

2020 Retiree Automatic Deduction Authorization (ACH) Agreement

East Central College requires automatic deduction for insurance premium payments.

- 1. Complete the form below. If your account is a joint account, both account holders must sign this form.
- 2. Attach a voided check to this form. (Only required for first time ACH set up or if bank account has changed)
- 3. Return this form and the voided check to East Central College Human Resources Department
- 4. Retain a copy of this form for your files.

I (we) hereby authorize EAST CENTRAL COLLEGE to initiate debit entries to my (our) account in the entity named below ("institution"), and I (we) authorize the institution to accept and to debit the amount of such entries to my (our) account. Each debit is on the first business day of the month in an amount equal to the withdrawal amount indicated below.

Name (Please Print):	
Address (Please Print):	
Name of Financial Institution (Please Print):	
Address of Financial Institution:	
Financial Institution Routing Number:	
Checking Account Number:	
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Select month to start insurance coverage (coverage starts Note: Automatic deduction payment will be processed the	
Total Premium Withdrawal Amount per Month:	
	above through December 31, 2020 or until I (we) revoke the agreement until the College has received written notification from me of my desire to give the College a reasonable opportunity to act on it.
Account Holders Signature/Date	Joint Account Holder's Signature/Date