



# **EAST CENTRAL COLLEGE**

## **REQUEST FOR PROPOSALS**

**August 19, 2015**

**3D Printer**

**Project 2015-2016**

**Due 11:00 AM CST/CDT  
Monday, September 7, 2015**

Company Name:

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Contact Information:

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Printed Name & Title

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Address, City, State

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Phone Number

**EAST CENTRAL COLLEGE  
REQUEST FOR PROPOSALS**

\*Please mark the outside of your return envelope:

**TO:** EAST CENTRAL COLLEGE  
1964 Prairie Dell Road, Union MO 63084  
Email: [bids@eastcentral.edu](mailto:bids@eastcentral.edu)  
PH: (636) 583-6703 FAX: (636) 584-8602

**BID:** 3D Printer  
**DUE:** 11:00 AM, November 10, 2014

Questions concerning this Request for Proposals must be received by fax or email no later than 12:00 PM August 31, 2015.

Proposals must be received September 7, 2015, No later than 11:00 AM CST/CDT.

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**DIRECT CONTACT WITH EAST CENTRAL COLLEGE BOARD OF TRUSTEES IS PROHIBITED.**

INSTRUCTIONS AND CONDITIONS: Please quote the lowest net price at which you agree to furnish the service listed. Please send 3 copies of this bid response sheet and descriptive folders giving trade names, specifications, and related information on items bid. Samples may be sent to further describe the merchandise in question.

VERIFY YOUR PROPOSAL BEFORE SUBMISSION AS THEY CANNOT BE WITHDRAWN OR CORRECTED AFTER BEING OPENED. The College is exempt from the Missouri State Tax. The College is a state funded institution and requires all bids to be submitted as prevailing wage. Franklin County is listed under section 36 in the Missouri Statute. East Central College is not responsible for Request for Proposals lost in transit or received after time of quotation closing. It is the vendor's responsibility to confirm receipt of their proposal by the Purchasing Department.

**WE WILL ACCEPT ONLY SEALED WRITTEN BIDS; VERBAL QUOTES OR BIDS SUBMITTED VIA FAX, E-MAIL, OR ANY OTHER MEANS WILL NOT BE ACCEPTED.**

ALL PRODUCT DESCRIPTION, FEATURES, CHARACTERISTICS AND PRICING ASSOCIATED WITH THIS SERVICE MUST BE DETAILED IN THE BID. EAST CENTRAL COLLEGE RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS, WAVE MINOR IRREGULARITIES, CONSIDER MINOR VARIATIONS TO SPECIFICATIONS THAT ARE CLEARLY DETAILED, AND ACCEPT THE LOWEST BID WHICH APPEARS TO BE IN THE BEST INTEREST OF THE COLLEGE.

Item#	Qty	Description	Total Cost
1	1	3D Printer	

**\*Return this form to East Central College Purchasing Department with Unit Price and Extension Total indicated.**

East Central College reserves the right to purchase by individual item. All prices quoted shall be F.O.B. East Central College, Union, Missouri or to any East Central College off-campus location when indicated. All prices quoted shall be valid for a minimum of 90 days from closing date of request for proposal.

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We agree to furnish the above material and service for delivery as specified, at prices shown opposite each item. This form must be completely filled out and signed, or it will not be accepted.

**IT IS REQUIRED THAT THE VENDOR READ AND FOLLOW ALL INSTRUCTIONS ON THIS FORM. FAILURE TO DO SO IS SUFFICIENT CAUSE FOR REJECTION.**

THIS IS NOT AN ORDER

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature & Title

**EAST CENTRAL COLLEGE  
REQUEST FOR PROPOSALS**

**DUE: September 7, 2015**

**BID: 3D Printer**

Proposals must be received no later than 11:00 AM CST/CDT.

Please send 3 Copies of the bid response sheet descriptive folders giving trade names, specifications and related information on items quoted.

**PROJECT TIMELINE**

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- August 19, 2015 Request for Proposals released to public
- August 22 - 23, 2015  
& August 26, 2015 Invitation to Issue Request for Proposals advertise
- August 31, 2015 Questions and inquiries concerning this Request for Proposals must be submitted not later than 12:00 PM:  
**Fax:** 636-584-8602  
**Email:** [melissa.popp@eastcentral.edu](mailto:melissa.popp@eastcentral.edu)
- September 7, 2015 Bids due by 11:00 AM, CST/CDT to:  
**East Central College**  
**Melissa Popp, Purchasing Manager**  
**1964 Prairie Dell Road**  
**Union, MO 63084**  
**Attn: 3D Printer**  
*Mail an original and two copies of the bid.*
- September 7, 2015 RFP's publicly opened and read aloud, 11:05 AM, Buescher Hall, 2<sup>nd</sup> Floor, Room 262
- October 5, 2015 Recommendations submitted to the College Board of Trustees for Approval and Award.

It is the responsibility of each vendor to inquire about and clarify any requirement of this solicitation that is not understood. The College will not be bound by oral explanations as to the meaning of specifications or language contained in this solicitation. All inquiries and questions deemed to be substantive in nature must be in writing and submitted as stated in timeline. *Please provide business name, contact, telephone number, email address and fax number on inquires.* A copy of all queries and the respective responses will be provided in the form of an addendum to all vendors who have indicated an interest in responding to this solicitation. Your signature on the proposal cover sheet certifies that you fully understand all facets of this solicitation. Questions may be sent by FAX to **636-584-8602** or email to [melissa.popp@eastcentral.edu](mailto:melissa.popp@eastcentral.edu).

ALL SERVICE DESCRIPTION, FEATURES, CHARACTERISTICS AND PRICING ASSOCIATED WITH THIS PROPOSAL MUST BE DETAILED IN THE BID.

# EAST CENTRAL COLLEGE REQUEST FOR PROPOSALS

DUE: September 7, 2015

BID: 3D Printer

## Overview

East Central College is accepting proposals for one 3D Printer. The 3D Printer will be used in conjunction with the Precision Machining Program at our Washington Satellite campus.

## Equipment Specifications

Include a separate list and pricing for optional accessories that might be useful or enhance the 3D Printer. The specifications are based on the Dimension SST1200es 3D Printer, ECC will accept proposals that are equivalent to this printer.

- Model Material
  - ABSplus in ivory, white, black, red, olive green, nectarine, fluorescent yellow, blue or gray
  - ABS-Plus Thermoplastic
- Support Material
  - Soluble Support Technology
- Large Capacity Build Envelope:
  - 254 x 254 x 305 mm (10 x 10 x 12 inches)
- Layer Thickness:
  - Precisely deposited ABSplus model and support material
  - 0.013 inch (0.330 mm)
  - 0.010 inch (0.254 mm)
- Workstation Compatibility
  - Windows XP/Windows Vista
- Network Communication:
  - 10/100 base T connection. Ethernet protocol
- Power Requirements:
  - 110-120 VAC, 60 Hz, minimum 15A dedicated circuit; or 220-240 VAC, 50/60 Hz, minimum 7A dedicated circuit
- Software:
  - Catalyst TM
- Regulatory Compliance:
  - CE/ETL
- Educational Bonus Pack
  - 10 – Model Material Cartridges, Ivory Color
  - 4 – Soluble Support Material Cartridges
  - 2 – Boxes of 10x10 Build Trays

**EAST CENTRAL COLLEGE  
REQUEST FOR PROPOSALS**

**DUE: September 7, 2015**

**BID: 3D Printer**

**Equipment Trade-In**

East Central College is considering trading in one (1) 3D Printer that is currently in use at our satellite campus in Washington, MO. Please provide a trade-in value for the following printer listed below.

- ZCorporation Z Printer 310, uses talcum powder and resin to create models.

**Optional Services**

- On-site 3D Printer Setup and Orientation

**Freight and Delivery**

- Deliver FOB Washington, MO to:
  - East Central College  
Four Rivers Career Center  
1978 Image Drive  
Washington, MO 63090

**Proposal Deadline**

To be considered for selection, proposals must arrive at the College located on 1964 Prairie Dell Road, Union, MO 63084, by 11:00 am CDT on or before September 7, 2015. All proposals must be submitted to the Purchasing Manager's office, room BH 263. It is the proposer's responsibility to ensure that all proposal deliveries arrive on or before the proposal date and time deadline. All late proposals will be rejected and therefore not eligible for selection.

The proposal shall be mailed to:  
East Central College  
Melissa Popp, Purchasing Manager  
1964 Prairie Dell Road  
Union, MO 63084  
Attn: 3D Printer

**Number of Copies of Proposal**

One (1) original and two (2) copies of the proposal will be submitted in a sealed container clearly marked with the name of the proposal, one (1) of the copies shall be marked "Original" and will contain original signatures. The remaining copies do not require original signatures.

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**Equipment Cost Proposal**

<b>Equipment</b>	<b>Qty</b>	<b>Individual Cost</b>	<b>Total</b>
3D Printer			
Optional Equipment			
Trade-in Value, Z Printer 310			
Optional Services			
Freight and Delivery			
<b>Grand Total</b>			