



## Graduation Application

**Graduation Application Priority Deadline:** This is the deadline to apply for graduation and have your program evaluated prior to the start of your final semester. You must register for classes for your final semester at ECC and submit a Graduation Application and Program Evaluation from your eCentral account to the Student Service Center in Buescher Hall or the front desk of ECC-Rolla or ECC-Sullivan by the dates specified below:

**Graduation Application Late Deadline:** This is the deadline to apply for graduation and have your program evaluated during your final semester. You must submit a Graduation Application and Program Evaluation from your eCentral account to the Student Service Center in Buescher Hall or the front desk of ECC-Rolla or ECC-Sullivan by the dates specified below:

	<b>Priority Deadline</b>	<b>Late Deadline</b>
Fall Graduation	June 15	September 15
Spring Graduation	December 1	February 15
Summer Graduation*	May 1	June 15

### **Advantage of Priority Deadline**

*The advantage to meeting the priority deadline is that you will have time to make any needed adjustments to your schedule in order to meet graduation requirements before your final semester begins.*

If the deadline for the term you have indicated has passed, your application will automatically be reviewed for the following term. If no term is indicated, your application will be reviewed for the next term in which the deadline has not passed.

Because there is only one commencement ceremony each year, summer and fall graduates will walk the following spring.

**\*Summer graduates may participate in commencement the preceding spring, only if the spring regular deadline is met.**

### *Before Submitting this Application:*

- 🎓 Ensure that all external transcripts (high school, GED, college) have been submitted to the Student Service Center. These must be official and received in a sealed envelope from the sending institution.
- 🎓 Make an appointment with your advisor to:
  - Register for your final semester.
  - Complete the Graduation Application.
  - Run a program evaluation from your eCentral account.
  - Obtain your advisor's signature on the Graduation Application.
- 🎓 Pay all accounts in full.

### *Graduation Requirements:*

In order to receive a degree or certificate from East Central College, students must satisfactorily complete the prescribed course requirements for a degree or certificate program as specified in the catalog or other current East Central College document. Students must:

- 🎓 Achieve a minimum cumulative grade point average of 2.00. (Certain programs may require a higher GPA.)
- 🎓 Complete at least 15 of their last 30 semester hours of college level credit in residence at East Central College.
- 🎓 For AAS or certificate candidates, a minimum of two courses from the specific major area must be included within the last 15 hours.
- 🎓 Complete an exit examination as specified by the College for the degree or certificate earned.
- 🎓 Have an official high school transcript or G.E.D certificate on file.

### *Graduation Candidate Check-List:*

- ✓ Complete the Graduation Application process.
- ✓ Inform Student Services of any changes in name or address.
- ✓ Verify that all high school and college transcripts are on file in the Student Service Center.
- ✓ Complete any required Exit Exam.
- ✓ Order commencement cap and gown and invitations.
- ✓ Keep informed about commencement events and announcements.
- ✓ Invite family and friends to attend the special occasion.
- ✓ Pick up cap and gown.
- ✓ Attend commencement rehearsal.

**It is your responsibility to make sure everything is in order for your graduation.**

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
ECC Student Number

## East Central College Graduation Application

Submit this form and a program evaluation from your eCentral account to the Student Service Ctr. (Buescher Hall) or the front desk of ECC-Rolla or ECC-Sullivan by the appropriate semester deadline.

**Please print clearly in ink.**

Name as it is to be printed on Diploma: \_\_\_\_\_  
Last First Middle

Address for Diploma to be mailed: \_\_\_\_\_  
(Diplomas will be mailed approx. 6 weeks after end of semester) Street or Box/Apt # City State Zip Code

Phone Number Cell/Home: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Program of Study (Major): \_\_\_\_\_ Grad. term/year: Fall \_\_\_\_ Spring \_\_\_\_ Summer\* \_\_\_\_

\*Summer graduates who want to walk in the May ceremony must be registered for their summer courses at time of application.

### **Degree and Certificates:**

**Please check ALL the appropriate degrees and certificates that apply to graduation.**

\_\_\_\_ **Associate of Arts (AA)** A degree designed for students who plan to transfer to a senior college or university.  
Do you plan to transfer your program? Yes \_\_\_\_ No \_\_\_\_ Undecided \_\_\_\_

\_\_\_\_ **Associate of Fine Arts (AFA)** A degree designed specifically for art students who plan to transfer to a senior college or university.  
Do you plan to transfer your program? Yes \_\_\_\_ No \_\_\_\_ Undecided \_\_\_\_

\_\_\_\_ **Associate of Arts in Teaching (AAT)** A degree designed specifically for education students who plan to transfer to a senior college or university.  
**Check one:** Elementary/Special Education \_\_\_\_ Early Childhood Education \_\_\_\_ Middle/Secondary Education \_\_\_\_  
Do you plan to transfer your program? Yes \_\_\_\_ No \_\_\_\_ Undecided \_\_\_\_

\_\_\_\_ **Associate of Science Degree (AS)** A two-year degree available for Transfer-Engineering students planning to transfer to Missouri University of Science and Technology or University of Missouri-Columbia.  
To which school do you intend to transfer? MS&T \_\_\_\_ UMC \_\_\_\_

\_\_\_\_ **Associate of Applied Science Degree (AAS)** A degree program that prepares students for employment in specific fields.  
Do you plan to transfer any courses? Yes \_\_\_\_ No \_\_\_\_ Undecided \_\_\_\_

\_\_\_\_ **Certificate of Specialization** A certification that prepares students for entry-level employment

\_\_\_\_ **Certificate of Achievement** A certification that prepares students for entry-level employment

*I certify that the information provided on this application is accurate as of this date. To provide information on transfer of credit and to improve future student advisement, I authorize East Central College to obtain a copy of my transcript(s) from any other institution for ECC Alumni Follow-up Studies.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

### **Advisor section must be completed**

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Date

- I verify this student meets academic requirements for graduation.
- Required program evaluation is attached. (student provided and submitted)
- If required, program addendum is attached.

**\*Please complete the reverse side\***

## **Activities, Awards, and Honors**

(For students with 3.50 or higher GPA)

Students who maintain a 3.50 cumulative GPA and are active in at least 2 clubs or organizations may be eligible for Who's Who Among American College & University students. Summer graduates wanting to be eligible for Who's Who must meet the February 15 application deadline to be considered.

### Student Organizations

List any East Central College student organizations in which you have been an active member. List any specific offices held.

Organization

Office Held

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

List and describe community activities you currently or have previously participated in (civic clubs, church, volunteer work, etc). List any offices held.

Organization

Office Held

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____