

Change of Club Adviser Request Form

Student Clubs and Organizations are permitted to request an advisor change. This form must be completed by a current officer of the club. Fill out this form and collect the signatures of the Club President, outgoing Club Advisor, and incoming Club Advisor. Return the completed form to the Campus Life and Leadership Coordinator. The Coordinator will finalize the advisor change and notify the students and advisors involved via email when the process is complete.

Club Name: _____

Date: _____

Name of Student Making Request: _____

Student email: _____

Student phone: _____

What is your current position in the club? _____

OUTGOING ADVISER NAME: _____

When did you become adviser of this club? _____

INCOMING ADVISER NAME: _____

Please provide a brief summary of why your club or organization is requesting this change:

Club President Signature & Date

Outgoing Adviser Signature & Date

Campus Life & Leadership Coordinator
Signature & Date

Incoming Adviser Signature & Date

