



**BOARD OF TRUSTEES
TAX LEVY HEARING
& BOARD MEETING**

August 26, 2024



East Central College Tax Levy Hearing & Board Meeting

East Central College

Monday, August 26, 2024, at 5:30 PM CDT

BH238 Board Room

Agenda

- I. Call to Order - Ad Valorem Tax Hearing
- II. Notice of Public Hearing
- III. Public Comments
- IV. Approval of Tax Rate (4 votes)
- V. Adjourn Ad Valorem Tax Hearing (simple majority)
- VI. Call to Order - Regular Meeting
- VII. Recognition of Guests
- VIII. Public Comment
- IX. Approval of Agenda (4 votes)

Approval items of a routine nature will be marked with an asterisk () located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded, and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.*

- X. *Approval of Minutes (4 votes)
- XI. Treasurer's Report and Financial Report (4 votes)
- XII. Bids (4 votes)
- XIII. Grant Authorization (4 votes)
- XIV. Contract Renewal (4 votes)
- XV. Employee Insurance
- XVI. Strategic Plan Update
- XVII. *Personnel (4 votes)
 - A. Appointments
 - B. Resignations
 - C. Fall 2024 Adjunct Roster
 - D. Classified Staff Appointments (information only)
- XVIII. Board President's Report
- XIX. Reports
 - A. Faculty Association
 - B. ECC-NEA
 - C. Professional Staff Association
 - D. Classified Staff Association
 - E. Student Government Association
- XX. President's Report
- XXI. Adjournment (simple majority)

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
PUBLIC HEARING
August 26, 2024**

AGENDA ITEM I: CALL TO ORDER – AD VALOREM TAX HEARING

The Public Hearing on the Ad Valorem Tax Rate will be called to order by Board President Ann Hartley.

8/26/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 583-5195, Ext. 2201
FAX (636) 583-6602

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
PUBLIC HEARING
August 26, 2024**

AGENDA ITEM II: NOTICE OF PUBLIC HEARING

Attached is the Notice of Public Hearing showing the proposed operating levy and debt service levy.

Attachment

8/26/2024

East Central College

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NOTICE OF PUBLIC HEARING

In accordance with Missouri Law 67.110, notice is hereby given to the residents of the Junior College District of East Central Missouri that a public hearing on the 2024 ad valorem tax rates will be held at 5:30 p.m. on Monday, August 26, 2024, in Buescher Hall, Room 238 on the campus of East Central College, 1964 Prairie Dell Road, Union, Missouri, at which citizens may be heard on the property tax rates proposed to be set by East Central College. The hearing will also be accessible via Zoom at <https://us02web.zoom.us/j/81335589588>.

The tax rate is set to produce revenues of at least \$8,166,388 for the fiscal year beginning July 1, 2024. The debt service levy is set to produce revenues of at least \$1,846,250 which is required to meet the debt service of East Central College for the calendar year beginning January 1, 2025. The valuation of the taxable property within said District for the current and prior tax years are as follows:

	<u>Current Tax Year</u>	<u>Prior Tax Year</u>
Real Estate	\$1,798,063,572	\$1,748,666,594
Personal Property	\$493,419,188	\$483,751,880
Totals	\$2,291,482,760	\$2,232,418,474

The proposed operating tax levy for 2024 shall be .3551 per one hundred dollars assessed valuation on the above current valuation.

The proposed debt service levy for 2024 shall be .0990 per one hundred dollars assessed valuation on the above current valuation.

The tax rates are subject to change based upon actions by county boards of equalization, the State Tax Commission, subsequent information, applicable law, and certification by the State Auditor.

Board of Trustees of East Central College

By Ann Hartley, President of the Board

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
PUBLIC HEARING
August 26, 2024**

AGENDA ITEM III: PUBLIC HEARING

Public Comments will be taken from the audience.

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
PUBLIC HEARING
August 26, 2024**

AGENDA ITEM IV: APPROVAL OF TAX RATE

Recommendation: To **approve** a resolution to set the 2024-2025 Junior College District of East Central Missouri Property Tax Rate for Operating Tax Levy at \$0.3551 and the Debt Service Levy at \$0.0990 per \$100 of assessed valuation subject to certification by the state auditor.

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
PUBLIC HEARING
August 26, 2024**

AGENDA ITEM V: ADJOURN AD VALOREM TAX HEARING

Recommendation: To adjourn the August 26, 2024, Ad Valorem Tax Hearing.

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM VI: CALL TO ORDER

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM VII: RECOGNITION OF GUESTS

Guests will be recognized by Mr. Gregg Jones.

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM VIII: PUBLIC COMMENT

The Board will hear comments from members of the public in attendance at the meeting who wish to speak.

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM IX: APPROVAL OF AGENDA

Recommendation: To **approve** the agenda for the August 26, 2024, Board of Trustees meeting.

8/26/2024

East Central College

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Agenda Item IX: Approval of Agenda

Consent Agenda Items for August 26, 2024:

Approval of Minutes
Personnel

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM X: *APPROVAL OF MINUTES

Recommendation: To **approve** the minutes of the July 18, 2024, regular meeting of the Board of Trustees.

Attachment

8/26/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
Monday, July 18, 2024**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 12:00 p.m. by Board President Ann Hartley. Other Board members present for all or parts of the meeting were Joseph Stroetker, Eric Park, Cookie Hays, Audrey Freitag, and J.T. Hardy. Also present was President of the College Jon Bauer; Administrators – Vice President of External Relations Joel Doepker and Vice President of Student Development Sarah Leassner; Other Staff – Human Resources Generalist Kim Aguilar, Director of Communications & Marketing Gregg Jones, Rolla Campus Director Christina Ayres, Foundation Executive Director Bridgette Kelch, Institutional Research Director Bethany Lohden, Library Services Director Lisa Farrell, and Executive Assistant to the President Stacy Langan.

RECOGNITION OF GUESTS: Gregg Jones recognized Chris Parker from the *Missourian* who was present via Zoom.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for the July 18, 2024, meeting of the Board of Trustees.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the June 10, 2024, regular meeting of the Board of Trustees and the minutes of the June 14, 2024, work session meeting of the Board of Trustees.

BIDS: President Bauer noted that the chairs in the Learning Center were purchased in 2011 and are worn out/breaking. Pricing is from the state competitive bid contract.

Motion: To **approve** the purchase of 84 chairs for the Library at a cost of \$27,081.48 from Modern Business Interiors, St. Louis, MO, through the Cooperative Purchasing Network competitive bid contract to be funded with facilities fees.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

PROFESSIONAL SERVICES: President Bauer noted this proposed insurance is required by the NJCAA and is similar to coverage in years past but with a new broker. Higher than normal premiums were expected due to high payouts for significant injuries last year. Because of this, athletic insurance was sent out for rebid. The proposed broker was chosen for cost and compatibility as well as lower additional costs than the previous broker for international students, which is a cost absorbed by the athletes. Athletic insurance hasn't been presented to the board in the past because the premiums were below the threshold required for approval.

Motion: To **approve** Hub International as the athletics broker of record and approve the Athletic Accident/Injury and Catastrophic coverage from Mutual of Omaha – Underwriters for \$32,996 from August 1, 2024, through July 31, 2025, as follows:

- \$29,500: Athletic Accident/Injury \$25,000 maximum/\$25,000 (NJCAA Requirement)
- \$3,496: Catastrophic/\$5,000,000 (NJCAA Requirement)

Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously

***PERSONNEL:** The Board **approved** the appointment of John Ghirardi as Custodial Supervisor effective July 22, 2024, with an annual salary of \$55,523.28 and Jean Woodson as Title III Program Coordinator effective August 5, 2024, with an annual base salary of \$53,894.32; The Board **accepted** the resignation of Jacob (JM) Kelly, Head Baseball Coach, effective July 18, 2024. The Board also **approved** the roster of adjunct faculty for the Fall 2024 semester as listed in the attached memorandum.

OTHER

Air conditioning units in the BIC building need to be replaced immediately. Two quotes have been procured and a third is expected. Discussion ensued regarding the procurement policy. The plan is to purchase the units using the emergency purchasing procedure. The Board will be informed about the purchase at it's August meeting.

ADJOURNMENT:

Motion: To **adjourn** the July 18, 2024, public meeting of the Board of Trustees at 12:16 p.m.

Motion by Cookie Hays; Seconded by Joseph Stroetker; Carried unanimously

President, Board of Trustees

Secretary, Board of Trustees

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XI: TREASURER’S REPORT AND FINANCIAL REPORT

Recommendation: To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

8/26/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 583-5195, Ext. 2201
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East Central College
Statement of Net Assets for all Funds
As of June 30, 2024 and June 30, 2023

ASSETS	Preliminary <u>6/30/24</u>	<u>6/30/23</u>
Current		
Cash	7,566,493	9,937,680
Investments	2,878,845	2,300,661
Receivables, net		
Student	4,134,095	3,960,448
Federal & State Agencies	250,006	259,489
Other	246,191	68,061
Inventories	281,465	227,885
Prepaid Expenses	893,472	503,601
Total Current Assets	<u>16,250,567</u>	<u>17,257,825</u>
Non-Current Assets		
Lease Assets	289,548	289,548
Capital Assets (Net)	46,106,938	43,139,443
Total Non-Current Assets	<u>46,396,486</u>	<u>43,428,991</u>
Total Assets	<u>62,647,053</u>	<u>60,686,816</u>
DEFERRED OUTFLOW OF RESOURCES		
Deferred Pension Outflows	15,097,621	16,074,458
Deferred OPEB Outflows	509,559	509,559
Total Assets and Deferred	<u>15,607,180</u>	<u>16,584,017</u>
Outflow of Resources	<u>78,254,233</u>	<u>77,270,833</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	421,525	223,774
Accrued Wages & Benefits	1,023,927	571,291
Unearned Revenue	4,049,496	3,893,402
Due to Agency Groups	-	150
Accrued Interest	56,208	76,724
Total Current Liabilities	<u>5,551,156</u>	<u>4,765,341</u>
Non-Current Liabilities		
Lease Liability	289,572	289,572
USDA Loan	241,667	341,667
Bonds Payable	3,625,000	5,225,000
Premium on Sale of Bonds	132,184	234,581
Net Pension Liability	18,267,888	15,685,923
Compensated Absences	772,216	872,724
Post Employment Benefit Plan Payable	1,599,488	1,599,488
Johnson Control Performance Contract	848,074	923,971
United Bank of Union	1,420,000	1,540,000
Total Non-Current Liabilities	<u>27,196,089</u>	<u>26,712,926</u>
Total Liabilities	<u>32,747,245</u>	<u>31,478,267</u>
DEFERRED INFLOW OF RESOURCES		
Deferred Pension Inflows	7,461,740	10,695,010
Deferred OPEB Inflows	626,536	626,536
Total	<u>8,088,276</u>	<u>11,321,546</u>
NET ASSETS		
Investment in Capital Assets, Net	42,840,622	41,673,935
Restricted for Debt Service	(182,394)	(112,301)
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	6,239,360	8,061,999
All Other Funds	(13,238,876)	(16,912,613)
Total Net Assets	<u>37,418,712</u>	<u>34,471,020</u>
Total Liabilities, Deferred Inflow	<u>78,254,233</u>	<u>77,270,833</u>
of Resources and Net Assets		

East Central College
Statement of Activities
General Fund

As of June 30, 2024 and June 30, 2023

	For the Fiscal Year Ending June 30, 2024 (Preliminary)			For the Fiscal Year Ended June 30, 2023			
	Current FY Budget	June 30, 2024 Month end	Current FY Year-To-Date	Prior FY Budget	June 30, 2023 Month end	Prior FY Year-To-Date	Prior Year FYE
Revenues:							
Local Revenue	8,428,974	37,810	8,028,646	8,061,258	39,277	7,787,131	7,787,131
State Revenue	5,360,734	446,729	5,360,734	5,290,485	487,080	5,844,952	5,844,952
Federal Revenue	-	-	-	-	-	-	-
Tuition and Fees	7,808,233	(27,902)	7,559,223	7,409,748	(9,784)	6,991,306	6,991,306
Interest Income	124,076	131,385	245,180	75,000	35,586	149,181	149,181
Gifts and Grants	100,000	10,756	95,337	100,000	(486)	75,664	75,664
Miscellaneous Revenue	45,500	3,068	48,764	45,100	4,147	51,448	51,448
Transfers-Interfund & Indirect	749,967	(63,789)	99,233	269,610	(561,829)	(328,224)	(328,224)
Transfer Federal Programs	-	9,749	9,749	-	11,742	11,742	11,742
Total Revenues	22,617,484	547,806	21,446,866	21,251,201	5,733	20,583,200	20,583,200
Expenses:							
Salaries	13,229,459	1,760,773	13,485,620	12,631,593	1,598,880	12,159,987	12,159,987
Benefits	4,713,956	653,222	4,900,396	4,418,238	232,314	4,094,400	4,094,400
Contractual Services	1,084,300	16,574	911,776	1,032,198	29,260	869,038	869,038
Current Expenses	1,016,160	119,008	880,797	859,010	94,214	705,939	705,939
Travel	269,417	21,186	226,123	271,559	22,967	230,122	230,122
Property & Casualty Insurance	235,000	-	259,419	222,000	-	225,634	225,634
Vehicle Expense	17,750	2,809	13,773	19,400	3,079	12,815	12,815
Utilities	645,840	51,898	689,672	545,000	59,910	716,305	716,305
Tele/Communications	229,460	17,766	201,646	250,770	13,969	208,932	208,932
Miscellaneous	596,224	7,772	461,373	397,285	(117,873)	211,165	211,165
Foundation Paid Expense	27,505	538	37,166	1,485	3,061	37,098	37,098
Clearing Account	-	(687)	-	-	(1,627)	-	-
Scholarship Expense	145,600	761	188,910	180,600	456	204,533	204,533
Faculty Development	-	2,332	6,432	25,000	8,150	14,850	14,850
Instit. Match for Grants	35,000	-	139,578	35,000	175,325	185,950	185,950
Commitment to AEL	70,000	873	873	60,000	52,731	52,731	52,731
Instit. Commit.to Fine Arts	-	-	-	-	-	-	-
Instit. Commit.to Word & M	-	-	-	-	-	-	-
Capital	25,750	25,724	647,899	21,500	11,531	79,381	79,381
Interfund Transfers	-	-	-	-	-	-	-
Debt Principal & Interest	276,063	14,990	275,500	280,563	15,552	280,000	280,000
Total Expenses	22,617,484	2,695,539	23,326,953	21,251,201	2,201,899	20,288,880	20,288,880
Revenues over Expenses	-	(2,147,733)	(1,880,087)	-	(2,196,166)	294,320	294,320

Statement of Revenue, Expenses & Changes in Net Assets
(All Funds)
As of June 30, 2024 and June 30, 2023

	For the Fiscal Year Ending June 30, 2024 (Preliminary)		For the Fiscal Year Ended June 30, 2023	
	June 30, 2024	FY 2024 Year-To-Date	June 30, 2023	FY 2023 Year-To-Date
Operating Revenues:				
Student Tuition & Fees	(10,897)	9,334,121	(6,557)	8,231,850
Federal Grants & Contracts	585,878	6,397,958	1,316,559	6,838,025
State Grants & Contracts	5,521,072	7,183,410	390,806	2,814,699
Auxiliary Services Revenue	156,017	1,632,494	177,092	1,536,767
Other Operating Revenue	38,381	356,917	39,948	290,411
Total Operating Revenues	6,290,451	24,904,900	1,917,848	19,711,752
Operating Expenses:				
Salaries	1,907,706	15,059,548	1,848,528	13,676,895
Benefits	714,622	5,364,913	281,834	4,492,156
Purchased Services	475,984	3,229,723	384,223	2,651,062
Supplies & Current Expenses	250,334	3,180,598	(26,656)	2,407,946
Travel	31,027	327,942	27,592	293,722
Insurance	-	280,795	-	245,096
Utilities	93,364	1,128,537	87,486	1,160,231
Other	(5,433)	128,536	(18,406)	75,661
Depreciation/Amortization	(102,397)	2,010,699	232,721	2,310,473
Financial Aid & Scholarship	184,961	5,905,049	416,974	5,909,763
Foundation Paid Expense	2,314	81,120	4,200	60,536
Total Operating Expenses	3,552,482	36,697,460	3,238,496	33,283,541
Operating (Loss)/Gain	2,737,969	(11,792,560)	(1,320,648)	(13,571,789)
Non-Operating Revenues/(Expenses):				
State Appropriations	446,729	5,360,734	487,080	5,844,952
Tax Revenue	48,475	10,293,238	50,355	9,980,843
Interest Income	132,589	268,139	36,989	169,903
Gain/Loss on Asset Disposal	-	18,218	-	-
Principal & Interest on Debt	(56,208)	(239,546)	(88,314)	(310,701)
Total Non-Operating Revenues/(Expenses)	571,585	15,700,783	486,110	15,684,997
Increase/(Decrease) in Net Assets	3,309,554	3,908,223	(834,538)	2,113,208

**East Central College
Investments
As of June 30, 2024**

<u>CD Number</u>	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>	<u>Total</u>
<u>United Bank of Union</u>					
1024024875	12/4/2023	12/4/2024	12 Months	5.39%	\$ 839,813.50
1024025404	1/24/2024	1/24/2025	12 Months	5.25%	\$ 1,031,219.43
1024026085	3/15/2024	3/15/2025	12 Months	5.05%	\$ 511,962.01
<u>Sullivan Bank</u>					
123668	4/6/2023	7/6/2024	15 months	3.95%	\$ 495,850.08
ECC Total Investments					\$ 2,878,845.02

2024

Total Cash Accounts	\$ 7,566,493.00
Certificates of Deposit	\$ 2,878,845.02
	\$ 10,445,338.02

2023 (December)

Total Cash Accounts	\$ 5,436,643.00
Certificates of Deposit	\$ 2,841,438.43
	\$ 8,278,081.43

**East Central College
Pledged Securities
As of June 30, 2024**

United Bank of Union

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
FHR 4672 QD	8/15/2045	3137BXLH3	\$ 27,586.39
FRESB 2019-SB61 A10H	1/25/2039	30309LAN8	\$ 1,142,126.73
FNMA Pool #AL6270	10/1/2034	3138EN6G9	\$ 260,373.26
FHLMC POOL #RB5108	4/1/2041	3133KYU98	\$ 1,476,263.04
GNR 2021-22 AD	10/16/2062	3830RTZ3	\$ 1,776,517.02
FHR 5081 AG	3/25/2051	3137FXXS2	\$ 1,162,225.76
US TREASURY NOTE	9/30/2025	9138285C0	\$ 1,000,000.00
WEBB CITY MO #4-7 SCH DIST	3/1/2033	947398CC5	\$ 315,000.00
FRESB 2021-SB84 A10H	1/25/2041	3032OWAQ2	\$ 1,408,985.52
FHLB LETTER OF CREDIT	10/28/2021		\$ 3,900,000.00
TOTAL			<u>\$ 12,719,077.72</u>

Phelps County Bank

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
TOTAL			<u>\$ 250,000.00</u>

Sullivan Bank

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
SULLIVAN MO SCH DIST MO 26	3/1/2026	8653UEK8	\$ 225,000.00
FDIC Insurance			\$ 250,000.00
TOTAL			<u>\$ 475,000.00</u>

* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

** ALL PLEDGED SECURITIES ARE IN COMPLIANCE WITH SECTION 1823 (E) OF THE FDIC REGULATIONS AND HAVE BEEN APPROVED BY THE BANK'S LOAN COMMITTEE. THE APPROVAL IS REFLECTED WITHIN THE MINUTES OF THE COMMITTEE.

**East Central College
Warrant Check Register
As of June 30, 2024**

The Board of Trustees, including the Treasurer, has access to records necessary to confirm check payments have been issued in accordance with the policies and procedures of the Junior College District of East Central Missouri (East Central College), in compliance with the appropriation granted by the Board of Trustees as defined in the FY24 budgets.

Total amount of checks dispersed from June 1, 2024, through June 30, 2024, is reported at \$190,079.96

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XII: BIDS

Recommendation: To **approve** the purchase of 17 Dell desktop computers and five Dell laptop computers at a cost of \$23,267 from the Midwestern Higher Education Compact (MHEC) public bid cooperative contract to be funded with reserves.

Recommendation: To **approve** the purchase of 10 Fortinet switches and two Dell servers at a cost of \$81,530 from the Fortinet contract and the Midwestern Higher Education Compact (MHEC) public bid cooperative contract to be funded with reserves.

Attachment

8/26/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 583-5195, Ext. 2201

FAX (636) 583-6602



Interoffice Memorandum

To: Dr. Jon Bauer
From: Doug Houston
Subject: Purchase of Computers and Laptops
Date: August 19,2024

It is my recommendation that the Board of Trustees accepts and approves equipment purchase from the Midwestern Higher Education Compact (MHEC) public bid cooperative contract in the amount of \$23,367.00 for 17 Dell computers and 5 Dell laptops. The equipment cost would be spent out of reserves.

This equipment will be used to upgrade older workstations and Instructor stations.

The installation of the new equipment will be accomplished by East Central College IT staff.

Item		College Outlay
Instructor Stations X7	\$7322.00	
Staff Laptops X5	\$7545.00	
Staff Desktop Computers X10	\$8500.00	
Total		\$23,367.00



Interoffice Memorandum

To: Dr. Jon Bauer
From: Doug Houston
Subject: Purchase of Infrastructure Switches and Active Directory servers
Date: August 19,2024

It is my recommendation that the Board of Trustees accepts and approves equipment purchase from the Fortinet contract and Midwestern Higher Education Compact (MHEC) public bid cooperative contract in the amount of \$81,530.00 for 10 infrastructure switches and 2 Dell Servers. The equipment cost would be funded by reserves.

This equipment will be used to upgrade older switches including the core fiber switches and the servers will replace the Active Directory servers

The installation of the new equipment will be accomplished by East Central College IT staff.

Item		College Outlay
10 Fortinet switches w/attachment cabling	\$65,398.00	
2 Dell Servers for Active Directory upgrade	\$16,132.00	
Total		\$81,530.00

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XIII: GRANT PURCHASES

For information, pursuant to pre-authorization for grant purchases approved by the Board on June 10, 2024.

Attachments

8/26/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 583-5195, Ext. 2201

FAX (636) 583-6602



MEMORANDUM

To: Dr. Jon Bauer

Fr: Joel Doepker

Date: 8.19.24

Re: Equipment Purchase: Vocational Enhancement Grant Program

ECC received funding from DESE’s Vocational Enhancement grant program in July to purchase equipment for the Industrial Engineering Technology program.

The total expense for the Universal Robot for the IET program is \$44,750.

75% of the cost is provided by the DESE Vocational Enhancement program, 25% is provided by ECC’s Vocational Enhancement grant budget.

The equipment expense was approved August 20 to have the equipment delivered to campus as soon as possible for the IET program use in the 2024 fall semester. The equipment is a sole source item from the vendor, Advanced Technologies.

The ECC Board of Trustees approved the pre-authorization of purchases of equipment using DESE’s Vocational Enhancement funds during the July 2024 board meeting.

IET Program	Unit Price	Quantity	Total Price	Vendor
Universal Robot 5e	\$44,750	1	\$44750	Advanced Technologies Consultants (sole source)

Funding Breakdown		
DESE Vocational Enhancement Grant Program	\$33562.50	75% of equipment cost
ECC Funding	\$11187.50	25% of equipment cost



MEMORANDUM

To: Dr. Jon Bauer

Fr: Joel Doepker *JAD*

Date: 8.19.24

Re: Equipment Purchases: USDA Rural Business Development Grant (RBDG)

ECC received a grant award of \$100,000 from the USDA Rural Business Development grant program in July 2024 to purchase equipment for the EMS program. The total expenses for the EMS equipment are \$102,958.60, using the \$100,000 in USDA funds and \$2,958.60 of ECC funding.

The expenses were approved in early August to expedite the process to have the equipment delivered to campus as soon as possible for EMT/Paramedic student use in the 2024 fall semester.

The ECC Board of Trustees approved the pre-authorization of purchases of equipment using USDA RBDG program during the July 2024 board meeting.

The chart below details the purchases that were either sole source items or purchased through a cooperative contract.

EMS Program	Unit Price	Quantity	Total Price	Vendor
Nursing Kelly Manikin Medium	\$10881.30	2	\$22,620.60	Laerdal Medical Corporation Sole Source and a Cooperative Contract
ZOLL X-Series 12 Lead Pacing	\$16,950	1	\$16,950	Cooperative Contract
SimRig Ambulance Trainer	\$63,388	1	\$63,388	Sole Source: DiaMedical USA Equipment Farmington Hills, MI
Total Equipment Expense			\$102,958.60	

Funding Breakdown		
USDA Rural Business Development Grant	\$100,000	98% of equipment cost
ECC Funding	\$2958.60	2% of equipment cost

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XIV: CONTRACT RENEWAL

Recommendation: To **approve** the license fee for the Watermark Student Success and Engagement platform for 2024-25 at a cost of \$50,949.01, to be funded with student fees.

Attachment

8/26/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 583-5195, Ext. 2201

FAX (636) 583-6602



Interoffice Memorandum

To: Dr. Jon Bauer, President
From: Sarah Leassner, VP Student Development
RE: Watermark Student Success and Engagement

This memorandum serves as a recommendation to approve the enterprise license for the Watermark Student Success and Engagement platform that we have been using since 2020. Key features of the software suite include:

- **Student profiles:** Comprehensive profiles that capture information about students' academic history, financial aid, and engagement activities.
- **Early warning systems:** Alerts that notify advisors and faculty when students are experiencing difficulties.
- **Personalized communication:** Tools for sending targeted messages and notifications to current and prospective students.
- **Data visualization:** Interactive dashboards and reports to help institutions visualize trends and identify areas for improvement.
- **Integration with other systems:** Seamless integration with student information systems, learning management systems, and other campus applications. (Canvas, Colleague, etc.)

After the initial vendor (Aviso) was purchased by Watermark, separate applications were combined into a single license. The cost for our enterprise license for the upcoming year is as follows:

Product / Service	QTY	Rate	Amount
Watermark Student Success and Engagement - Enterprise License Term: 2024-09-15 - 2025-09-14	1	\$50,849.01	\$50,849.01

This license is funded with student technology fees and has been allocated at this level for renewal.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XV: EMPLOYEE INSURANCE

Recommendation: To **approve** Anthem Blue Cross Blue Shield to provide bundled insurance benefits for employees in 2025 at a 0% rate increase with no plan changes for Medical, Dental, and Vision insurance.

Attachment

8/26/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

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FAX (636) 583-6602



TO: Dr. Jon Bauer, President
DATE: August 2, 2024
FROM: Carrie A. Myers, Director of Human Resources
SUBJECT: 2025 Employee Health, Dental, & Vision Insurance Benefits Renewal

Our insurance broker, Cottingham & Butler received the initial renewal rates from Anthem Blue Cross Blue Shield for our employee insurance benefits in late July. The insurance benefits for full-time employees include medical, dental, vision, life/AD&D and long-term disability. ECC retirees have the option to continue their medical, dental and/or vision at the same premium cost to the College and dependents at their own expense.

This memorandum serves as a recommendation by the Insurance Committee for the Board of Trustees to approve a 0% increase on health, vision, and dental insurance providers and premiums for plan year 2025. Rates for Basic Life/AD&D and Long-Term Disability will be presented to the Board of Trustees at the October meeting.

MEDICAL

The College has had medical coverage through Anthem Blue Cross Blue Shield since January 1, 2014. Employees choose between a base plan and high deductible plan. Each plan has 2 network options that include BJC or non-BJC providers.

Anthem initially provided a renewal with a 7.7% increase, and Cottingham & Butler negotiated the rate down to 5.3%. However, Anthem proposed a 0% increase and no plan changes if East Central College would not go out to market and agree on the rate before August 31, 2024. In addition to the 0% rate increase, Anthem has increased our Wellness Reimbursement amount from \$5000 to \$7500, which will pay for full-time employee biometric screenings. These screenings will be performed on campus in November and are a voluntary benefit for our full-time employees.

Changes for 2025 will include:

- The employee deductible portion of both H.S.A. plans will increase from \$3,200 to \$3,300 due to IRS Compliance.

The College will continue to purchase a Health Reimbursement Account (HRA), which reduces the overall premium costs and reduces the deductible for the employees. Employees on the high deductible plan will continue to receive a contribution to their Health Savings Account for employee only coverage or receive a reduced premium for dependent coverage.

Medical Insurance Renewal includes the Premium, Health Savings Account Contribution or Reduced Dependent Premium for high deductible participants and the HRA estimated Cost per Employee paid by the College. This is the insurance value reported to PSRS/PEERS:

*2025 Monthly \$998.79	Annual \$11,985.48
2024 Monthly \$998.79	Annual \$11,985.48
2023 Monthly \$966.50	Annual \$11,598.00
2022 Monthly \$911.32	Annual \$10,935.84
2021 Monthly \$813.68.	Annual \$ 9,764.16

DENTAL

Anthem's 2024 proposal included a rate lock for 2 years. Therefore, the plan and rate will not change for the 2025 plan year.

Anthem Insurance Cost Per Employee paid by the College.

*2025 Monthly \$33.75	Annual \$405.00
2024 Monthly \$33.75	Annual \$405.00

Previous Dental Insurance Premium Cost per Employee paid by the College.

2023 Monthly \$34.44	Annual \$413.28
2022 Monthly \$34.44	Annual \$413.28
2021 Monthly \$35.88	Annual \$430.56

VISION

Anthem's 2024 proposal included a rate lock for 2 years. Therefore, the plan and rate will not change for the 2025 plan year.

Anthem Material-Only Insurance Cost Per Employee paid by the college for those who select the medical plan.

*2025 Monthly \$4.45	Annual \$53.40
2024 Monthly \$4.45	Annual \$53.40

Anthem Full-Service Vision Insurance Cost Per Employee paid by the college for those who do not select the medical plan.

*2025 Monthly \$5.05	Annual \$60.60
2024 Monthly \$5.05	Annual \$60.60

Previous EyeMed Vision Insurance Premium Cost per Employee paid by the College.

2023 Monthly \$4.50	Annual \$54.00
2022 Monthly \$4.50	Annual \$54.00
2021 Monthly \$4.50	Annual \$54.00

BASIC LIFE/AD&D AND LONG-TERM DISABILITY

These rates and recommendations will be presented to the Board of Trustees in October.

Those that serve on the East Central College Insurance Committee are - Carrie Myers, Kim Aguilar, Clarissa Brown, Judy Bieker, Dana Riegel, Christian Ayres, Ashley Straatmann, Carol Bailie, and Denise Walker.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XVI: STRATEGIC PLAN UPDATE

Dr. Michelle Smith, Executive Director, Institutional Effectiveness, will provide an update on the strategic planning initiatives and development of the next iteration of the strategic plan.

8/26/2024

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XVII: *PERSONNEL

A. APPOINTMENTS

Recommendation: To **approve** the appointment of Luke Miller as Head Baseball coach effective August 12, 2024, with an annual salary of \$31,200.

Recommendation: To **approve** the appointment of Grant Young as Head Softball coach effective July 23, 2024, with an annual salary of \$18,000.

Recommendation: To **approve** the appointment of Jacob Little as Academic & Career Navigator effective August 5, 2024, with an annual salary of \$48,986.08.

Recommendation: To **approve** the appointment of Karen Hayes as Project Manager for the Strengthening Community Colleges Training Grant (SCC4) effective September 3, 2024, with an annual salary of \$61,622.33.

Recommendation: To **approve** the appointment of Michelle Redmond as Academic & Career Navigator effective August 12, 2024, with an annual salary of \$51,691.38.

Recommendation: To **approve** the appointment of Valerie Norwood as Program Director/Faculty for Respiratory Care effective September 16, 2024, with an annual salary of \$73,633.

B. RESIGNATIONS

Recommendation: To **accept** the resignation of Abigail Unnerstall, Wellness Navigator, effective September 13, 2024.

C. FALL 2024 ADJUNCT ROSTER ADDENDUM

Recommendation: To **approve** changes to the roster of adjunct faculty for the Summer 2024 semester as listed on the memorandum to the agenda.

D. CLASSIFIED STAFF APPOINTMENTS (*information only*)

A list of classified staff hired since the July 18, 2024, meeting is attached for information.

Attachments

8/26/2023

East Central College

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FAX (636) 583-6602



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: August 7, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Baseball Coach

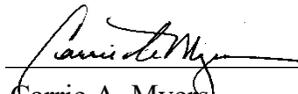
Please accept the recommendation to hire Luke Miller as the Head Baseball coach effective August 12, 2024, with an annual salary of \$31,200. Sarah Leassner, Vice President of Student Development, approved this recommendation.

Luke's experience includes, but is not limited to the following:

- Associate Head Coach – St. Charles Community College – 2018 – current
- Recruiting Coordinator/Head Coach – The Adidas Athletics – 2019 – current
- Recruiting Coordinator/Head Coach – St. Louis Redbirds – 2015 – 2018

Luke received his Bachelor of Arts in Liberal Arts from University of Missouri – St. Louis.

Recommendation signatures:



Carrie A. Myers
Director of Human Resources



Sarah Leassner
Vice President, Student Development



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: July 17, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Softball Coach

Please accept the Search Committee's recommendation to hire Grant Young as the Head Softball coach effective July 23, 2024, with an annual salary of \$18,000. Sarah Leassner, Vice President of Student Development, approved this recommendation.

Grant's experience includes, but is not limited to the following:

- Physical Education Teacher – School District of Washington – 2013 – current
- Varsity Head Softball Coach – School District of Washington – 2022 –current

Grant received his Bachelor of Science in Cell and Molecular Biology from Missouri State University and his Master of Science in Athletic Administration from William Woods University. .

Recommendation signatures:

A handwritten signature in black ink, appearing to read "Carrie A. Myers", written over a horizontal line.

Carrie A. Myers
Director of Human Resources

A handwritten signature in black ink, appearing to read "Sarah Leassner", written over a horizontal line.

Sarah Leassner
Vice President, Student Development



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: July 26, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Academic & Career Navigator

Please accept the Search Committee's recommendation to hire Jacob Little as the full-time Academic & Career Navigator effective August 5, 2024, with an annual salary of \$48,986.08. Sarah Leassner, Vice President of Student Development, approved this recommendation.

Jacob's experience includes, but is not limited to the following:

- Learning Center Specialist – East Central College – 2021 – current
- Instructional Design Consultant – Florida International University – 2020 –2021
- Instructional Designer – University of Kentucky, Lexington 2019 – 2020
- Instructor – Ohio University – 2015 – 2018
- Instructor – Minnesota State University 2012 – 2015

Jacob received his Bachelor of Arts in English from Webster University and Master of Fine Arts in Creative Writing from Minnesota State University, Mankato.

Recommendation signatures:

A handwritten signature in black ink, appearing to read "Carrie A. Myers", written over a horizontal line.

Carrie A. Myers
Director of Human Resources

A handwritten signature in black ink, appearing to read "Sarah Leassner", written over a horizontal line.

Sarah Leassner
Vice President, Student Development



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: August 14, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Project Manager – Strengthening Community College Grant

Please accept the recommendation to hire Karen Hayes as the full-time Project Manager for the Strengthening Community College Training grant (SCC4) effective September 3, 2024, with an annual salary of \$61,622.33. Dr. Robyn Walter, Vice President of Academic Affairs, approved this recommendation.

Karen's experience includes, but is not limited to the following:

- Assistant Project Director – TRIO Grant; Hosted by Columbia College – 2022 – 2023
- Positions held at University of Missouri – Columbia:
 - Student Services Coordinator for Center for Academic Success & Excellence – 2019 – 2021
 - Academic Advisor for School of Health Professionals – 2015 – 2019
 - Coordinator of Recruitment & Retention – 2014
 - Research Assistant, College of Education – 2012 – 2014
- Community Support Specialist – Burrell Behavioral Health – 2008 – 2012
- Youth Advisor – Boys & Girls Town of Missouri – 2007 – 2008
- Teacher – Anne Arundel County Public Schools – 2005 – 2007

Karen received her Bachelor of Arts in Library Science & Women's Studies and has earned graduate hours in Special Education from the University of Missouri, Columbia.

Recommendation signatures:

Handwritten signature of Carrie A. Myers in black ink.

Carrie A. Myers
Director of Human Resources

Handwritten signature of Dr. Robyn C. Walter in black ink.

Dr. Robyn Walter
Vice President, Student Development



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: July 26, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Academic & Career Navigator

Please accept the Search Committee's recommendation to hire Michelle Redmond as the full-time Academic & Career Navigator effective August 12, 2024, with an annual salary of \$51,691.38. Sarah Leassner, Vice President of Student Development, approved this recommendation.

Michelle's experience includes, but is not limited to the following:

- Director CLAS Academic Advising Center – Grand Valley State University – 2017 – 2022
- Assistant Director CEAT Student Services – Oklahoma State University – 2015 – 2017
- Senior Academic Counselor – Oklahoma State University – 2012 – 2015
- Academic Advisor – Oklahoma City Community College – 2011 – 2012
- Academic Counselor – Oklahoma State University – 2008 – 2011

Michelle received her Bachelor of Arts in Psychology from Oklahoma State University and Master of Science in Academic Advising from Kansas State University.

Recommendation signatures:

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Carrie A. Myers
Director of Human Resources

A handwritten signature in black ink, appearing to read "Sarah Leassner", written over a horizontal line.

Sarah Leassner
Vice President, Student Development



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: August 19, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Program Director Respiratory Care/Faculty

Please accept the recommendation to hire Valerie Norwood as the full-time Program Director/Faculty for Respiratory Care effective September 16, 2024, with an annual base salary of \$73,633.00. Dr. Robyn Walter, Vice President of Academic Affairs, approved this recommendation.

Valerie's experience includes, but is not limited to the following:

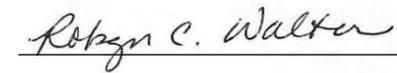
- Manager of Respiratory Care Therapy & Sleep Center – Providence St. Peters, WA 2021 – current
- Director of Cardiopulmonary – Grays Harbor Community Hospital – 2014 – 2021
- NICU Respiratory Therapist – St. Joseph Medical Center – 2012 – 2014
- Pediatric Clinical Coordinator– CPMC – 2006 – 2012
- Respiratory Therapist – various facilities – 2001 – 2006

Valerie received her Associates of Science in Respiratory Care from San Joaquin Valley College in 2001, having earned the credential of a Registered Respiratory Therapist (RRT). Valerie received her Bachelor of Arts in Organizational Management from Ashford University and her Master of Business Administration from Western Governors University.

Recommendation signatures:



Carrie A. Myers
Director of Human Resources



Dr. Robyn Walter
Vice President, Academic Affairs



Interoffice Memo
HUMAN RESOURCES

TO: Dr. Jon Bauer
DATE: August 22, 2024
FROM: Carrie A Myers, Director of Human Resources
RE: Requesting Release from Contract – Abigail Unnerstall

Abigail Unnerstall, Wellness Navigator, has requested to be released from the remainder of her FY25 employment contract effective September 13, 2024. The official resignation letter is on file in the Human Resources Office.

Signatures:

A handwritten signature in black ink, appearing to read "Carrie A. Myers", written over a horizontal line.

Carrie A. Myers
Director, Human Resources

A handwritten signature in black ink, appearing to read "Sarah Leassner", written over a horizontal line.

Sarah Leassner
Vice President, Student Development

Interoffice Memo

TO: Dr. Bauer
DATE: August 20, 2024
FROM: Office of Academic Affairs
RE: Adjunct Addendum for Fall Semester 2024

Please approve the following adjunct addendum for the fall 2024 semester.

ADDITIONS

Business & Industry

Joe Whitmore, HVAC/R
Heather Young, Culinary Arts

Mathematics, Business & Education

Philip Giacomelli, Education
Susan Giesing, Education
Cameron Graham, Accounting
Steffani McCrary, Business
Alicia McDaniel, Business
Jay Mehrhoff, Physical Education
Dennis Smith, Mathematics
Margaret Vogel, Education
Denise Vogeler, Business

Science & Engineering

Nancy Hayes, Biology

College Success

Erin Anglin, ECC, PSA
Jessica Horn, ECC, PSA
Rachael Karr, ECC, PSA
Jessica Robart, ECC, PSA
Pam Ruwe-Kaiser, ECC, PSA
Michelle Smith, ECC, PSA
Morgan Spangler, ECC, PSA
Alison Tucker, ECC, PSA
Tracie Welsh, ECC, PSA

Health Science

Alyssa Skomp, Nursing

Fine & Performing Arts

Sharon Charmley, Art
Sean Frye, Art

English & Humanities

Cassidy Litle, English
Tina Morse, English
Sarah Muir, English
Katen Niedbalski, English
Elizabeth Rosebrough, English
Timothy Stagner, Religion
Greg Stratman, English
Teresa Stratman, Dev English

Social Sciences

Taylor Bodenschatz, Psychology
Timothy Boone, Law Enforcement
Richard Burton, History
Arti Dautenhahn, Psychology
Sean Fagan, Law Enforcement
Steven Gray, Law Enforcement
Henry Harper, Law Enforcement
Richard Hope, Law Enforcement
Rachel Johnson, History
Brandon Ketzler, Law Enforcement
Paul Lambert, Law Enforcement
Scott Langley, Law Enforcement
Brian Moore, Law Enforcement
Joshua Nix, Law Enforcement
Douglas Roberts, Law Enforcement
Lecia Sims, Anthropology
Teresa Stratman, Psychology
Vanessa Whittle, History
Timothy Willard, Economics/Business

Dual Credit

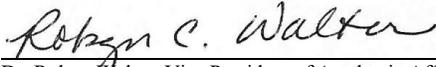
Natasha Green, English, RHS
Wendy Scheer, Chemistry, NHHS
Diane Shoemaker, Mathematics, HHS
Valerie Uthlaut, Biology, HHS

DELETIONS

Fine & Performing Arts

Zoe Nicholson, Art

Signatures:



Dr. Robyn Walter, Vice President of Academic Affairs Date



Carrie Myers, Director of Human Resources Date



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: August 19, 2024
FROM: Carrie Myers, Human Resources Director
RE: Support Staff Hires – August 2024

The following support staff employees have been hired since the July 18, 2024 meeting:

- Kerry Blocker Office Assistant – Math & Education Full-time 8/5/24
- Melissa Green Retention Specialist – Rolla Full-time 8/12/24



Carrie A. Myers
Director of Human Resources

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XVIII: BOARD PRESIDENT'S REPORT

Board President Ann Hartley will share information with the Board.

8/26/2024

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XIX: REPORTS

Reports may be presented by:

- A. Faculty Association President, Tracy Mowery
- B. ECC-NEA President, Reg Brigham
- C. Professional Staff President, Todd Tracy
- D. Classified Staff Association President, Denise Walker
- E. Student Government Association - no report

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XX: PRESIDENT’S REPORT

Projected meeting dates for 2024 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

2024 Projected Meeting Dates

No September Meeting
October 7
November 4
December 2

Alternate Meeting Dates

October 14
November 11
December 9

8/26/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
August 26, 2024**

AGENDA ITEM XXI: ADJOURNMENT

Recommendation: To **adjourn** the August 21, 2024, regular meeting of the Board of Trustees.

8/26/2024

East Central College

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