Microsoft Office 2016

Online Training • 18 months of access

This Online training allows a person to work through basic to advanced topics in Microsoft Word, Excel, Power Point, Access & Outlook at your own pace. Participants can choose to sit for a Certification Exam on one or all topics. The program also reviews Online & Computer Essentials. From first log in, a participant will receive 18 months of access to the training site.

$250 per person