union



## Leader of the Pack

Users consistently give OnBoard high marks for security, ease of use, and intuitive features, making it the leading board management solution on G2’s Grid.



2x Stevie Winner of  
Governance Solution



Capterra’s Easiest to  
Use Board Software



G2 Crowd’s Leader in  
Board Management  
Software



Most Recommended  
Board Management  
Software



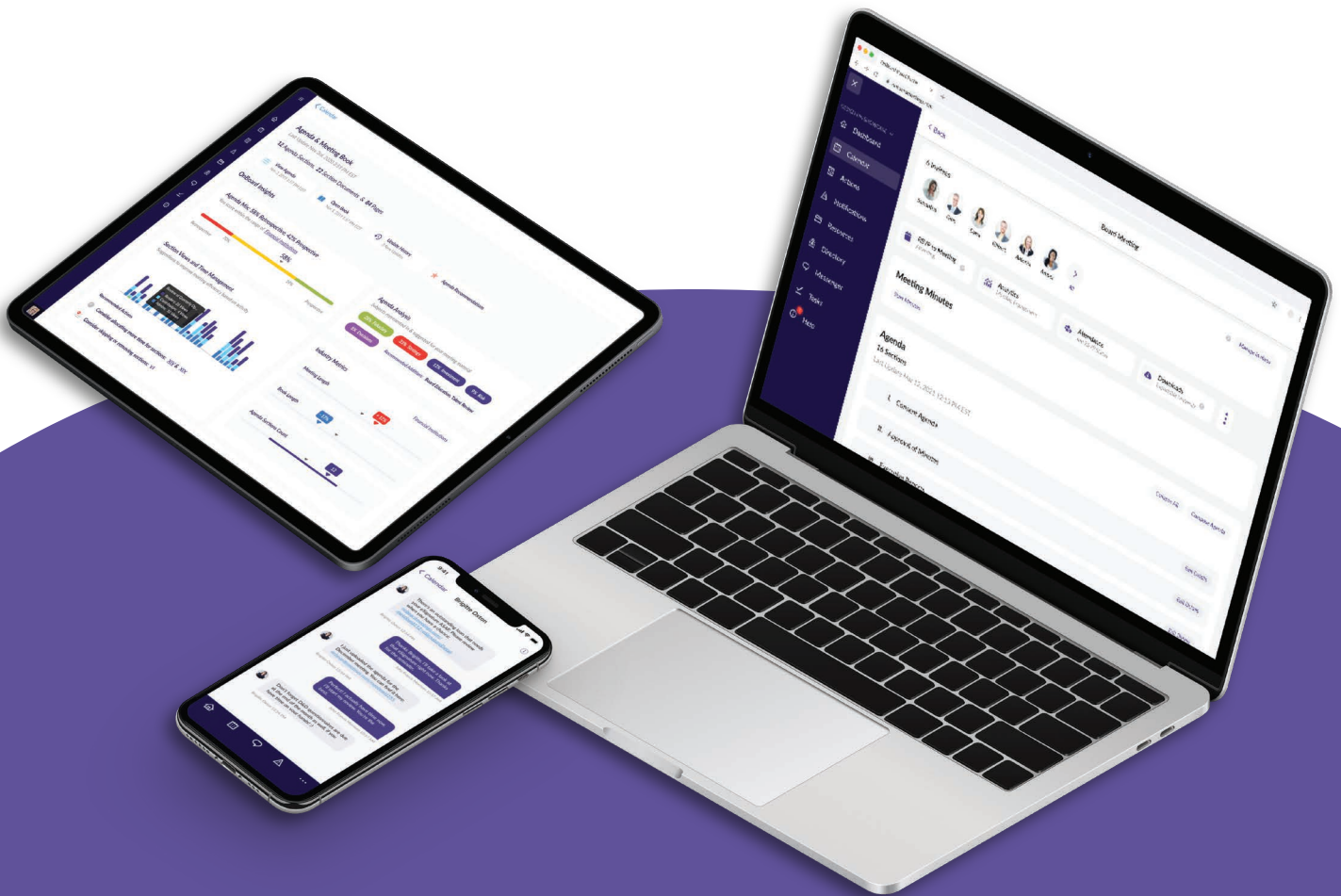
Top Rated Board  
Management App



Winner People’s  
Choice Award  
Governance Solution

# Key Features

OnBoard is built to help everyone involved do their best work by removing friction and fostering collaboration. From preparation, through planning and follow-up, we've designed our platform to address the unique needs of directors, executives, and administrators alike, because good governance is a team effort.







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## Voting & Approvals

A seamless platform that supports directors who need to make high impact decisions from any device. Equipping directors and leadership to organize, track, review, comment, and approve decisions – from anywhere.



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## eSignatures

Send and sign agreements securely from any device. eSignatures keep your signed documents and legal agreements organized with all the rest of your board work.



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## Engagement Analytics

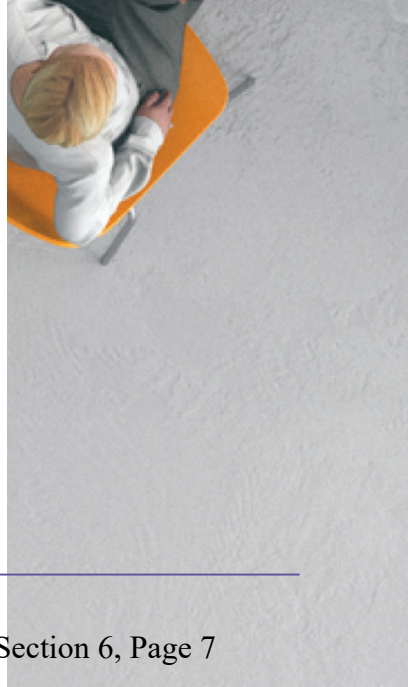
Real-time insights into how your board works. Know when board books are read, where annotations are made, and what agenda sections are receiving the most attention from the board.



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## Zoom Integration

With our Zoom integration, directors and CEOs can connect, face-to-face while using OnBoard – right on the same screen as their meetings and notes.





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## Agenda Builder

The agenda and meeting builder is a drag and drop, every file-type enabled, template powered, cloning capable, document organizing, decision tracking powerhouse.



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## Task Management

Manage, organize, and track your most important action-items—everything happening throughout your meeting cycle.



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## Secure Messenger

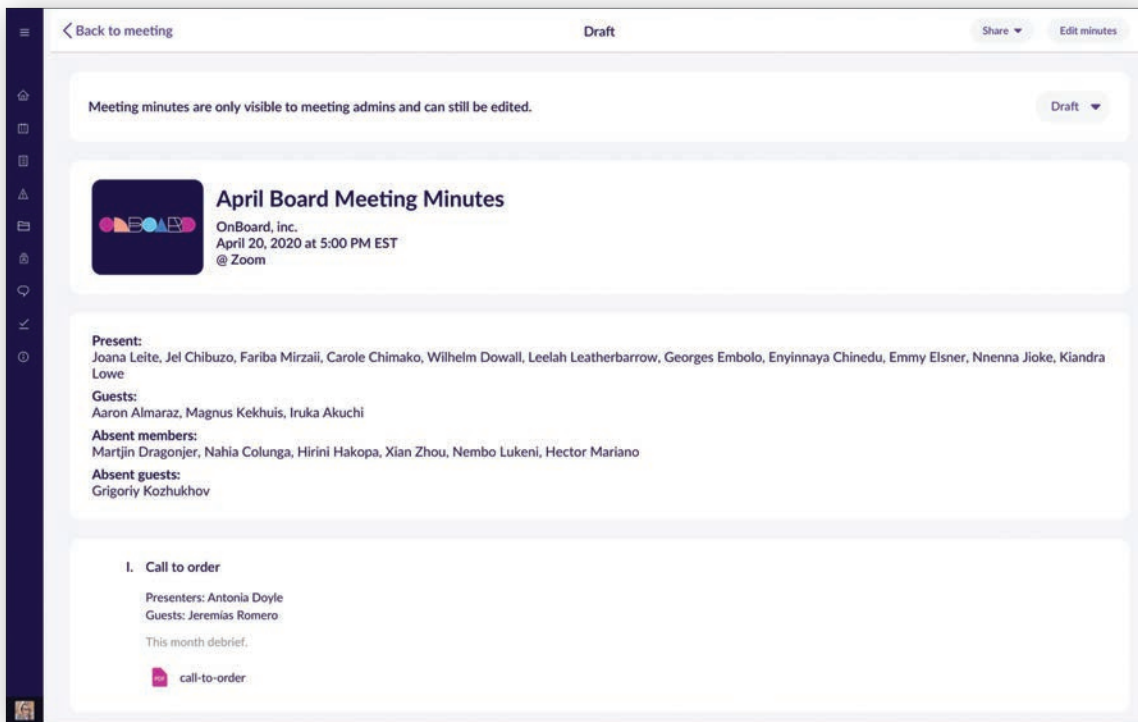
OnBoard Messenger allows the board to quickly start individual or group conversations to discuss sensitive board work.



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## Director & Officer Questionnaires

OnBoard sets the standard for end-to-end board governance with a robust and integrated D&O Questionnaire solution that supports your ongoing compliance.



## Minutes Builder

The minutes builder unifies your workflow, enabling you to make minutes directly within OnBoard. Effortlessly make notes, create tasks, track attendance, and mark motions as the meeting progresses. That makes it easy to focus on the meeting itself, a must have for every meeting workflow.

### Track Attendance, Record Motions, Assign Tasks

Going above and beyond note taking, the minutes builder streamlines the recording of motions, tasks, and attendance.

### Invite Your Team To Make Edits and Suggestions

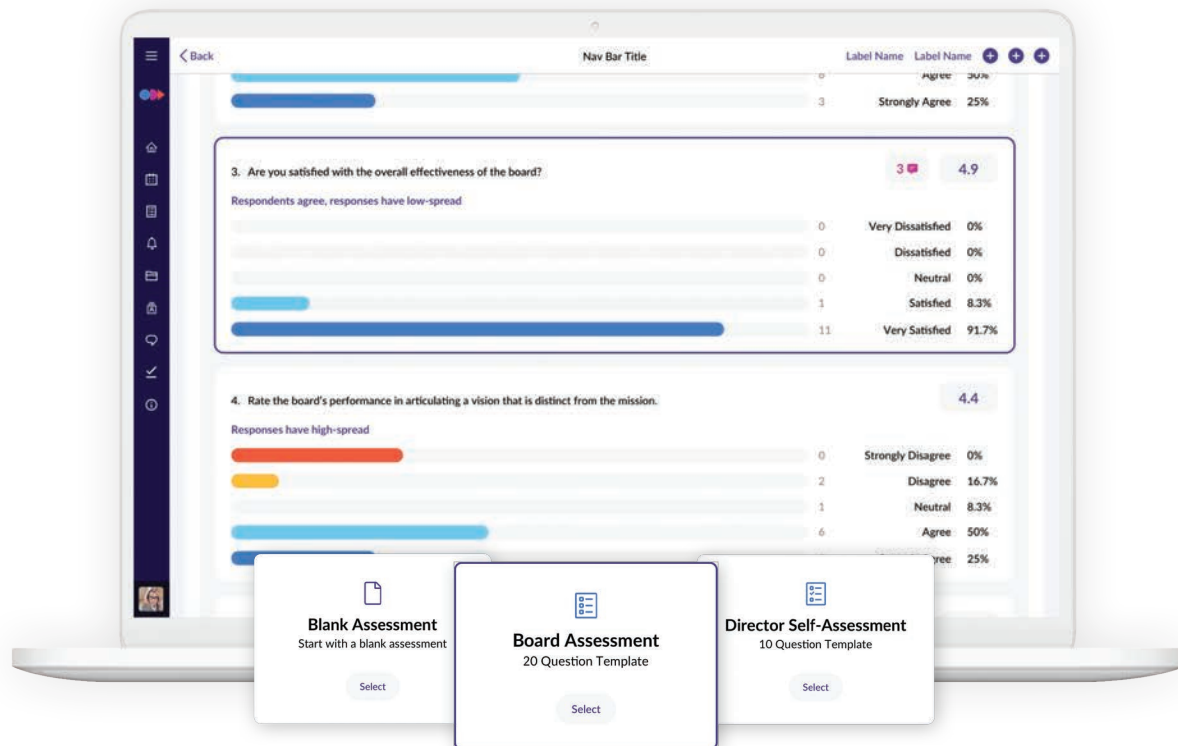
The builder is bundled with a powerful review tool, as intuitive as Word or Google Docs. Invite anyone on your team to offer edits, comments, and corrections.

### Effortlessly Export As a Word Doc or PDF

When you've finished reviewing your minutes, OnBoard enables speedy publishing directly within your resource center, as a PDF, or a Word Document.

### Stop Juggling Between Different Apps & Files

The minutes builder eliminates the need to juggle between apps and file types while keeping all your board work where it belongs — inside OnBoard's secure platform.



## Board Assessments

Assessments empower boards to measure their performance against the organization's goals. Whether that comes in the form of an annual board assessment, a committee assessment, or CEO evaluation, it's a powerful way to continuously improve board performance with actionable results.

### Expert Templates

Leverage pre-built assessment templates, crafted by governance experts without the expense. Customizable assessment criteria offers the flexibility to assess and evaluate not only boards, but committees and CEOs too.

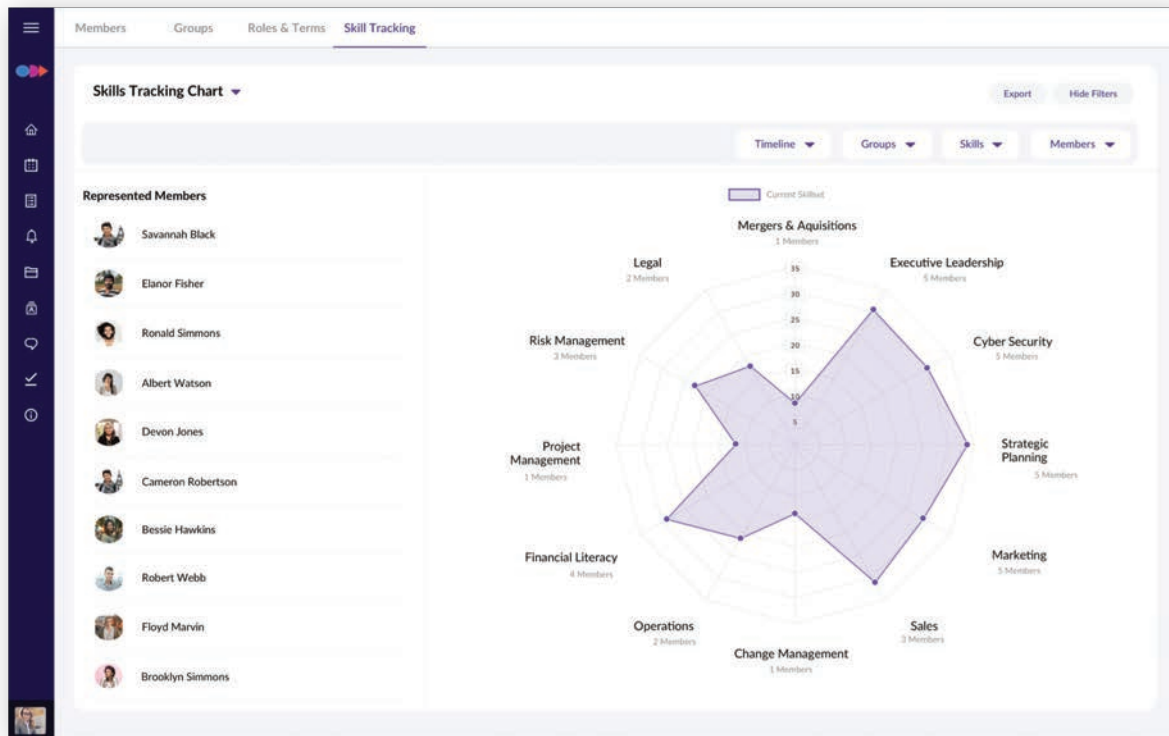
### Gather Honest, Open Feedback

The D&O solution is perfect for other sensitive governance surveys like conflicts of interest questionnaires, financial disclosures, CEO evaluations, director evaluations, and more.

### Create Actionable Results

Let's face it: Sending, receiving, and analyzing assessments is time-consuming. Board Assessments from OnBoard make the process faster and easier from start to finish. Once the results are in, insightful data visualizations enable focused analysis for smarter, more informed decision-making for your board's future.





## Skill Tracking

OnBoard Skills Tracking gives you insights into competencies for better visibility into current board composition. Quickly identify your board’s experience in specific areas and highlight gaps, then take action or build a recruiting plan that fits your organization’s strategic direction.

### Identify Existing Skills Gaps

Submit your board’s experience, background, and expertise and OnBoard presents a holistic overview of your board’s skill-set. True board intelligence helps you develop a well-rounded board that achieves objectives more effectively.

### Save Time and Reduce Complexity










Capture board skills data in a single secure repository that’s readily accessible when needed. The platform reduces the tools needed to track board members’ skills while keeping sensitive data secure.

### Insights for Recruitment & Succession Planning

The best boards leverage the right mix of skills and experience to allow for diversity of thought, varying perspectives, and innovative, strategic discussions. OnBoard Skills Tracking helps organizations leverage insights for a thoughtful and holistic approach to recruitment and succession planning.

## Keep It Safe

Work confidently and ensure the right people see the right information. Unparalleled security and data protection features like permission management and compliance flexibility give you confidence and control over your organization's most sensitive data.

- 
**Azure Security**  
 The most secure industry-leading security
- 
**Azure Data Compliance**  
 GLBA, FERPA, FISMA, SOC 1, SOC 2 ISO 27001/27002, and more
- 
**SOC 2 Certified**  
 Audited procedures, controls, & security practices
- 
**Global Data Center**  
 Ensures your data's security and fidelity
- 
**Two-Factor Authentication**  
 Enable dual identity confirmation
- 
**Biometric Security**  
 Touch ID & Face ID Login Security
- 
**Granular Permissions**  
 Secure every agenda and file by users and groups
- 
**Mobile Remote Wipe**  
 Lost or stolen devices can be purged of all data
- 
**Secure Single-Sign-On (Add On Feature)**  
 SSO integration with OneLogin and Okta



## Directors

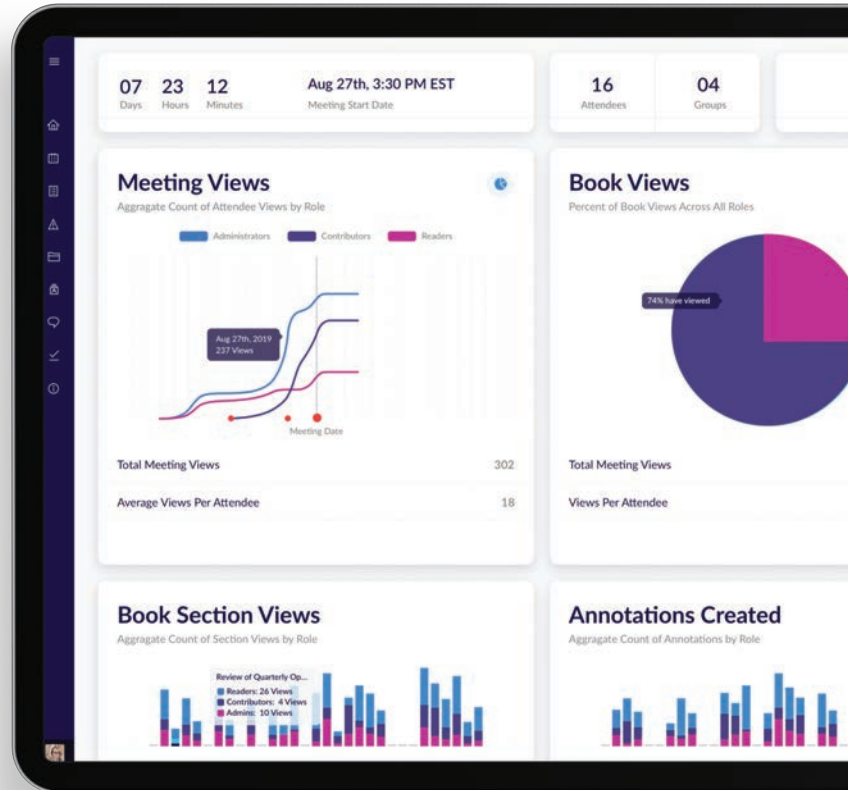
Focus on the big picture by seamlessly managing activities, meetings, decisions, and discussions across one or many boards.

## Executives

Free your board to govern more effectively and be better prepared for what's ahead by harnessing the power and insight of your directors.

## Administrators

Stay agile and adapt easily to changes as they occur by simplifying complex tasks and streamlining providing key information and insights.



“OnBoard is very user friendly and intuitive. Its features are simple to use. Training our board members was easy. OnBoard allows us to centralize all our board resources in one area and has streamlined communications. Overall, efficient, easy to use, great customer services & support.”



### Nicole Crites

Executive Assistant to  
the Interim CEO, Mercy Corps

“OnBoard would definitely be something that I think a board of any size, any caliber, any shape or form should think about incorporating.”

### Beth Bechdol

CEO,  
Agrinovus



“OnBoard was a welcome addition to our board meetings. After using a homegrown paperless option for many years, we sought a more stable alternative with the right functionality. OnBoard fit the bill. It provides our Board members with a user friendly environment to access materials and stay current on Board meetings.”

### Heather Fehn

Chief of Staff,  
The College of New Jersey



“OnBoard’s literally changed our entire board meetings. I say that as the oldest member of the board, I’ll be 81 in July, the least tech savvy of anybody on the board. And I am convinced, board meetings are more efficient, more fun, and we’re all actively involved.”



### Dr. Edward Potter

Board Director, DFCU

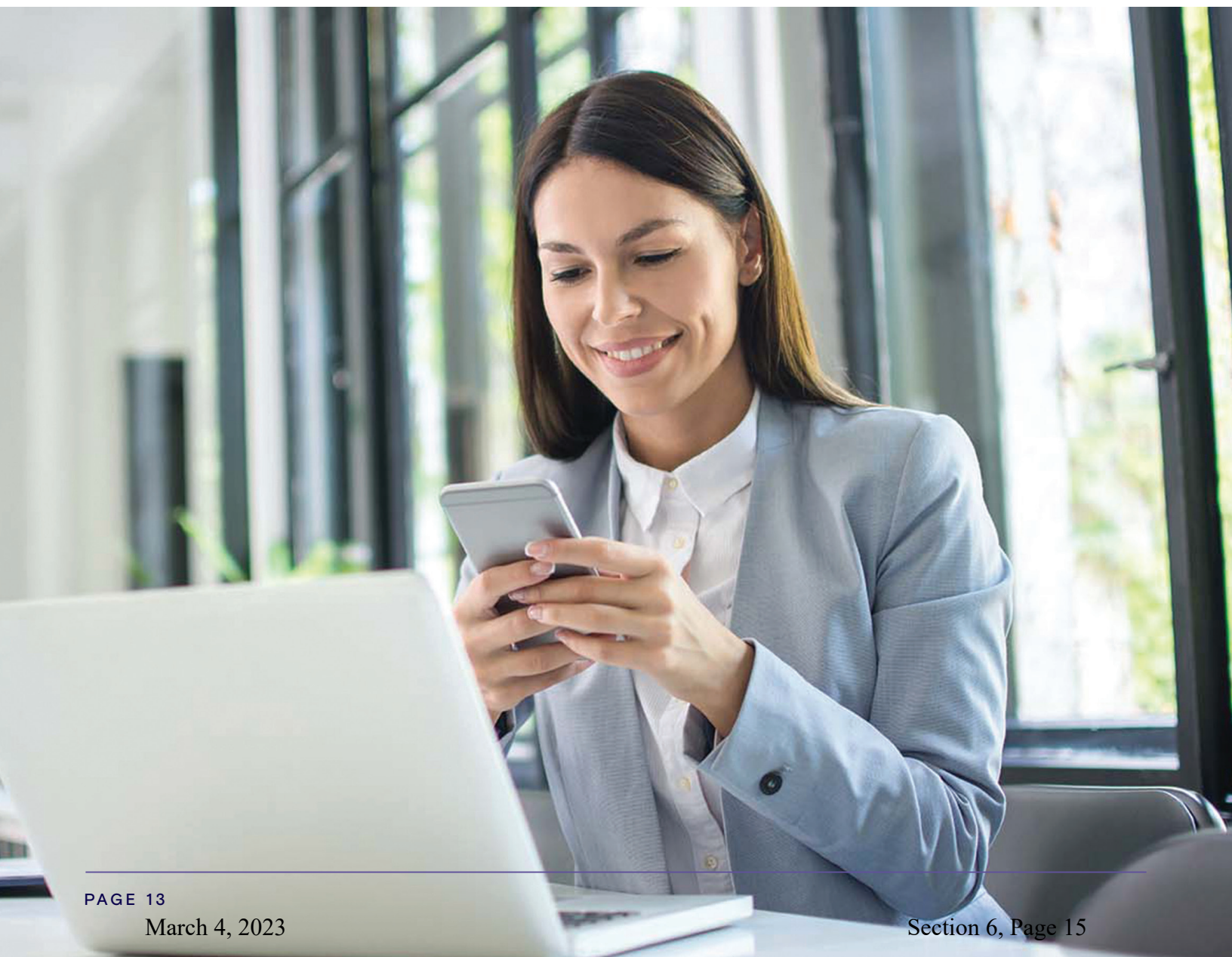


## CUSTOMER SUPPORT & SUCCESS

OnBoard has put our customers at the center of our business since the beginning. Our world-class Customer Success team allows us to bring our customers' voices to every internal meeting and decision.

They've helped thousands of teams across every industry plan, launch, and find value in OnBoard — fast. We're talking before your next meeting fast. A combination of raw talent and years of experience means that from day one they'll be a resource you can always call upon. People who understand your industry, your board, and how your team uses OnBoard's unique capabilities.

Being a Customer Success Manager demands both grit and a big heart. Our team demonstrates an excess quantity of both.



3x

Consecutive Award  
Winning Support &  
Customer Success

24x7

Best in Class 24x7  
Team Support

99.5%

In-House Tech  
Support Satisfaction

98.2%

Best in Industry  
98.2% Customer  
Retention Rate

74

Customer Success  
Team with World-  
Class NPS score

92%

92%+ Rate 5/5 For  
Ease of Set-Up



## Essentials

Essential tools to start delivering effective board governance

- ✓ Enterprise Security
- ✓ Agenda & Book Builder
- ✓ Mobile Apps
- ✓ Zoom Integration
- ✓ Annotations
- ✓ User & Group Permissions
- ✓ Calendar Integration
- ✓ Resource Library

## Premium

**MOST POPULAR**

Accelerate effectiveness with data-based insights for more strategic meetings and enhanced productivity.

- ✓ Minutes Builder
- ✓ Task Management
- ✓ Voting & Approvals
- ✓ Surveys
- ✓ eSignatures
- ✓ Training & Support
- ✓ Dedicated Customer Success Manager

## Ultimate

All the best-in-class capabilities to simplify complex governance needs at scale.

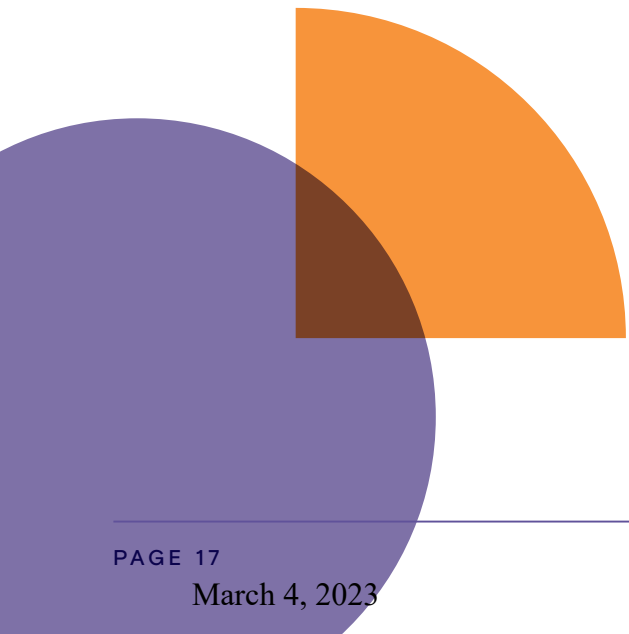
- ✓ SSO
- ✓ D&O Questionnaires
- ✓ Skills Tracking
- ✓ Board Assessments
- ✓ Director & Executive Training

CORE	ESSENTIALS	PREMIUM	ULTIMATE
Agenda and Board Book Builder	•	•	•
Automatic Book Building & Updates	•	•	•
Agenda Time Management	•	•	•
Notifications	•	•	•
Unlimited Groups	•	•	•
iOS, Android, Windows Mobile Apps	•	•	•
Zoom integration	•	•	•
News & Announcements	•	•	•
RSVP Tracking	•	•	•
Calendar Integration	•	•	•
Resource Library	Unlimited	Unlimited	Unlimited
Homepage/Dashboard	•	•	•
Document Markup & Annotation Tools	•	•	•
Advanced Search	•	•	•
Meeting Feedback	•	•	•
INDUSTRY BEST SECURITY & COMPLIANCE	ESSENTIALS	PREMIUM	ULTIMATE
Azure GLBA, FERPA, HIPAA, FISMA, ISO 27001/27002, SOC 2 Type 2	•	•	•
AES-256 Encryption Transit/Rest	•	•	•
Two-Factor Authentication	•	•	•
User & Group Permissions	•	•	•
Disable Downloading & Printing	•	•	•
Mobile Device Remote & Idle Wipe	•	•	•



PACKAGES & CAPABILITIES

ADVANCED FEATURES	ESSENTIALS	PREMIUM	ULTIMATE
Voting & Approvals	Available	•	•
Surveys	Available	•	•
eSignatures	Available	•	•
Minutes Builder	Available	•	•
Roles & Terms		•	•
Shared Annotations		•	•
In-app Messenger		•	•
Task Management		•	•
Engagement Analytics		•	•
Public Posting		•	•
Skills Tracking		Available	•
Single Sign On (SSO)		Available	•
Board Assessments		Available	•
D&O Questionnaire		Available	•
Linked Subsidiary Accounts			•



SERVICES & SUPPORT	ESSENTIALS	PREMIUM	ULTIMATE
24/7 Support	•	•	•
Customer Success Manager	Digital Only	CSM	Sr. CSM
Implementation Manager	Digital Only	IM	Sr. IM
Online Training Videos and Content	•	•	•
Community Group Training Webinars	•	•	•
Private Group Training Webinars		•	•
1 on 1 Training for Directors & Executives		Available	•
Professional Services	Available	Available	10/Hrs/Yr





(765) 535-1882

[onboardmeetings.com/agbonboard](https://onboardmeetings.com/agbonboard)

[agbonboard@onboardmeetings.com](mailto:agbonboard@onboardmeetings.com)



**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 7: BOARD ASSESSMENT**

The Board will conduct a self-assessment.

3/4/2023

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

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Retreat Section 7, Page 1



## Board of Trustees Self-Assessment

### BOARD ORGANIZATION / LEADERSHIP

*A strong, effective board helps create a strong, effective institution by focusing on its own unique responsibilities.*

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
----------------	-------	-------------------------------	----------	-------------------

- |  |                          |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. In general, board meetings are conducted in an orderly, efficient manner that allows for sufficient discussion. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Board members uphold the final majority decision of the board.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Meeting agenda items contain sufficient background information and recommendations for the board.               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The board adheres to its roles and responsibilities.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. The board operates ethically without conflict of interest.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. The board works to achieve the College's goals and objectives   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

### POLICY

*The most important board responsibility is to make good policy that provides guidance for College staff.*

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
----------------	-------	-------------------------------	----------	-------------------

- |  |                          |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. The board critically reviews its policies as they are developed.                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The board recognizes the difference between its policy role and the roles of the CEO and staff. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The board is appropriately involved in defining the vision, mission, and goals.                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The board sets priorities in conjunction with the CEO.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. The board is familiar with the general strategic and master plans of the institution.           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## COMMUNITY RELATIONS / ADVOCATING FOR THE COLLEGE

*The board governs on behalf of the public and advocates on behalf of the College.*

- |   | Strongly Agree           | Agree                    | Neither Agree nor Disagree | Disagree                 | Strongly Disagree        |
|---|--------------------------|--------------------------|----------------------------|--------------------------|--------------------------|
| 1. The board actively seeks to understand community and regional needs and expectations   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The board supports the development of educational partnerships with community agencies, businesses, and local government, where appropriate. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The board recognizes and celebrates positive accomplishments of the College.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The board actively supports the mission and values of the College.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. The board works to build a positive image of the College.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |

## BOARD / CEO RELATIONS

*The CEO is the primary agent of the board, carries out board policies, and provides educational leadership.*

- |   | Strongly Agree           | Agree                    | Neither Agree nor Disagree | Disagree                 | Strongly Disagree        |
|---|--------------------------|--------------------------|----------------------------|--------------------------|--------------------------|
| 1. The board and the CEO have a positive, cooperative relationship.                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The board annually develops goals and objectives that are used in the evaluation of the CEO. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |

## STANDARDS FOR COLLEGE OPERATIONS AND PERFORMANCE

*The board holds the College accountable and establishes a climate in which learning is valued.*

- |   | Strongly Agree           | Agree                    | Neither Agree nor Disagree | Disagree                 | Strongly Disagree        |
|---|--------------------------|--------------------------|----------------------------|--------------------------|--------------------------|
| 1. The board is knowledgeable about the educational programs and services of the College. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The board understands the budget and financial statements.                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The board demonstrates a concern for the success of all students.                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The board is involved in the accreditation process.                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |

5. The board monitors performance related to its policies on fiscal management and for facilities development, maintenance, and appearance.

6. The board understands the financial audit and its recommendations.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signatures:**

Board President: \_\_\_\_\_

Board Vice President: \_\_\_\_\_

Board Secretary: \_\_\_\_\_

Board Treasurer: \_\_\_\_\_

Board Member: \_\_\_\_\_

Board Member: \_\_\_\_\_

Date of Evaluation: \_\_\_\_\_

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 8: SUCCESSION PLANNING**

The Board will discuss succession planning for the College.

3/4/2023

**East Central College**

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES RETREAT  
March 4, 2023**

**AGENDA ITEM 9: ADJOURNMENT**

**Recommendation:** To **adjourn** the March 4, 2023, Board of Trustees Retreat.

3/4/2023

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**East Central College**

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