



BOARD OF TRUSTEES MEETING

April 17, 2025



Board of Trustees Meeting

East Central College

Thursday, April 17, 2025, at 5:30 PM

BH238 Board Room

Agenda

I. Call to Order

II. Recognition of Guests

III. Public Comment

IV. Approval of Agenda (4 votes)

Approval items of a routine nature will be marked with an asterisk () located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded, and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.*

V. *Approval of Minutes (4 votes)

VI. April 8 Election

A. Canvas Election Results (4 votes)

B. Board Discussion

VII. Treasurer's Report and Financial Report (simple majority)

VIII. Faculty Promotion in Rank (4 votes)

IX. Budget Update

X. Bids (4 votes)

XI. *Personnel (4 votes)

A. Intention to Re-employ Administrators

B. Intention to Re-employ Faculty

C. Appointments

D. Adjunct Faculty - SU25

E. Classified Staff Appointments (information only)

XII. Board President's Report

XIII. Reports

A. Student Government Association

B. Faculty Association

C. ECC-NEA

D. Professional Staff Association

E. Classified Staff Association

XIV. President's Report

XV. Adjournment (simple majority)

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM I: CALL TO ORDER

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

04/17/2025

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM II: RECOGNITION OF GUESTS

Guests will be recognized by Mr. Gregg Jones.

04/17/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM III: PUBLIC COMMENT

The Board will hear comments from members of the public in attendance at the meeting who wish to speak.

04/17/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM IV: APPROVAL OF AGENDA

Recommendation: To **approve** the agenda for the April 17, 2025, Board of Trustees meeting.

04/17/2025

East Central College

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Agenda Item IV: Approval of Agenda

Consent Agenda Items for April 17, 2025:

Approval of Minutes
Personnel

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

April 17, 2025

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM V: *APPROVAL OF MINUTES

Recommendation: To **approve** the minutes of the March 3, 2025 regular meeting of the Board of Trustees.

Attachment

04/17/2025

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
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**EAST CENRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, March 3, 2025**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present for all, or parts of the meeting were Joseph Stroetker, Eric Park, Cookie Hays, Audrey Freitag, and J.T. Hardy. Also present were President of the College Jon Bauer; Administrators – Vice President of Student Development Sarah Leassner and Vice President of Academic Affairs Robyn Walter; Faculty – Faculty Association President Tracy Mowery, ECC-NEA President Reg Brigham, Associate Professor of Biology Kevin Dixon, and Precision Machining Program Coordinator Blake Poertner; Other Staff – Human Resources Director Carrie Myers, Director of Communications & Marketing Gregg Jones, Professional Staff Association President Todd Tracy, Classified Staff Association Vice President Cynthia Cubas, Rolla Campus Director Christina Ayres, Campus Life and Leadership Coordinator Andy Klingensmith, Executive Director of Institutional Effectiveness Michelle Smith, and Executive Assistant to the President Stacy Langan.

RECOGNITION OF GUESTS: Gregg Jones recognized Chris Parker from the *Missourian*; Officer Tomie Lowe from the Union Police Department; ECC students Ethan Sandstrom, Kylie Napier, Kathryn Boenher, Tessa Schweich, Addi Klophaus, and Jovie Garner; Amy Miller and Ryan Wilson from NAVIGATE Building Solutions; and community members Ray Krame, Paul Gross, Dean Gross, and Jim Plymale.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for March 3, 2025, meeting of the Board of Trustees.

Motion by Joseph Stroetker; Seconded by Eric Park; Carried Unanimously

APPROVAL OF MINUTES: The Board approved the minutes of the January 27, 2025, regular meeting of the Board of Trustees.

SPECIAL RECOGNITION: The Board recognized ECC student and Phi Theta Kappa member Ethan Sandstrom, a candidate for Phi Theta Kappa Division III Vice President. Advisor Kevin Dixon shared that the chapter received multiple awards at the recent Regional Convention. Mr. Dixon introduced Ethan, who has been involved in Phi Theta Kappa for about one year. He is running for national Vice President and aims to boost membership and engagement at East Central College. With 300 chapters nationwide, Ethan has advanced to the final round and will attend the national convention in April, where he will deliver a speech and campaign on the floor. A fellow student is serving as his campaign manager. This marks only the second time an East Central College student has run for national office. The Board offered congratulations and best wishes. Lindsay Riegel and Mr. Dixon took a group of students to the convention in Omaha, Nebraska, where the chapter submitted nominations in several award categories and earned recognition in each.

TREASURER'S REPORT AND FINANCIAL REPORT: President Jon Bauer reviewed the financial statements as of January 31, 2025. He noted there is nothing unusual in this month's report. Compared to this time last year, local revenue from the counties is coming in more slowly.

Motion: To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Motion by Eric Park; Seconded by J.T. Hardy; Carried Unanimously

TUITION AND GENERAL FEES: Last year, the Board approved a tuition increase of ten percent. This year, President Bauer is recommending a three percent increase, which aligns with inflation. One suggested change to general fees is a \$1 increase in the technology fee, which supports student-used technology and helps meet growing needs. All other fees will stay the same. Once the budget is finalized, a comprehensive look will at the tuition structure will take place, including Tiers 1, 2, and 3, to see if any adjustments are needed. That review was expected this year, but the CFO position is currently vacant. This is a responsible, modest increase that supports our ability to cover expenses.

Motion: To **approve** an increase of 3% per credit hour in tuition for all tuition tiers as outlined in the memorandum attached to the agenda.

Motion by Cookie Hays; Seconded by Joseph Stroetker; Carried Unanimously

Motion: To **approve** an overall increase in general fees of \$1 per credit hour as follows:

Student Activity Fee	\$12 (unchanged)
Support Services Fee	\$ 2 (unchanged)
Technology Fee	\$10 (increase of \$1)
Facilities Fee	\$ 8 (unchanged)
Security Fee	\$ 8 (unchanged)

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

COURSE FEES: President Bauer noted that Vice President Walter leads the process to determine course fees. There were two corrections including one omission and one typo as outlined in the addendum. The overall fee increase reflects the cost of disposable items used during courses, including clinical supplies. The newly created Respiratory Care program is a notable increase to course fees. It was also noted that when vendor costs go down, course fees are reduced. Academic Deans and faculty review course fees line by line each year to ensure accuracy.

Motion: To **approve** course fees for the 2025 – 2026 academic year as outlined in the memorandum attached to the agenda.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

U.S.D.A. GRANT AUTHORIZATION: President Bauer noted the College wants to pursue financial assistance from the United States Department of Agriculture to purchase equipment for the Industrial Engineering Technology and Welding departments.

Motion: To **approve** a resolution authorizing East Central College to apply to the united States Department of Agriculture (U.S.D.A.) Business Development grant program for the purchase of welding equipment to support instruction in the Industrial Engineering Technology and Welding programs.

Motion by Eric Park; Seconded by Joseph Stroetker; Carried Unanimously

ASSOCIATE OF SCIENCE BIOLOGY PROGRAM: Vice President Walter informed the Board that Academic Council approved the recommendation to begin a new program. The current Engineering program has an articulation agreement in place that provides a seamless transition to Missouri University of Science and Technology. Interest in Biology has grown. While a general STEM

pathway exists, the proposed Associate of Science in Biology offers a more defined route that transfers into a Bachelor of Science at Southeast Missouri State University, Missouri University of Science and Technology, and Logan University. This degree aligns with the strategic plan to support STEM degree completion. No full-time faculty position is expected. Current course offerings will support the program, and an additional 20 or more students are anticipated. There will be no additional cost or fees. Other colleges offering this degree include Jefferson College, St. Charles Community College, and Lewis and Clark Community College in Godfrey, Illinois. Once approved by the Board, the proposal will go to the Missouri Department of Higher Education, then to the Higher Learning Commission for approval. This process will take place over the next few months.

Motion: To **approve** the establishment of an A.S. Biology Program effective Fall 2025 to be offered through the Science and Engineering Department to complement the existing A.S. in Engineering.

Motion by Joseph Stroetker; Seconded by Eric Park; Carried Unanimously

BIDS: Department of Labor grant resources are in place as the Respiratory Care program begins this fall. Some items listed are under the threshold that requires Board approval, but it is helpful for the Board to see the process. All items will be paid for with Department of Labor grant funds. The first equipment purchase includes manikins designed to replicate real-life scenarios, hospital beds, and ventilators. As part of the consortium, East Central College serves as the fiscal agent.

Motion: To **approve** the purchase of manikins and supplemental equipment for \$412,026.76 from Laerdal Medical Corporation, a sole source provider, funded by the U.S. Department of Labor's Strengthening Community Colleges grant for the new Respiratory Care program.

Motion by Joseph Stroetker; Seconded by Cookie Hays; Carried Unanimously

Motion: To **approve** the purchase of a hospital bed package for \$38,500.00 from Pocket Nurse, a sole source provider, funded by the U.S. Department of Labor's Strengthening Community Colleges grant for the new Respiratory Care program.

Motion by Cookie Hays; Seconded by Joseph Stroetker; Carried Unanimously

Motion: To approve the purchase of a ventilator with added components, for \$37,103.20 from Nihon Kohden, a sole source provider, funded by the U.S. Department of Labor's Strengthening Community Colleges grant for the new Respiratory Care program.

Motion by Eric Park; Seconded by Cookie Hays; Carried Unanimously

SELECTION OF GENERAL CONTRACTOR: Contractors are being recommended for hire to renovate space at the Union campus and at Central Methodist University's campus in Columbia, Missouri. Bidders had the option to submit for one or both locations. The recommendation is to award Franklin County Construction the contract for Union and Integra the contract for Columbia. The contractors' ability to complete the work has been verified. The goal is to enroll students by August 2025. Quick turnaround on the bids was important so work can begin immediately following Board approval. Both contractors are confident they can complete the renovations as outlined in the proposed timeline.

Motion: To **award** the general contracting package for construction of a respiratory laboratory at the main campus in Union to Franklin County Construction, in the amount of \$446,700, and to award the general contracting package for construction of a respiratory laboratory at the Central Methodist University facility in Columbia, Missouri, to Integra Inc., in the amount of \$287,775, both contracts to be funded through the U.S. Department of Labor Strengthening Community Colleges Grant.

Motion by Joseph Stroetker; Seconded by Eric Park; Carried Unanimously

STUDENT OUTCOMES: Vice President Walter presented course success reports, which include total course enrollments. Notes from the presentation slides were included. The overall course success rate was 82.3 percent. Low-income students are defined as Pell-eligible. Specific targeted initiatives are in place to support these students. Around 60 percent of ECC students receive some form of financial aid, and the supports provided benefits all students. Vice President Walter explained that the fall-to-fall comparison includes a one-year lag. East Central College continues to show improvement and remains above the 50th percentile. A year-to-year comparison and fall-to-spring retention trend analysis were also shared. Part-time students face the greatest challenges with retention, and half of ECC's students are part-time. Regarding support for low-income students, many take advantage of available resources. The strategic plan includes a better intake survey to identify student needs earlier and offer proactive support. Federally and institutionally funded student workers also contribute to student success. One of ECC's newest initiatives through Title III is RISSE, an endowment through the Foundation. The program offers incentives to developmental education students for attending class, using the learning center, and turning in assignments.

***PERSONNEL:** The Board **accepted** the resignation of Gayle Bailey, Financial Aid Advisor, effective March 28, 2025. The Board also **approved** the addendum to the roster of adjunct faculty for the Spring 2025 semester as listed in the attached memorandum.

BOARD PRESIDENT'S REPORT: Board President had no report.

REPORTS:

A. STUDENT GOVERNMENT ASSOCIATION: Student Government Association officers shared that last semester's trivia night was a success and well attended. The event is scheduled again for March 13. They will send a Google Form to faculty and staff to collect questions. Teams will bring items to donate to the ECC Food Pantry. This semester they plan to host a Spring Fling on April 17 from 11 to 2. The event will be similar to Falcon Fest and the theme is Easter. An egg hunt will also take place that week. Plans include a cookout and either live music or a movie projection. They are looking for new SGA officers as current officers will graduate this year. The Psychology Club expects to complete the unhoused bag project tomorrow. Once items are collected, they will sort and distribute them to Union police officers. The club also plans to host an event similar to a movie night. They invited Foundation Director Bridgette Kelch to their last meeting to share information about Prop ECC.

B. FACULTY ASSOCIATION REPORT: Association President Mowery shared that the Union chapter of Phi Theta Kappa took students to Kansas City to attend a conference. Rolla advisor Dr. Beth Rozema will host the induction ceremony this weekend. A Faculty recital is scheduled this Friday at 4 p.m. and the Missouri State High School Athletics Association Music Festival will take place

on the Union campus this Friday and Saturday. Dr. Coreen Derifield will host events for Women's Day.

- C. **ECC-NEA:** ECC-NEA President Brigham noted they are about halfway through the bargaining season. He also informed the Board that planning has begun for this year's Inspirers of Excellence, which is an opportunity for ECC students to recognize high school teachers that prepared them for college. The event is planned for May.

- D. **PROFESSIONAL STAFF ASSOCIATION REPORT:** The association recently completed an internal value improvement survey. Results showed a positive outlook, with 87 percent of members believing PSA is fulfilling its mission. To strengthen the member experience, many recommended more social activities and peer awards. Some members expressed interest in more diverse initiatives. For new member support, strong suggestions included creating a welcome packet and offering a formal introduction. Overall, the survey highlighted PSA strengths and pointed to opportunities to boost engagement, improve onboarding, and clarify financial plans. The executive council will move forward with an agenda to implement these initiatives.

- E. **CLASSIFIED STAFF ASSOCIATION REPORT:** The Classified Staff Association will continue Denim Day Wednesday each month to support local nonprofits. In January and February, \$110 was raised for the ECC Food Pantry, \$140 for the Franklin County Foster Closet, and \$95 for the Cuba Animal Shelter. A generous, anonymous donor will match all amounts. The Executive Council recently encouraged members to support the CSA Scholarship Fund through payroll deductions to ensure the association can continue to award two \$500 scholarships per year. That effort raised \$924, and one member gave an additional \$500. The fund is now secure for another year. CSA has a new Vice President, Jennifer Komo. The Spotlight Award is in its nomination phase, with a new recipient to be announced soon.

PRESIDENT'S REPORT: President Bauer noted students and employees remain active in the community, from recognizing teachers to highlighting the work of students and staff.

Spring enrollment shows a 2.4% decrease in headcount but a 0.5% increase in credit hours. Most of the decline is in dual credit due to schools losing qualified instructors. This affects more students but has less impact on total credit hours. Overall, spring is steady. Summer enrollment is up significantly and fall enrollment will begin soon.

Prop ECC community presentations are underway and will continue. Funds from Prop ECC will support capital projects and operations. After last year's election, voters asked for more details on spending plans. In response, a campus map was created to show proposed project locations. One project includes a 7,500-square-foot welding center, which will provide better space for welding and allow room for expanding or adding another skilled trade program. These projects will go through the usual bid and Board approval process. All projects will be managed by the Board of Trustees. Several weeks remain to continue sharing this message with the community.

The Rolla renovation project, funded by state and federal dollars, is moving forward. Design work continues, and the team met with faculty last week. Construction is expected to begin late summer or early fall. Initial work will include demolition and asbestos abatement. Full construction will follow in the fall. The project remains on track for a Fall 2027 opening.

At the state level, the House is currently working on the budget. Another bill in progress would expand transfer and articulation options for students. It passed the House last year but stalled in the Senate. There is optimism for progress this year.

March 3, 2025, Board Minutes

At the federal level, we are tracking the reconciliation process. One item of interest is potential changes to how Pell Grant funds are taxed. Unlike at four-year schools, our lower tuition means students often use remaining funds for other expenses, which can create tax implications. It is unclear if this will be addressed in the final legislation. The process will likely extend through the end of the calendar year.

President Bauer mentioned that Spring sports are underway. There is an ECC student performance tomorrow and an ECC faculty recital on Friday.

ADJOURNMENT:

Motion: To **adjourn** the March 3, 2025, regular meeting of the Board of Trustees and enter executive session per RSMo2004, Section 610.021 (3) Personnel at 6:58 p.m.

Motion by J.T. Hardy; Seconded by Cookie Hays

The following roll call vote was taken, and the motion carried.

<u>Yes</u> A. Hartley	<u>Yes</u> E. Park	<u>Yes</u> A. Freitag
<u>Yes</u> J. Stroetker	<u>Yes</u> C. Hays	<u>Yes</u> J.T. Hardy

President, Board of Trustees

Secretary, Board of Trustees

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM VI: CANVAS ELECTION RESULTS | BOARD DISCUSSION

Recommendation: To **accept** the results of the April 8, 2025, Proposition ECC election as certified by the county clerks.

COUNTY	Yes	No
Crawford	207	396
Franklin	4731	5305
Gasconade	4	2
St. Charles*	86	69
Warren	219	179
Washington	14	33
TOTALS	5261	5984

**uncertified results*

4/17/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM VII: TREASURER’S REPORT AND FINANCIAL REPORT

Recommendation: To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

04/17/2025

East Central College

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East Central College
Statement of Net Assets for all Funds
As of February 28, 2025 and February 29, 2024

ASSETS	<u>2/28/25</u>	<u>2/29/24</u>
Current		
Cash	7,077,965	8,960,905
Investments	3,032,776	2,800,661
Receivables, net		
Student	963,007	773,690
Federal & State agencies	4,090,686	3,227,618
Other	416,173	255,670
Inventories	281,466	227,885
Prepaid expenses	372,033	255,563
Total Current Assets	<u>16,234,106</u>	<u>16,501,992</u>
Non-Current Assets		
Lease Assets	348,550	289,548
Capital Assets (net)	44,559,509	41,482,296
Total Non-Current Assets	<u>44,908,059</u>	<u>41,771,844</u>
Total Assets	<u>61,142,165</u>	<u>58,273,836</u>
DEFERRED OUTFLOW OF RESOURCES		
Deferred pension outflows	15,097,621	16,074,458
Deferred OPEB outflows	430,351	509,559
Total Assets and Deferred	<u>15,527,972</u>	<u>16,584,017</u>
Outflow of Resources	<u>76,670,137</u>	<u>74,857,853</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	90,456	17,940
Accrued Wages & Benefits	16,916	10,734
Unearned Revenue	227,364	199,678
Due to Agency Groups	(735)	64
Accrued Interest	-	-
Total Current Liabilities	<u>334,001</u>	<u>228,416</u>
Non-Current Liabilities		
Lease Liability	357,213	289,572
USDA Loan	175,000	275,000
Bonds Payable	3,625,000	5,225,000
Premium on Sale of Bonds	132,184	234,582
Net Pension Liability	18,267,888	15,685,923
Compensated Absences	772,216	872,724
Post Employment Benefit Plan Payable	1,686,592	1,599,488
Johnson Control Performance Contract	794,269	867,378
United Bank of Union	1,330,000	1,450,000
Total Non-Current Liabilities	<u>27,140,362</u>	<u>26,499,667</u>
Total Liabilities	<u>27,474,363</u>	<u>26,728,083</u>
DEFERRED INFLOW OF RESOURCES		
Deferred pension inflows	7,461,740	10,695,010
Deferred OPEB Inflows	556,345	626,536
Total	<u>8,018,085</u>	<u>11,321,546</u>
NET ASSETS		
Investment in Capital Assets, net	46,916,680	41,925,638
Restricted for Debt Service	(134,769)	(134,769)
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	11,759,813	12,147,259
All other Funds	(19,124,035)	(18,889,904)
Total Net Assets	<u>41,177,689</u>	<u>36,808,224</u>
Total Liabilities, Deferred Inflow	<u>76,670,137</u>	<u>74,857,853</u>
of Resources and Net Assets		

East Central College

Statement of Activities

General Fund

As of February 28, 2025 and February 29, 2024

	For the Fiscal Year Ending June 30, 2025			For the Fiscal Year Ended June 30, 2024			
	Current FY Budget	Feb 28, 2025 Month end	Current FY Year-To-Date	Prior FY Budget	Feb 29, 2024 Month end	Prior FY Year-To-Date	Prior Year FYE
Revenues:							
Local Revenue	8,166,388	1,296,741	7,830,076	8,428,974	244,758	7,539,852	8,028,646
State Revenue	5,532,654	461,055	3,688,438	5,360,734	446,728	3,573,822	5,360,734
Federal Revenue	-	-	-	-	-	-	-
Tuition and Fees	8,114,429	55,701	8,054,517	7,808,233	58,136	7,510,562	7,559,223
Interest Income	150,000	10,406	148,941	124,076	14,791	83,277	245,193
Gifts and Grants	100,000	9,712	72,987	100,000	781	40,058	95,337
Miscellaneous Revenue	45,500	11,198	76,916	45,500	2,045	22,487	48,764
Transfers-Interfund & Indirect	1,149,832	2,625	(31,190)	749,967	(893)	5,667	(415,312)
Transfer Federal Programs	-	-	-	-	-	-	9,749
Total Revenues	23,258,803	1,847,438	19,840,685	22,617,484	766,346	18,775,725	20,932,334
Expenses:							
Salaries	13,813,772	1,067,676	8,247,061	13,229,459	1,025,348	8,112,630	13,457,724
Benefits	4,869,124	360,797	3,018,142	4,713,956	397,647	3,023,616	4,991,915
Contractual Services	1,047,078	84,110	851,284	1,084,300	109,427	833,725	911,776
Current Expenses	920,026	73,406	654,641	1,016,160	41,900	583,071	881,808
Travel	295,455	14,058	168,340	269,417	13,952	137,485	220,199
Property & Casualty Insurance	301,178	-	337,656	235,000	-	259,420	259,420
Vehicle Expense	19,930	88	12,209	17,750	2,518	8,946	13,774
Utilities	689,350	56,046	455,638	645,840	21,986	455,802	689,672
Tele/Communications	232,900	13,609	128,270	229,460	10,187	135,617	198,770
Miscellaneous	511,409	47,756	325,545	596,224	17,744	279,338	339,726
Foundation Paid Expense	-	10,180	53,238	27,505	2,492	21,705	37,605
Clearing Account	-	330	215	-	871	1,619	-
Scholarship Expense	107,600	105,882	236,004	145,600	131,475	227,915	188,910
Faculty Development	35,000	-	2,500	-	-	3,500	6,532
Instit. Match for Grants	78,718	-	-	35,000	-	-	139,578
Commitment to AEL	65,000	-	943	70,000	-	-	51,005
Instit. Commit.to Fine Arts	-	-	-	-	-	-	-
Instit. Commit.to Word & Music	-	-	-	-	-	-	-
Capital	700	-	92,860	25,750	-	598,676	636,424
Interfund Transfers	-	-	-	-	-	-	-
Debt Princ & Interest	271,562	51,083	189,104	276,063	52,208	191,917	275,500
Total Expenses	23,258,803	1,885,021	14,773,650	22,617,484	1,827,755	14,874,982	23,300,338
Revenues over Expenses	-	(37,583)	5,067,035	-	(1,061,409)	3,900,743	(2,368,004)

Statement of Revenue, Expenses & Changes in Net Assets
(All Funds)
As of February 28, 2025 and February 29, 2024

	For the Fiscal Year Ending June 30, 2025		For the Fiscal Year Ended June 30, 2024	
	Feb 28, 2025	FY 2025 Year-To-Date	Feb 29, 2024	FY 2024 Year-To-Date
Operating Revenues:				
Student Tuition & Fees	58,481	10,027,757	64,402	9,235,691
Federal Grants & Contracts	329,156	4,435,228	72,672	3,071,280
State Grants & Contracts	81,090	1,038,464	240,084	823,202
Auxiliary Services Revenue	203,281	1,934,094	92,927	1,288,140
Other Operating Revenue	21,591	247,668	24,556	162,667
Total Operating Revenues	693,599	17,683,211	494,641	14,580,980
Operating Expenses:				
Salaries	1,226,891	9,467,330	1,153,585	9,086,162
Benefits	406,169	3,376,763	433,900	3,304,585
Purchased Services	267,119	2,410,255	262,426	2,084,314
Supplies & Current Expenses	297,583	2,762,892	148,370	2,331,989
Travel	47,952	181,420	25,715	174,187
Insurance	-	370,889	-	280,795
Utilities	78,402	731,448	55,130	738,233
Other	31,127	237,059	10,683	96,032
Depreciation/Amortization	193,831	1,558,330	192,781	1,543,455
Financial Aid & Scholarship	125,854	3,802,364	246,980	3,337,833
Foundation Paid Expense	12,294	64,967	7,904	45,635
Total Operating Expenses	2,687,222	24,963,717	2,537,474	23,023,220
Operating (Loss)/Gain	(1,993,623)	(7,280,506)	(2,042,833)	(8,442,240)
Non-Operating Revenues/(Expenses):				
State Appropriations	461,055	3,688,438	446,728	3,573,822
Tax Revenue	1,662,488	10,038,178	313,792	9,666,579
Interest Income	13,310	165,812	17,879	99,675
Gain/Loss on asset disposal	-	-	-	17,838
Principal & Interest on Debt	(14,554)	(126,680)	(15,860)	(163,877)
Total Non-Operating Revenues/(Expenses)	2,122,299	13,765,748	762,539	13,194,037
Increase/(Decrease) in Net Assets	128,676	6,485,242	(1,280,294)	4,751,797

**East Central College
Investments
As of February 28, 2025**

	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>	<u>Total</u>
<u>United Bank of Union</u>					
CDAR 1030419312	1/23/2025	7/24/2025	6 Months	4.59%	\$ 1,086,587.91
CDAR 1030419347	1/23/2025	7/24/2025	6 Months	4.59%	\$ 534,978.56
CD 1024028589	12/5/2024	12/2/2025	12 Months	4.43%	\$ 886,131.72
CD 1024026085	3/15/2024	3/15/2025	12 Months	5.05%	\$ 525,078.25
ECC Total Investments					\$ 3,032,776.44

2025

Total Cash Accounts	\$ 7,077,965.00
Certificates of Deposit	<u>\$ 3,032,776.44</u>
	\$ 10,110,741.44

2024 (December)

Total Cash Accounts	\$ 2,645,604.00
Certificates of Deposit	<u>\$ 2,990,464.28</u>
	\$ 5,636,068.28

**East Central College
Pledged Securities
As of February 28, 2025**

United Bank of Union

SECURITY DESCRIPTION	MATURITY		PAR AMOUNT
	DATE	CUSIP NO.	
FDIC Insurance			\$ 250,000.00
US TREASURY NOTE	9/30/2025	9128285C0	\$ 1,000,000.00
WEBB CITY MO #R-7 SCH DIST	3/1/2033	947398CC5	\$ 315,000.00
FRESB 2021-SB84 A 10H	1/25/2041	30320WAQ2	\$ 1,389,767.70
TOTAL			\$ 2,954,767.70

* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

FDIC Insured Institution	FDIC Cert #	Balance
Bank of China	33653	\$ 242,500.00
Crown Bank	35480	\$ 242,500.00
First Guaranty Bank	14028	\$ 242,500.00
Israel Discount Bank of New York	19977	\$ 166,566.47
Union Bank & Trust Company	1753	\$ 192,521.44
TOTAL		\$ 1,086,587.91

FDIC Insured Institution	FDIC Cert #	Balance
Cathay Bank	18503	\$ 242,500.00
Security Bank	4178	\$ 242,500.00
Union Bank & Trust Company	1753	\$ 49,978.56
TOTAL		\$ 534,978.56

Phelps County Bank

FDIC Insurance		\$ 250,000.00
TOTAL		\$ 250,000.00

**East Central College
Warrant Check Register
As of February 28, 2025**

The Board of Trustees, including the Treasurer, has access to records necessary to confirm check payments have been issued in accordance with the policies and procedures of the Junior College District of East Central Missouri (East Central College), in compliance with the appropriation granted by the Board of Trustees as defined in the FY25 budgets.

Total amount of checks disbursed from February 1, 2025 through February 28, 2025 is reported at \$1,877,735.93

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM VIII: FACULTY PROMOTION IN RANK

Recommendation: To **approve** the promotion of Adisa Velic and Timothy Derifield to Assistant Professor; Dr. Coreen Derifield, Dr. Reg Brigham, Jennifer Higerd, and Dr. Elizabeth Rozema to Associate Professor; and Dr. Wendy Pecka to Professor effective with 2025-2026 academic year.

Attachments

04/17/2025

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
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FAX (636) 584-0513



OFFICE OF THE VICE-PRESIDENT OF ACADEMIC AFFAIRS

TO: Dr. Jon Bauer, College President

DATE: March 24, 2025

FROM: Robyn Walter, Vice President of Academic Affairs

RE: AY26 Faculty Rank & Promotion Recommendation

The Rank & Promotion committee, chaired by Shaun Roberson, reviewed seven faculty portfolios submitted for promotion in rank for academic year 2026. A rubric for evaluating each portfolio was completed by all six committee members.

Based on the existing policies and procedures, the Rank and Promotion Committee for 2024-2025 reached a consensus and recommends the promotion of the following candidates to the following ranks:

- Adisa Velic, Assistant Professor
- Tim Derifield, Assistant Professor
- Cori Derifield, Associate Professor
- Reg Brigham, Associate Professor
- Jennifer Higerd, Associate Professor
- Elizabeth Rozema, Associate Professor
- Wendy Pecka, Professor

After reviewing the committee's rubrics and recommendation, I agree with the assessment of the committee and recommend the promotion of all seven candidates.

Per the academic year 2025 collective bargaining agreement, below is the estimated increase to faculty base for academic year 2026

Faculty Name	Proposed Rank	Increase to AY26 Base
Adisa Velic	Assistant Professor	\$1500.00
Tim Derifield	Assistant Professor	\$1500.00
Cori Derifield	Associate Professor	\$2500.00
Reg Brigham	Associate Professor	\$2500.00
Jennifer Higerd	Associate Professor	\$2500.00
Elizabeth Rozema	Associate Professor	\$2500.00
Wendy Pecka	Professor	\$3500.00
Total		\$16,500.00

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM IX: FY26 BUDGET DEVELOPMENT

An update on the FY26 budget development process will be presented to the Board.

04/17/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM X: BIDS

Recommendation: To **approve** the purchase of 40 instructor station computers and 40 accompanying monitors from Dell Inc. at a cost of \$34,880 from the Midwestern Higher Education Compact (MHEC) public bid cooperative contract #MHEC-04152022, to be funded from an allocated federal earmark for the Phase II Technology/Streaming Project.

Recommendation: To **approve** the purchase of 40 laptop computers at a cost of \$34,400, through the Midwestern Higher Education Compact contract #MHEC-04152022, funded by the U.S. Department of Labor's Strengthening Community Colleges grant for the new Respiratory Care program.

Attachments

04/17/2025

East Central College

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Interoffice Memorandum

To: Dr. Jon Bauer
From: Chad Baldwin
Subject: Phase II Instructor Station PC/Monitor Purchase
Date: April 11, 2025

It is the committee's recommendation that the Board of Trustees approve the purchase of 40 instructor station computers and 40 accompanying monitors from Dell Inc. at the cost of \$34,880.00 to upgrade classroom instructor stations to support the Phase II classroom technology/streaming solutions as well as other streaming classrooms. Pricing is based on the MHEC (Midwestern Higher Education Compact) public bid cooperative contract #MHEC-04152022.

40 Dell OptiPlex Small Form Factor PCs	\$28,800.00
40 Dell P245H Monitors	\$6,080.00
Total	\$34,880.00

This purchase will be funded out of the allocated federal earmark for the phase II technology/streaming project.



Interoffice Memorandum

To: Dr. Jon Bauer
From: Doug Houston
Subject: Purchase of laptops
Date: April 14, 2025

It is my recommendation that the Board of Trustees accepts and approves the purchase of 40 laptops for the new Respiratory Care program from Dell in the amount of \$34,400.00. Pricing is based off the MHEC (Midwestern Higher Education Compact) public bid cooperative contract #MHEC-04152022. The equipment cost will be funded using the U.S. Department of Labor's Strengthening Community Colleges Grant.

The IT department will deploy the new equipment.

Item		College Outlay
Student Laptops X40	\$34,400.00	
Total		\$34,400.00

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM XI: *PERSONNEL

A. INTENTION TO RE-EMPLOY ADMINISTRATORS

Recommendation: To **approve** the reappointment of the following administrators for the 2025-2026 fiscal year:

Joel Doepker, Vice President, External Relations
Sarah Leassner, Vice President, Student Development
Robyn Walter, Vice President, Academic Affairs

B. INTENTION TO RE-EMPLOY FACULTY

Recommendation: To **approve** the reappointment of full-time faculty for the 2025-2026 academic year as listed on the memorandum attached to the agenda.

C. ADJUNCT FACULTY – SP25

Recommendation: To **approve** the roster of adjunct faculty for the SU25 Session as listed in the attached memorandum.

D. APPOINTMENTS

Recommendation: To **approve** the appointment of Briget Young as the full-time Research Analyst effective April 21, 2025, with an annual salary of \$55,856.22.

Recommendation: To **approve** the appointment of Sunny Roberson as the full-time Financial Aid Advisor effective April 28, 2025, with an annual salary of \$44,275.27.

E. CLASSIFIED STAFF APPOINTMENTS (*information only*)

A list of classified staff hired since the March 3, 2025, meeting is attached for information.

Attachments

04/17/2024

East Central College

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Interoffice Memo
President's office

TO: Board of Trustees
DATE: April 11, 2025
FROM: Dr. Jon Bauer, College President
RE: Reappointment of Administrators FY26

The following administrators are recommended to the Board of Trustees for reappointment for fiscal year 2026.

Joel Doepker, Vice President, External Relations
Sarah Leassner, Vice President, Student Development
Robyn Walter, Vice President, Academic Affairs

Approval Signature:


Jon Bauer, College President



OFFICE OF THE VICE-PRESIDENT OF ACADEMIC AFFAIRS

TO: Dr. Jon Bauer
DATE: April 11, 2025
FROM: Dr. Robyn Walter, Vice President, Academic Affairs
RE: Reappointment of Full-time Faculty

Recommendations by the Vice President of Academic Affairs for reappointment/non-reappointment for AY2026:

Reappointment - Annual Contract

Bales, Kristin	Fisher, Jessica	Norwood, Valerie
Brown, Clarissa	Grindel, Brandi	Poertner, Blake
Brown, Jessica	Holtmeyer, Katie	Prince, Wayne
Chick, Michelle	Hudanick, Richard	Scheer, Kelsey
Daman-Scheel, Kim	Kerwin, Olivia	VanBibber, Megan
Ditmeyer, Laura	King, Denise	VonTress, Aurelia
Eakin, Travis	Martin, Beth	Wall, Jennifer
Elias, Jon	Matusek, Michael	
Elias, Trista	Miles, Jeannie	

Reappointment from Annual Contract to Tenure

Clark, Brittany
Ong, Vu

According to Board policy, these faculty members are eligible for Tenure in August 2025 based on hire date.

Reappointment - Tenure

Acosta, Parvi	Estes, Anne	Mowery, Tracy
Aramburu, Ellen	Flotte, Elizabeth	Pecka, Wendy
Austin, Grace	Gifford, Matthew	Pohlman, Dennis
Barton, Sean	Goodson, Jenifer	Pulles, Keith
Blakely, Joannie	Hanneken, Lisa	Roberson, Shaun
Bland, Bobby	Hardecke, John	Sayles, Nanette
Bounds, Aaron	Haynes, Shane	Sexton, Timothy
Brigham, Reginald	Higerd, Jennifer	Stotler, Gregory
Chirban, Julie	Hovland, Joseph	Stroup, Joshua
Derifield, Coreen	Howard, Rachel	Van Leer, Jessica
Derifield, Timothy	Judd, Jennifer	Velic, Adisa
Dixon, Kevin	Kellogg, Isaiah	Winters-Rozema, Beth
Durbin, Jason	Kolb, Leigh	
Esbeck, Nathan	Mahon, Robert	



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: March 27, 2025
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Research Analyst

Please accept the recommendation to hire Bridget Young as the full-time Research Analyst effective April 21, 2025, with an annual salary of \$55,856.22. Bethany Lohden, Director of Institutional Research, approved this recommendation.

Bridget's experience includes, but is not limited to the following:

- Research Assistant – Goucher College Office of Institutional Research – 2022 – 2024
- Supplement Instructor in Economics – Goucher College – 2023
- Student Assistant – Goucher College Office of Advancement – 2021 – 2023

Bridget received her Bachelor of Arts in Economics and Bachelor of Arts in Sociology/Anthropology from Goucher College.

Recommendation signatures:

A handwritten signature in black ink, reading "Carrie A. Myers", written over a horizontal line.

Carrie A. Myers
Director of Human Resources

A handwritten signature in black ink, reading "Bethany Lohden", written over a horizontal line.

Bethany Lohden
Director, Institutional Research



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: March 27, 2025
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Financial Aid Advisor

Please accept the recommendation to hire Sunny Roberson as the full-time Financial Aid Advisor effective April 28, 2025, with an annual salary of \$44,275.27. Sarah Leassner, Vice President of Student Development, approved this recommendation.

Sunny's experience includes, but is not limited to the following:

- Accounts Receivable Specialist – East Central College – 2024 – current
- Elementary School Secretary – Meramec Valley RIII – 2023 –2024
- Medical Receptionist – Mercy – 2022 – 2023
- Assistant Vice President of Load Production – United Bank of Union – 2017 – 2022
- Insurance Agent – State Farm 2012 – 2017

Sunny received her Bachelor of Science in Business Management from Central Methodist University.

Recommendation signatures:

A handwritten signature in black ink, appearing to read "Carrie A. Myers", written over a horizontal line.

Carrie A. Myers
Director of Human Resources

A handwritten signature in black ink, appearing to read "Sarah Leassner", written over a horizontal line.

Sarah Leassner
Vice President, Student Development

Interoffice Memo

TO: Dr. Jon Bauer
DATE: April 9, 2025
FROM: Office of Academic Affairs
RE: Adjuncts for Summer Semester 2025

Please approve the following adjuncts for the 2025 Summer semester.

Health Sciences

Michelle Chick, LPN
Julie Chirban, Nursing
Laura Ditmeyer, Radiological Technology
Jessica Fisher, LPN
Jenifer Goodson, EMS

Brandi Grindel, Radiological Technology
Wayne Prince, EMS
Megan Vanbibber, Surgical Technology
Adisa Velic, Medical Assistant
Jennifer Wall, Surgical Technology

Career and Technical Education

Jessica Brown, Welding
Jason Durbin, CIS

Robert Willis, Culinary Arts

Mathematics, Business and Education

Reginald Brigham, Mathematics
Ann Estes, Mathematics
Lisa Hanneken, Business

Olivia Kerwin, Mathematics
Shaun Roberson, Mathematics

English & Humanities

Matthew Gifford, Philosophy

Aurelia VonTress, English

Social Sciences

Janet Berry, Economics
Timothy Boone, Law Enforcement
Theodore Coburn, Sociology
Coreen Derifield, History
Timothy Derifield, Sociology
Derrick Dillon, Law Enforcement
Christopher Giacolone, Law Enforcement

Brandon Guth, Law Enforcement
Rachel Howard, Sociology
Brandon Ketzler, Law Enforcement
Wendy Pecka, Psychology
Dennis Pohlman, Political Science
John Scott, Law Enforcement

Science & Engineering

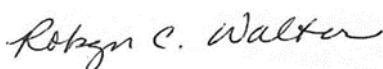
Parvatha Acosta, Biology
Kevin Dixon, Biology
Elizabeth Flotte, Biology

Tracy Mowery, Biology
Keith Pulles, Biology
Elizabeth Winters-Rozema, Biology

Fine & Performing Arts

Aaron Bounds, Music

Approval:



Vice President, Academic Affairs Date



Director, Human Resources Date

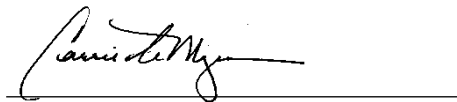


HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: April 9, 2025
FROM: Carrie Myers, Human Resources Director
RE: Support Staff Hires –March / April

The following support staff employees have been hired since the last meeting:

- | | | | |
|--------------------|----------------------------------|-----------|---------|
| • Tim Perkins | Custodian | Full-time | 3/6/25 |
| • Bobby Covington | Lead Student Services Specialist | Full-time | 3/12/25 |
| • Nicole Oermann | Multimedia Specialist | Full-time | 4/1/25 |
| • Josh Ladenberger | Custodian | Full-time | 4/14/25 |



Carrie A. Myers
Director of Human Resources

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM XII: BOARD PRESIDENT’S REPORT

Board President Ann Hartley will share information with the Board.

04/17/2025

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM XIII: REPORTS

Reports may be presented by:

- A. Student Government Association Officers
 - a. Tessa Schweich, President
 - b. Addi Klophaus, Vice President
 - c. Jovie Garner, Chief Recording Officer
 - d. Violet Melchoir, Public Relations Officer
- B. Faculty Association President, Tracy Mowery
- C. ECC-NEA President, Reg Brigham
- D. Professional Staff President, Todd Tracy
- E. Classified Staff Association President, Denise Walker

04/17/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM XIV: PRESIDENT’S REPORT

Projected meeting dates for 2025 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

2025 Projected Meeting Dates

May 5
June 16
July 17 (Thursday noon business meeting)
August 25
No September Meeting
October 6
November 3
December 1

Alternate Meeting Dates

May 12
June 23
TBD
TBD

October 13
November 10
December 8

04/17/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
April 17, 2025**

AGENDA ITEM XV: ADJOURNMENT OF REGULAR SESSION

Recommendation: To **adjourn** the April 17, 2025, public meeting of the Board of Trustees.

04/17/2024

East Central College

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