



Community Education

Registration Form

FOR OFFICE USE ONLY

Student ID: _____

Registration Date: _____

Registered By: _____

Name: _____ Former Names: _____
(First) (Middle Initial) (Last)

Date of Birth: _____ Male Female Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: (_____) _____ Secondary Phone: (_____) _____

Emergency Contact: _____ Phone: (_____) _____

Parent Guardian Spouse Other: _____

Have you ever been arrested for, charged with, pleaded guilty to or been convicted of a felony? Yes No

Have you ever received a suspended imposition or suspended execution of a sentence for a felony? Yes No

**If you answered yes to either question, please attach a copy of your background check to the registration form.*

Where did you hear about this class? _____

Semester	Subject	Course #	Section	Title	Day/Time	Fee
	CE					\$
	CE					\$
	CE					\$
	CE					\$

Fees are due at the time of registration to secure your place in class. Total: \$

Checks should be made payable to **East Central College**.

Registration paid by check
Check #: _____

Registration paid by cash
Amount: \$ _____ Received By: _____

**cash payments only accepted at the Community Education office in Union.*

East Central College accepts the following credit cards:

MasterCard Visa Discover American Express

Card Number: _____

Expiration Date: _____ CVV #: _____

Signature: _____ Date: _____

Cardholder Name: _____



Email/Mail to:

East Central College Attn: Community Education
1964 Prairie Dell Road • Union, MO 63084
ce@eastcentral.edu



By Phone/Fax:

Phone: 636.584.6529
Fax: 636.584.8988

**call to complete registration by credit card*



In Person:

East Central College
Training Center
1964 Prairie Dell Road • Union, MO 63084

Refund/Withdrawal Policy

Occasionally, classes may be rescheduled, consolidated or canceled at the discretion of East Central College Community Education. In the event of a class cancellation by East Central College Community Education, each student will be provided a full refund. To withdraw, students must contact East Central College Community Education no less than 48 hours prior to the start of the class. Students that withdraw less than 48 hours prior to the start of class shall forfeit their right to a refund. All registrations include a \$5.00 nonrefundable registration fee. Some programs may have specific policies which will be noted in individual class descriptions. Locations, dates and times are subject to change, but participants will be notified. East Central College does not discriminate on the basis of race, color, religion, national origin, ancestry, gender, sexual orientation, age, disability, genetic information or veteran status. Inquiries/concerns regarding civil rights compliance as it relates to student programs and services may be directed to Shelli Allen, Vice President of Student Development, 131 Buescher Hall, 1964 Prairie Dell Road, Union, MO 63084, (636) 584-6565 or stnotice@eastcentral.edu.