



## STATEMENT OF CONFIDENTIALITY

Committee Member Name: \_\_\_\_\_ Search Committee Name: \_\_\_\_\_

As a member of the search committee, I will not disclose, disseminate, or photocopy any information regarding the applicants and their names, current positions, or status in the search process. All information reviewed will be held in strictest confidence.

I will not ask questions that relate to the applicant's race, color, religion, national origin, ancestry, gender, sexual orientation, age, disability, genetic information, marital status, family/children status, pregnancy, arrest or conviction record and any other protected status.

I understand that I may be removed from the search committee and disciplinary action may be taken if this confidentiality agreement is violated.

Human Resources will conduct the criminal background check on all applicants per Board Policy 5.10. Committee members will not utilize court searches to investigate the applicant. The Committee Chair or designated individual will conduct reference checks. Human Resources will complete employment verification.

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Committee Member Signature/Date

East Central College does not discriminate on the basis of race, color, religion, national origin, ancestry, gender, sexual orientation, age, disability, genetic information or veteran status. East Central College is an equal opportunity employer and provider of employment and training services. Auxiliary aids and services are available upon request to individuals with disabilities.