



Community Education

Registration Form

FOR OFFICE USE ONLY

Registration Date: _____

Registered By: _____

Invoice #: _____ Roster: _____

Payments Applied in QB/Roster: _____

Name: _____
(First) (Middle Initial) (Last)

Date of Birth: _____ Male Female Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: (_____) _____ Secondary Phone: (_____) _____

Emergency Contact: _____ Phone: (_____) _____

Parent Guardian Spouse Other: _____

Where did you hear about this class? _____

Semester	Class Name	Day/Time	Location	Fee
				\$
				\$
				\$
				\$
Fees are due at the time of registration to secure your place in class.				Total: \$

Registration paid by check
(make payable to East Central College)

Check #: _____

Registration paid by cash
(only accepted at the Community Education office in Union)

Amount: \$ _____ Received By: _____



Email/Mail to:

East Central College Attn: Community Education
1964 Prairie Dell Road • Union, MO 63084
ce@eastcentral.edu



By Phone:

Phone: 636.649.5803



In Person:

East Central College
Business & Industry Center
42 Prairie Dell Plaza Drive • Union, MO 63084

Refund/Withdrawal Policy

Occasionally, classes may be rescheduled, consolidated or canceled at the discretion of East Central College Community Education. In the event of a class cancellation by East Central College Community Education, each student will be provided a full refund. To withdraw, students must contact East Central College Community Education no less than 48 hours prior to the start of the class. Students that withdraw less than 48 hours prior to the start of class shall forfeit their right to a refund. All registrations include a \$5.00 nonrefundable registration fee. Some programs may have specific policies which will be noted in individual class descriptions. Locations, dates and times are subject to change, but participants will be notified. East Central College does not discriminate on the basis of race, color, religion, national origin, ancestry, gender, sexual orientation, age, disability, genetic information or veteran status. Inquiries/concerns regarding civil rights compliance as it relates to student programs and services may be directed to Shelli Allen, Vice President of Student Development, 131 Buescher Hall, 1964 Prairie Dell Road, Union, MO 63084, (636) 584-6565 or stnotice@eastcentral.edu.