

If the Testing Center should close due to emergency such as power outage or inclement weather, the following procedures will take place per exam policy:

Pearson Vue

Testing Center staff will file an incident report with Pearson Vue notifying them of the closure. You will be contacted by Pearson Vue via email with instructions for rescheduling. **DO NOT** attempt to cancel or reschedule your exam independently of this process as the system will not recognize the appointment with the closure case and you will be prompted to pay again for your exam.

HiSET

Testing Center staff will contact PSI notifying them of the closure. PSI will contact you regarding your appointment(s) and assist you with rescheduling.

MoGEA and Paraprofessional Exams

Testing Center staff will file an incident report regarding the closure. Staff will then send an email to each affected examinee notifying them of the closure. The email will include the customer support number for examinees to reschedule.

Meazure Learning (Scantron)

Testing Center staff will contact Meazure Learning by phone as soon as possible to notify them of the closure. Meazure Learning will contact scheduled candidates and assist with rescheduling.

PROV

Testing Center staff will contact the Test Administration Team at PROV notifying them of the closure. They will contact candidates to reschedule.

TABE

Brenda EckelKamp from the AEL department will reach out to you to reschedule your appointment.

CLEP Exams, Nursing Exams, and Proctored Exams for Other Institutions (including Accuplacer)

Any scheduled appointments will be cancelled. Contact information collected during scheduling will be used to attempt to contact the tester.