

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
Monday, July 18, 2024**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 12:00 p.m. by Board President Ann Hartley. Other Board members present for all or parts of the meeting were Joseph Stroetker, Eric Park, Cookie Hays, Audrey Freitag, and J.T. Hardy. Also present was President of the College Jon Bauer; Administrators – Vice President of External Relations Joel Doepker and Vice President of Student Development Sarah Leassner; Other Staff – Human Resources Generalist Kim Aguilar, Director of Communications & Marketing Gregg Jones, Rolla Campus Director Christina Ayres, Foundation Executive Director Bridgette Kelch, Institutional Research Director Bethany Lohden, Library Services Director Lisa Farrell, and Executive Assistant to the President Stacy Langan.

RECOGNITION OF GUESTS: Gregg Jones recognized Chris Parker from the *Missourian* who was present via Zoom.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for the July 18, 2024, meeting of the Board of Trustees.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the June 10, 2024, regular meeting of the Board of Trustees and the minutes of the June 14, 2024, work session meeting of the Board of Trustees.

BIDS: President Bauer noted that the chairs in the Learning Center were purchased in 2011 and are worn out/breaking. Pricing is from the state competitive bid contract.

Motion: To **approve** the purchase of 84 chairs for the Library at a cost of \$27,081.48 from Modern Business Interiors, St. Louis, MO, through the Cooperative Purchasing Network competitive bid contract to be funded with facilities fees.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

PROFESSIONAL SERVICES: President Bauer noted this proposed insurance is required by the NJCAA and is similar to coverage in years past but with a new broker. Higher than normal premiums were expected due to high payouts for significant injuries last year. Because of this, athletic insurance was sent out for rebid. The proposed broker was chosen for cost and compatibility as well as lower additional costs than the previous broker for international students, which is a cost absorbed by the athletes. Athletic insurance hasn't been presented to the board in the past because the premiums were below the threshold required for approval.

Motion: To **approve** Hub International as the athletics broker of record and approve the Athletic Accident/Injury and Catastrophic coverage from Mutual of Omaha – Underwriters for \$32,996 from August 1, 2024, through July 31, 2025, as follows:

- \$29,500: Athletic Accident/Injury \$25,000 maximum/\$25,000 (NJCAA Requirement)
- \$3,496: Catastrophic/\$5,000,000 (NJCAA Requirement)

Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously

***PERSONNEL:** The Board **approved** the appointment of John Ghirardi as Custodial Supervisor effective July 22, 2024, with an annual salary of \$55,523.28 and Jean Woodson as Title III Program Coordinator effective August 5, 2024, with an annual base salary of \$53,894.32; The Board **accepted** the resignation of Jacob (JM) Kelly, Head Baseball Coach, effective July 18, 2024. The Board also **approved** the roster of adjunct faculty for the Fall 2024 semester as listed in the attached memorandum.

OTHER

Air conditioning units in the BIC building need to be replaced immediately. Two quotes have been procured and a third is expected. Discussion ensued regarding the procurement policy. The plan is to purchase the units using the emergency purchasing procedure. The Board will be informed about the purchase at it's August meeting.

ADJOURNMENT:

Motion: To **adjourn** the July 18, 2024, public meeting of the Board of Trustees at 12:16 p.m.

Motion by Cookie Hays; Seconded by Joseph Stroetker; Carried unanimously

President, Board of Trustees

Secretary, Board of Trustees