

Residency Change Form

Name: _____ Student ID _____

East Central College District

To qualify for in-district tuition and fees, a student must reside in one of the following school districts: Washington, Union R-11, St. Clair-R13, Sullivan C-2, New Haven, Crawford County R-1 (Bourbon), Franklin County R-2, Lonedell R-14, Strain-Japan R-16, or Spring Bluff R-15.

Please check the category you are requesting:

_____ Out-of-State to Out-of-District Residency

If you are requesting out-of-district residency, you must be a resident in Missouri (12) months prior to the start of the semester to be considered for a residency change.

_____ Out-of-State to In-District Residency

If you are requesting in-district residency from out-of-state, you must be a resident in-district at least (12) months prior to the start of the semester to be considered for a residency change.

_____ Out-of District to In-District Residency

If you are requesting in-district residency, you must reside in-district at least (12) months prior to the start of the semester to be considered for a residency change.

Documents needed for "Proof of Residency"

A. **If you are under the age of 21**, you must submit a copy of the first page of the most recent tax return of your parent(s) or guardian(s). If your parent(s) or guardian(s) claims you on the tax return, you will be considered a resident of the state and school district in which your parent(s) or guardian(s) resides.

B. You must provide a **Missouri Driver's License or a State Identification Card***. The address on the Driver's License or State Identification Card must correspond with the address in which the student is using for the establishment of residency.

*Please attach a photocopy of your Driver's License or State Identification Card.

C. You must provide ECC with copies of at least **two of the following items***. Special Circumstances may require additional documentation.

*The documentation must prove residency (12) months prior to the start of the semester. Current statements are insufficient documentation.

_____ Lease agreement/home purchase agreement with current address

_____ Personal property tax receipt

(Required for students that reside in Berger, Defiance, Dittmer, Gerald, Grubville, Leasburg, Robertsville, Rosebud, or Villa Ridge)

_____ Utility bill with current address

_____ Bank statement with current address

_____ Voter registration card

D. Military Service may waive the required time component. Orders and/or Discharge paperwork is required.

E. Work relocation may waive the required time component. A letter on Company Letterhead detailing transfer from your supervisor is required.

All classifications of residency must be completed before the end of the 1st week of classes. If not, the decision will not go into effect until the following term of enrollment. Reclassification of residency is not retroactive to prior terms of enrollment.

I affirm/attest that the information and accompanying documentation included herein is true and accurate.

STUDENT SIGNATURE

_____/_____/_____

DATE

Please return this petition, Change of Student Information Form and required documentation to Student Services at any ECC Campus.

Office of the Registrar 1/22/2015

For Office Use: Approved by: _____ Date: _____ System Adjusted: _____