



**AD VALOREM TAX  
HEARING AND  
BOARD OF TRUSTEES  
MEETING**

**August 27, 2018**

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES  
PUBLIC HEARING AGENDA**

**Monday, August 27, 2018  
5:30 p.m.    BH238/Board Room**

<b>PUBLIC HEARING ON AD VALOREM TAX RATE</b>
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		Action	Discussion	Information
1.	CALL TO ORDER			
2.	NOTICE OF PUBLIC HEARING			X
3.	PUBLIC COMMENTS		X	
4.	APPROVAL OF TAX RATE	4 Votes		
5.	ADJOURN HEARING	Simple Majority		

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 27, 2018**

**HEARING AGENDA ITEM 1: CALL TO ORDER**

The Public Hearing on Ad Valorem Tax Rate will be called to order by Board President Ann Hartley.

8/27/2018

Hearing Section 1, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 584-6501  
FAX (636) 583-6602

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 27, 2018**

**HEARING AGENDA ITEM 2: NOTICE OF PUBLIC HEARING**

Attached is the Notice of Public Hearing showing the proposed operating levy and debt service levy.

Attachment

8/27/2018

Hearing Section 2, Page 1

**East Central College**

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## NOTICE OF PUBLIC HEARING

In accordance with Missouri Law 67.110, notice is hereby given to the residents of the Junior College District of East Central Missouri that a public hearing on the 2018 ad valorem tax rates will be held at 5:30 p.m. on Monday, August 27, 2018, in Buescher Hall, Room 238 on the campus of East Central College, 1964 Prairie Dell Road, Union, Missouri, at which citizens may be heard on the property tax rates proposed to be set by East Central College.

The tax rate is set to produce revenues of at least \$6,520,319 which the operating budget for the fiscal year beginning July 1, 2018 shows to be required from the property tax. The debt service levy is set to produce revenues of at least \$1,471,650 which is required to meet the debt service of East Central College for the calendar year beginning January 1, 2019. The valuation of the taxable property within said District for the current and prior tax years are as follows:

	<b><u>Current Tax Year</u></b>	<b><u>Prior Tax Year</u></b>
Real Estate	\$1,382,906,190	\$1,363,425,572
Personal Property	\$379,342,314	\$364,367,270
<b>Totals</b>	<b>\$1,762,248,504</b>	<b>\$1,727,792,842</b>

The proposed operating tax levy for 2018 shall be .3700 per one hundred dollars assessed valuation on the above current valuation.

The proposed debt service levy for 2018 shall be .0841 per one hundred dollars assessed valuation on the above current valuation.

The tax rates are subject to change based upon actions by county boards of equalization, the State Tax Commission, subsequent information, applicable law, and certification by the State Auditor.

Board of Trustees of East Central College

By Ann Hartley, President of the Board

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 27, 2018**

**HEARING AGENDA ITEM 3: PUBLIC COMMENTS**

Public comments will be taken from the audience.

8/27/2018

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Hearing Section 3, Page 1

**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 27, 2018**

**HEARING AGENDA ITEM 4: APPROVAL OF TAX RATE**

**Recommendation:** To **approve** a resolution to set the 2018-2019 Junior College District of East Central Missouri Property Tax Rate for Operating Tax Levy at \$0.3700 and the Debt Service Levy at \$0.841 per \$100 of assessed valuation subject to certification by the state auditor.

8/27/2018

Hearing Section 4, Page 1

**East Central College**

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**EAST CENTRAL COLLEGE  
PUBLIC HEARING  
August 27, 2018**

**HEARING AGENDA ITEM 5: ADJOURN PUBLIC HEARING**

**Recommendation:** To **adjourn** the August 27, 2018, Ad Valorem Tax Hearing.

8/27/2018

Hearing Section 5, Page 1

**East Central College**

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING AGENDA  
Monday, August 27, 2018  
5:30 p.m. BH238  
(Immediately following public tax hearing)**

		Action <sup>1</sup>	Discussion	Information
1.	CALL TO ORDER			
2.	RECOGNITION OF GUESTS			X
3.	PUBLIC COMMENT			
4.	APPROVAL OF AGENDA (Consent Agenda: Agenda items of a routine nature will be marked with an asterisk [*] located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.)	4 Votes		
5.	*APPROVAL OF MINUTES	4 Votes		
6.	TREASURER'S REPORT AND FINANCIAL REPORT	Simple Majority		
7.	JOHNSON CONTROLS ENERGY EFFICIENCY PROJECT UPDATE			X
8.	ACCEPTANCE OF BIDS	4 Votes		
9.	BOARD POLICY & PROCEDURE 5.28 COLLEGE HOLIDAYS	4 Votes		
10.	*PERSONNEL A. Appointments B. Adjunct Faculty – Fall 2018	4 Votes		
11.	BOARD PRESIDENT'S REPORT			X
12.	REPORTS A. Faculty Association B. ECC-NEA C. Professional Staff Association D. Classified Staff Association E. Student Government Association			X
13.	PRESIDENT'S REPORT			X
14.	EXECUTIVE SESSION – REVISED STATUTES OF MISSOURI 2004, SECTION 610.21 (3) PERSONNEL AND (1) LEGAL	4 Votes		
15.	ADJOURNMENT	Simple Majority		

<sup>1</sup>RSMo Section 178.830 states, in part: "...A majority of the Board constitutes a quorum for the transaction of business, but no contract shall be let, teacher employed or dismissed, or bill approved unless a majority of the whole Board votes therefor."

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 1: CALL TO ORDER**

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

8/27/2018

Section 1, Page 1

**East Central College**

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 2: RECOGNITION OF GUESTS**

Guests will be recognized by Mr. Jay Scherder.

8/27/2018

Section 2, Page 1

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 3: PUBLIC COMMENT**

The Board will hear comments from members of the public in attendance at the meeting who registered to speak.

8/27/2018

Section 3, Page 1

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 4: APPROVAL OF AGENDA**

**Recommendation:** To **approve** the agenda for the August 27, 2018, Board of Trustees meeting.

8/27/2018

Section 4, Page 1

**East Central College**

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## **Agenda Item 4: Approval of Agenda**

### Consent Agenda Items for August 27, 2018:

Personnel

Approval of Minutes

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (\*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 5: \*APPROVAL OF MINUTES**

**Recommendation:** To **approve** the minutes of the July 19, 2018 regular meeting of the Board of Trustees and the August 14, 2018 Board of Trustees Workshop.

Attachments

8/27/2018

Section 5, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
Thursday, July 19, 2018**

**CALL TO ORDER:** The regular meeting of the Board of Trustees was called to order at 11 a.m. by Board President Ann Hartley. Other Board members present for the meeting were Joseph Stroetker, Prudence Fink Johnson, Cookie Hays and Audrey Freitag. Also present were President of the College Jon Bauer; Administrators –Vice President of External Relations Joel Doecker and Vice President of Finance and Administration Phil Pena; Other Staff – Dean of Career & Technical Education Richard Hudanick, Director of Human Resources Wendy Hartmann, Director of Financial Services Annette Moore, Director of Facilities and Grounds Tot Pratt, Director of Public Relations Jay Scherder, Director of Financial Aid Karen Griffin, Human Resources Specialist Wendy Landwehr, Director of Dual Credit Russ Henderson, Campus Police Officer Tommie Lowe, Instructional Design Specialist Karen Klos, Accounts Payable Specialist Sharon Jost, NEA President Tom Fitts, Professional Staff President Jenny Kuchem, Classified Staff Association Vice President Kim Aguilar, Classified Staff Association Secretary Angie Siebert, Faculty Members Linda Follis and Sue Henderson, and Executive Assistant to the President Bonnie Gardner.

**RECOGNITION OF GUESTS:** Mr. Scherder introduced Kavahn Mansouri from the *Missourian*.

**PUBLIC COMMENT:** There were no public comments.

**APPROVAL OF AGENDA:** Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and adopted.

**Motion:** To **approve** the agenda for the July 19, 2018 meeting of the Board of Trustees.

*Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously  
with Joseph Stroetker abstaining*

**\*APPROVAL OF MINUTES:** The Board approved the minutes of the June 27, 2018 regular meeting of the Board of Trustees.

**APPROVAL OF BIDS:** Vice President Pena stated that a heating and cooling unit in Hansen Hall has failed and will need to be replaced. The unit serves the theatre atrium and dressing room areas as well as some classrooms. Since some areas impacted are areas that generate rental fees, the reimbursement from state maintenance and repair funds has to be pro-rated. Facilities that generate revenue are not covered by those funds. The unit is custom manufactured which will take nine to 12 weeks. Facilities fees will be used to cover a portion of the cost. The purchase will be made under the state purchasing contract.

**Motion:** To **approve** the installation of a replacement HVAC unit in Hansen Hall by Johnson Controls at a cost of \$145,710 to be funded through facilities fees and the state maintenance and repair matching fund.

*Motion by Joseph Stroetker; Seconded by Prudence Johnson; Carried  
Unanimously*



**BUDGET AND STAFFING PLAN:** Dr. Bauer stated that development of the budget was very challenging this year and, regrettably, it does not include salary increases for employees. He plans to appoint a broad campus committee that includes a representative from the Board to conduct a comprehensive review of the College's expenses and revenue over the next year. Vice President Pena reviewed highlights of the budget noting that the operating budget has been reduced by \$17.5 million, a 6.37% decrease. The budget reflects flat revenue from the state and includes the traditional 3% holdback by the governor; tuition rates and fees remain the same as last fiscal year. Local revenue is projected to increase slightly by 2.5% and credit hours are budgeted at a 4% decline. A 7% increase is anticipated in medical insurance; if the rates come in higher, changes in coverage will be necessary. The work of staff involved in preparing the budget, particularly Annette Moore, was recognized. Expenses will continue to be reviewed to keep them in line with revenue. The Center for Workforce Development will be developing new programs to increase revenue in Fund 25.

**Motion:** To **approve** the general operating budget and staffing plan for FY19 as presented.

*Motion by Joseph Stroetker; Seconded by Prudence Johnson; Carried Unanimously*

**COLLECTIVE BARGAINING AGREEMENT:** The Collective Bargaining Agreement (CBA) was ratified by the faculty on July 18. It was developed over a period of several months and includes several supplemental letters outlining areas that will be worked on throughout the coming year. One of the changes included is an increase in the overload pay rate to encourage full-time faculty to teach during the summer. In addition, faculty with a summer overload will be required to hold office hours. The grievance process and timelines have been revised to more closely mirror the process defined in Board Policy. The process in the CBA is only applicable to a grievance related to violation of the CBA itself. In response to a question regarding how the CBA works with Board Policy, Dr. Bauer noted that Board Policy controls unless there is specific wording that goes beyond Policy. In that case, the CBA will take precedence.

**Motion:** To **approve** the negotiated Collective Bargaining Agreement with the ECC-NEA regarding salary, benefits and working conditions for the 2018-2019 fiscal year.

*Motion by Joe Stroetker; Seconded by Prudence Johnson; Carried Unanimously*

**PROPOSED PROCEDURES REVISION – BOARD POLICY 5.28 COLLEGE HOLIDAYS:** The Shared Governance Council has reviewed options for modifying the work schedule and recommends closing the College during spring break (5 days) and fall break (2 days). Closing during these periods will have minimal impact on students while valuing employees. Dr. Bauer noted that at last month's meeting he erroneously focused on spring break; the Council's recommendation was to close during both breaks. Employees who volunteer to assist with the district music festival on Thursday and Friday of spring break will be allowed to take comparable time off after spring break. This procedural change will be brought back for action at the August meeting.

**\*PERSONNEL:** The Board **approved** the appointments of Duane Clonts as the Industrial Engineering Technology Instructor effective August 9, 2018 with a nine-month salary of \$42,687; Oliver Kassenbrock as Performing Arts Center Manager effective August 13, 2018 with an annual salary of \$35,000; J.C. Crane as Director of Admissions effective August 2, 2018 with an annual salary of \$60,000; and Adisa Valjevcic as Medical Assistant Instructor effective August 1, 2018

with a nine-month salary of \$36,500 with continued employment contingent on completion of the MA Certification Exam by August 15, 2018 and meeting MAERB accreditation requirements by December 2019.

**HIGHER LEARNING COMMISSION ACCREDITATION UPDATE:** Ms. Hartley asked that Dr. Bauer provide an update on the final recommendation from the Higher Learning Commission (HLC). He noted that the HLC has placed ECC on notice, which is an improvement from the initial recommendation of probation. The College is compliant with all accreditation criteria but there are criteria met with concerns. Those areas are being addressed and there will be another site visit no later than December 2019. Strategic planning will be the focus of the upcoming in-service week and there will be a mock accreditation visit in late spring or early summer 2019. Dr. Bauer stressed that ECC is accredited and meets the necessary criteria. Ms. Hartley expressed appreciation to all involved in addressing the concerns that have been identified.

**EXECUTIVE SESSION - REVISED STATUTES OF MISSOURI 2004, SECTION 610.021  
(3) PERSONNEL:**

**Motion:** To **enter** into executive session per RSMo 2004, Section 610.021(3) Personnel at 11:35 a.m.

*Motion by Joseph Stroetker; Seconded by Prudence Johnson*

The following roll call vote was taken, and the motion carried.

<u>yes</u>	A. Hartley	<u>yes</u>	P. Johnson	<u>yes</u>	A. Freitag
<u>yes</u>	J. Stroetker	<u>yes</u>	C. Hays		

**Motion:** To **appoint** Robyn Walter as Interim Vice President, Academic Affairs and Nancy Mitchell as Interim Director of Nursing for the 2018-19 academic year

*Motion by Prudence Johnson; Seconded by Audrey Freitag*

The following roll call vote was taken, and the motion carried.

<u>yes</u>	A. Hartley	<u>yes</u>	P. Johnson	<u>yes</u>	A. Freitag
<u>yes</u>	J. Stroetker	<u>yes</u>	C. Hays		

**Motion:** To **resume** open session at 12:20 p.m.

*Motion by Prudence Johnson; seconded by Audrey Freitag*

The following roll call vote was taken, and the motion carried.

<u>yes</u>	A. Hartley	<u>yes</u>	P. Johnson	<u>yes</u>	E. Park
<u>yes</u>	J. Stroetker	<u>yes</u>	C. Hays	<u>yes</u>	A. Freitag

**ADJOURNMENT:**

**Motion:** To adjourn the July 19, 2018 public Board of Trustees meeting at 12:20 p.m.

*Motion by Prudence Johnson; Seconded by Cookie Hays; carried unanimously.*

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President, Board of Trustees

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Secretary, Board of Trustees

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES WORKSHOP  
Tuesday, August 14, 2018**

**CALL TO ORDER:** The Board of Trustees Workshop was called to order at 5:30 p.m. by Board President Ann Hartley. Other Board members present for the meeting were Joseph Stroetker, Prudence Fink Johnson, Cookie Hays, Eric Park and Audrey Freitag. Also present were President of the College Jon Bauer, Interim Vice President of Academic Affairs Robyn Walter, Executive Director of Institutional Effectiveness Michelle Smith, Director of Financial Services Annette Moore, Director of Admissions J.C. Crane, and Executive Assistant to the President Bonnie Gardner.

**RECOGNITION OF GUESTS:** Dr. Bauer introduced new employees Michelle Smith and J.C. Crane and noted that Robyn Walter has stepped into the role of Interim Vice President.

**STRATEGIC PLANNING – CAMPUSWORKS PRESENTATION:** Dr. Kevin David and Liz Murphy (participating via video conference) from CampusWorks were introduced.

Dr. David provided an overview of CampusWorks noting that they work exclusively as consultants to higher education. Earlier in the day he presented a session on higher education trends and will be conducting a student experience workshop August 15. That workshop will include small groups of staff, faculty and students working together to identify barriers to student success and what the ideal student experience should look like. This input will guide the planning process. He noted that many plans are developed but not executed. CampusWorks' approach is designed to engage individuals so that there is buy-in and employees know how to execute the plan.

Liz Murphy noted that the mission is at the base of the plan with the student experience being the next level. Defining a shared vision for the student experience is foundational; the strategies are supported by the vision and values of the institution. The process will include looking at the current values and re-evaluating them after the strategies are developed. The values should be the way in which the employees agree they want to work together to advance the mission and vision.

The Board is responsible for articulating the vision and mission of the institution. These will be developed later in the process during a Board workshop; the campus will have the opportunity to provide feedback and input. The Board will be asked to approve the strategies and overall plan developed by the faculty, staff and administration. Everyone will participate in developing the values, strategies and objectives. The action plans and tactics will be developed by the administrative team. Development of the mission and vision will probably occur in December or January; a Future Summit will occur before they are developed. Staff will be trained to write impact statements that will drive strategies, objectives and action plans.

The Strategic Planning Committee will learn how to bring people along so that change can be made together. Ms. Murphy noted that everyone will move through the transition at a different pace and suggested reading *Managing Transitions* by William Bridges.

The strategic plan development process will include a Future Summit where the external community and employees are invited to a futuristic summit using information from a SWOT

(Strengths, Weaknesses, Opportunities, Threats) analysis, focus groups and the student experience workshop. Key opportunities will be identified and what is happening in the geographic area as well as in community colleges will be reviewed. The Future Summit will include a series of Ed Talks and breakout sessions. Staff will be trained to help with facilitation of the breakout sessions to develop impact statements on key topics discussed in the Ed Talks. The Summit will generate 50 to 100 impact statements and will bring the community into the College's planning process.

The Strategic Planning Committee will take key topics for further research and study in scan teams. They will look at best practices, outside research and benchmarks. The Board will also be asked to approve the measurements in the plan including the timelines and quantitative measures.

There will be a community event to give feedback on the mission, vision, strategies and objectives. The final plan should consist of three to five strategies with two to three objectives under each strategy. An implementation plan will be built next summer.

An open invitation to join the Strategic Planning Committee will go out on August 16. A SWOT survey will be going out and then the Future Summit will be scheduled. The Board is asked to promote the Future Summit and will participate in the mission workshop in December or January. As soon as the date for the Summit is established, it can be shared with the public and administration should make presentations to civic groups to encourage participation. The entire process is designed to get buy in from all stakeholders.

#### **ADJOURNMENT:**

**Motion:** To adjourn the August 14, 2018 public Board of Trustees workshop at 6.26 p.m.

*Motion by Audrey Freitag; Seconded by Cookie Hays; carried unanimously.*

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President, Board of Trustees

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Secretary, Board of Trustees

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 6: TREASURER'S REPORT AND FINANCIAL REPORT**

**Recommendation:** To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

8/27/2018

Section 6, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
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**East Central College**  
**Statement of Net Assets for all Funds**  
**Preliminary As of June 30, 2018 and June 30, 2017**

<b>ASSETS</b>	<b>06/30/2018</b>	<b>06/30/2017</b>
Current		
Cash	5,512,540	5,207,514
Investments	841,103	1,288,814
Receivables, net		
Student	2,643,363	2,968,402
Federal & State agencies	748,670	971,978
Other	73,060	56,305
Inventories	212,876	222,779
Prepaid expenses	569,753	298,209
<b>Total Current Assets</b>	<b>10,601,365</b>	<b>11,014,001</b>
Non-Current Assets		
Other Assets	585,403	769,007
Capital Assets (net)	43,158,994	44,581,150
<b>Total Non-Current Assets</b>	<b>43,744,397</b>	<b>45,350,157</b>
<b>Total Assets</b>	<b>54,345,762</b>	<b>56,364,158</b>
<b>DEFERRED OUTFLOW OF RESOURCES</b>		
Deferred pension outflows	8,859,724	7,971,713
<b>Total Assets and Deferred Outflow of Resources</b>	<b>63,205,486</b>	<b>64,335,871</b>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable	398,453	315,443
Accrued Wages & Benefits	662,981	948,410
Unearned Revenue	2,746,018	2,930,094
Due to Agency Groups	87,721	92,216
Accrued Interest	192,414	205,190
<b>Total Current Liabilities</b>	<b>4,087,587</b>	<b>4,491,353</b>
Non-Current Liabilities		
USDA Loan	841,667	941,667
Bonds Payable	11,700,000	12,730,000
Premium on Sale of Bonds	746,568	878,752
Net Pension Liability	15,015,392	15,053,065
Compensated Absences	499,548	511,560
Post Employment Benefit Plan Payable	601,100	538,600
Johnson Control Performance Contract	1,200,644	1,258,583
<b>Total Non-Current Liabilities</b>	<b>30,604,919</b>	<b>31,912,227</b>
<b>Total Liabilities</b>	<b>34,692,506</b>	<b>36,403,580</b>
<b>DEFERRED INFLOW OF RESOURCES</b>		
Deferred pension inflows	4,916,011	3,726,851
<b>NET ASSETS</b>		
Investment in Capital Assets, net	38,122,627	40,023,261
Restricted for Debt Service	-85,483	53,761
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	3,737,704	3,206,108
All other Funds	-19,937,879	-20,837,690
<b>Total Net Assets</b>	<b>23,596,969</b>	<b>24,205,440</b>
<b>Total Liabilities, Deferred Inflow of Resources and Net Assets</b>	<b>63,205,486</b>	<b>64,335,871</b>

**East Central College**  
**Statement of Activities**  
**General Fund**

**Preliminary as of June 30, 2018, and June 30, 2017**

	For the Fiscal Year Ending June 30, 2018			For the Fiscal Year Ended June 30, 2017			
	Current FY Budget	June 2018 Month end	Current FY Year-To-Date	Prior FY Budget	June 2017 Month end	Prior FY Year-To-Date	Prior FYE
<b>Revenues:</b>							
Local Revenue	6,313,000	30,829	6,509,020	6,284,527	27,878	6,340,852	6,340,852
State Revenue*	5,306,645	428,551	5,238,705	5,880,000	386,376	5,345,756	5,345,756
Federal Revenue	5,000	-	7,130	-	-	7,810	7,810
Tuition and Fees	6,852,940	-20,808	5,566,832	6,238,166	-10,871	5,687,024	5,687,024
Interest Income	50,000	13,612	81,826	50,000	5,724	67,793	67,793
Gifts and Grants	45,000	1,433	59,347	45,000	(1,000)	40,000	40,000
Miscellaneous Revenue	80,519	5,250	70,426	50,000	5,103	80,528	80,528
Transfers-Interfund & Indire	-	(401,202)	(390,881)	-	(1,633,089)	(1,619,676)	-1,619,676
Transfer Federal Programs	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>18,653,104</b>	<b>57,665</b>	<b>17,142,405</b>	<b>18,547,693</b>	<b>-1,219,879</b>	<b>15,950,087</b>	<b>15,950,087</b>
<b>Expenses:</b>							
Salaries	10,468,339	1,095,312	10,114,128	10,738,313	1,395,694	10,957,847	10,957,847
Benefits	3,170,393	572,862	3,530,788	3,264,288	785,756	3,806,639	3,806,639
Contractual Services	615,370	42,957	829,887	908,496	95,945	857,128	857,128
Current Expenses	1,361,919	126,628	842,925	1,011,581	118,793	891,559	891,559
Travel	218,087	13,241	179,758	231,215	7,770	188,900	188,900
Property & Casualty Insuran	205,000	-	202,062	205,000	-	199,359	199,359
Vehicle Expense	3,450	1,373	11,794	11,650	1,416	9,338	9,338
Utilities	708,599	125,515	596,416	758,889	125,003	709,456	709,456
Tele/Communications	219,201	24,443	222,336	177,219	13,329	225,185	225,184
Miscellaneous**	1,210,844	19,153	366,339	1,113,842	275,760	592,470	592,470
Clearing Account	-	114	0	-	-3,832		
Scholarship Expense	74,500	3,948	64,184	70,700	1,115	74,411	74,411
Faculty Development	25,000	1,787	11,222	30,000	-	30,100	30,100
Instit. Match for Grants	309,722	-	63,257	-	272,610	272,610	272,609
Commitment to ABE	20,000	20,000	20,000	20,000	18,683	20,000	20,000
Instit. Commit.to Fine Arts	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Instit. Commit.to Word & M	3,200	-	-	-	-	-	-
Capital	32,980	19,705	44,853	-	-	36,967	36,968
Interfund Transfers	-	-	-	-	-	1,637,456	1,637,456
Interest on Debt	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>18,653,104</b>	<b>2,073,538</b>	<b>17,106,449</b>	<b>18,547,693</b>	<b>3,114,542</b>	<b>20,515,925</b>	<b>20,515,924</b>
<b>Revenue over Expenses</b>	<b>-</b>	<b>-2,015,873</b>	<b>35,956</b>	<b>-</b>	<b>-4,334,421</b>	<b>-4,565,838</b>	<b>-4,565,837</b>

\*2017 State projection changed after budget was approved

\*\* 2017 Misc Expense(contingency) reduced by the amount of the change in state revenue

**East Central College**  
**Statement of Revenue, Expenses & Changes in Net Assets**  
**(All Funds)**  
**Preliminary as of June 30, 2018 and June 30, 2017**

	For the Fiscal Year Ending June 30, 2018		For the Fiscal Year Ended June 30, 2017	
	June 2018	FY 2018 Year-To-Date	June 2017	FY 2017 Year-To-Date
<b>Operating Revenues:</b>				
Student Tuition & Fees	-21,592	6,674,528	-11,779	6,955,848
Federal Grants & Contracts	350,154	7,000,402	685,785	8,901,172
State Grants & Contracts	434,316	917,626	349,432 #	2,710,476
Auxiliary Services Revenue	-114,502	1,590,312	194,801	2,251,535
Other Operating Revenue	8,707	179,308	11,060	169,748
<b>Total Operating Revenue</b>	<b>657,083</b>	<b>16,362,176</b>	<b>1,229,299</b>	<b>20,988,779</b>
<b>Operating Expenses:</b>				
Salaries	1,207,641	11,248,352	1,497,474	12,120,060
Benefits	606,755	3,814,188	818,999	4,097,645
Purchased Services	142,960	1,536,999	228,451	1,808,717
Supplies & Current Expenses	126,299	2,515,386	211,565	2,737,542
Travel	20,221	241,555	15,119	274,201
Insurance	0	218,382	-	213,581
Utilities	162,868	927,910	148,982	1,030,491
Other	20,398	156,320	264,913	369,428
Depreciation	-102,397	1,815,162	192,767	1,794,834
Financial Aid & Scholarship	97,593	6,789,058	360,008	8,064,946
<b>Total Operating Expenses</b>	<b>2,282,338</b>	<b>29,263,312</b>	<b>3,738,278</b>	<b>32,511,445</b>
<b>Operating (Loss)/Gain</b>	<b>-1,625,255</b>	<b>-12,901,136</b>	<b>-2,508,979</b>	<b>-11,522,666</b>
<b>Non-Operating Revenues (Expenses):</b>				
State Appropriations	428,551	5,238,705	386,376	5,345,756
Tax Revenue	38,060	8,035,814	34,418	7,828,261
Interest Income	14,371	94,032	6,738	101,664
Gain/Loss on asset disposal	4,500	19,235	(3,479)	(3,479)
Principal & Interest on Debt	(128,774)	-588,448	-205,190	-767,428
<b>Total Non-Operating Revenue (Expense)</b>	<b>356,708</b>	<b>12,799,338</b>	<b>218,863</b>	<b>12,504,774</b>
<b>Increase in Net Assets</b>	<b>-1,268,547</b>	<b>-101,798</b>	<b>-2,290,116</b>	<b>982,108</b>



**East Central College  
Investments  
Preliminary as of June 30, 2018**

<u>CD Number</u>	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>		<u>Total</u>
<b><u>Citizens Bank</u></b>						
272545	5/10/2018	11/10/2018	6 months	1.75%	\$	380,731.70
272547	5/10/2018	5/10/2019	12 months	2.00%	\$	380,371.73
<b>ECC Total Invesments</b>					<b>\$</b>	<b>761,103.43</b>

**Private CDs Owned by the P. A. Hearst Account**

Farmers & Merchants

Bank - CD

#132982028	11/13/2017	8/13/2019	21 months	1.50%	\$	81,672.62
<b>Total Investments</b>					<b>\$</b>	<b>81,672.62</b>

**2018**

Total Cash Accounts	\$ 5,512,540.00
Certificates of Deposit	\$ 761,103.43
	<b>\$ 6,273,643.43</b>

**2017 (December)**

Total Cash Accounts	\$ 3,694,298.00
Certificates of Deposit	\$ 761,103.43
	<b>\$ 4,455,401.43</b>

# East Central College

## Pledged Securities

### Preliminary as of June 30, 2018

#### Farmers & Merchants

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
<b>TOTAL</b>			<u>\$ 250,000.00</u>

#### United Bank of Union

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FEDERAL FARM CREDIT BANK	02/20/18	3133ECFQ2	\$ 750,000.00
FEDERAL FARM CREDIT BANK	03/19/18	3133EAW61	\$ 50,000.00
FEDERAL FARM CREDIT BANK	05/01/18	3133EAB72	\$ 750,000.00
FEDERAL FARM CREDIT BANK	05/09/18	3133EAH43	\$ 1,000,000.00
FEDERAL HOME LOAN BANK	07/30/18	313381W27	\$ 600,000.00
FEDERAL HOME LOAN BANK	04/05/19	313382H97	\$ 1,000,000.00
FEDERAL NATIONAL MORTGAGE ASSN	04/26/19	3136G0R45	\$ 1,560,000.00
FEDERAL NATIONAL MORTGAGE ASSN	10/23/19	3135G0QM8	\$ 800,000.00
FEDERAL HOME LOAN BANK	01/17/20	313381T88	\$ 1,000,000.00
MARION CO MO SCHL DIST MUNI	3/1/2024	569101GS1	\$ 400,000.00
STRAFFORD MO REORG SCHL DIST MUNI	03/01/26	862682CD5	\$ 250,000.00
FRANKLIN CO REORG SCHL DIST MUNI	03/01/27	35310DGK0	\$ 25,000.00
GRANDVIEW MO MUNI	03/01/27	386748LQ8	\$ 585,000.00
<b>TOTAL</b>			<u><u>\$ 8,770,000.00</u></u>

#### United Bank of Union

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FRANKLIN COUNTY SCHOOL DISTRICT, R-XI UNION MO	3/1/2021	353100GU8	\$ 540,000.00
<b>TOTAL</b>			<u><u>\$ 540,000.00</u></u>

\* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

\*\* ALL PLEDGED SECURITIES ARE IN COMPLIANCE WITH SECTION 1823 (E) OF THE FDIC REGULATIONS AND HAVE BEEN APPROVED BY THE BANK'S LOAN COMMITTEE. THE APPROVAL IS REFLECTED WITHIN THE MINUTES OF THE COMMITTEE.

**East Central College  
Warrant Check Register  
Preliminary as of July 31, 2018**

The Treasurer of the Board confirms for the month ending July 26, 2018 that the check payments officially filed have been issued in accordance with the policies and procedures of East Central College (Junior College District), in compliance with the appropriation granted by the Board of Trustees as defined in the FY18 budgets and that there are sufficient balances in each fund and sub-fund available for the expenditures for which approval is hereto requested.

Total amount of checks dispersed from June 1, 2018 through July 31, 2018, is reported at \$1,822,901.04.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 7: JOHNSON CONTROLS ENERGY EFFICIENCY PROJECT UPDATE**

Staff from Johnson Controls will present an update on energy savings realized through the performance contract approved at the February 6, 2017 Board Meeting.

8/27/2018

Section 7, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 584-6501  
FAX (636) 583-6602

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 8: ACCEPTANCE OF BIDS**

**Recommendation:** To **approve** the bid from Johnson Controls for the installation of a HVAC heating and cooling unit for the East Central Training Center at a cost of \$34,613 to be funded through facilities fees and the state maintenance matching fund.

Attachment

8/27/2018

Section 8, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

FAX (636) 583-6602



# Memorandum

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**To:** Dr. Jon Bauer  
**From:** Philip E. Pena *PE*  
**Date:** 8/20/2018  
**Re:** Emergency HVAC equipment for ECTC

---

It is my recommendation that the Board of Trustees accepts and approves the bid from Johnson Controls for the installation of HVAC heating and cooling unit for the East Central Training Center. Johnson Controls has successfully done work for ECC in the past on other projects.

The rooftop condensing unit quote of \$34,613 was obtained through the state purchasing program. The HVAC unit services the hallway, the kitchen, and the kitchen serving areas. This project is funded through the facilities fees, and the state maintenance matching fund.

The bid includes:

- 1) The removal of the old rooftop unit.
- 2) The HVAC unit
- 3) Installation of the HVAC unit into the existing infrastructure
- 4) Installation of the HVAC unit into the Metasys control system
- 5) Testing, configuration, permits and fees
- 6) One year parts and labor

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 9: BOARD POLICY & PROCEDURE 5.28 COLLEGE HOLIDAYS**

**Recommendation:** To **approve** revisions to Board Policy and Procedures 5.28 as recommended by the ECC Shared Governance Council and outlined in the attached document.

Attachment

8/27/2018

Section 9, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6501

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## **5.28 College Holidays** *(Approved 12-18-1989; Revised 8-7-2000; Reaffirmed 11-4-2013)*

The College will establish a holiday schedule that combines fixed and floating holidays allowing for normal calendar variations and the academic calendar.

**Procedures:** *(Revised 4-6-2006, 11-4-2013, 8-27-2018)*

### **5.28.1 Holiday Schedule** *(revised 8-27-2018)*

The College will be closed on the following holidays. The holiday schedule will be developed, in light of the academic calendar, and must be approved by the College President.

- New Year's Day
- Martin Luther King, Jr. Day
- Spring holiday (assigned to Good Friday)
- **Spring Break**
- Memorial Day
- Independence Day
- Labor Day
- **Fall Break**
- Day before Thanksgiving
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day
- The weekdays which fall between Christmas Day and New Year's Day
- One floating holiday designated by the College President

### **5.28.2 Employee's Eligibility for Holiday Pay**

Regular full-time employees are eligible for holiday pay. Temporary and part-time employees, and employees on unpaid leave are not eligible for holiday pay.

In order to qualify for holiday pay, an employee must work all scheduled work hours on the last scheduled workday prior to the holiday and on the first scheduled workday immediately following the holiday or, in lieu of working all such hours, be approved for vacation, personal leave, sick leave, jury duty, bereavement or paid military leave. Employees who do not meet these requirements will not be eligible for holiday pay and will be required to use vacation or personal leave for the holiday if absent immediately prior to or following the holiday without approval. A doctor's certification may be required if sick leave is utilized.

### **5.28.3 Holidays Not Observed by College**

The College recognizes that some employees may wish to observe periods of worship or to commemorate certain days that are not included in the College's



holiday schedule. Requests for time off for religious observances will be considered on a case-by-case basis. In order to provide this accommodation, requests for time off to observe a religious holiday should be submitted in the same manner as a request for vacation. If accrued vacation or personal leave is available, the employee will use such paid time off for the observance of such holidays; otherwise, such time off is without pay. This Policy applies only to religious holidays. It does not apply to regular weekly days of worship. If an employee's regular work schedule falls on his/her worship days, generally he/she will be required to work as scheduled.

#### **5.28.4 Holiday Scheduled Work** *(revised 8-27-2018)*

In most cases, employees will not be scheduled to work on College holidays. The College reserves the right to schedule employees to work on a College-designated holiday.

A non-exempt employee who is required to work on a holiday shall be paid holiday pay plus additional compensation at the employee's regular rate of pay for any hours actually worked on the holiday.

An exempt employee who is required to work on a College-designated holiday may be granted, with the supervisor's approval, another specified work day off with pay in lieu of the College-designated holiday.

Employees who volunteer to work during Spring Break to assist with the MSHSAA Music Festival will be granted another work day off with pay following Spring Break in lieu of the Spring Break day.

An employee absent from work due to an on-the-job injury or illness will receive the appropriate worker compensation payment in effect, if any, in lieu of holiday pay.

#### **5.28.5 Holiday Falling on Weekend**

When a College-designated holiday falls on a Saturday, the holiday will be observed on the preceding Friday; when a College-designated holiday falls on a Sunday, the holiday will be observed on the following Monday or as determined appropriate by the College President.

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 10: \*PERSONNEL**

**A. APPOINTMENT**

**Recommendation:** To **approve** the appointment of Ashley Straatmann as Accounting Instructor effective August 13, 2018 with a nine-monthly salary of \$44,285.

**Recommendation:** To **approve** the appointment of Heath Martin as Vice President, Student Development effective October 1, 2018 with an annual salary of \$103,000.

**B. ADJUNCT FACULTY - FALL 2018 SEMESTER**

**Recommendation:** To **approve** adjunct faculty for fall semester 2018 as shown on the attached.

Attachments

8/27/2018

Section 10, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 583-5195, Ext. 2201  
FAX (636) 583-6602



**Interoffice Memo  
HUMAN RESOURCES**

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TO: Dr. Jon Bauer, College President  
DATE: August 7, 2018  
FROM: Wendy Hartmann, Human Resources Director  
RE: Recommendation to Hire – Accounting Instructor

Please accept the Search Committee's recommendation to hire Ms. Ashley Straatmann as the Accounting Instructor, effective August 13, 2018, with a nine month salary of \$44,285. Richard Hudanick, Dean of Career and Technical Education, served as search committee chair, is the hiring manager for this position, and approved the recommendation to hire.

Ms. Ashley Straatmann is a Certified Public Accountant with the State of Missouri and has worked 7+ years in the field of accounting. In addition, she worked as a graduate assistant at MSU for one year where she gained experience working with instructors and supported the classroom management duties.

Ms. Ashley Straatmann's experience includes, but is not limited to the following:

- Accounting Supervisor at Hochschild, Bloom & Company, LLP from 2015-2018
- Senior Accountant at SFW Partners, LLC from 2013-2015
- Staff Accountant at BKD, LLP from 2011-2013
- Graduate Assistant at the Finance & General Business Department at MSU from 2010-2011

Ms. Ashley Straatmann received her Masters of Accountancy and her Bachelors of Science in Accounting from Missouri State University (MSU).

/wh

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## BOARD MEMORANDUM

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**TO:** BOARD OF TRUSTEES  
**FROM:** DR. JON BAUER  
**SUBJECT:** VICE PRESIDENT, STUDENT DEVELOPMENT  
**DATE:** AUGUST 20, 2018  
**CC:** WENDY HARTMANN

---

This memorandum serves as a recommendation to name Heath A. Martin as the Vice President, Student Development, effective October 1, 2018, at a salary of \$103,000.

Since August 2009, Mr. Martin has served as the Assistant Vice President for Student and Enrollment Services at Terra State Community College, Fremont, Ohio. He is the Chief Student Affairs Officer for the institution. In that role, he is responsible for the leadership of the division that includes academic and career advising, academic support services, admissions, community education, counseling and disability services, financial aid, residence life, student records, student activities, and veteran services. He was initially hired as Director of Admissions and promoted to Associate Dean of Students, Dean of Student and Enrollment Services and, finally, to his current position as Assistant Vice President.

Mr. Martin served as Graduate, Assistant Residence Director at Colorado State University and Admissions Director at Western Nebraska Community College prior to his tenure at Terra State.

Mr. Martin is currently a Doctoral Candidate in Higher Education Administration at the University of Toledo in Toledo, Ohio. He also holds an M.S. in Student Affairs in Higher Education from Colorado State University and a B.A. in Speech Communication from Washburn University in Topeka, Kansas.

I chaired the search committee for the position, which included Karen Griffin, Eric Clapper, Sarah Scroggins, Lisa Epple, Jenni Crosby, Jay Scherder, Courtney Henrichsen, Wendy Pecka and Jay Mehrhoff.

I am pleased to present this recommendation for your consideration.



# EAST CENTRAL COLLEGE

## Interoffice Memo

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TO: Dr. Bauer  
DATE: August 17, 2018  
FROM: Office of Academic Affairs  
RE: Adjuncts Approval

Please approve the following adjuncts for the Fall 2018 semester.

### **Nursing and Allied Health**

Rechell Alcorn, EMT  
Courtney Baxter, Medical Assistant  
Theresa Briggs, EMT  
Jill Harrison, Nursing  
Jason Hildebrandt, Fire Technology  
Michelle Koons, Nursing  
Lisa Korn, EMT  
Daniel Manhart, EMT

Barbara McNamara, Nursing  
Caisie Nowack, Nursing  
Wayne Prince, EMT  
Nancy Tappe, Nursing  
Suzanne Weckman, Nursing  
Robbie Weseman, Nursing  
Brittany Yoakum, Nursing

### **Career and Technical Education**

Brandon Boies, CIS  
Benjamin Brady, Business  
Timothy Buchanan, Machine Tool  
Gary Durham, Precision Machining  
Elisha Ford, Accounting  
Matthew Graham, Business

Mark Howell, Manufacturing  
Stephanie Juengling, Business  
Alison Plaster, Business  
Douglas Reinecke, Manufacturing  
Rachael Thomas, Agriculture  
Brian Watson, HVAC

### **Math/Engineering/Science**

Tiffanie Atherton, Biology  
Elizabeth Bowles, Physical Science  
Ray Cousins, Chemistry  
Lucy Crain, Nutrition  
Timothy Gray, Mathematics  
Teri Haas, Mathematics  
Sarah Havens, Biology  
Nancy Hayes, Biology  
Jeffrey Jaquess, Physics  
Terry Jobe, Mathematics  
Elmer Kellmann, Biology

Shelley Lewis, Mathematics  
Connie Lutz, Mathematics  
Travis McDowell, Chemistry  
Kirby Moreland, Developmental Mathematics  
Fatemeh Nichols, Chemistry  
Larry Pierce, Geology  
Priyaah Pratt, Biology - A&P  
James Small, Physics  
Dennis Smith, Mathematics  
Christopher Storer, Biology - A&P  
Deborah Westhoff, Mathematics

### **Humanities and Fine Arts**

Amanda Adams, Graphic Design  
John Anglin, Communications  
Kelly Austermann, Music  
Lisa Blackmore, Music  
Leon Burke, Music  
Tamara Campbell, Music  
Samuel Patrick Charles, Music  
Cheryl Childress, Graphic Design  
Shana Collier, Communications

Jonathan Cornell, Art  
Deborah Dicus, Civilization  
William Hopkins, Music  
Connor Joyce, Music  
Lisa Kang, Civilization  
Lansin Lim Kimler, Music-Piano  
Susan LaFayette, English  
Paul Lampe, English  
Elizabeth Manhart, Graphic Design

Raphael Maurice, English  
Kristen Milligan, English  
Margret Noud, Music  
Clayton Petras, Art/Printmaking  
Gary Powers, Art  
Elizabeth Rosebrough, English  
Juanita Schuler, Art

### **Social Sciences**

Kristen Adams, Psychology  
Erin Anglin, Psychology  
Marcia Bailey, Psychology  
Debra Becker, Education  
Stacey Binder, Psychology  
Larissa Bray, Education  
Alyce Carpenter, Psychology  
Nancy Cook, Education  
Timothy Derifield, Sociology  
Ruth Diaz, Education  
Sue Emmons, Education  
Susan Giesing, Education

### **Foundation Seminar**

Michelle Branton  
Jennifer Chitwood  
Jenni Crosby  
Sarah Haines  
Justin Kavanaugh  
Jeffrey Landwehr

### **Dual Credit**

Shea Bowen, Marketing, Owensville  
Timothy Buchheit, Communications, Borgia  
Gary Durbin, Civilization/History, Cuba  
Colin Flynn, English, Washington  
Kerri Flynn, Psychology/Sociology, Washington  
Patrick Fogarty, Mathematics, Washington  
Kathy Hertlein, Religion, Borgia  
Todd Jones, History, Bourbon  
Timothy Karth, Music, St. Clair  
Benjamin Martin, Science, St. Clair  
Alicia McDaniel, Business, St. Clair

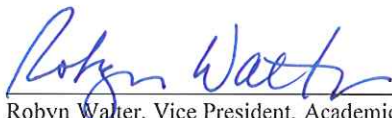
Cory Sellers, Art History  
Don Sharpsteen, Psych/Soc  
James Shull, English  
Damia Smith, Design, Sculpture  
Matt Sokeland, Music-Percussion  
Annette Swafford-Green, Art  
Regina Zervos, Communications

Miranda Green, Psychology  
Thomas Haas, Sociology  
Robin Hanson, Anthropology  
Jennifer Heberlie, Education  
Laura Janes, Psychology  
Rachel Johnson, History  
William McKenzie, Psychology  
Jeff Parsons, History  
Amy Skyles, Education  
Brad Wallach, Physical Education-Softball  
Sarah Wildt, Sociology

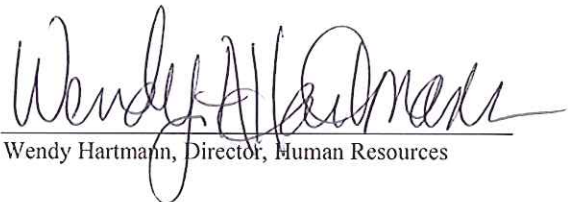
Steffani McCrary  
Jessica Robart  
Jay Scherder  
Suzanne Shelton  
Windy Souders

Glenn Mechem, History, Union  
Danika Novak, English, Union  
Michael Pelster, Mathematics, Borgia  
Mary Pelster, Mathematics, Borgia  
Robert Prichard, History, St. Clair  
Janet Rademacher, Biology, Owensville  
Cate Sanazaro, English, Cuba  
Sarah Serbus, Theatre, Union  
Edward Stahl, History, Washington  
Kenneth Willardson, Mathematics, Vienna  
Kelly Wood, Communications, Washington

Approval:



Robyn Walter, Vice President, Academic Affairs



Wendy Hartmann, Director, Human Resources

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 11: BOARD PRESIDENT'S REPORT**

Board President Ann Hartley will share information with the Board.

8/27/2018

Section 11, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
(636) 583-5195, Ext. 2201  
FAX (636) 583-6602

**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 12: REPORTS**

Reports may be presented by:

- A. Faculty Association President, Jenifer Goodson
- B. ECC-NEA President, Tom Fitts
- C. Professional Staff President, Jenny Kuchem
- D. Classified Staff Association Vice President, Kim Aguilar
- E. Student Government Association President, Gwen Minks



**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 13: PRESIDENT'S REPORT**

Projected meeting dates for 2018 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

**2018 Projected Meeting Dates**

No September Meeting  
October 1  
November 5  
December 3

**Alternate Meeting Dates**

October 8  
November 12  
December 10

8/27/2018

Section 13, Page 1

**East Central College**

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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 14: EXECUTIVE SESSION – REVISED STATUTES OF MISSOURI  
2004, SECTION 610.21 (3) PERSONNEL AND (1) LEGAL**

**Recommendation:** To **enter** into executive session per RSMo 2004, Section 610.21  
(3) Personnel and (1) Legal.

8/27/2018

Section 14, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
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**EAST CENTRAL COLLEGE  
BOARD OF TRUSTEES MEETING  
August 27, 2018**

**AGENDA ITEM 15: ADJOURNMENT**

**Recommendation:** To **adjourn** the August 27, 2018 meeting of the Board of Trustees.

8/27/2018

Section 15, Page 1

**East Central College**

1964 Prairie Dell Road, Union, Missouri 63084  
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