

INTERNATIONAL STUDENT APPLICATION PACKET

Dear Applicant:

This packet contains all supporting documents and important information required for international admission into East Central College.

Please complete the online application for admission, which can be found online at: <u>www.eastcentral.edu/applynow</u>, along with the documents in this packet before the respective semester date below. It is important that you submit all forms and documentation to complete your file and allow for evaluation and processing time. Deadlines are strictly enforced.

Semester	New Student Application Deadline	Transfer Student Application Deadline	
Fall	July 15 th	August 1 st	
Spring	December 15 th	January 1 st	
Summer	May 1 st	May 15 th	

ECC does not offer student housing, however, living accommodations may be found within the surrounding community. It is the responsibility of the student to arrange for housing and transportation. You can find additional information about area resources on our website at: www.eastcentral.edu/international.

A few additional items to keep in mind:

- The falsification of any required information or documentation can lead to the rejection of your application for admission, or for immediate dismissal if the student is currently enrolled
- International students are not eligible for federal financial assistance. All international students should not plan on working, either on or off campus, to assist in meeting college expenses
- Tuition must be paid at the time of each semesters enrollment
- To maintain enrollment and your visa status, you must complete a minimum of 12 credit hours per semester, maintain a cumulative grade point average of 2.0 or above and complete a degree program in three years or less

Should you have any questions or need additional information, please feel free to contact me. I look forward to meeting you on one of our campuses.

Best,

Nathaniel Mitchell International Program Coordinator intladmissions@eastcentral.edu



INTERNATIONAL NEW STUDENT CHECKLIST

- **1**. Complete an Application for Admission
 - Application is available at: <u>www.eastcentral.edu/applynow</u>
- **2**. Submit original transcripts of all secondary schools and universities previously attended
 - Transcripts must be translated into English and accompanied by the grading system used. Transcripts must be sent directly from the school/college records/registrar's office to the address listed on the back of this page.
- **3**. One of the following must serve as evidence of English competency:
 - Test of English as a Foreign Language (TOEFL) minimum;
 - A score of 497 on the paper-based test
 - A score of 60 on the internet based test
 - International English Language Testing System (IELTS)
 - A band score of 5.5 or higher
 - A satisfactory grade from a recognized course in English from an accredited American college or university
 - Successful completion of an ESL program
 - English is the students native language
- □ 4. Submit an International Student Support Form
 - The person supporting the student must be a resident of the East Central College service district and be responsible for assisting with the international student's housing and transportation needs (not necessarily financial liability).
- **5**. Complete and submit the International Student Sponsorship process
 - All currency information must be reflected in U.S. Dollars and notarized
 - Bank statements must be dated within two months (60 days) of submitting an application, and in the name of the person providing financial support
 - Submit accompanying Affidavit of Sponsorship Form(s)
- □ 6. Complete and sign the Health Insurance Form
 - Once admitted, all students must provide a copy of their insurance card (front and back) and a letter from their insurance carrier stating that their policy covers illness or injury in the U.S. covering a 12-month period
 - This insurance must remain in force during the entire period that the student is enrolled at East Central College
- **7**. Complete the Tuberculosis (TB) Screening process
 - These questions are in the Application for Admission
 - The state of Missouri requires anyone who answers "yes" to any one of the questions to provide documentation of TB testing completed within the past calendar year to the Office of Admissions
- **8**. Transfer Eligibility from prior post-secondary institution (if applicable)
- 9. Schedule a meeting with the International Program Coordinator 72 hours before the first day of class
- □ 10. Submit a copy of original F-1 visa, I-94, and Passport (upon arrival)

East Central College is approved by the United States Department of Justice (Permit STL-214F-220, 3 April 1973) as an institution of higher learning for non-immigrant international students. Residents of foreign countries entering college for the first time must apply for admission directly from their homeland. A student from a foreign country is admitted by transfer from another college or university in the United States only if he or she has attained a grade point average of 2.0 or higher and is entitled to an honorable dismissal.

Educational institutions in the United States are required by U.S. Citizenship and Immigration Services (formerly the INS) to have documentary proof of adequate financial support before admitting an international student. Failure to fully and properly follow the instructions on this list could result in non-issuance of the U.S. Government form (Form I-20) which is required to (1) obtain a visa and enter the U.S. or (2) transfer from another U.S. school to East Central College.

Send all documents to:

East Central College International Admissions 1964 Prairie Dell Road Union, Missouri 63084

Phone: 636.584.6588 Fax: 636.584.7347 Email: <u>intladmissions@eastcentral.edu</u>

Admission to East Central College does not guarantee acceptance into a particular academic program.



East Central College has a policy requiring international students to obtain a sponsor who lives in the College service district prior to the issuance of an I-20 (Certificate of Eligibility to attend the College) form.

Because of the unique geographical, social, cultural, and financial circumstances international students face, the sponsor must be someone living nearby, and be responsible for the personal needs of the student from abroad attending East Central College.

While it is not required that the international student live with the sponsor, it is hoped that the person accepting responsibility will be available to provide a family-like relationship or a familiar contact to the student.

The following guidelines are suggested for international student sponsorship. Prospective residents/sponsors must be willing to accept these responsibilities in writing.

International Student Supporter Guidelines

The Prospective Sponsor:

- Must be a U.S. citizen or permanent resident of the United States living in the East Central College Service Area and expect to remain a resident during the enrollment period of the student to be sponsored.
- Should be responsible for the arrival and departure needs of the student coming to this country.
- Should be responsible for assistance in arranging for housing (the student does not have to stay with the sponsoring family), as well as transportation needs of the international student while in the country, this does not necessarily include financial liability.
- Should be willing to assist the international student in emergency health and civil situations. This does not necessarily include legal liability.
- Should be able to advise the international student on financial and money matters, including selection of a financial institution, conversion of foreign currency, and possible short-term investment. This does not necessarily include actual financial assistance since the student is required to provide evidence of financial responsibility from personal sources.
- Should be willing, on occasion, to provide for the international student's social needs. Those could include in-home visits and/or meals, sightseeing, and perhaps side trips to interesting entertainment sites in the area.

Sponsors willing to accept the responsibilities listed above should complete the following form and return it to:

International Admissions Office, East Central College 1964 Prairie Dell Rd, Union, MO 63084



Student to be sponsored:				
	Given or Last Na	nme	Family or First	Name
Sponsor of this student:				
	First Name		Last Name	
Sponsor's address:				
	Mailing	g Address		
City		State	Z	ip Code
Sponsor's contact numbers: D	Day: ()	Even	ing: ()	

Supporter's Signature: _____ Data

ate:			



All degree-seeking students, who are requesting that a Form I-20 be issued, must provide financial documentation (dated within 60 days) to prove that he/she has sufficient funding to cover his/her expenses for one academic year.

The amount of funding must include tuition and fees, room and board, books and supplies, transportation and miscellaneous personal needs. Tuition estimates are based on 30 credit hours for each classification. If you intend on enrolling in more than the required number of credit hours during a given semester, you can view the tuition and fees rates on our website in order to determine any differences in the estimated costs. Living expenses and miscellaneous costs include estimated for nine months. Individual student needs may vary. The current estimates are:

Budget Item	Estimated Cost	
Tuition and fees	\$6,000.00	
Books and Supplies	\$1,500.00	
Transportation and personal needs	\$3,500.00	
Room and board	\$13,000.00	
Total	\$24,000.00	

Students and their sponsors should expect a 5-10% increase in both tuition and cost of living for each year in attendance. International students must secure full and reliable funding for the duration of their studies.

Sponsors:

As an international student, you may have more than one financial sponsor. You can also serve as your own sponsor. Your sponsor cannot, however, be someone who is currently holding an F-1 or J-1 non-immigrant student status in the U.S. Each of your sponsors must complete and sign the Affidavit of Sponsorship.

Affidavit of Sponsorship:

Page 3 of this statement is the Affidavit of Sponsorship. If you have more than one sponsor, please make a copy for each additional one. This must be accompanied by an original bank letter(s) or account statement(s) issued by your bank or your sponsor's bank, demonstrating that sufficient funds are available to support your study and living expenses (\$24,000.00 estimated total) for one academic year. Keep copies of all financial documentation for your personal records. Certificates of balance are not accepted.

Financial Sponsorship Documentation:

Applicants shall provide credible documentation of financial support equal or greater than the estimated minimum annual cost for an I-20. Acceptable documentation includes: **Bank statement** from checking, savings, stock holdings and/or certificate of deposit, **Bank letter, on letterhead**, stating the date the account opened, average balance and current balance or a **Scholarship or sponsorship letter** verifying amount, source, and dates of award and acceptable program of study. All documentation must be translated into English, less than 12 months old, indicate the currency type and have the name of the account holder match completely on the bank statement and Affidavit of Support.

<u>Note</u>: if multiple bank statement pages are submitted, be certain that each page clearly reflects the same amount. If the bank statement is a corporate/business account, a letter authorizing personal use of the account must be provided.

Student Certification:

I have read the above information regarding the funding of my studies at East Central College. I fully understand that I must secure funding for all expenses while attending the College.

Student's Name:	
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Student's Signature: Date	:
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I certify that I am willing and able to sponsor: ______

Student's name

I understand that East Central College estimates a student's expenses for one academic year in length (9-months), based upon current tuition and fees, room and board, books and supplies, transportation and personal needs. Expenses are expected to increase between 5-10% for each year of study. I understand that the period of study may extend beyond two years, and hereby promise to provide the above mentioned student with the minimum amount required for the entire duration of study at East Central College.

Proof of financial resources in the form of a letter/statement from my financial institution, showing at least the minimum amount required for one academic year (9-months), is attached to this Affidavit of Sponsorship.

Relationship to Student:	Amount of Funding: <u>\$</u>	/year
Address of Sponsor:		
	Sponsor's Telephone:	
	try of Residence:	
Name of Sponsor:		
Signature of Sponsor:		
Name of Notary Public:		
Signature of Notary Republic:		
Date witnessed:		

Provide notary seal in area to the right



I certify that I am willing and able to sponsor: ______

Student's name

I understand that East Central College estimates a student's expenses for one academic year in length (9-months), based upon current tuition and fees, room and board, books and supplies, transportation and personal needs. Expenses are expected to increase between 5-10% for each year of study. I understand that the period of study may extend beyond two years, and hereby promise to provide the above mentioned student with the minimum amount required for the entire duration of study at East Central College.

Proof of financial resources in the form of a letter/statement from my financial institution, showing at least the minimum amount required for one academic year (9-months), is attached to this Affidavit of Sponsorship.

Relationship to Student:	Amount of Funding: <u>\$</u>	/year
Address of Sponsor:		
Sponsor's Email:	_Sponsor's Telephone:	
Sponsor's Immigration Status or Country of F	Residence:	
Name of Sponsor:		
Signature of Sponsor:		
Name of Notary Public:		
Signature of Notary Republic:		
Date witnessed:		

Provide notary seal in area to the right



I, ______ agree to apply for, purchase, and show proof of the required health insurance in order to attend East Central College.

I understand that I must show evidence of health insurance covering a 12-month period in the United States of America. I also understand that the insurance must be in force during the entire period that I am enrolled at East Central College, and cover illness or injury in the U.S.

If I fail to purchase and maintain the required insurance I acknowledge that I will not be able to enroll in courses at East Central College.

Signature

Date



INTERNATIONAL STUDENT TRANSFER ELIGIBILITY FORM (For students currently attending another U.S. institution)

Student Information

Name:		Date of Birth			
Country of Citizenship: _	ECC ID#				
I authorize the release of to East Central College.	the information	requested for t	he purpose of establishing my e	eligibility for a transfer of schools	
Signature:		Date:			
School Information					
To facilitate the transfer	process, the follo	owing information	on is to be completed by the Int	ernational Student Advisor.	
Immigration Status:	F-1	J-1	Other		
Dates of enrollment:					
Is the student in good aca	idemic standing	and eligible to r	e-enroll at your institution? Ye	s No	
If no, please expl	ain:				
Does the student have an	y outstanding fi	nancial obligatio	ons to your school? Yes	No	
Signature of DSO:			Date: _		
Name of DSO (printed): _					
Institution:			Telephone: () _		
Address:					
			EVIS Release Date:		

Please return the form to:

East Central College International Admissions 1964 Prairie Dell Rd., Union, MO. 63084 Phone: 636.584.6588, Fax 636.584.7347 <u>intladmissions@eastcentral.edu</u>



INTERNATIONAL STUDENT TRAVEL CHECKLIST

To leave the country, you must carry the following items with you:

- Your original, signed travel I-20
 - Make sure that you complete the International Student Travel Request
- Current U.S. Visa
 - If your visa is expired, you must renew it before you can return to the U.S.
- Your passport
 - Must be valid for six months after your last port of entry date
- Your I-94 will be collected in the port of exit

If travelling to a third country (not your home country or the U.S.):

- A valid visa
 - Please consult with the consulate of the country you are planning to visit to find out if you must have a visa

To re-enter the U.S.:

- The original, signed Travel I-20
- Current U.S. Visa
- Current passport
 - Must be valid for six months after your last port of entry date
- You will receive a new I-94 during your flight

For more information and travelling tips, you can contact the ECC International Program Coordinator or visit: <u>http://www.ice.gov/sevis/travel/faq_f2.htm</u>