



BOARD OF TRUSTEES MEETING

May 5, 2025



Board of Trustees Meeting

East Central College

Monday, May 5, 2025 at 5:30 PM

BH238 Board Room

Agenda

- I. Call to Order**
- II. Recognition of Guests**
- III. Public Comment**
- IV. Approval of Agenda (4 votes)**

Approval items of a routine nature will be marked with an asterisk () located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded, and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.*

- V. *Approval of Minutes (4 votes)**
- VI. Special Recognition**
- VII. Treasurer's Report and Financial Report (simple majority)**
- VIII. Budget Update**
- IX. Rolla Project Update**
- X. Respiratory Care Program Update**
- XI. Bids (4 votes)**
- XII. Assessment Showcase Highlights**
- XIII. Foundation Mini-Grants**
- XIV. *Personnel (4 votes)**
 - A. Intention to Re-employ Professional Staff Employees**
 - B. Resignations**
 - C. Appointments**
 - D. Adjunct Faculty - SU25**
- XV. Board President's Report**
- XVI. Reports**
 - A. Faculty Association**
 - B. ECC-NEA**
 - C. Professional Staff Association**
 - D. Classified Staff Association**
- XVII. President's Report**
- XVIII. Adjournment of Public Session / Executive Session – RSMo2004, Section 610.20 (2) Real Estate (simple majority)**

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM I: CALL TO ORDER

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

05/05/2025

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 584-6500
FAX (636) 584-0513

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM II: RECOGNITION OF GUESTS

Guests will be recognized by Mr. Gregg Jones.

05/05/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM III: PUBLIC COMMENT

The Board will hear comments from members of the public in attendance at the meeting who wish to speak.

05/05/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM IV: APPROVAL OF AGENDA

Recommendation: To **approve** the agenda for the May 5, 2025, Board of Trustees meeting.

05/05/2025

East Central College

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Agenda Item IV: Approval of Agenda

Consent Agenda Items for May 5, 2025:

Approval of Minutes
Personnel

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM V: *APPROVAL OF MINUTES

Recommendation: To **approve** the minutes of the April 17, 2025 regular meeting of the Board of Trustees.

Attachment

05/05/2025

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
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**EAST CENTRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, April 17, 2025**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:29 p.m. by Board President Ann Hartley. Other Board members present for all, or parts of the meeting were Joseph Stroetker, Eric Park, Cookie Hays, Audrey Freitag, and J.T. Hardy. Also present were President of the College Jon Bauer; Administrators – Vice President of External Relations Joel Doepker, Vice President of Student Development Sarah Leassner and Vice President of Academic Affairs Robyn Walter; Faculty – Faculty Association President Tracy Mowery, ECC-NEA President Reg Brigham, and Mathematics Instructor Shaun Roberson; Other Staff – Human Resources Director Carrie Myers, Director of Communications & Marketing Gregg Jones, Professional Staff Association President Todd Tracy, Classified Staff Association President Denise Walker, ECC Foundation Director Bridgette Kelch, Institutional Research Director Bethany Lohden, and Executive Assistant to the President Stacy Langan.

RECOGNITION OF GUESTS: Gregg Jones recognized Chris Parker from the *Missourian*; Officer Todd Schlitt from the Union Police Department; ECC students, Violet Melcher, Addi Klophaus, and Jovie Garner; and community members Paul Gross and Dean Gross.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for April 17, 2025, meeting of the Board of Trustees.

Motion by Joseph Stroetker; Seconded by Audrey Freitag; Carried Unanimously

APPROVAL OF MINUTES: The Board approved the minutes of the March 3, 2025, regular meeting of the Board of Trustees.

CANVAS ELECTION RESULTS | BOARD DISCUSSION: President Bauer noted that it is important for the public to hear from the Board regarding the recent tax levy ballot issue that voters did not pass. He stated that this is a disappointing outcome for the institution and thanked those who participated in the election, regardless of how they voted. President Bauer expressed appreciation for individuals who worked on the campaign and supported the issue. It will be necessary to determine how best to move forward and address maintenance and repairs, underutilized spaces, and opportunities that will not occur without additional funding sources. The pursuit of federal grants will continue to help offset College expenses. President Bauer noted that a few key deferred maintenance and repair projects need to be addressed sooner rather than later. The operations of the College will have some impact in fiscal year 2026, though the largest impact will be seen in fiscal year 2027 after the bonds retire in February 2026. Planning for fiscal years 2026 and 2027 and beyond will begin promptly. The levy will be set in August 2025, and it is anticipated to be lower than in previous years since only two payments are left in August and February. The final number will come after the county determines the assessed valuation on the tax base. This is a reassessment year with a new senior property tax freeze that will affect the outcomes. After the last payment in February, there will not be a general obligation debt for the first time since 1970. There are liabilities on the balance sheet, but no general obligation debt. When it is set in August 2025, the operating levy likely will be the lowest it has been since 1978. Considering the deferred maintenance and repairs that must be addressed, it will be necessary to

finance those projects out of the general fund, as there will not be a general obligations levy, which will impact other operating costs. President Bauer mentioned that operating expenses continue to climb while funding continues to decline. Reserves were utilized this year for some one-time expenses, which cannot be repeated year over year, or there is a risk of depleting the reserves. Determining how best to proceed with input from employees, students, and the community is essential. The Board's role will be critical in identifying which options are feasible.

President Bauer stated that there is no simple solution and that we have critical needs. HVAC systems must function, and roofs must not leak. During the election, we clearly communicated our needs, which is why we brought the issue forward, and those needs remain. We have always taken the high road and never asked for more than was necessary. The request was honest and tied directly to the projects we need to complete. Now, we must lay everything on the table to determine how to move forward under more difficult circumstances. He went on to say this will require hard choices. The administration will review every dollar spent and examine our assets to see if they can be used more effectively.

Board discussion ensued. Voters rejected an ongoing operating levy but did not close the door to a future bond issue for capital improvements. That option should remain under consideration. These needs will only grow. It is now our job to begin addressing them.

Trustees noted that we must prioritize the most urgent needs. Unfortunately, delaying these needs has made them more expensive. Fundraising was suggested. Since the College operates on a fixed income, the focus will be on short-term expenditures. Community members voted against the operational levy, stating that one reason was the lack of a sunset provision. Given the current anti-tax sentiment, a sunset would likely not have changed the outcome. The opposition campaigned on lowering property taxes, which resonated with voters. Grants are valuable, though projects funded by grants must be maintained with operational funds. Expenses must be analyzed closely, not just the revenue of the college.

Asked by Board President Hartley, the vice presidents mentioned that the College examines expense lines annually, operates on a skeleton budget, and conducts yearly assessments; this team is not afraid of hard work. Administrators noted the challenge of balancing revenue with the expenses needed to carry out the work of the college.

President Bauer noted that moving forward, the focus will be on expenses. Programs and services will be reviewed and considered for reduction. The College receives less state aid than it did in 2002. Every budget and every staffing plan includes vacant positions that will be assessed. Maintenance and repairs have been deferred due to insufficient funds. State aid can be withdrawn mid-year, and expenses must account for that. We are accustomed to operating on a lean budget and will continue to do so. There is an opportunity cost each year. If revenue does not approach expenses, we must make difficult decisions to present a balanced budget while addressing deferred maintenance. This is not the first time we have examined expenses. Every dime spent is a public record. This is a complex and challenging situation.

The college has effectively prioritized students' needs, which is why some deferred maintenance has been overlooked. The operating fund hasn't been increased locally for 40 years. We have successfully supported student success and will continue to provide a quality education for them.

Motion: To **accept** the results of the April 8, 2025, Proposition ECC election as certified by the county clerks.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

TREASURER’S REPORT AND FINANCIAL REPORT: President Jon Bauer reviewed the financial statements as of February 28, 2025. He noted that we are on track in terms of budget, with no significant changes or causes for alarm, and that the fiscal year will end on target.

President Bauer noted that audited financial reports, along with the annual audit and all Board packets, are available on the college website. The Board does not approve matters without thorough consideration, and all expenses are examined to ensure transparency in financial matters.

Motion: To **approve** the treasurer’s report, the financial report, and the payment of bills subject to the annual audit.

Motion by Eric Park; Seconded by Audrey Freitag; Carried Unanimously

FACULTY PROMOTION IN RANK: President Bauer shared that faculty seeking promotion must submit a portfolio for review by the Rank and Promotion Committee. Vice President Walter stated that faculty may apply for and earn three levels of rank through a rigorous, well-defined promotion process, which requires a complete application and a portfolio of evidence demonstrating their commitment to ECC. A faculty committee reviews the portfolios against a rubric and makes a recommendation to the vice president, who, in turn, reviews these recommendations before presenting them to President Bauer. The evidence in the portfolio pertains to teaching and learning, contributions to the college, scholarly or creative endeavors, and community service. Seven faculty members were presented for the Board’s consideration for rank. She also mentioned that two faculty members earned Tenure, as listed on the consent agenda. Dr. Nancy Mitchell, Academic Dean of Health Sciences and Director of Nursing, defended her dissertation today, while faculty member Brittany Clark will defend hers next week.

Motion: To approve the promotion of Adisa Velic and Timothy Derifield to Assistant Professor; Dr. Coreen Derifield, Dr. Reginald Brigham, Jennifer Higerd, and Dr. Elizabeth Rozema to Associate Professor; and Dr. Wendy Pecka to Professor effective with the 2025-2026 academic year.

Motion by Joseph Stroetker; Seconded by Audrey Freitag; Carried Unanimously

FY26 BUDGET DEVELOPMENT: President Bauer indicated that the budget and staffing plan are on target to be presented at the June meeting for approval. The state budget must be completed by May 9. The recommendation to the Governor will likely include a 1.5% increase for higher education. The Board approved a 3% increase in tuition. Historically, we have seen 3% growth in assessed valuation. This is a reassessment year with a newly implemented senior property tax freeze, which may impact that amount. Revenue will continue to be refined based on the state budget, local tax base, and changes in enrollment. Expenses will be scrutinized and adjusted to balance the budget. The budget will be provided to the Board in advance of the June meeting to allow time for review.

BIDS: President Bauer noted that higher electronics prices are expected to rise with tariffs, so computer purchases are being made now to take advantage of the lower costs.

Motion: To **approve** the purchase of 40 instructor station computers and 40 accompanying monitors from Dell Inc. at a cost of \$34,880 from the Midwestern Higher Education Compact (MHEC) public bid cooperative contract #MHEC-04152022, to be funded from an allocated federal earmark for the Phase II Technology/Streaming Project.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

Motion: To approve the purchase of 40 laptop computers at a cost of \$34,400, through the Midwestern Higher Education Compact contract #MHEC-04152022, funded by the U.S. Department of Labor's Strengthening Community Colleges grant for the new Respiratory Care program.

Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously

***PERSONNEL:** The Board **approved** the reappointment of the following administrators for the 2025-2026 fiscal year: Joel Doecker, Vice President of External Relations, Sarah Leassner, Vice President of Student Development, and Dr. Robyn Walter, Vice President of Academic Affairs. The Board also **approved** the reappointment of full-time faculty for the 2025-2026 academic year as listed in the attached memorandum; the appointment of Briget Young as the full-time Research Analyst effective April 21, 2025 with an annual salary of \$55,856.22 and Sunny Roberson as the full-time Financial Aid Advisor effective April 28, 2025, with an annual salary of \$44,275.27; and the roster of adjunct faculty for the Summer 2025 semester as listed in the attached memorandum.

BOARD PRESIDENT'S REPORT: Board President Hartley expressed appreciation for the employees who worked on their own time on the Prop ECC campaign.

REPORTS:

A. STUDENT GOVERNMENT ASSOCIATION: SGA held a successful first spring fling with sixteen activity booths and a mini horse. A student band, Stag Runners, also played at the event. Trivia night was canceled for this year. All four SGA officers will graduate this year. One replacement has been enlisted, and recruitment efforts continue to replace the other three. A recent student body meeting was well attended. SGA will host a popcorn table for donations during the next ECC Theatre production.

Three new student clubs have been created, including the Outdoor Club, where members learn about plants, hiking, and canoeing; the Dungeons and Dragons Club; and the Disc Golf Club, where members learn to play the game. Student nurses are selling t-shirts for fundraising. The SGA and PTK had tables at the recent Earth Day event on campus. The Engineering Club attended a workshop, and members of PTK recently attended a national conference, where an ECC student was selected to be one of 32 chapter officers.

In March, eleven students and three staff chaperones went on a trip to London, where they visited museums, shows, cathedrals, the British Library, a musical cabaret, and took a tour of Westminster Abbey.

B. FACULTY ASSOCIATION REPORT: Faculty Association President Tracy Mowery reported that twelve faculty members attended various conferences. The association reelected Tracy as president and Tim Derifield as vice president. College committees have started selecting committee chairs, and faculty members have begun choosing the committees they will serve on next academic year.

C. ECC-NEA: no report.

D. PROFESSIONAL STAFF ASSOCIATION REPORT: Professional Staff Association President Todd Tracy reported that PSA member Jenni Crosby was elected to the Gasconade County R-II school board, where she will serve a three-year term. Rachael Karr dedicated her time over spring break to assist students affected by the recent storms. The Summer Learning Academy portal launched during the first week of April, offering 101 classes in Union and Rolla, many of which are already at capacity. President Tracy expressed, with a spirit of partnership and shared purpose, that PSA is eager to contribute when called upon to ensure our institution's fiscal viability today, tomorrow, and into the future.

E. CLASSIFIED STAFF ASSOCIATION REPORT: Classified Staff Association President Denise Walker reported that Denim Day raised \$122.50 in March for the Franklin County Humane Society and \$22.50 for the Cuba Animal Shelter. In April, they raised \$110 for the ECC Food for Falcons and \$70 for the Cuba Animal Shelter. The CSA Spotlight Award for this semester will be presented to Technical Support Technician Jules Parham on April 22nd. The spring fundraiser

PRESIDENT'S REPORT: President Bauer reported that an F1 tornado hit campus on a recent Friday evening. There were no injuries; the damage was mainly to the athletic fields. We are working with insurance and estimate repairs at \$200,000. The baseball field fence has been installed. Dugout walls were damaged. Fourteen trees were lost. Some roof damage occurred to the Health Science building, which has been repaired, and Hansen Hall will be restored soon. Three signs on campus were also damaged. Earlier that evening, strong winds caused damage to a concrete block wall near Buescher Hall. President Bauer expressed appreciation for the quick response from Facilities and MUSIC, the College's insurance carrier. Other community colleges and schools also reported damage. Our deductible is \$1,000 on the \$200,000 claim. Damage numbers have been submitted to Franklin County and FEMA.

Summer enrollment is up 6.1% in headcount and 12.6% in credit hours, with 46 days remaining until the semester starts. Summer is a smaller semester overall, with 522 students enrolled in 2,844 credit hours. Fall enrollment is down 6.6% in headcount and 9.9% in credit hours, with 123 days until the semester starts. These numbers have improved since the start of the enrollment cycle. Headcount is important, but credit hours have a greater impact on the budget.

The Senate is now working on the budget. A 1.5% increase for higher education is expected, which would equal about \$95,000 in new funding. That is less than half of what is needed in revenue. We will see how the Senate proceeds. Final figures are expected by May 9. We will continue to monitor this closely.

A bill being introduced is designed to improve transfer pathways to universities. While most transfers are strong, some areas remain challenging. This bill would expand and protect credit transfer by statute. It stalled in the Senate last year when few bills advanced. Every session sees good bills that reach the finish line but do not cross it.

The board will receive more information about commencement and student recognition in the coming weeks. Participation remains steady, and the number of graduates has grown over the last several years. This year, we will move to a ticketed event with overflow spaces so each student may have family present in the gym. We may eventually hold two ceremonies.

ADJOURNMENT:

Motion: To **adjourn** the April 17, 2025, regular meeting of the Board of Trustees 7:11 p.m.

Motion by J.T. Hardy; Seconded by Joseph Stroetker; Carried Unanimously

President, Board of Trustees

Secretary, Board of Trustees

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2024**

AGENDA ITEM VI: SPECIAL RECOGNITION

The Board of Trustees will recognize ECC students David Harper, recipient of the Coca-Cola New Century Workforce Scholar award, and Kylie Napier, named a Coca-Cola Academic Team Gold Scholar.

The Board of Trustees will also recognize Athletic Director Dr. Jay Mehrhoff who was recently honored with the distinguished NJCAA Loyalty Award. The NJCAA awards athletic directors that demonstrate a strong commitment to the values of the organization. This rare recognition is not awarded every year and has only been presented 22 times in the NJCAA's 86-year history.

05/05/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM VII: TREASURER’S REPORT AND FINANCIAL REPORT

Recommendation: To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

05/05/2025

East Central College

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East Central College
Statement of Net Assets for all Funds
As of March 31, 2025 and March 31, 2024

ASSETS	3/31/25	3/31/24
Current		
Cash	9,165,401	8,159,504
Investments	3,061,030	2,800,661
Receivables, net		
Student	1,447,360	1,126,375
Federal & State agencies	1,283,595	3,515,523
Other	259,123	264,002
Inventories	281,466	227,885
Prepaid expenses	423,721	303,020
Total Current Assets	15,921,696	16,396,970
Non-Current Assets		
Lease Assets	348,550	289,548
Capital Assets (net)	44,366,162	41,291,686
Total Non-Current Assets	44,714,712	41,581,234
Total Assets	60,636,408	57,978,204
DEFERRED OUTFLOW OF RESOURCES		
Deferred pension outflows	15,097,621	16,074,458
Deferred OPEB outflows	430,351	509,559
Total Assets and Deferred	15,527,972	16,584,017
Outflow of Resources	76,164,380	74,562,221
LIABILITIES		
Current Liabilities		
Accounts Payable	94,401	18,355
Accrued Wages & Benefits	6,916	3,938
Unearned Revenue	869,531	731,391
Due to Agency Groups	(735)	235
Accrued Interest	-	-
Total Current Liabilities	970,113	753,919
Non-Current Liabilities		
Lease Liability	357,213	289,572
USDA Loan	166,667	266,667
Bonds Payable	3,625,000	3,625,000
Premium on Sale of Bonds	132,184	234,582
Net Pension Liability	18,267,888	15,685,923
Compensated Absences	772,216	872,724
Post Employment Benefit Plan Payable	1,686,592	1,599,488
Johnson Control Performance Contract	787,404	860,957
United Bank of Union	1,330,000	1,450,000
Total Non-Current Liabilities	27,125,164	24,884,913
Total Liabilities	28,095,277	25,638,832
DEFERRED INFLOW OF RESOURCES		
Deferred pension inflows	7,461,740	10,695,010
Deferred OPEB Inflows	556,345	626,536
Total	8,018,085	11,321,546
NET ASSETS		
Investment in Capital Assets, net	46,738,532	43,349,782
Restricted for Debt Service	(134,769)	(134,769)
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	10,820,407	11,512,830
All other Funds	(19,133,152)	(18,886,000)
Total Net Assets	40,051,018	37,601,843
Total Liabilities, Deferred Inflow	76,164,380	74,562,221
of Resources and Net Assets		

East Central College

Statement of Activities

General Fund

As of March 31, 2025 and March 31, 2024

	For the Fiscal Year Ending June 30, 2025			For the Fiscal Year Ended June 30, 2024			
	Current FY Budget	March 31, 2025 Month end	Current FY Year-To-Date	Prior FY Budget	March 31, 2024 Month end	Prior FY Year-To-Date	Prior Year FYE
Revenues:							
Local Revenue	8,166,388	386,518	8,216,594	8,428,974	331,622	7,871,474	8,028,646
State Revenue	5,532,654	461,054	4,149,492	5,360,734	446,727	4,020,549	5,360,734
Federal Revenue	-	-	-	-	-	-	-
Tuition and Fees	8,114,429	34,859	8,089,376	7,808,233	728	7,511,290	7,559,223
Interest Income	150,000	40,542	195,600	124,076	11,190	94,467	245,193
Gifts and Grants	100,000	10,412	83,399	100,000	11,534	51,591	95,337
Miscellaneous Revenue	45,500	20,095	97,011	45,500	16,020	38,507	48,764
Transfers-Interfund & Indirect	1,149,832	(5,313)	(36,504)	749,967	5,637	11,304	(415,312)
Transfer Federal Programs	-	-	-	-	-	-	9,749
Total Revenues	23,258,803	948,167	20,794,968	22,617,484	823,458	19,599,182	20,932,334
Expenses:							
Salaries	13,813,772	1,017,863	9,264,924	13,229,459	1,015,160	9,127,790	13,457,724
Benefits	4,869,124	358,127	3,376,269	4,713,956	367,949	3,391,564	4,991,915
Contractual Services	1,047,078	51,651	902,934	1,084,300	29,681	863,406	911,776
Current Expenses	920,026	190,180	844,821	1,016,160	67,056	650,127	881,808
Travel	295,455	11,804	180,144	269,417	21,653	159,137	220,199
Property & Casualty Insurance	301,178	-	337,656	235,000	-	259,420	259,420
Vehicle Expense	19,930	1,902	14,110	17,750	144	9,090	13,774
Utilities	689,350	48,515	504,153	645,840	86,529	542,330	689,672
Tele/Communications	232,900	11,227	139,497	229,460	17,231	152,848	198,770
Miscellaneous	511,409	37,526	365,020	596,224	24,564	303,902	339,726
Foundation Paid Expense	-	10,732	63,970	27,505	2,512	24,217	37,605
Clearing Account	-	(108)	108	-	(473)	1,146	-
Scholarship Expense	107,600	(52,550)	183,454	145,600	(22,391)	205,524	188,910
Faculty Development	35,000	250	2,750	-	-	3,500	6,532
Instit. Match for Grants	78,718	-	-	35,000	-	-	139,578
Commitment to AEL	65,000	-	943	70,000	-	-	51,005
Instit. Commit.to Fine Arts	-	-	-	-	-	-	-
Instit. Commit.to Word & Music	-	-	-	-	-	-	-
Capital	700	-	92,860	25,750	2,607	601,284	636,424
Interfund Transfers	-	-	-	-	-	-	-
Debt Princ & Interest	271,562	8,333	197,438	276,063	8,333	200,250	275,500
Total Expenses	23,258,803	1,695,452	16,471,051	22,617,484	1,620,555	16,495,535	23,300,338
Revenues over Expenses	-	(747,285)	4,323,917	-	(797,097)	3,103,647	(2,368,004)

Statement of Revenue, Expenses & Changes in Net Assets
(All Funds)
As of March 31, 2025 and March 31, 2024

	For the Fiscal Year Ending June 30, 2025		For the Fiscal Year Ended June 30, 2024	
	March 31, 2025	FY 2025 Year-To-Date	March 31, 2024	FY 2024 Year-To-Date
Operating Revenues:				
Student Tuition & Fees	51,885	10,079,672	12,489	9,248,180
Federal Grants & Contracts	2,891,000	7,326,228	38,701	3,109,981
State Grants & Contracts	76,404	1,114,868	345,875	1,169,077
Auxiliary Services Revenue	115,742	2,048,420	68,327	1,356,467
Other Operating Revenue	34,547	282,216	35,544	198,211
Total Operating Revenues	3,169,578	20,851,404	500,936	15,081,916
Operating Expenses:				
Salaries	1,181,712	10,649,042	1,137,426	10,223,588
Benefits	407,574	3,784,337	404,373	3,708,958
Purchased Services	160,571	2,570,826	118,973	2,203,288
Supplies & Current Expenses	253,064	3,015,956	138,925	2,470,914
Travel	30,333	211,753	50,538	224,725
Insurance	-	370,889	-	280,795
Utilities	90,914	822,362	119,054	857,287
Other	28,229	267,237	14,005	110,037
Depreciation/Amortization	193,347	1,751,677	190,609	1,734,064
Financial Aid & Scholarship	2,779,458	6,581,822	(11,421)	3,326,412
Foundation Paid Expense	10,732	75,699	11,117	56,751
Total Operating Expenses	5,135,934	30,101,600	2,173,599	25,196,819
Operating (Loss)/Gain	(1,966,356)	(9,250,196)	(1,672,663)	(10,114,903)
Non-Operating Revenues/(Expenses):				
State Appropriations	461,054	4,149,492	446,727	4,020,549
Tax Revenue	495,530	10,533,708	425,157	10,091,736
Interest Income	43,038	214,966	13,311	112,986
Gain/Loss on asset disposal	-	-	-	17,838
Principal & Interest on Debt	(1,789)	(128,469)	(1,970)	(165,847)
Total Non-Operating Revenues/(Expenses)	997,833	14,769,697	883,225	14,077,262
Increase/(Decrease) in Net Assets	(968,523)	5,519,501	(789,438)	3,962,359

**East Central College
Investments
As of March 31, 2025**

	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>	<u>Total</u>
<u>United Bank of Union</u>					
CDAR 1030419312	1/23/2025	7/24/2025	6 Months	4.59%	\$ 1,095,925.36
CDAR 1030419347	1/23/2025	7/24/2025	6 Months	4.59%	\$ 539,575.82
CDAR 1030795756	3/13/2025	3/12/2026	12 Months	4.40%	\$ 539,397.20
CD 1024028589	12/5/2024	12/2/2025	12 Months	4.43%	\$ 886,131.72
ECC Total Investments					\$ 3,061,030.10

2025

Total Cash Accounts	\$ 9,165,401.00
Certificates of Deposit	<u>\$ 3,061,030.10</u>
	\$ 12,226,431.10

2024 (December)

Total Cash Accounts	\$ 2,645,604.00
Certificates of Deposit	<u>\$ 2,990,464.28</u>
	\$ 5,636,068.28

**East Central College
Pledged Securities
As of March 31, 2025**

United Bank of Union

SECURITY DESCRIPTION	MATURITY	CUSIP NO.	PAR AMOUNT
	DATE		
FDIC Insurance			\$ 250,000.00
WEBB CITY MO #R-7 SCH DIST	3/1/2033	947398CC5	\$ 315,000.00
FRESB 2021-SB84 A 10H	1/25/2041	30320WAQ2	\$ 1,387,011.40
TOTAL			<u>\$ 1,952,011.40</u>

* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

FDIC Insured Institution	FDIC Cert #	Balance
Bank of China	33653	\$ 244,583.89
Crown Bank	35480	\$ 244,583.89
First Guaranty Bank	14028	\$ 244,583.89
Israel Discount Bank of New York	19977	\$ 167,997.84
Union Bank & Trust Company	1753	\$ 194,175.85
TOTAL		<u>\$ 1,095,925.36</u>

FDIC Insured Institution	FDIC Cert #	Balance
Cathay Bank	18503	\$ 244,583.89
Security Bank	4178	\$ 244,583.89
Union Bank & Trust Company	1753	\$ 50,408.04
TOTAL		<u>\$ 539,575.82</u>

Phelps County Bank

FDIC Insurance		\$ 250,000.00
TOTAL		<u>\$ 250,000.00</u>

**East Central College
Warrant Check Register
As of March 31, 2025**

The Board of Trustees, including the Treasurer, has access to records necessary to confirm check payments have been issued in accordance with the policies and procedures of the Junior College District of East Central Missouri (East Central College), in compliance with the appropriation granted by the Board of Trustees as defined in the FY25 budgets.

Total amount of checks disbursed from March 1, 2025 through March 31, 2025 is reported at \$822,585.44

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM VIII: BUDGET UPDATE

An update on the FY26 budget development process will be presented to the Board.

05/05/2025

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 584-6500
FAX (636) 584-0513

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM IX: ROLLA PROJECT UPDATE

An update on the status of renovations at 1400 Independence Road in Rolla, MO will be provided to the Board.

05/05/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM X: RESPIRATORY CARE PROGRAM UPDATE

An update of the Respiratory Care program, project timeline, and construction update will be presented to the Board.

05/05/2025

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM XI: BIDS

Recommendation: To **accept** the bid from Midwest Computer Products of Chicago, IL for Phase II Classroom Installation for \$178,900 funded by the allocated federal earmark for Phase II Technology/Streaming Project.

Attachments

05/05/2025

East Central College

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Interoffice Memorandum

To: Dr. Robyn Walter, VP Academic Affairs
From: Chad Baldwin
Subject: Phase II Classroom Technology Installation Project
Date: April 30th, 2025

The college received a total of (6) six proposals for the Phase II classroom technology installation project. It is the committee's recommendation that the Board of Trustees approve Midwest Computer Products for the Phase II Classroom Installation for \$178,900.

Bidder	Classroom Project (20 rooms)
Midwest Computer Products	\$178,900
TSI Global	\$244,696.18
Mach 1 Audio	\$281,523
CCS-Midwest Presentation Systems	\$374,583.89
KCAV	\$375,074
Tech Electronics	\$688,067

The installation will convert twenty existing ECC classrooms into streaming capable classrooms, allowing for hyflex/livestream instruction and virtual meetings.

This purchase is being funded from the allocated federal earmark for the phase II technology/streaming project.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2024**

AGENDA ITEM XII: ASSESSMENT SHOWCASE HIGHLIGHTS

Vice President Walter will present highlights from the Assessment Showcase held March 28, 2025.

05/05/2025

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2024**

AGENDA ITEM XIII: FOUNDATION MINI-GRANTS

Foundation Executive Director Bridgette Kelch will provide an overview of the projects that were selected for funding with mini-grants provided by the ECC Foundation.

05/05/2025

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM XIV: *PERSONNEL

A. INTENTION TO RE-EMPLOY PROFESSIONAL STAFF EMPLOYEES

Recommendation: To **approve** the reappointment of professional staff for the 2025-2026 academic year as listed on the memorandum attached to the agenda.

B. RESIGNATION

Recommendation: To **accept** the resignation of full-time Network & Systems Manager Andrew Chitwood effective May 9, 2025.

C. APPOINTMENT

Recommendation: To **approve** the appointment of Andrea Bailey as the full-time Nursing Instructor effective June 2, 2025, with an annual salary of \$64,524.90.

D. ADJUNCT FACULTY – SP25

Recommendation: To **approve** the roster addendum of adjunct faculty for the SU25 Session as listed in the attached memorandum.

Attachments

04/17/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 584-6500
FAX (636) 584-0513



President's Office Interoffice Memo

TO: Board of Trustees
FROM: Dr. Jon Bauer, College President
DATE: April 22, 2025
RE: Reappointment of Professional Staff FY26

The following Professional Staff employees are recommended to the Board of Trustees for reappointment for fiscal year 2026:

President's Office

Christina Ayres, Director, Rolla Campus
Andrew Chitwood, Network & Systems Manager
Jennifer Crosby, Assistant Director, ECC Rolla
Denette (Dee) Gibbs, Coordinator, Technical Support
Daniel Gruenenfelder, Enterprise System Administrator Associate
Joseph (Doug) Houston, Director, Information Technology
Rachael Karr, Enrollment Services Coordinator, ECC Rolla
Bridgette Kelch, Institutional Development/Foundation Executive Director
Stacy Langan, Executive Administrative Assistant to the President
Bethany Lohden, Director, Institutional Research
Cassidy Desmond, Foundation Event & Program Coordinator
Carrie Myers, Director, Human Resources
Bridget Young, Research Analyst
Nathan Black-Wilson, Enterprise System Administrator Associate
Chad Wray, Assistant Network & Systems Manager

Vice President of External Relations

Cynthia Brinker, Coordinator, Grants and Program Administration
Mary Eagan, AEL Program Coordinator (Grant Funded)
Jessica Horn, AEL Volunteer & Orientation Specialist (Grant Funded)
Gregg Jones, Director, Communications & Marketing
Andrew Kolb, Coordinator, Web Services/Programming
Melissa Richards, Coordinator, Apprenticeships & Business Training Program (Grant Funded)
Pamela Ruwe-Kaiser, Coordinator, CWD Programming
Melissa Schall-Willmore, Project Coordinator, SkillUp Program (Grant Funded)
Todd Tracy, Executive Director, Workforce Development
Terri Warmack, Coordinator, Health Careers Workforce
Alice Whalen, Director, Adult & Education Literacy (Grant Funded)

Vice President of Finance and Administration

John Ghirardi, Custodial Supervisor
Timothy Gray, Bookstore and Imaging Services Manager
Jeri Schaefer, Associate Director, Financial Services
Ashley Straatmann, Director, Financial Services/Comptroller
Melissa Popp, Procurement Coordinator
Tot Pratt, Director, Facilities & Grounds

Vice President of Academic Affairs

Erin Anglin, Executive Director, Learning Center & Academic Support
Robert (Chad) Baldwin, Director of Online Learning & Educational Technology
Ann Boehmer, Dean, Arts & Sciences
Lisa Farrell, Director, Library Services
Karen Hayes, Project Manager, SCC4 (Grant Funded)
Sarah Kuehnle, Instructional Design Specialist
Cass Litle, Supplemental Instruction (SI) Coordinator (Grant Funded)
Nancy Mitchell, Dean, Health Science/Director of Nursing
Lindsay Riegel, Retention Coordinator
Sylvia Sellers, Performing Arts Center Manager
Windy Souders, Coordinator, Testing Services
Morgan Spangler Balance, Emerging Technologies Librarian
Alison Tucker, STEM Recruitment & Success Coordinator
Tracie Welsh, Coordinator, Academic Services
Jean Woodson, Program Coordinator, Title III Grant (Grant Funded)

Vice President of Student Development

Amanda Baumruk, Advisor, Early College & Admissions
Stacy Bogier, Director, Financial Aid
Heather Bond, Director, Wellness Services
Eric Clapper, Associate Registrar
Stephanie Hebert, Business Analyst, Enrollment Services
Laura Hemker, Financial Aid Advisor
Andy Klingensmith, Coordinator of Campus Life and Leadership
Jacob Little, Academic & Career Navigator
Kathy Luther, Associate Director, Financial Aid
Luke Miller, Head Baseball Coach
Hannah Owens, Advisor, Early College & Admissions
Michelle Redmond, Academic & Career Navigator
Sunny Roberson, Financial Aid Advisor
Sarah Scroggins, Registrar
Frank Miller, Director, Early College & Admissions
Ashley Ricks, Wellness Navigator
Jessica Robart, Access Counselor
Haley Walter, Enrollment Counselor, Diverse Populations

All grant-funded positions are contingent upon continued funding and may be restructured or terminated if funding is not received.

Approval Signature:



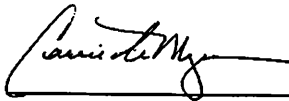
EAST CENTRAL COLLEGE

Interoffice Memo HUMAN RESOURCES

TO: Dr. Jon Bauer
DATE: April 28, 2025
FROM: Carrie A Myers, Director of Human Resources
RE: Requesting Release from Contract – Joseph Andrew Chitwood

Joseph Andrew Chitwood, Network & Systems Manager, has requested to be released from the remainder of his FY25 employment contract effective May 9, 2025. The official resignation letter is on file in the Human Resources Office.

Signatures:



Carrie A. Myers
Director, Human Resources



Doug Houston
Director, Information Technology (IT)



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: April 28, 2025
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Instructor, Nursing

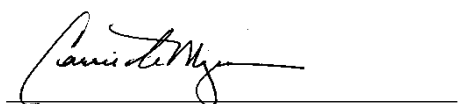
Please accept the recommendation to hire Andrea Bailey as the full-time Nursing Instructor effective June 2, 2025 with an annual base salary of \$64,524.90. Dr. Robyn Walter, Vice President of Academic Affairs, approved this recommendation.

Andrea's experience includes, but is not limited to the following:

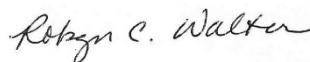
- Registered Nurse GI Lab – Mercy Washington – 2020– current
- Substitute School Nurse – Union School District– 2019– current
- Registered Nurse Intensive Care Unit – Mercy – 2011 – 2021
- Registered Nurse Telemetry– SSM St. Mary's – 2010 – 2011
- Student Nurse Tech Float Pool – Christian Hospital – 2008 – 2010

Andrea received her Bachelor of Science in Nursing from Southern Illinois University – Edwardsville.

Recommendation signatures:



Carrie A. Myers
Director of Human Resources



Dr. Robyn Walter
Vice President, Student Development



Interoffice Memo

TO: Dr. Bauer
DATE: April 22, 2025
FROM: Office of Academic Affairs
RE: Adjunct Addendum for Summer Semester 2025

Please approve the following adjunct addendum for the summer 2025 semester.

ADDITIONS

Business & Industry

Blake Poertner, Precision Machining

Signatures:

Dr. Robyn Walter, Vice President of Academic Affairs Date

Carrie Myers, Director of Human Resources Date

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM XV: BOARD PRESIDENT'S REPORT

Board President Ann Hartley will share information with the Board.

05/05/2025

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM XVI: REPORTS

Reports may be presented by:

- A. Faculty Association President, Tracy Mowery
- B. ECC-NEA President, Reg Brigham
- C. Professional Staff President, Todd Tracy
- D. Classified Staff Association President, Denise Walker

05/05/2025

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

AGENDA ITEM XVII: PRESIDENT’S REPORT

Projected meeting dates for 2025 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

2025 Projected Meeting Dates

June 16
July 17 (Thursday noon business meeting)
August 25
No September Meeting
October 6
November 3
December 1

Alternate Meeting Dates

June 23
TBD
TBD

October 13
November 10
December 8

05/05/2025

East Central College

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
May 5, 2025**

**AGENDA ITEM XVIII: ADJOURNMENT OF PUBLIC SESSION/ENTER EXECUTIVE
SESSION – RSMo2004, SECTION 610.021(2) REAL ESTATE**

Recommendation: To **adjourn** the May 5 2025, public meeting of the Board of Trustees and enter executive session per RSMo2004, Section 610.021(2) Real Estate.

05/05/2025

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 583-5195, Ext. 2201
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