

STEPS FOR DIRECT DEPOSIT IN SELF-SERVICE

Login to your eCentral account and find the Financial Information section on left side.

Select **Banking Information Tab.**

The screenshot shows the eCentral user interface with several navigation tabs on the left and a list of menu items on the right. The tabs are: User Account, Financial Information, Financial Aid, and Communication. The 'Financial Information' tab is selected, and a blue arrow points to the 'Banking Information' link within its menu. The 'Self - Service' tab is also visible, with a list of links including 'Student Planning - Plan Coursework & Register', 'Aviso Engage', and 'Class Schedule'. The 'Academic Profile' tab is also visible, with a list of links including 'Midterm / Final Grades', 'Unofficial Advisement Transcript - FREE', 'Placement Test Summary', 'My Class Schedule', 'Student Gradebook', 'Application for Graduation', and 'Official Transcript Request - Payment Reqd'.

User Account

- [What's my password](#)
- [Change Password](#)
- [User Profile](#)
- [eCentral FAQ](#)

Financial Information

- [Payment Plan / Student Finance](#)
- [Banking Information](#)
- [Student Tax Information](#)

Financial Aid

- [Financial Aid Self Service](#)

Communication

- [My Documents](#)
- [E-mail My Advisor\(s\)](#)

Self - Service

- [Student Planning - Plan Coursework & Register](#)
- [Aviso Engage](#)
- [Class Schedule](#)

Academic Profile


- [Midterm / Final Grades](#)
- [Unofficial Advisement Transcript - FREE](#)
- [Placement Test Summary](#)
- [My Class Schedule](#)
- [Student Gradebook](#)
- [Application for Graduation](#)
- [Official Transcript Request - Payment Reqd](#)

Select **Add An Account Tab** below.

The screenshot shows the eCentral Banking Information page. At the top, there is a breadcrumb trail: 'Financial Information > Banking Information'. Below this, the page title 'Banking Information' is displayed. Underneath, the text 'Active Accounts' is shown, followed by a blue arrow pointing to a button labeled '+ Add an Account'. Below this, there is a section titled 'Refunds, Reimbursements & Payments' with a blue button labeled 'View All'.

[Financial Information](#) > [Banking Information](#)

Banking Information

Active Accounts  [+ Add an Account](#)

Refunds,
Reimbursements &
Payments [View All](#)

STEPS FOR DIRECT DEPOSIT IN SELF-SERVICE

Slide Activate Tab to the right to add bank information.


[Financial Information](#) · [Banking Information](#)


Banking Information

[< Back](#)

New Deposit Add a Bank Account

Bank Account Usage

Refund, Reimbursement & Payment Deposit  Activate



Select the blue button NEXT which will provide the box below to add new account information.

STEPS FOR DIRECT DEPOSIT IN SELF-SERVICE

Fill in the boxes below and press Submit at the bottom.

Edit Bank Account Details

Add a New Bank Account

Account Nickname

Country of Bank

Routing Number *

[View sample check image](#)

Bank Account Number *

[View sample check image](#)

Re-enter Bank Account Number *

[View sample check image](#)

Account Type

Terms and Conditions

By submitting your bank information, you authorize East Central College to initiate credit entries to the account entered and the financial institution, herinafter called FINANCIAL INSTITUTION, to credit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of US law. This authority is to remain in full force and effect until I terminate it in such time and manner as to allow East Central College and Financial Institution time to act on termination.

I agree to the terms and conditions

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Submit

STEPS FOR DIRECT DEPOSIT IN SELF-SERVICE

Once you have completed this process the bank information provided will be sent to the bank for verification. If there are any issues with the bank information provided the bank will contact Financial Services and our office will contact the student.

Please allow up to 2 weeks for the verification process.

If there are any questions Financial Services is always available to help with any questions. 636-584-6739.