

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
Monday, June 26, 2023**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present for all or parts of the meeting were Joseph Stroetker, Eric Park, Cookie Hays, Prudence Johnson, and Audrey Freitag. Also present were President of the College Jon Bauer; Administrators – Vice President of External Relations Joel Doepker, Vice President of Finance and Administration DeAnna Cassat, and Vice President of Student Development Sarah Leassner; Faculty – Faculty Association President Reg Brigham, ECC-NEA President Aaron Bounds, ECC-NEA Vice President Tanner French; Other Staff – Human Resources Director Carrie Myers, Rolla Campus Director Christina Ayres, Director of Communications & Marketing Gregg Jones, Executive Director of Institutional Effectiveness Michelle Smith, Director of Institutional Research Bethany Lohden, Professional Staff Association President Carson Mowery, Classified Staff Association Vice President Amanda Studdard, and Executive Assistant to the President Bonnie Gardner.

RECOGNITION OF GUESTS: There were no guests.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for the June 26, 2023, meeting of the Board of Trustees.

Motion by Eric Park; Seconded by Prudence Johnson; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the May 8, 2023, regular meeting of the Board of Trustees.

OUTSTANDING ALUMNI AWARD: Dr. Bauer presented the Outstanding Alumni Award plaque to Trustee Cookie Hays, noting that the award was officially presented at commencement but the plaque had not yet arrived.

TREASURER’S REPORT AND FINANCIAL REPORT: Vice President DeAnna Cassat reviewed the financial statements as of April 30, 2023. She noted that cash and investments are up over last year. Local revenue is trending lower than the budgeted amount; however, as of June 26 \$7,780,000 has been collected which is approximately 97% of budget. Tuition & fees revenue is lower due to lower spring enrollment. Interest income is trending upward due to increased rates. Utilities have been over budget and an increased amount is budgeted for FY24. Dr. Park noted that he meets with VP Cassat monthly to review the financials in significant detail.

Motion: To **approve** the treasurer’s report, the financial report, and the payment of bills subject to the annual audit.

Motion by Eric Park; Seconded by Prudence Johnson; Carried Unanimously

BID: Dr. Bauer noted that the telehealth services proposal was presented last month, and the Board had several questions. Vice President Sarah Leassner presented additional information in response to those questions. She indicated that 24/7 access to behavioral and medical help for students is something the college has been unable to provide. The Virtual Care Group (VCG) can provide assistance quickly; the average wait time to see a provider is 15 minutes. No insurance is needed and there are no copays. Student visits are unlimited. There are 15 licensed physicians and 600 licensed

therapists in Missouri. If East Central enters into an agreement with VGC, they will fully evaluate the provider network to determine if additional providers are needed. If there is a medical emergency, the online provider will coach the individual through calling 911. If the individual's needs are outside the scope of the provider, referrals to local resources will be provided. The Rx Savings program is used for prescriptions which provides up to 85% savings. In comparison to the small cost of this program, the cost of a student health plan ranges from \$1,500 to \$2,500 per year.

Board members questioned whether providing this service would pose any legal risk or liability to the college, whether the college would be committed to a four-year contract, and if there was an age limit for students to participate. Dr. Bauer stated that the contract can be reviewed by the College's liability insurance carrier as well as legal counsel to ensure there are no risks involved. He further noted that that contract will be for four years but is subject to annual approval by the Board.

It was noted that the Student Services Fee was increased from \$1 per credit hour to \$2 last year in anticipation of funding this service for students. This fee is dedicated to funding services that support students and there is currently a minimal fund balance. Concern was expressed that the charge is not equitable because full-time students are paying more than part-time students for the same level of services and some students may already have medical insurance through their parents. It was suggested consideration be given to a funding mechanism that spreads the financial responsibility equally. Dr. Bauer indicated this proposal will be brought back in July after the liability issue is explored.

INSURANCE BROKER: Cottingham & Butler has been very responsive to the needs of ECC's employees, and the college is pleased with their service. Dr. Bauer noted that when they came on board the current insurance plan was in place so they could not influence rates. As the college moves into the next renewal, they will have the opportunity to make an impact.

Motion: To **approve** the continuation of Cottingham & Butler as the College's insurance benefits consultant for FY24 at an annual cost of \$36,000.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

CENTRAL METHODIST MOU: Dr. Bauer noted that this is an annual renewal. Central Methodist University has been located on the Union campus since 1991. The facilities use agreement is reviewed each spring, and Central Methodist has accepted the increased rate.

Motion: To **approve** a Memorandum of Understanding for Continuing Facilities Usage with Central Methodist University for FY24 at a flat rental fee of \$29,216.

Motion by Cookie Hays; Seconded by Eric Park; Carried Unanimously

COLLECTIVE BARGAINING AGREEMENT: Dr. Bauer indicated that negotiations began in late fall using a very collaborative process. The bargaining agreement includes a 4% increase in compensation as well as a retirement incentive for faculty. If the agreement is approved, a retirement incentive that applies to staff will be presented at next month's meeting. Aaron Bounds noted that the ratification by faculty was unanimous.

Motion: To **approve** the negotiated Collective Bargaining Agreement with the ECC-NEA regarding salary, benefits, and working conditions for the 2023-2024 fiscal year.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

FY24 BUDGET AND STAFFING PLAN: Vice President Cassat reviewed the budget development process and FY24 budget highlights. She noted that requests for non-personnel items were revised to ensure compensation could remain a focus.

Local revenue, state revenue, and tuition/fees represent 95% of total revenue. The local revenue projection is based on actual numbers from this year; state aid has been determined by the legislature and will be signed by the governor soon with a \$78,000-\$79,000 increase this year; tuition and fees are projected based on flat enrollment for the year; interest income is based on additional CDs in place; and the inter-fund and indirect transfers include the match for state maintenance and repair funds, funding from the Perkins grant for career and technical programs, and use of lost revenues for one-time expenses.

On the expense side, the benefits line includes a 5% increase for health insurance, a 4% COLA for all employees, and non-personnel expenses which have increased by \$472,000. The non-personnel increase includes increased costs due to inflation, a rent increase in Rolla, utilities cost increases, and items historically funded in Fund 10 but moved to COVID funding being moved back to Fund 10 for FY24.

MOTION: To **approve** the general operating budget and staffing plan for FY24 as attached to the agenda.

Motion by Audrey Freitag; Seconded by Eric Park; Carried Unanimously

FLEXIBLE WORK / REMOTE WORK POLICIES: Dr. Bauer noted that changes in the way employees work had to be implemented during the COVID pandemic. Following that time, work began on the development of a formal policy that would provide a quality experience for students but also allow the college to remain competitive in the marketplace to attract and retain employees. The administrative team implemented a pilot program in the fall of 2022 to gauge how flexible and remote work could be utilized; this formed the basis for the policies presented in the agenda packet. Both policies were discussed by the Shared Governance Council, which has recommended their approval.

The policies provide for intermittent situations where an employee may work from home for up to three days due to unexpected circumstances; this requires supervisor approval. It also provides for an ongoing change to the normal five-day week by allowing the employee to work from home one day per week or flex the standard office hours each week; this requires approval from both the supervisor and the appropriate administrator. These options are not to take the place of sick leave. When an employee is ill or needs to care for an ill family member and is unable to provide the level of service expected to meet the needs of students and the institution, they will be asked to use sick leave. It is also recognized that some jobs are not a good fit for flexible work.

These policies were presented for a first reading and will be returned to the agenda at the July meeting.

CITIZENS ADVISORY COMMITTEE: The general obligation bonds will retire in 2026, and the institution must decide if the debt service levy will expire, if there are construction needs that require asking for voter approval of new bonds, or if voters should be asked to transfer the debt service levy to the operating fund to support the needs of the institution. Dr. Bauer explained that, per Board policy, the Board is authorized to appoint a citizens committee to make recommendations regarding the tax levy. The names presented represent each high school district in the taxing district. If approved, the committee will begin meeting on June 28 with the expectation that a recommendation will be presented for the Board's consideration in October. The administrative team will meet with the committee; other staff will be invited to meet with them as needed based on agenda topics.

Motion: To **appoint** a Citizens Advisory Committee with membership as outlined in the attachment to the agenda to review East Central College's existing debt structure, finances, and tax levy.

Motion by Joseph Stroetker; Seconded by Audrey Freitag; Carried Unanimously

***PERSONNEL:** The Board **approved** the reappointment of Joseph Benninger as Head Coach – Men’s and Women’s Soccer for fiscal year 2024 and the appointment of Jessica Brown as Welding Instructor effective August 14, 2023, with an annual base salary of \$38,578 and Jessica Horn as Adult Education & Literacy Volunteer & Orientation Specialist effective June 26, 2023, with an annual salary of \$35,944. The Board also **approved** an addendum to the roster of adjunct faculty for the Summer 2023 semester as listed in the attached memorandum.

BOARD PRESIDENT’S REPORT: Board President Ann Hartley reported that the MCCA spring conference was very informative. She also complimented all those involved in making the recent Metallica Benefit Concert a huge success.

REPORTS:

- A. FACULTY ASSOCIATION REPORT:** Faculty Association President Reg Brigham indicated the Association had no report.
- B. ECC-NEA:** NEA President Aaron Bounds expressed appreciation to all who worked to complete the Collective Bargaining Agreement for the coming year and noted that the negotiations were collegial.
- C. PROFESSIONAL STAFF ASSOCIATION REPORT:** PSA President Carson Mowery reported that Dana Riegel was a featured speaker for the Rural Community College Association on how ECC uses benchmark data for decision-making.
- D. CLASSIFIED STAFF ASSOCIATION REPORT:** CSA Vice President Amanda Studdard reported that the May Denim Days raised \$125 for All Abilities and the June effort netted \$165 for CASA. The Rolla Denim Days from April through June raised \$55 for CASA of South Central Missouri. Jessica Horn and Amanda Studdard were re-elected to their officer positions. However, Jessica has accepted a new position as professional staff, so nominations are currently being accepted for a new CSA president.

PRESIDENT’S REPORT: Dr. Bauer reported that the canopy has been installed on the pedestrian bridge and the contractor is currently finishing site restoration.

The Metallica benefit concert was a success with about 225 in attendance. Vice President Joel Doepker noted that dozens of people worked to plan the event and volunteered at the concert. ECC received the Metallica award in July 2022 and is the only community college in Missouri to receive this award. The concert intended to increase money for manufacturing scholarships because funding from the grant decreases each year. Nearly \$21,000 of the \$25,000 goal was raised through sponsorships, donations, and the Metallica concert ticket raffle; additional profits will be determined after the proceeds from food and drinks are finalized. This was a great opportunity to promote the college and its programs as well as recognize students in the programs. The first year of the Metallica grant provided 48 scholarships for manufacturing technology students who ranged in age from 18 to 54 years old. VP Doepker stated that this is the first time a school has hosted a benefit concert and it has generated a great deal of interest from other colleges in the cohort.

The Patrons of the Arts kickoff was held at Robbler Winery on June 8 with about 130 patrons in attendance.

Other campus events were noted, including the recent Guided Pathways Summer Institute hosted by ECC and attended by representatives from schools around the state, the Juneteenth observance spearheaded by Carson Mowery, and the establishment of a free little library on the walking trail by the Student Government Association.

June 26, 2023, Board Minutes

With the retirement of Debbie Simily, Great Western Dining will take over campus dining services. They will begin operations on July 17.

The flooring replacement project that began over spring break will be completed over the summer. The carpet in the training center's large conference room will be replaced with laminate plank flooring in addition to flooring replacement in other public spaces.

New technology is being installed in meeting spaces and classrooms across campus as part of the three-phase technology project. COVID funds have been used for phase one, which will be completed this summer. A federal earmark has been secured to pay for phase two.

Dr. Bauer noted that Leigh Kolb received the Harold Austen Good Teaching Award presented by retired NEA members in the area. This is the first time an ECC faculty member has been recognized.

ADJOURNMENT:

Motion: To **adjourn** the June 26, 2023, public meeting of the Board of Trustees at 7:10 p.m.
Motion by Cookie Hays; Seconded by Joseph Stroetker; Carried Unanimously

President, Board of Trustees

Secretary, Board of Trustees

East Central College
Statement of Activities
General Fund

	2024 FY Budget	2023 FY Budget	\$ Difference	% Difference
Revenues:				
Local Revenue	8,428,974	8,061,258	367,716	4.56%
State Revenue	5,360,734	5,290,485	70,249	1.33%
Federal Revenue	-	-	-	-
Tuition and Fees	7,808,233	7,409,748	398,485	5.38%
Interest Income	124,076	75,000	49,076	65.43%
Gifts and Grants	100,000	100,000	-	0.00%
Miscellaneous Revenue	45,500	45,100	400	0.89%
Transfers-Interfund & Indire	749,967	269,608	480,359	178.17%
Transfer Federal Programs	-	-	-	-
Total Revenues	22,617,484	21,251,200	1,366,284	6.43%
Expenses:				
Salaries	13,229,459	12,631,593	597,866	4.73%
Benefits	4,713,956	4,418,238	295,718	6.69%
Contractual Services	1,084,300	1,032,198	52,102	5.05%
Current Expenses	1,016,161	859,010	157,151	18.29%
Travel	269,417	271,559	(2,142)	-0.79%
Property & Casualty Insuran	235,000	222,000	13,000	5.86%
Vehicle Expense	17,750	19,400	(1,650)	-8.51%
Utilities	645,840	545,000	100,840	18.50%
Tele/Communications	229,460	250,770	(21,310)	-8.50%
Miscellaneous	596,224	397,285	198,939	50.07%
Foundation Paid Expense	27,505	1,485	26,020	1752.18%
Clearing Account	-	-	-	-
Scholarship Expense	145,600	180,600	(35,000)	-19.38%
Faculty Development	0	25,000	(25,000)	-100.00%
Instit. Match for Grants	35,000	35,000	-	0.00%
Commitment to AEL	70,000	60,000	10,000	16.67%
Instit. Commit.to Fine Arts	-	-	-	-
Instit. Commit.to Word & Motion	-	-	-	-
Capital	25,750	21,500	4,250	19.77%
Interfund Transfers	-	-	-	-
Debt Princ & Interest	276,063	280,563	(4,500)	-1.60%
Total Expenses	22,617,484	21,251,200	1,366,284	6.43%
Revenue over Expenses	-	-	-	-

EAST CENTRAL COLLEGE - STAFFING PLAN FY24
COLLEGE PRESIDENT DIVISION

Updated 6/19/23

Title	Position Classification Level	Position Status: Full-time (FT)/Part-time (PT)	Part-Time Position Annual Hours	Location Regularly Assigned	GL Fund Account	Fund %	Last Name	First Name
President	ADM	FT		MC	10-61036-5110-00	100%	Bauer	Jon, Dr
Executive Assistant	205	FT		MC	10-61036-5120-00	100%	Gardner	Bonnie
Vice President, External Relations						100%	Doepker	Joel
Vice President, Finance & Administration (Chief Financial Officer)						100%	Cassat	DeAnna
Vice President, Academic Affairs (Chief Academic Officer)						100%	Walter	Robyn, Dr.
Vice President, Student Development						100%	Leassner	Sarah
FOUNDATION/INSTITUTIONAL DEVELOPMENT								
Institutional Development/Foundation Executive Director	207	FT		MC	10-65040-5120-00	100%	Kelch	Bridgette
Foundation Event & Program Coordinator	204	FT		MC	10-65040-5160-00	100%	Masek	Hannah
HUMAN RESOURCES								
Director, Human Resources	206	FT		MC	10-63044-5120-00	100%	Myers	Carrie
Human Resources Generalist	107	FT		MC	10-63044-5160-00	100%	Aguilar	Kim
Human Resources Generalist	107	FT		MC	10-63044-5160-00	100%	On Hold FY24	
INSTITUTIONAL EFFECTIVENESS								
Executive Director, Institutional Effectiveness	209	FT		MC	10-61030-5120-00	100%	Smith	Michelle, Dr
Director, Institutional Research	206	FT		MC	10-61030-5120-00	100%	Lohden	Bethany
Research Analyst	205	FT		MC	10-61030-5120-00	100%	Riegel	Dana
ECC-ROLLA								
Director	208	FT		ROLLA	10-46128-5120-10	100%	Ayres	Christina
Assistant Director	205	FT		ROLLA	10-46128-5120-10	100%	Crosby	Jenni
Enrollment Services Coordinator	202	FT		ROLLA	10-46128-5120-10	100%	Karr	Racheal
Counselor/Academic Advisor	204	FT		ROLLA	10-46128-5120-10	100%	Robart	Jessica
Administrative Assistant	104	FT		ROLLA	10-46128-5160-10	100%	Swope	Karen
Student Success Specialist - English	105	PT	800	ROLLA	10-46128-5160-10	100%	Vacant	
Student Success Specialist - Math/Biology	105	FT		ROLLA	10-46128-5160-10	100%	Moreland	Kirby
Student Success Specialist - Chemistry/Physical Science	105	PT	800	ROLLA	10-46128-5160-10	100%	Neulinger	Donna
Technology & Facilities Technician	105	FT		ROLLA	25-46041-5160-10	100%	Taber	Brad
Student and Testing Services Specialist	104	FT		ROLLA	10-46128-5160-10	100%	Halfaker	Cole
Student and Testing Services Specialist	104	FT		ROLLA	10-46128-5160-10	100%	Schaefer	Max
INFORMATION TECHNOLOGY								
Director, Information Technology	209	FT		MC	10-64041-5120-00	100%	Houston	Doug
Enterprise System Administrator	206	FT		MC	10-64041-5120-00	100%	Lause	Anne
Computer Programmer/Analyst	206	FT		MC	10-64041-5120-00	100%	New Position for FY24	
Network & Systems Manager	206	FT		MC	10-64041-5120-00	100%	Curnutte	Ehren
Technical Support Coordinator	204	FT		MC	10-12080-5120-00	100%	Gibbs	Dee
Assistant Network & Systems Manager	107	FT		MC	10-64041-5160-00	100%	Hughes	Andrew
Technical Support Technician	103	FT		MC	10-64041-5160-00	100%	Gasaway	Thomas
Technical Support Technician	103	FT		MC	10-64041-5160-00	100%	Steffens	David
Technical Support Technician	103	FT		MC	10-12080-5160-00	100%	Vacant	
Technical Support Technician	103	PT		MC	25-46041-5160-00	100%	Vacant	

Notes:

Added Computer Programmer/Analyst for Mid Year FY24

Effective 7/1/23
 Updated 6/19/23

Board Approved on

Title	Pos Level	FT/PT	Months Hours	Location Regularly Assigned	Fund Account	Fund %	Last Name	First
EXTERNAL RELATIONS								
Vice President	301	FT		MC	10-46131-5120-00	100%	Doepker	Joel
Executive Administrative Assistant	107	FT		MC	10-46131-5160-00	100%	Cubas	Cynthia
Coordinator of Web Services/Programming	205	FT		MC	10-65043-5120-00	100%	Kolb	Andrew
SkillsUp Grant - Program Coordinator (grant position)	203	FT		MC	50-46153-5120-00	100%	Schall-Willmore	Melissa
COMMUNICATIONS & MARKETING								
Director, Communications & Marketing	205	FT		MC	10-65042-5120-00	100%	Jones	Gregg
Multimedia Specialist	104	FT		MC	10-65042-5160-00	100%	Studdard	Amanda
Multimedia Assistant	103	PT		MC	10-65042-5160-00	100%	Stanfield	Abigail
AEL								
Director, Adult Education and Literacy Programs	206	FT		MC	50-14009-5120-00	67%	Whalen	Alice
Director, Adult Education and Literacy Programs					50-14002-5120-00	15%	Whalen	Alice
Director, Adult Education and Literacy Programs					50-14006-5120-00	10%	Whalen	Alice
Director, Adult Education and Literacy Programs					50-14001-5120-00	5%	Whalen	Alice
Director, Adult Education and Literacy Programs					50-14017-5120-00	3%	Whalen	Alice
Adult Education and Literacy Volunteer & Orientation Specialist	201	FT		MC		100%	Horn	Jessica
Adult Education and Literacy - Instruction Coordinator	201	FT		MC	50-14006-5120-00	60%	Eagan	Mary
Adult Education and Literacy Instructor - Instruction Coordinator					50-14001-5120-00	33%	Eagan	Mary
Adult Education and Literacy - Instruction Coordinator					40-14006-5120-00	7%	Eagan	Mary
Administrative Assistant, Adult Education & Literacy Programs	104	FT		MC	50-14006-5160-00	77%	Eckelkamp	Brenda
Administrative Assistant, Adult Education & Literacy Programs					50-14009-5160-00	10%	Eckelkamp	Brenda
Administrative Assistant, Adult Education & Literacy Programs					50-14001-5120-00	5%	Eckelkamp	Brenda
Administrative Assistant, Adult Education & Literacy Programs					50-14002-5160-00	5%	Eckelkamp	Brenda
Administrative Assistant, Adult Education & Literacy Programs					40-14006-5160-00	3%	Eckelkamp	Brenda
English Language Acquisition Instructor	105	PT		Rolla, Union, Washington	50-14001-5160-00	100%	Varies	
Adult Education and Literacy Instructor	105	PT		AEL ELA-IET	50-14001-5160-00	100%	Varies	
Adult Education and Literacy Instructor	105	PT		Cuba, Hermann, Montgomery City, Owensville, Pacific Rolla, St. Clair, St. James, Sullivan, Union, and Washington	50-14006-5160-00	100%	Varies	
Adult Education and Literacy Instructor	105	PT		AEL-IET	50-14006-5160-00	100%	Varies	
CENTER FOR WORKFORCE DEVELOPMENT								
Executive Director, Center for Workforce Development	208	FT		MC	40-13005-5120-00	100%	Tracy	Todd
Coordinator, Apprenticeship & Business Training Program	205	FT		MC	40-13005-5120-00	50%	Richards	Melissa
Coordinator, Apprenticeship & Business Training Program					50-12804-5120-00	50%	Richards	Melissa
Coordinator, Grant & Program Administrator	204	FT		MC	40-13005-5160-00	75%	Brinker	Cindy
Coordinator, Grant & Program Administrator					50-12804-520-00	25%	Brinker	Cindy
Coordinator, Center for Workforce Development Programming	201	FT		MC	40-13005-5120-00	100%	Ruwe Kaiser	Pam
Health Careers Outreach Coordinator	202	FT		MC	40-13005-5120-00	100%	Warmack	Terri

Notes:

Part time AEL Volunteer Coordinator moved to FT AEL Volunteer & Orientation Specialist

Title	Pos Level	FT/PT	Months Hours	Location Regularly Assigned	Fund Account	Fund %	Last Name	First
FINANCE & ADMINISTRATION SERVICES								
Vice President, Finance & Administration	301	FT		MC	10-62030-5120-00	100%	Cassat	DeAnna
Executive Administrative Assistant	107	FT		MC	10-62030-5160-00	100%	Deuser	Michelle
PURCHASING								
Procurement Coordinator	201	FT		MC	10-63053-5120-00	100%	Popp	Melissa
FINANCIAL SERVICES								
Director, Financial Services/Comptroller	208	FT		MC	10-62039-5120-00	100%	Moore	Annette
Associate Director, Financial Services	204	FT		MC	10-62039-5120-00	100%	Hoffman	Lark
Payroll Specialist	107	FT		MC	10-62039-5160-00	100%	Baillie	Carol
Accounts Payable Specialist	104	FT		MC	10-62039-5160-00	100%	Perkins	Donna
Accounts Receivable Specialist	104	FT		MC	10-62039-5160-00	100%	Hemker	Laura
Accounts Receivable Specialist	104	FT		MC	10-62039-5160-00	100%	Bailey	Gayle
BOOKSTORE/MAIL AND IMAGING SERVICES								
Manager, Bookstore/Mail and Imaging Services	204	FT		MC	40-63052-5120-00	100%	Gray	Tim
Bookstore Accounts Technician	104	FT		MC	40-63052-5160-00	100%	Frank	Paula
Bookstore Textbook Associate	104	FT		MC	40-63052-5160-00	100%	Rhodes	Jenifer
Bookstore Sales Associate	101	PT	980	MC	40-63052-5160-00	100%	Crumpecker	Patty
Bookstore Sales Associate	101	PT		MC	40-63052-5160-00	100%	On Hold FY24	
Mail Clerk/Duplicator	102	FT		MC	10-43068-5160-00	100%	Burgess	Brook
FACILITIES & GROUNDS								
Director, Facilities & Grounds	206	FT		MC	10-71038-5120-00	100%	Pratt	Tot
Custodial Supervisor	204	FT		MC	10-71056-5120-00	100%	Schickler	Tom
Administrative Assistant	104	FT		MC	10-71038-5160-00	100%	Apperson	Julie
Custodian - Lead	104	FT		MC	10-71056-5160-00	100%	Ghirardi	John
Custodian	102	FT		MC	10-71056-5160-00	100%	Flynn	Shelia
Custodian	102	FT		MC	10-71056-5160-00	100%	Kennedy	Donna
Custodian	102	FT		MC	10-71056-5160-00	100%	Schatzler	Keith
Custodian	102	FT		MC	10-71056-5160-00	100%	Parmentier	Katey
Custodian	102	FT		MC	10-71056-5160-00	100%	Fitts	Adam
Custodian	102	FT		MC	10-71056-5160-00	100%	Standley	Kennedy
Custodian	102	FT		MC	10-71056-5160-00	100%	Teeter	Josiah
Custodian	102	FT		MC	10-71056-5160-00	100%	Schneider	Thomas
Custodian	102	FT		MC	10-71056-5160-00	100%	Vacant	
Custodian	102	FT		MC	10-71056-5160-00	100%	Vacant	
Facilities and Grounds Technician	103	FT		MC	10-71055-516000	100%	Wolf	Shawn
Facilities and Grounds Technician	103	FT		MC	10-71055-516000	100%	On Hold	
Maintenance Technician	105	FT		MC	10-71057-5160-00	100%	Sarchette	Clint
Maintenance Technician	105	FT		MC	10-71057-5160-00	100%	Luechtefeld	John

Notes:

Food Services removed due to retirement and start of Great Western Dining.

Title	Pos Level	FT/PT	Months Hours	Location Regularly Assigned	Fund Account	Fund %	Last Name	First
STUDENT DEVELOPMENT								
Vice President, Student Development	301	FT		MC	10-51016-5120-00	100%	Leassner	Sarah
Executive Administrative Assistant	107	FT		MC	10-51016-5160-00	100%	Elbert	Megan
Business Analyst, Enrollment Services	206	FT		MC	10-51016-5120-00	100%	Hebert	Stephanie
FALCON CAREER CENTER (GEERS GRANT)								
Occupational Navigator (Career Advising)	201	FT		MC	50-71081-5120-00	100%	Haines	Sarah
Wellness Navigator (Social Worker)	203	FT		MC	50-71081-5120-00	100%	Bishop	Abigail
ADVISING AND COUNSELING SERVICES								
Director, Advising and Counseling	206	FT		MC	10-53021-5120-00	100%	Lampe	Paul
Associate Director, Advising and Counseling	204	FT		MC	10-53021-5120-00	100%	McCrary	Steffani
Counselor	204	FT		MC	10-53021-5120-00	100%	Kuchem	Jenny
Academic Advisor - Access Services - Counselor	204	FT		MC	10-53021-5120-00	100%	Peters	Lesley
Academic Advisor	201	FT		MC	10-53021-5120-00	100%	Heimann	Becki
Academic Advisor	201	FT		MC	10-53021-5120-00	100%	Dissen	Elena
Lead Student Services Specialist	105	FT		MC	10-51016-5160-00	100%	Herron	Bethany
Student Services Specialist	104	FT		MC	10-51016-5160-00	100%	Baumruk	Amanda
Student Services Specialist	104	FT		MC	10-51016-5160-00	100%	Cassimatis	Raleigh
Student Services Specialist - Advising & Counseling	104	FT		MC	10-53021-5160-00	100%	Sisk	Amy
EARLY COLLEGE AND ADMISSIONS								
Director, Early College & Admissions	206	FT		MC	10-46042-5120-00	100%	Strubberg	Megen
Advisor, Early College & Admissions	201	FT		MC	10-46042-5120-00	100%	Giacomelli	Philip
Advisor, Early College & Admissions	201	FT		MC	10-46042-5120-00	100%	Owens	Hannah
Early College & Admissions Specialist	104	FT		MC	10-46042-5160-00	100%	Epple	Lisa
Early College & Admissions Specialist	104	FT		MC	10-46042-5160-00	100%	Dixon	Melanie
REGISTRATION								
Registrar	206	FT		MC	10-57000-5120-00	100%	Scroggins	Sarah
Associate Registrar	203	FT		MC	10-57000-5120-00	100%	Deason	Laura
Registration Clerk	102	PT	980	MC	10-57000-5120-00	100%	Altemeyer	Susan
FINANCIAL AID								
Director, Financial Aid	206	FT		MC	10-54000-5120-00	100%	Gruett	Jonathan
Associate Director, Financial Aid	203	FT		MC	10-54000-5120-00	100%	Kleekamp	Heather
Financial Aid Advisor - Veterans	201	FT		MC	10-54000-5120-00	100%	Baird	Lorrie
Financial Aid Advisor - Scholarships and A+	201	FT		MC	10-54000-5120-00	100%	Dulworth	Jenna
Financial Aid Advisor - State Programs & Foundation Scholarships	201	FT		MC	10-54000-5160-00	100%	Luther	Kathy
Financial Aid Specialist	104	FT		MC	10-54000-5160-00	100%	Glosemeyer	Joan
STUDENT ACTIVITIES								
Campus Life and Leadership Coordinator	204	FT		MC	10-51020-5120-00	100%	Mowery	Carson
ATHLETICS								
Athletic Director/Fitness Center Director	TBD	FT		MC			Mehrhoff	Jay, Dr
Assistant, Athletics	103	FT		MC	25-56024-5160-00	100%	Fiedler	Deanne
Fitness Center Assistant	102	PT	800	MC	10-11361-5160-00	100%	Maune	Cynthia
Fitness Center Assistant	102	PT		MC	10-11361-5160-00	100%	Hamlett	Jeff
Head Coach Men's/Women's Soccer	204	FT		MC	25-56032-5140-00	100%	Benninger	Joe
Asst. Coach, Men's & Women's Soccer	MOU	PT		MC	25-56032-5160-00	100%	Severino	Alex
Head Coach, Women's Softball	MOU	PT		MC	25-56028-5140-00	100%	Wallach	Brad
Asst. Coach, Women's Softball	MOU	PT		MC	25-56028-5160-00	100%	Vacant	
Head Coach, Women's Volleyball	MOU	PT		MC	25-56031-5140-00	100%	Mathes-Peters	Lisa
Asst. Coach, Women's Volleyball	MOU	PT		MC	25-56031-5140-00	100%	Bauer	Lauren
Head Coach, Men's Baseball	MOU	PT		MC	25-56026-5140-00	100%	Kelly	JM
Asst. Coach, Men's Baseball	MOU	PT		MC	25-56026-5140-00	100%	Vacant	
CAMPUS POLICE								
Police Officer (Union Police Department)		FT		MC			Vacant	
Police Officer (Union Police Department)		FT		MC			Schlitt	Todd

Notes:

Title	Pos Level	FT/PT	Months Hours	Location Regularly Assigned	Fund Account	Fund %	Last Name	First
ACADEMIC AFFAIRS								
Vice President, Academic Affairs	301	FT		MC	10-46040-5120-00	100%	Walter	Robyn, Dr.
Executive Administrative Assistant	107	FT		MC	10-46040-5160-00	100%	Bellville	Stacy
Academic Services Coordinator	202	FT		MC	10-46040-5120-00	100%	Welsh	Tracie
ONLINE LEARNING EDUCATION & EDUCATIONAL TECHNOLOGY								
Director, Online Education & Educational Technology	208	FT		MC	10-46017-5120-00	100%	Baldwin	Chad
Instructional Design Specialist	203	FT		MC	10-46017-5120-00	100%	Klos	Karen
PERFORMING ARTS CENTER								
Performing Arts Center Manager	203	FT		MC	10-45100-5120-00	100%	Sellers	Sylvia
LIBRARY SERVICES								
Director, Library Services	206	FT		MC	10-41000-5120-00	100%	Farrell	Lisa
Emerging Technologies Librarian	204	FT		MC	10-41000-5160-00	100%	Spangler	Morgan
Library Technician - Public Services	103	FT		MC	10-41000-5160-00	100%	Jolley	Hannah
Library Technician - Public Services	103	PT	980	MC	10-41000-5160-00	100%	Derbyshire	Eileen
ACADEMIC SUCCESS SERVICES								
Executive Director, Learning Center and Academic Support	207	FT		MC	10-43015-5120-00	100%	Anglin	Erin
Associate Director, Learning Center	204	FT		MC	10-43015-5120-00	100%	On hold FY24	
Retention Coordinator	204	FT		MC	10-43010-5120-00	100%	Riegel	Lindsay
Retention Specialist	106	FT		MC	10-43010-5160-00	100%	Spier	Lauran
Testing Services Coordinator	202	FT		MC	10-43015-5120-00	100%	Souders	Windy
Testing Center Specialist	105	FT		MC	10-43015-5160-00	100%	Meyer	Kalyn
Testing Center Clerk	102	PT	500	MC	10-43015-5160-00	100%	Scholte	Audrey
Learning Center Specialist - Access Services	105	FT		MC	10-43015-5160-00	100%	Walker	Denise
Learning Center Specialist - Math/Science	105	FT		MC	10-43015-5160-00	100%	Spier	Rhean
Learning Center Specialist - English	105	FT		MC	10-43015-5160-00	100%	Little	Jacob
Learning Center Specialist - Math	105	FT		MC	10-43015-5160-00	100%	Noelker	Jon
Learning Center Specialist - English	105	FT		MC	10-43015-5160-00	100%	Vacant	
Learning Center Specialist - English	105	PT		MC	10-43015-5160-00	100%	Vacant	
Learning Center Specialist - Math/Science	105	PT		MC	10-43015-5160-00	100%	Vacant	
Learning Center Clerk	102	PT	980	MC	10-43015-5160-00	100%	Vacant	

Notes:

Title	Pos Level	FT/PT	Months Hours	Location Regularly Assigned	Fund Account	Fund %	Last Name	First
HEALTH SCIENCE								
Dean of Health Science / Director of Nursing	PROF	FT		MC	10-46032-5130-00	100%	Mitchell	Nancy
Program Assistant - Administrative	107	FT		MC	10-46032-5160-00	100%	Beck	Julie
Administrative Assistant, Allied Health	104	FT		MC	10-12181-5160-00	100%	Vacant	
Health Information Management/Program Director	FAC	FT	10 mo	MC	10-12076-5130-00	100%	Daman-Scheel	Kim
Health Information Management	FAC	FT	9 mo	MC	10-12076-5130-00	100%	Sayles	Nanette, Dr
Emergency Medical Services/Program Coordinator	FAC	FT	10 mo	MC	10-12172-5130-00	100%	Goodson	Jenifer
Emergency Medical Services Instructor/Clinical Coordinator	FAC	FT	9 mo	MC	10-12172-5130-00	100%	Prince	Wayne
Medical Assisting	FAC	FT	10mo	MC	10-12078-5130-00	100%	Velic	Adisa
Academic Advisor, Nursing & Allied Health	SUP	PT		MC	10-12181-5160-00	100%	Berti	Cynthia
Nursing	FAC	FT	9 mo	MC	10-12181-5130-00	100%	Clark	Brittany
Nursing/Program Coordinator	FAC	FT	10 mo	MC	50-18120-5130-00	100%	Bieker	Judy
Nursing	FAC	FT	9 mo	MC	10-12181-5130-00	100%	Van Leer	Jessica
Nursing	FAC	FT	9 mo	MC	10-12181-5130-00	100%	Wissbaum	Connie, Dr.
Administrative Assistant, Nursing - Rolla	104	FT		ROLLA	10-12181-5160-10	100%	Lawson	Lavonda
Administrative Assistant, Allied Health - Rolla	104	FT		ROLLA	10-12181-5160-10	100%	Vroman	Molly
Nursing - Rolla	FAC	FT	9 mo	ROLLA	10-12181-5130-10	100%	Miles	Jeannie
Nursing - Rolla	FAC	FT	9 mo	ROLLA	10-12181-5130-10	100%	Chirban	Julie
Nursing - Rolla	FAC	FT	9 mo	ROLLA	10-12181-5130-10	100%	Elias	Jon
Nursing - Rolla/Program Coordinator	FAC	FT	9 mo	ROLLA	10-12181-5130-10	100%	Blakely	Joannie
Radiologic Technology/Program Director - Rolla	FAC	FT	9 mo	ROLLA	10-12178-5130-10	100%	Grindel	Brandi
Radiologic Technology/Clinical Coordinator - Rolla	FAC	FT	9 mo	ROLLA	10-12178-5130-10	100%	Ditmeyer	Laura
Practical Nursing/Program Director - Rolla	FAC	FT	11 mo	ROLLA	10-12179-5130-10	100%	Chick	Michelle
Practical Nursing/Clinical Coordinator - Rolla	FAC	FT	10 mo	ROLLA	10-12179-5130-10	100%	Fisher	Jessica
Surgical Technology/Program Director - Rolla	FAC	FT	11 mo	ROLLA	10-12180-5130-10	100%	Wall	Jennifer
Surgical Technology/Clinical Coordinator - Rolla	FAC	FT	10 mo	ROLLA	10-12180-5130-10	100%	VanBibber	Megan

Notes:

CAREER AND TECHNICAL EDUCATION								
Dean of Career and Technical Education	PROF	FT		MC	10-45023-5120-00	100%	Hudanick	Richard, Dr
Program Assistant - Administrative	107	FT		MC	10-45023-5160-00	100%	Tessaro	Marilyn
Computer Information Systems Lab Monitor	101	PT	800	MC	10-12072-5160-00	100%	Curnutte	Edward
Accounting/Business	FAC	FT	9 mo	MC	10-12071-5130-00	100%	Tanner	French
Accounting/Business	FAC	FT	9 mo	MC	10-12071-5130-00	100%	Hanneken	Lisa
Computer Information Systems/Business	FAC	FT	9 mo	ROLLA	10-12072-5130-10	60%	Durbin	Jason
Computer Information Systems/Business				ROLLA	10-12082-5130-10	40%	Durbin	Jason
Computer Information Systems	FAC	FT	9 mo	MC	10-12072-5130-00	100%	On Hold FY24	
Culinary Arts	FAC	FT	9 mo	MC	10-12085-5130-00	100%	Hovland	Joe
Culinary Arts/Program Coordinator	FAC	FT	11 mo	MC	10-12085-5130-00	100%	Palazzola	Mike
Culinary Arts - Instructional Program Assistant	105	FT		MC	10-12085-5160-00	100%	Witt	Gail
Heating, Ventilation & Air Conditioning/Program Coordinator	FAC	FT	9 mo	MC	10-12152-5130-00	100%	Watson	Brian
Heating, Ventilation & Air Conditioning- Instructional Program Assistant	105	PT	960	MC	10-12152-5160-00	100%	Cartwright	Nicholas
Heating, Ventilation & Air Conditioning- Instructional Program Assistant	105			MC	10-12152-5160-00	100%	Brune	Larry
Industrial Engineering Technology/Program Coordinator	FAC	FT	9 mo	MC	10-12157-5130-00	100%	Esbeck	Nathan
Industrial Engineering Technology Instructor	FAC	FT	9 mo	MC	10-12157-5130-00	100%	Cionts	Duane
Instructional Program Assistant, Industrial Engineering Technology	105	PT	960	MC	10-12157-5160-00	100%	Vacant	
Precision Machining/Program Coordinator	FAC	FT	9 mo	MC	10-12157-5130-00	100%	Poertner	Blake
Welding/Program Coordinator	FAC	FT	9 mo	MC	10-12155-5130-00	100%	Bland	Bobby
Welding (new position)	FAC	FT	9 mo	MC	10-12155-5130-00	100%	Brown	Jessica
Welding - Lab Assistant	105	PT		MC	10-12155-5160-00	100%	Vacant	
Welding - Lab Assistant	105	PT		MC	10-12155-5160-00	100%	Phillips	Joelle

Notes: Added Full-time Welding Instructor for FY24

Title	Pos Level	FT/PT	Months Hours	Location Regularly Assigned	Fund Account	Fund %	Last Name	First
ARTS AND SCIENCES (ENGLISH & HUMANITIES, FINE & PERFORMING ARTS, SOCIAL SCIENCE, MATHEMATICS & EDUCATION, SCIENCE & ENGINEERING)								
Dean of Arts and Sciences	PROF	FT		MC	10-45015-5120-00	100%	Boehmer	Ann
Program Assistant - Administrative	107	FT		MC	10-45015-5160-00	100%	DeMiere	Amy
Office Assistant - Sciences and Education	103	PT	980	MC	10-45015-5160-00	100%	Driemeyer	Brenda
Office Assistant - Sciences and Education	103	PT	980	MC	10-45015-5160-00	100%	Blocker	Kerry
Office Assistant - Humanities, Fine & Performing Arts, Box Office	103	FT		MC	10-45015-5160-00	100%	Rice	Linda
ENGLISH & HUMANITIES								
Department Chair			10 mo		10-45026-5136-00	100%	Stroup	Josh
English	FAC	FT	9 mo	MC	10-11232-5130-00	100%	Hardecke	John
English	FAC	FT	9 mo	MC	10-11232-5130-00	100%	Barro	Linda
English	FAC	FT	9 mo	MC	10-11232-5130-00	100%	Hancock	Kami, Dr.
English	FAC	FT	9 mo	MC	10-11232-5130-00	100%	Stroup	Josh
English	FAC	FT	9 mo	MC	10-11232-5130-00	100%	Mahon	Robert, Dr
English/Journalism/Journalism & Mass Media Communications/Program Coordinator	FAC	FT	9 mo	MC	10-11091-5130-00	20%	Kolb	Leigh
English/Journalism/Journalism & Mass Media Communications/Program Coordinator				MC	10-11232-5130-00	80%	Kolb	Leigh
English - Rolla	FAC	FT	9 mo	ROLLA	10-11232-5130-10	100%	VonTress	Aurelia, Dr.
English	FAC	FT	9 mo	MC	10-11232-5130-00	100%	Holtmeyer	Katie
Communications	FAC	FT	9 mo	MC	10-11230-5130-00	100%	Haynes	Shanee
Philosophy/Religion	FAC	FT	9 mo	MC	10-11381-5130-00	80%	Gifford	Matthew
Philosophy/Religion				ROLLA	10-11381-5130-10	20%	Gifford	Matthew
Spanish	FAC	FT	9 mo	MC	10-11161-5130-00	100%	Aramburu	Ellen
SOCIAL SCIENCE & COLLEGE SUCCESS								
Department Chair					10-45020-5136-00	100%	Howard	Rachel, Dr.
Economics	FAC	FT	9 mo	MC	10-11452-5130-00	100%	On Hold FY24	
History/Government/Political Science	FAC	FT	9 mo	MC	10-11455-5130-00	100%	Pohlman	Dennis
History	FAC	FT	9 mo	MC	10-11454-5130-00	100%	Henderson	Russell, Dr
Political Science/History	FAC	FT	9 mo	MC	10-11454-5130-00	100%	Derifield	Coreen, Dr
Psychology	FAC	FT	9 mo	MC	10-11421-5130-00	100%	Pecka	Wendy, Dr
Psychology/Sociology	FAC	FT	9 mo	MC	10-11421-5130-00	80%	Howard	Rachel, Dr.
Psychology/Sociology				MC	10-11451-5130-00	20%	Howard	Rachel, Dr.
Psychology/Sociology - Rolla	FAC	FT	9 mo	ROLLA	10-11421-5130-10	60%	Derifield	Timothy
Psychology/Sociology - Rolla				ROLLA	10-11451-5130-10	40%	Derifield	Timothy
Sociology	FAC	FT	9 mo	MC	10-11451-5130-00	100%	On Hold FY24	

Notes:

Title	Pos Level	FT/PT	Months Hours	Location Regularly Assigned	Fund Account	Fund %	Last Name	First
MATHEMATICS & EDUCATION								
Department Chair			10 mo		10-45022-5136-00	100%	Brigham	Reginald, Dr
Math	FAC	FT	9 mo	MC	10-11404-5130-00	100%	Ong	Vu
Math	FAC	FT	9 mo	MC	10-11404-5130-00	100%	Roberson	Shaun
Math	FAC	FT	9 mo	MC	10-11404-5130-00	100%	On Hold FY24	
Math	FAC	FT	9 mo	MC	10-11404-5130-00	100%	Estes	Anne
Math	FAC	FT	9 mo	ROLLA	10-11404-5130-10	100%	Brigham	Reginald, Dr
Math	FAC	FT	9 mo	ROLLA	10-11404-5130-10	100%	Kerwin	Olivia
Education/Teacher Education Program Coordinator	FAC	FT	10 mo	MC	10-11139-5130-00	100%	Stotler	Gregory
Education	FAC	FT	9 mo	MC	10-11139-5130-00	100%	Scheer	Kelsey
SCIENCE & ENGINEERING								
Department Chair			10 mo		10-45021-5136-00	100%	Govindaswamy	Parvatha, Dr
STEM Recruitment & Success Coordinator	204	FT		MC	10-11403-5120-00	100%	Tucker	Alison
Biology/Chemistry Lab Assistant	103	PT	980	ROLLA	10-11261-5160-10	100%	McCarthy	Stephanie
Science Laboratory Manager	106	FT		MC	10-11261-5160-00	100%	Willis	Jennifer
Chemistry	FAC	FT	9 mo	MC	10-11401-5130-00	100%	Monzyk	Matthew, Dr
Chemistry	FAC	FT	9 mo	MC	10-11401-5130-00	TBD	Bales	Kristin
Chemistry				ROLLA	10-11401-5130-10	TBD	Bales	Kristin
Biology	FAC	FT	9 mo	MC	10-11261-5130-00	100%	Govindaswamy	Parvatha, Dr
Biology	FAC	FT	9 mo	MC	10-11261-5130-00	100%	Brown	Clarissa
Biology	FAC	FT	9 mo	MC	10-11261-5130-00	100%	Dixon	Kevin
Biology	FAC	FT	9 mo	ROLLA	10-11261-5130-10	100%	Winters-Rozema	Elizabeth, Dr
Biology	FAC	FT	9 mo	ROLLA	10-11261-5130-10	30%	Pulles	Keith
Biology				MC	10-11261-5130-00	70%	Pulles	Keith
Biology - A & P	FAC	FT	9 mo	MC	10-11261-5130-00	100%	Flotte	Elizabeth, Dr
Biology - A & P	FAC	FT	9 mo	ROLLA	10-11261-5130-10	100%	Mowery	Tracy
Physics/Physical Science/Engineering	FAC	FT	9 mo	MC	10-11403-5130-00	60%	Kellogg	Isaiah, Dr
Physics/Physical Science/Engineering				MC	10-11407-5130-00	40%	Kellogg	Isaiah, Dr
Physics/PreEngineering	FAC	FT	9 mo	MC	10-11403-5130-00	TBD	Matusek	Michael
Physics/PreEngineering				ROLLA	10-11407-5130-10	TBD	Matusek	Michael
FINE & PERFORMING ARTS								
Department Chair			10 mo		10-45025-5136-00	100%	On Hold FY24	
Art (two-dimensional)	FAC	FT	9 mo	MC	10-11501-5130-00	100%	On Hold FY24	
Art/Gallery Curator	FAC	FT	9 mo	MC	10-11501-5130-00	100%	Higerd	Jennifer
Design/Art	FAC	FT	9 mo	MC	10-11501-5130-00	100%	Barton	Sean
Darkroom Assistant	103	PT	960	MC	10-11501-5160-00	100%	Taylor	Jennifer
Music/Band Director	FAC	FT	9 mo	MC	10-11504-5130-00	100%	Bounds	Aaron
Music/Choral Director	FAC	FT	9 mo	MC	10-11504-5130-00	100%	Sexton	Timothy, Dr
Music/Program Coordinator, Concert Series & Music Outreach	FAC	FT	9 mo	MC	10-11504-5130-00	100%	Judd	Jennifer, Dr
Music Accompanist	SUP	PT	960	MC	10-11504-5160-00	100%	Joyce	Naomi
Music Accompanist	SUP	PT		MC	10-11504-5160-00	100%	Vacant	
Theater/Communications/Program Coordinator/Musical Director Theater	FAC	FT	9 mo	MC	10-11231-5130-00	40%	Austin	Grace
Theater/Communications/Program Coordinator/Musical Director Theater				MC	10-11230-5130-00	60%	Austin	Grace
Technical Theatre Instructor	FAC	FT	9 mo	MC	10-11231-5130-00	100%	On Hold FY24	

Notes:

BOARD MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: JON BAUER, PH.D.

SUBJECT: CITIZENS COMMITTEE

DATE: JUNE 16, 2023

Below please find a roster of individuals who have agreed to serve on a Citizens Committee regarding East Central College's existing debt structure, finances, and tax levy.

ECC's general obligation bonds will be retired in 2026. As we consider the future operating and capital needs of the college, a decision regarding the existing debt service levy will need to be made in the near future. This could involve asking voters to approve a new series of bonds, transferring the debt service levy to the operating fund, or letting it expire.

After discussing the issue during the board retreat this spring, there was interest expressed in forming a citizens committee to make recommendations for the board's consideration.

The individuals identified represent the communities of our taxing district, with at least one representative from each of the six high school communities. Some come to this work as members of the ECC Foundation board of directors. Others are retired from ECC or have worked in their respective communities.

Once appointed, we plan to begin meeting on June 28. My hope is to have a final recommendation for the board's consideration by October 2024. We will present an overview of the college, capital and operating needs, existing debt structure, and the various options regarding the debt service levy. Administrative staff and I will work closely with this committee to ensure it has any and all information needed to make a recommendation to the board.

I am grateful for their willingness to serve and recommend that these individuals be appointed by the board, pursuant to Board Policy 1.36. Proposed members include:

Steve Campbell, Union
Susie Eckelkamp, Washington
Mike Elliott, Union
Kyle Kruse, St. Clair
Chuck Ray, Bourbon
Dorothy Schowe, New Haven
Tony Schwarm, Sullivan
Susan Miller Warden, Washington



Interoffice Memo

TO: Dr. Bauer
DATE: June 2, 2023
FROM: Office of Academic Affairs
RE: Adjunct Addendum for Summer Semester 2023

Please approve the following adjunct addendum for the summer 2023 semester.

ADDITIONS

Career & Technical Education

Michael Asking, CIS
Lisa Hanneken, Business
Robert Willis, Culinary Arts

Fine & Performing Arts

Melissa Albright, Art

Social Sciences

Kristen Adams, Psychology

Falcon Seminar

Jessica Robart

DELETIONS

Career & Technical Education

Mike Palazzola, Culinary Arts

English & Humanities

Catherine Holtmeyer, English
Gregory Stratman, English

Mathematics & Education

Shaun Roberson, Mathematics

Science & Engineering

Clarissa Brown, Biology

Signatures:

A handwritten signature in cursive script that reads "Robyn C. Walter".

Dr. Robyn C. Walter, Vice President of Academic Affairs Date

A handwritten signature in cursive script that reads "Carrie Myers".

Carrie Myers, Director of Human Resources Date